S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL DEPARTMENT OF ENGLISH

Minutes of the Department meeting for the conduct of Certificate Course in Spoken English

Date: 07.02.2022

The English Department has made the decision to pave the way for our College's graduating students since it has always been a leader in satisfying student needs. Fresh graduates with English language fluency are in high demand since the job market has been rising, especially in the software industry. Students who are skilled in English make up a surprisingly small percentage of the student body, it has been found. With the straightforward objective of equipping departing students with the required communication skills, the Department of English has taken the initiative to run a Certificate Course in Spoken English.

The English Department met with its members on the College premises on February 7, 2022. The English lecturers R Nagaraju and Dr.P.S. Kirankumar were present, and the meeting was presided over by the department head, TN Masthanappa. The Department unanimously agreed to plan the Certificate Course in Spoken English for our College's graduating final-year degree students under the leadership of the Head of Department and with the guidance of the principal. It was decided to hold the Certificate Course for 30 hrs. Additionally, it was intended to concentrate more on Telugu-speaking pupils from rural backgrounds.

- 1. Sri T N Masthanappa, Head of the Department
- 2. Sri Dr. PS Kiran Kumar, Lecturer in English
- 3. Sri R Nagaraju, Lecturer in English

The Principal

GUNTANAL Anantapur (Dist.)

S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL

Proposal FOR THE INTRODUCTION OF CERTIFICATE COURSE IN SPOKEN ENGLISH

Date: 09.02.2022

From TN Masthanappa, Lecturer in English, Head of Department S.K.P. Govt. Degree College GUNTAKAL: To The Principal, S.K.P. Govt. Degree College GUNTAKAL

Respected Sir,

Regarding the implementation of a Spoken English Certificate Course for final year BA students in our College, I'd like to propose a suggestion to you. The needs of departing students have come to the attention of the English Department more frequently. English has emerged as a defining characteristic of employment, from the lowest to the highest levels. The Department of English would like to start the course while keeping all of these things in mind.

The details or the program are

1. Name of the proposed program

Duration and timings of the program

Start date of the program

4. Course fee

No, of students expected for admission

: Spoken English

: 30 hrs; 09:00 am to 10:00 am

: 21st February 2022

: Nil

: 40

Yours faithfully

PRINCIPAL
S.K.P. Govt. Degree College
GUNTAMAL
Anantapur (Dist.)

Head of Department (English)

SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL DEPARTMENT OF ENGLISH **CERTIFICATE COURSE 2017-2018** SPOKEN ENGLISH SYLLABUS

Unit 1

Organs of speech Sounds syllables Weak forms & strong forms Accent intonation

Unit 2

Public speaking Self-introduction and of others greeting people Invitation; accepting - declining Making request Expressing gratitude Complimenting, Congratulating Expressing sympathy apologizing Asking for information Seeking permission Complaining and expressing regret-

Unit 3

Basic grammar Parts of speech Prepositions

Unit 4

Subject verb agreement Tenses types of sentences Transformation of sentences

REFERENCES:

- Bansal R.K and Harrison J.B. Spoken English for Indian
- Katamba, F. An Introduction to Phonology, Longman, 1989
- 3. Bygate. M, Speaking. oxford: Oxford University Press.
- 4. K.S. Smitha Annie pothen English conversational Practice. Sterling Publication Pvt.Ltd
- 5. Geoffry Leech, Margaret Dueshar. English Grammar Today.
- W.S.Allen. Living English structure.
- Thomson and Martinet. A Practical Grammar. OUP, 1986.

PRINCIPAL S.K.P. Govt. Degree College GUNTAKAL Anantapur (Dist.)

SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL

(Affiliated to Sri Krishnadevaraya University)

Department of English

Certificate Course in Spoken English

Time: 10.00 AM to 11.00 AM

Max. Marks: 40M

Answer any Three of the following

Unit 1: Long Answer Question in 100 words each 2 out 1 1x10=10M

Unit 2: Long Answer Question in 100 words each 3 out 2 2x10=20M

Unit 3: Grammar 1x5=5M

Unit4: Verb

S.K.P. Govt.Degree College GUNTARAL Anantagur (Dist.) yam,

SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL Department of English Certificate Course in Spoken English

Time: 10.00 AM to 11.00 AM

Max. Marks: 40M

Answer any three of the following

(3X10=30)

Unit I

- 1. What is Phonetics?
- Discuss briefly about different kinds of Tones used in Speech.

Unit II

- Talk about a successful presentation you gave and why you think it did well.
- Imagine you are seeking some information about getting an air- ticket to Mumbai.
 Construct a conversation of 4-5 exchanges with the travel agent.
- What are the various kinds of Tones used in Spoken English/

Unit III and IV

(1X10=10)

- Write A/An/The or X in the blanks:
 - A) Have you had.....lunch?
 - B) She wants to become......M.L.A.
 - C) Engineering isuseful career.
 - D) I've received.....email from my friend.
 - E) This isHCL product.
- 7. Fill in the blanks with suitable verb forms
 - a) Vegetable(sell) at high prices
 - b) I switched off the lights after he(sleeps)
 - c) My aunt and her son(eat) and apple everyday
 - d) The Moon...... (derive) light from the sun.
 - e) We cannot go out as it (rain).

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S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL.

DEPARTMENT OF ENGLISH

Circular

Date: 11.02.2022

Coordinator

The Department of English will begin a certificate course in 'Spoken English' for all B.A. final year students. The course is 30 hrs long. The course is free of charge for students. The classes will begin on February 21, 2022. Students who are interested must register their names with the English Department. Students will receive a certificate upon successful completion of the course.

Copy to the Library Notice Board

Copy to the Notice Board

Copy for Circulation among the Students

S.K.P. Government College GUNTAMAL Anantapur (Dist.)

S.K.P. Government Degree College, Guntakal Department of English Final Report of Certification Course in Spoken English

Under the direction of Principal Dr. K Gnaneswar, the Department of English devised the idea of a Spoken English Course for the College's students. The Department of English has made a modest start in imparting and enriching students' English proficiency by offering a certificate course in Spoken English for 30 hrs. As previously agreed, the primary goal of the course was to instil spoken English skills in the outgoing students. The basic structure of the course is designed with the needs of the final year students in mind. The aforementioned Course began on February 21, 2022 and ended on May 13, 2022.

The students' response was overwhelming. The Seminar Hall was packed during its introductory session, and students were eager to be a part of it. Dr. K. Gnaneswar, the principal, addressed the students, emphasising the importance of English in social and corporate realms. He also praised the English Department's efforts and congratulated Sri T N Masthanappa, HOD, English Department, who was the driving force behind the entire course. The Course drew a large number of students. 38 students regularly attended classes from 9.00 a.m. to 10:00 a.m.

The sessions were interactive, informative and interesting. The usage of videos, hand-outs, stories, comics, suggestive books and interesting worksheets helped the students to grasp the tips to learn and understand English language. There were brain-storming sessions, debates, group activities and impromptu presentations which enhanced the confidence level of the students. The Course ran its entire course of 30 hrs and also took informal inputs from the students for making the course better next time.

On the 15th of May 2022, a valedictory function was held following the successful completion of the aforementioned Certificate course. Sri Dr K. Gnaneswr, the College's Principal, attended the event. Sri T N Masthanappa, the HOD (English), presided over the

S.K.P. Gomerne College GUNTARAL

Anantapur (Dist.)

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meeting. The Head of the Department explained the need and necessity of introducing the Certificate course in his opening remarks. The Principal advised the students to make use of the Department of English's input. Certificates were given to all 38 students.

Sri P S Kiran Kumar, Lecturer in English, proposed the vote of thanks at the end of the programme.

S.K.P. GOVERNMENT (Dist.)

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S.K.P. GOVRENMENT DEGREE COLLEGE

GUNTAKAL, ANANTAPURAM-515803, A.P. Affiliated to Sri Krishnadevaraya University (SKU) Anantapuram Re-accredited by NAAC with 'B' Grade-CGPA- *2.76*

Department of English

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Principal

SK.P. C. ... College GUNTAKAL Anantapur (Dist.)

SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL Registered Final B.A. Students for Spoken English Certificated Course 2021-22

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S.K.P. Ge ... College GUNTAKAL Anantapur (Dist.) Coordinator

SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL Spoken English Certificate Course (2021-22)

Participants Feedback Form

Date:

Instructions: Please indicate your level of agreement with the statements listed below.

Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
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 Please share other comments or expand on previous responses here:

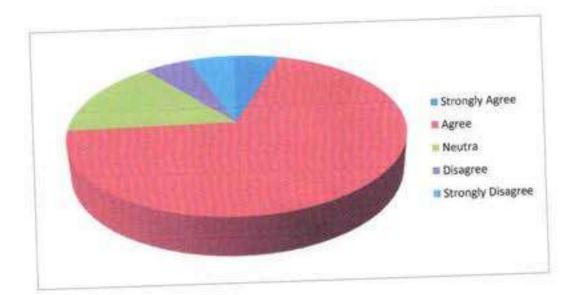
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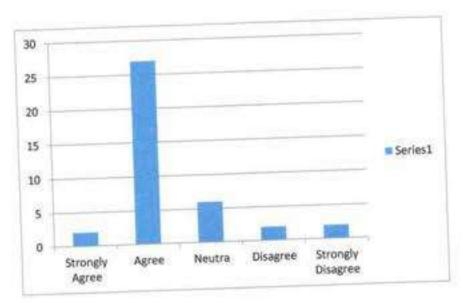
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SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL Spoken English Certificate Course (2020-21)

Participants Feedback Form

Total Students	38
Strongly Agree	2
Agree	27
Neutra	6
Disagree	2
Strongly Disagree	2





S.K.P. Govt. Degree College GUNTAMAL Anantapur (Dint) your ...

Photos of Spoken English Certificate Course 2021-2022







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S K P GOVERNMENT DEGREE COLLEGE GUNTAKAL
LIST OF FINAL B.A. STUDENTS ENROLLED FOR SPOKEN ENGLISH CERTIFICATE COURSE

ATTENDANCE SHEET FOR THE ACADEMIC YEAR 2021-22

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S K P GOVERNMENT DEGREE COLLEGE GUNTAKAL

LIST OF FINAL B.A. STUDENTS ENROLLED FOR SPOKEN ENGLISH CERTIFICATE COURSE ATTENDANCE SHEET FOR THE ACADEMIC YEAR 2021-22

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S.K.P. Govt.Degree College GUNTARAL Anantapur (Dist.)

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యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్ ತಿಲುಗು ಕಾಖ

తెలుగు టైపింగ్ సర్టిఫికెట్ కోర్స్ నిర్వహిందాలని తెలుగు శాఖ తీర్మానం.

da:10 /06/2022

తెలుగు శాఖ ఆధ్వర్యం లో డిగ్రీ బిఏ, బికాం, బియస్సీ విద్యార్ధులకు సర్టిఫికెట్ కోర్స్ నీర్వహించాలని లీర్మానించాము. అందులో భాగంగా విద్యార్థులకు ప్రెంట్ మీడియా, ఏలక్ట్రానిక్ మీడియా, మరియు ప్రసారమాధ్యమాల్లో ఇంగ్లీషు నుండి తెలుగులో అనువదించడానికి ఉపయోగపడె వీధంగా తెలుగు టైపింగ్ అనే సర్ధిఫికెట్ కోర్స్ ను నిర్వహించాలని తీర్మానిందుకున్నాము.

10-06-2022 తేదిన తెలుగు శాఖ ఆధ్వర్యం లో సమావేశం జరిగింది. ఈ సమావేశానికి అధ్యక్షులు గా డా., సీ. బాలకృష్ణ మరియు అధ్యాపకులు పై. వనజమ్మవిద్యార్థులు బి.లాలుస్వామి,డి.పెంకటేశ్వరమ్మ సభ్యులు గా పాల్గొన్నారు. దీనిని కళాశాల ప్రిన్సిపాల్ గారి ఆదేశాల మేరకు 40 రోజుల కాలవ్యవధిలో సర్ధపికెట్ కోర్స్ నిర్వహించాలని తీర్మా నించుకున్నా ము.

డా.. పి. బాలకృష్ణ (తెలుగు శాఖాధ్యకులు) – చె డుగు లక్ష్మి

పై. వనజమ్మ (రెలుగు అధ్యాపకులు) Y. Vo. Q ~

D. taly Secry

డి. పెంకటేశ్వరమ్మ (విధ్యార్థి) 2. కె. కె పెక్స్ స్ట్రి

PRINCIPAL S.K.P. Govt. Degree College

యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్

తెలుగు శాఖ ఎస్.కె పి ప్రధుత్వ డిగ్రీ. కళాశాల గుంతకల్ కళాశాల ప్రిన్సిపాల్ ఎస్ కె పి ప్రధుత్వ డిగ్రీ కళాశాల గుంతికల్

విషయం: తెలుగు టైపింగ్ సర్టిఫికెట్ కోర్స్ ప్రారంభించడానికి అనుమతి కొరకు:

ఎస్ కె పీ ప్రభుత్వ డిగ్రీ కళాశాల గుంతకల్ తెలుగు శాఖ అధ్వర్యంలో డిగ్రీ మూడవ సంవేత్సరం విద్యార్థులకు తెలుగు టైపింగ్ సర్టిఫీకెట్ కోర్స్ నిర్వహించాలని తెలుగు శాఖ తీర్మానించింది. నీటి సమాజంలో పత్రికల ప్రభావం ఫ్రింట్ మీడియా ఎలక్ట్రానిక్ మీడియా ప్రసార మాధ్యమాల ప్రభావం ఎక్కువగా ఉంది. విద్యార్థులు వాటిలో అవకాశాలు పొందేలా తెలుగు శాఖ తెలుగు టైపింగ్ సర్టిఫీకెట్ కోర్స్ నీర్వహించడానికే అనుమితించగలరు.

కోర్పు వివరాలు

కోర్ప్ పేరు: తెలుగు టైపింగ్

కోర్పు కాల వ్యవధి సమయం: 40 రోజులు సా. 5 నుండి 6.గంటల వరకు

ప్రారంభ తేదీ: 15 జూన్ 2022

కోర్ప్ పీజు: ఏమీ లేదు

మొత్తం విద్యార్థుల సంఖ్య: 40

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యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్ తెలుగు శాఖ

సర్కులరీ

11-06-2022

కళాశాలలో బిఏ చదువుతున్న విద్యార్థులు అందరికీ తెలుగు శాఖ తెలియజేయునది ఏమనగా తెలుగు శాఖ తెలుగు టైపింగ్ అనే సర్టిఫికెట్ కోర్సులు నలబై రోజుల వ్యవధిలో ఎలాంటి రుసుము లేకుండా నిర్వహిస్తుంది. కోర్పు 15-06-2022 తేదీన ప్రారంభం అవుతుంది ఆసక్తిగల విద్యార్థులు పేరు నమోదు చేసుకోండి. కోర్ప్ పూర్తి అయిన తెర్వాత సర్టిఫికెట్ కూడా జారీ చేయబడును కావున విద్యార్థులందరూ ఈ అవకాశాన్ని సద్వినియోగం చేసుకోగలరు.

ಇಟ್ಟು

Dept. Of Telugu S.K.P. GOVT. COLLEGE GUNTAKAL - 515801

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యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్ తెలుగు శాఖ సర్టిఫికెట్ కోర్స్: ఆస్ లైస్ తెలుగు టైపింగ్

ञेषु ञ्ल•्ड:

తెలుగు టైపింగ్ - పరిచయం

తెలుగు టైపింగ్ - ఆవశ్యకత

లెలుగు కి బోర్డు

తెలుగు టైపింగ్ - అనువర్తనాలు

ತಲುಗು ಶೆಖಿನಿ (Leekhini)

యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్ తెలుగు శాఖ తెలుగు టైపింగ్ సర్టిఫికెట్ కోర్స్ తుది నివేదిక

తెలుగు శాఖ ఆధ్వర్యంలో బిఏ, బీకాం, బీఎస్సీ విద్యార్థులకు తెలుగు టైపింగ్ సర్టిఫికెట్ కోర్పు 40 రోజుల కాలవ్యవధిలో నిర్వహించాలని కళాశాల ప్రేన్సిపల్ జ్ఞానేశ్వర్ గారి ఆధ్వర్యంలో తీర్మానం జరిగింది. డిగ్రీ పైనలియర్ విద్యార్థులు కోర్ప్ అయిపోయిన తర్వాత వారికి ఉపయోగపడే విధంగా బాపా సైపుణ్యాలను సేర్పించడం ఈ కోర్పు యొక్క ప్రధాన ఉద్దేశం ప్రెంట్ మీడియా, ఎలక్ట్రానిక్ మీడియా, ప్రసార మాధ్యమాలను దృష్టిలో ఉంచుకొని కోర్ప్ రూపొందిచడం జరిగింది.

సర్టిఫికట్ కోర్స్ ప్రారంభ సమాపశంలో విద్యార్థులు దాలా ఉత్సాహంగా పాల్గొన్నారు. ప్రేన్సిపల్ డా, కె. జ్ఞాసేశ్వర్ గారు విద్యార్థులను ఉద్దేశిస్తూ నేటి సమాజం మీద మీడియా, పత్రిక రంగాలు అత్యంత ప్రభావాన్ని దూపిస్తున్నాయి ఈ రంగాల్లో ఉద్యోగ అవకాశాలు పొందేలా ఈ సర్టిఫికెట్ కోర్స్ మీకు దాలా ఉపయోగపడుతుంది కాబట్టి విద్యార్థులు ఈ అవకాశాన్ని ఉపయోగించుకుని ఆయా రంగాల్లో ముందుకెళ్లాలని విద్యార్థులకు సూచించారు.

విద్యార్థులు కోర్స్ సేర్ఫుకున సమయంలో కంప్యూటర్ లో తెలుగును టైపింగ్ చేయడం, కి బోర్డు ను ఉపయోగించడం, ఇంగ్లీష్ నుండి తెలుగు అనువదించడం మొదలైన విషయాలన్నింటినీ బ్లాక్ బోర్డ్ ఉపయోగిస్తూ, ఐ సీ టీ క్లాసు ఉపయోగిస్తూ బోధించడం జరిగింది. తర్వాత విద్యార్థులను లాంగ్వేజ్ ల్యాట్ కి రీసుకెళ్లి ప్రతి విద్యార్థి పైన ప్రత్యేక శ్రద్ధతో టైపింగ్ ప్రాశ్టీస్ చేయిందాము. రెండు వారాల తర్వాత విద్యార్థికి అంగ్ల వాక్యాలను ఇచ్చి తెలుగులో టైప్ చేయమని సూచించాము. మొత్తం 40 రోజుల పాటు కోర్సు కొనసాగింది. కోర్స్ పూర్తయిన తర్వాత విద్యార్థులకు మొగింపు సమావశంలో ప్రేన్స్టిపల్ డా, కె. జ్ఞానేశ్వర్ గారి చేతుల మీదుగా సర్ధిఫికెట్లు జారీ చేసే కోర్సును విజయవంతంగా మొగించాము.

SKP Government Degree College, Guntakal

Registration form for Telugu Typing Certificate Program
Department of Telugu -Academic Year 2021-22

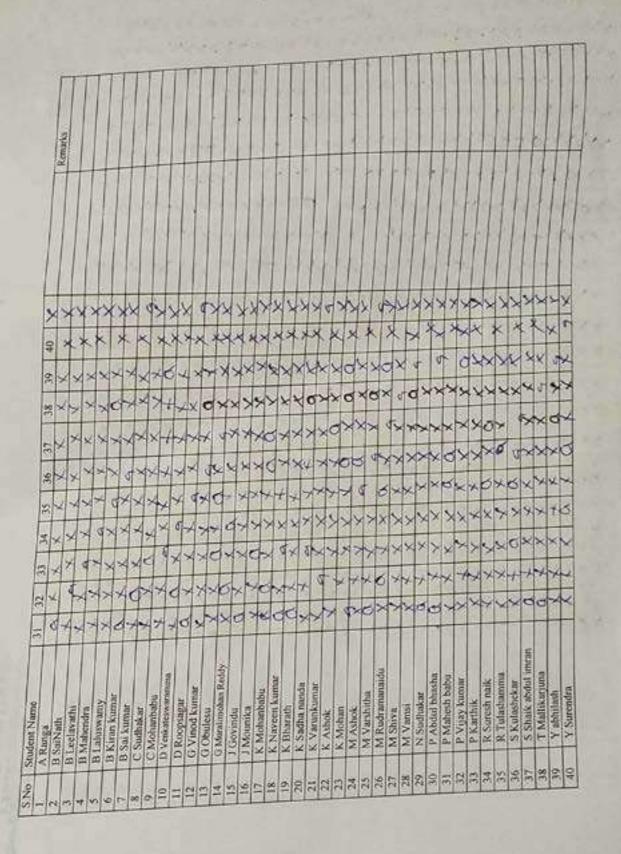
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S.K.P. GOVT. COLLECE GUNTAKAL - 51

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S.K.P. GOVRENMENT DEGREE COLLEGE

GUNTAKAL, ANANTAPURAM-515803, A.P.

Affiliated to Sri Krishnadevaraya University (SKU) Anantapuram

Re-accredited by NAAC with *B* Grade-CGPA- *2.76*

Department of Telugu

Certificate Of Participation

This is to certify	that Mr./Miss./Mrs.	studying
	successfully completed 'Tel	ugu Typing Certificate Course'
Organized by De	partment of Telugu, S.K.P. Government	Degree College, Guntakal, held
from	to	

Coordinator
Dept. Of Telugu
S.K.P. GOVI COLLEGE
GUNTAKAL - 515301



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S.K.P. GOVERNMENT DEGREE COLLEGE :: GUNTAKAL

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DEPARTMENT OF ECONOMICS

MINUTES OF THE DEPARTMENT MEETING FOR THE CONDUCT OF CERTIFICATE COURSE IN BASICS
OF STOCK MARKET BY DEPARTMENT OF ECONOMIC

The Department of Economics, a leader in meeting student needs, has chosen to be a trend-setter for our college's first- and second-year students by introducing a certificate course.

There are many different kinds of stock markets, and this industry offers plenty of options for those wishing to advance their careers or make extra money. Anyone with a trading passion can readily learn about it and succeed. The courses are created in a way that makes learning and developing for everyone really simple. For a better comprehension of the subject, special live question sessions are held in conjunction with both online and offline classroom sessions. The main benefits of taking a stock market course include.

On February 7, 2022, the department of chemistry had a meeting with its staff members at the departmental staffroom. The Principal gives the Department Head the go-ahead to preside over the meeting. The department has decided to provide a certificate programme in BASICS OF STOCK MARKET to our college's first- and second-year degree students.

The 45-day course schedule has been established. Additionally, it is decided to focus on students from rural backgrounds and limit the number of new students to less than 45. After receiving the Principal's approval, a circular informing the students that the Certificate Course classes will be held outside of the schedule of

Date: 02/07/2022

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PRINCIPAL Govt. Degree College INTAKAL, Ananthapuramu (DL.) Department of Economics

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S.K.P. GOVERNMENT DEGREE COLLEGE :: GUNTAKAL

DEPARTMENT OF ECONOMICS

PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE IN BASICS OF STOCK MARKET

Dt: 02/07/2022

From To

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The In charge

The Principal

Department of Economics,

S.K.P. Government College

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S.K.P. Government College,

Guntakal

Guntakal

Respected Sir,

I would like to forward a proposal to your honour to start an economics certificate programme for our college's first- and second-year B.A. students. Due to the increased public awareness of the stock market, macroeconomics knowledge is essential for all students, not just those studying economics. I beg your permission, Sir, to begin the Department of Economics' Certificate Course in BASIC STOCK MARKET Concepts.

Thanking You Sir.

- Details of the Programme are :
 - : 45 Days Program duration
 - - : 9.00 AM to 10.00AM Timings of the program
 - Duration of the program
- : 07/07/2022to 16/09/2022
- Course fee :-Nil-
- Number of students expected for admission: 45

PRINCIPAL S.K.P. Govt. Degree College UNTAKAL, Ananthapuramu (C.,

S.K.P GDC, GUNTAKAL. Dept: Economics

S. Department of Economies GUNTAKAL

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DEPARTMENT OF ECONOMICS

CIRCULAR

Dt: 2/07/2022

INTRODUCTION OF CERTIFICATE COURSE IN BASICS OF STOCK MARKET

This message is intended to advise all first- and second-year B.A. Economics students that the department of economics plans to launch a " CERTIFICATE COURSE IN BASICS STOCK MARKET." The course lasts for 6 weeks/45 days. There is no cost for the course for the students. The Department of Economics will teach the course outside of regular class hours. All interested students must submit their names to the department head. The course will broaden students' understanding of macroeconomics and benefit their economics careers.

GROUP	I YEAR	II YEAR	III YEAR
1. MPC. TM			
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3. BZC			
4. MECS			
5. MPCS			
6. MICRO BIOLOG			
7. BIO CHEMISTRY			201 37.7
8. B.COM T.M			
9. B.COM E.M			
10. HEP			
11. HPT			
12. HPE			

Details of the Programme:

Program duration : 45 Days

Timings of the program: 9.00 AM to 10.00AM

Starting date of the program : 07/07/2022 to 16/09/2022

Course fee : -Nil-

Number of students expected for admission: 45

to Departmental Notice Board copy to College Library Notice Board

Copy to College Office

Departmental Copy

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S K.P. Govt. Degree College GUNTAKAL AND THE DURANTE (DE) Incharge

Department of Economics S.K.P Govt Degree Cellings

GUNTAKAL

S.K.P. GOVERNMENT DEGREE COLLEGE Guntakal

CHEMMEN MEMME

Ananthapuramu Dist.

DEPARTMENT OF ECONOMICS

CERTIFICATE COURSE ON" BASIC OF STOCK MARKET"

SYLLABUS

Theory: 40h Course Credit:2

Unit-1

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Primary Market vs Secondary Market Investment in Stock Market - The process to invest Initial Public Offering (IPO) How the Indian stock market works Economic and Industry Analysis Technical Analysis Company Analysis Interpretation of Financial Statements Cash Flow Analysis and Valuation of Equity Demat and Depositary Introduction to Mutual Funds Insurance Mutual Funds.

Unit II

8h

Introduction to Derivatives and Futures Introduction to Option Introduction to Commodity

Market Introduction to Currency Market Introduction to Technical Analysis Types of Charts

Implementing Chart and Candlestick Patterns Trend analysis Technical theories Sentimental

Indicators Intermarket Technical AnalysisTechnical analysis Indicators.

Unit III

8h

Financial Planning Investments Mutual Fund Insurance Initial Public Offering (IPO) Investment
Psychology Corporate Actions and Announcements Fundamental Analysis Portfolio Management
Investor Types, Delivery and Intraday Trading Equity - Cash and Derivative Market Introduction to
Commodity Currency Markets Trading Platform Intro Trading Account and Free Demat Opening.

Dait IV

S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL.) Dept of Economics , S.K.P. Govi Degree College G.U.N.T.A.K.A.L.

S.K.P GDC, GUNTAKAL. Dept: Economics

Basic of Investment and Investment Environment Risk and Return Instrument of Investment

Primary Market Secondary Market Market Participants Stock Exchanges in India Security Market

Indices: Nifty and Sensex Sources of Financial Information.

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Unit V

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Industry Analysis, Approaches and Economic Scenario Company Analysis Position Statement
Analysis History, Membership & Organisation Governing body Functions of stock Exchange
Online trading Role of SEBI Recognized Stock Exchanges in India Derivatives on stocks: Meaning,
types Patterns of Trading & Settlement Speculations & Its Types Activities of Brokers & Broker
Charges Settlement Procedure National Securities Depository Ltd Central Securities Depository
Ltd.

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Anaphapuranu

Dept of Economics

S.K.P Govt Degree College

B. U. N. T. A. K. A. L.

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Cer	tficate Course on "BASICS OFS	STOCK MARKET
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Time: 2hrs		Max marks: 50
CORRECTIONS OF	SECTION - A	25X2= 50Marks
Answer any questions. Eac	h question carries TWO marks	5. 1.
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Answer: .		
Demilation Act?	recognized by the Indian Govern	
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3. First International Exchang		
Answer:		
4. What is F&O?		
Answer:		
5. What is Commodity in Stor	ck Market?	
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6. Asia's Oldest Stock Exchan	ge?	
Answer:	norder DCE2	
7. How many companies are	listed on BSE?	permitted to the
Answer:		
8. How many Companies are	listed on NSE?	
Answer:		
9. First Dematerialized Elect	ronic Exchange in India?	
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S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL) Dept of Economics
S.K.P. Govi Degree College
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Answer: NA PA 12. What is Day Trading? Answer: 13. What is Long-Term Investing? 14. What is PE Ratio? Answer: 15. What is Debt? Answer: 16. What is Volatility in the Stock Market? Answer: 17. What is IRR? Answer: 18. What are the Major Industries and Sectors in the Indian Stock Market? Answer 19. What is CAGR? Answer: 20. What is Technical Analysis? Answer: 21. What are Support and Resistance? Answer: 22. Full-Form of GST? E 23. What is Candlestick Chart in Trading? Answer: Answer: at is Marun | Fund? S.K.P. Govt Degree Com S.K.P Govt Degree College GUNTAKAL S.K.P. GUC, GUNTAKAL. Dept: Economics

BRIEF REPORT ON THE CONDUCTION OF THE CERTIFICATE COURSE IN "BASICS STOCK MARKET"

By offering a Certificate course in BASICS OF STOCK MARKET for the B.A., the Department of Economics has made a modest start in educating and enriching students with the fundamentals of the stock market. Students in their first and second years in 2021. The 2021–22 academic year will see more of the same drama.

The course began on July 2, 2022, and ended on September 16, 2022. The Certificate course was place in the college from 9:00 AM to 10:00 AM outside of regular college hours and lasted 45 days. Throughout the certificate programme. The course was taught with participation from every member of the department.

Students engaged in the course fully and successfully completed it. The final day of the course includes an examination, and students were given certificates on.

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In charge

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S.K.P GDC, GUNTAKAL. Dept: Economics

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S.K.P Government Degree College, Guntakal BASICS OF STOCK MARKET

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BASICS OF STO	OCK MARKET		
Course Feedback	Form2021-2022		
Course Title:	Vicaria	_	
Dates:	Venue:		
Please fill the short questionnaire to make the co	urse better.		
Please respond below with 1, 2, 3, 4 or 5, where			
Please respond below with 1, 2, 3, 4 or 3, where	Land 2 or Employment		
THE DESIGN OF THE COURSE			
Your of the source clear to you?	Y II /NII		
A. Were objectives of the course clear to you?	ons	Г	
 B. The course contents met with your expectation I. Strongly disagree 	5. Strongly agree		
C. The lecture sequence was well planned I. Strongly disagree	5. Strongly agree		
D. The contents were illustrated with		г	
I. Too few examples	5. Adequate examples		
E. The level of the course was	8 T 10 2 T 7 T 1 T 1 T 1 T 1 T 1 T 1 T 1 T 1 T 1	_	
I, Too low	5. Too high		
F. The course contents compared with your exp	Control of the contro	Г	
I. Too theoretical	5. Too empirical	L	
G. The course exposed you to new knowledge a	and practices	Γ	
Strongly disagree	5. Strongly agree		
H. Will you recommend this course to your coll		Γ	
I, Not at all	5. Very strongly		
THE CONDUCT OF THE COURSE			
A. The lectures were clear and easy to understa	and	- 1	
I. Strongly disagree	5. Strongly agree		
B. The teaching aids were effectively used			
I. Strongly disagree	5. Strongly agree		
C. The course material handed out was adequate	ate		
L Caronahadisagrap	5. Stronglyagree		
D. The hydroctors encouraged interaction and	were helpful		
1. Strongly disagree	5. Stronglyagree		
Were objectives of the course realized? Y			

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Dept of Economics S.K.P Govi Degree College GUNTAKAL

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DEPARTMENT OF ECONOMICS

FEEDBACK ANALYSIS OF STUDENTS

We have gathered curricular feedback from first-year, second-year, and academic year 2021–2022 students, the evaluation of the comments and ideas made by the students.

Student recommendations:

- 1.A small number of students believed that the curriculum should focus more on competitive tests like the UPSC and APPSC.
- A small number of students stated that the curriculum, particularly in the scientific faculty, should still take a more practical approach.
- 3. A small number of pupils argued that classrooms should be smarter.

The chart gives a full account of the issues raised by students in 2019–2020 and the institution's response to those issues.

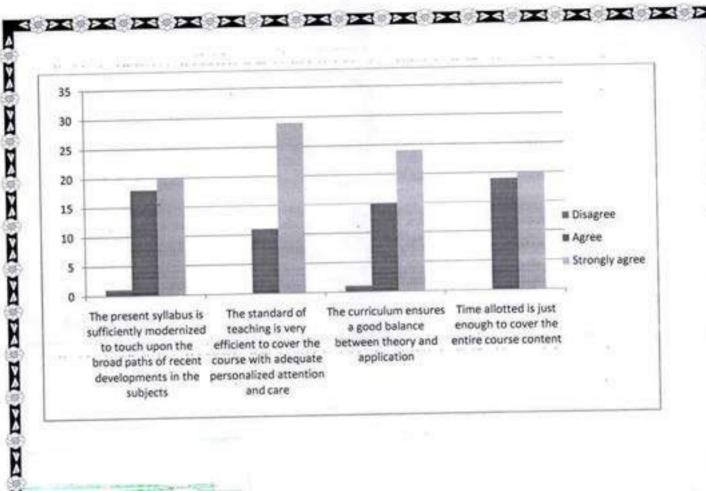
The graph shows the frequent answers of the students in a Different bar diagram.

	components	1 (Strongly Disagree)	2 Disagree	3 Undecided	4 Agree	5 Strongly agree
1	The present syllabus is sufficiently modernized to touch upon the broad paths of recent developments in the subjects	pen (, 0) , 6 o ()	1	ne 10 47	17	23
2	The standard of teaching is very efficient to cover the course with adequate personalized attention and care				11	29
3	The curriculum ensures a good balance between theory and application	85		1	15	24
4	Time allotted is just enough to cover the entire course content				19	21
Deg/						

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Signature of the principal
PRINCIPAL
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GUNTAKAL, Ananthapuramu (DL)

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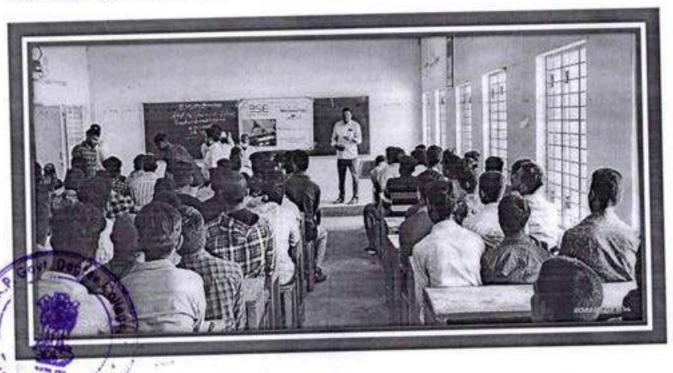
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BASICS OF STOCK MARKET CERTIFICATE COURSE 2021-2022



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S.K.P Govt Degree College GUNTAKAL

LISTOFTHESTUDENTSENROLLEDFORTHECERTIFICATECOURSEIN BASICS OF STOCK MARKET2021-2022

S/no	Reg. No	Name of the students	Signature of the students
1	2142015036001	B.SAIKUMAR	B. Sai hours
2	2142015036004	C.KALYAN	
3	2142015036005	D.NARENDRA	3. vaxergra
4	2142015036006	D.VARYNRAM	Q. Vasun Pary
5	2142015036013	M.ANJINAIK -	M. Ang? Naile
6	2142015036014	M.MOHAN NAIK	m. Mohan Nai
7	2142015036017	N.VISWANATH	N. Visumole
8	2142015036019	N.RAJASEKHAR	N. Paia Shekton
9	2142015036020	P.KRISHNA MURTHY	P. Krishnamurly
10	2142015036022	P.RAJAKUMAR	P. Dailcunas
11	2142015036023	R.KISHORE NAIK	T. Killing waik
12	2142015036024	S.BABURAO	S. Babullus
13	2142015036025	S.HASEN	4 Hosen
14	2142015036026	S.NAGARAJU NAIK	S. Nagaraju spile
15	2142015036027	MAHESH NAIK	17 1 1 1 1
16	2042015036011	B.YELLAPPA	2 Vall app
17	2042015036014	D.MANIKANTA	Byenuppe
18	2042015036014	D VENKATESULU	B. Ven Kotesul.
19	2042015036016	D.HUSSAIN	2. Veri halicali
20	2042015036017		2.17900190
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21	2042015036018	G.HANUMESH	g. trainy
22	2042015036020	G.ANIL KUMAR	GAnil Kuman
23	2042015036021	G.VEERENDRA	"G" Vaeucidas
24	2042015036022	J.JAYARAM -	I. Jaysam.
25	2042015036023	K. DIVAKAR	Sp 10 makes
26	2042015036024	K.MADHU KUMAR	K. Maguel unev?
27	2042015036026	M.MAHESH KUMAR	Maheshkuni
28	2042015036027	M.PREMKUMAR -	M. Premakum
29	2042015036028	M.HAREESH	MARKET BEST
30	2042015036029	M.PRAVEENA	M Prayers
31	2042015036030	M.LAKSHMI NAIK	1 Lakshow mik
32	2042015036032	R.SACHIN	R. Sachin
33	2042015036036	T.ERRISWAMY	7.600 many
34	2042015036037	T.M. DURGA PRASAD	T.M. Dusiga psasas
35	2042015036003	B.KUBERA	B. Kulbera

STUDENTS AWERNESS PROGRAMEINSTOCK MARKET



B.A HEP I YEAR & II YEAR STUDENTS



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Dept.ofEconomics ,SKPGovt.College,Guntakal

Dept of Equipments
S.K.P. Govt Degree College
G.U.N.T.A.K.A.L.

S.K.P GOVERNMENT DEGREE COLLEGE, **GUNTAKUL** CERTIFICATE OF COMPLETION

This certificate is presented to

BASICS OF STOCK MARKET

For completing her Certificate Curse The department of Economics.

Name of the student

Reg.No.

Signature of the lecturer Signature of the Principal Signature of the coordinate

Eponomica CARGOVE GOILOGO GUITTAKAI

S.K.P. Govi Degree College

GUNTAKAL

SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL

CERTIFICATE COURSE

Academic year: 2021-22

S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL

Department Of Commerce

Minutes of the Department meeting for the conduct of Certificate Course in

Date: 01.11.2021

The Department of Commerce, a pioneer in meeting the needs of students, has decided to be a trailblazer for our College's graduating students. The job market, particularly in the financial area, has been booming, and fresh graduates with Tally knowledge are in high demand. The Department of Commerce has taken the initiative to conduct a Certificate Course in Tally, with the simple goal of providing necessary hands on knowledge on Tally to outgoing students.

On the 1st November, 2021, the Department of Commerce had a meeting with its members on the College premises. The meeting was chaired by the Head of the Department, P Janardhana Sastry, and the lecturers in Commerce TM Madhavaiah Dr G. Pavan Kumar are present. The Department unanimously resolved to organize the Certificate Course in Tally for our College's Degree students under the chairmanship of the Head of Department and under the direction of the principal. It was resolved that the Certificate Course will be held for 45 days. It was also decided to focus more on students from rural backgrounds, and their medium of instruction is Telugu.

1. Sri P Janardhana Sastry, Head of the Department :

2. Sri TM Madhavaiah, Lecturer in Commerce

3. Sri Dr G. Pavan Kumar, Lecturer in Commerce of

neatedCommerce

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Ananthapuramu (Dist.)

S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE IN TALLY

DATE: 09.11.2021

From P Janardhana Sastry Lecturer in Commerce, Department in charge S.K.P. Govt. Degree College Guntakal

To The Principal, S.K.P. Govt. Degree College Guntakal.

Respected Sir,

I'd like to make a proposal to you regarding the introduction of aTally Certificate Course for our College's final year degree students. The Department of Commerce has been increasingly aware of the requirements of departing students. From the lowest to the greatest levels of employment, Knowledge in Tally has become the important factor for the commerce students. With all of these considerations in mind, the Department of commerce would like to launch the course.

The details or the program are

1. Name of the proposed program : Tally

Duration and timings of the program : 45 days; 09 am to 10:00am

Start date of the program : 10th November 2021

4. Course fee : Nil

No, ofstudents expected for admission : 45

Department of Ours faithfully

S. Held of Department in charge (commerce)

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S.K.P. Government DEGREE COLLEGE, GUNTAKAL.

DEPARTMENT OF COMMERCE

Circular

Date: 06-11-2021

All the B.Com students are hereby informed that the Department of Commerce is going to start a certificate course in 'Tally'. The duration of the course is 45 days. Students need not pay any fee for the course. The classes will commence from 10-11-2021. Interested students are required to register their names in the commerce Department. After successful completion of the course certificate will be provided to the students.

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syllabus

Accounting – It is the most important feature of Tally ERP. the very first thing that comes to anyone's mind after listening about Tally is Accounting.

Billing – Billing is a significant part of any business. As and when you pass an accounting entry synchronously a bill is generated which you can use for raising or sending an invoice. Most people believe that Billing is a part of Accounting which is not true when it comes to business. Billing Option present in Tally eliminates the task of entering separate accounting.

Payroll – This feature can be used when you have a good number of employees. To maintain Payroll in Tally, functions such as employee groups, employee categories, pay heads, attendance, and course employees are used.

Banking – In this era of digitalization, no business can survive without Banking. With the help of Tally ERP, TDS GST both direct and indirect tax can be calculated automatically and its returns will be also be filed online.

Taxation – For any business to survive it shouldn't operate in isolation. The Business should work in cooperation with State as well as Central Government by paying appropriate Taxes. Calculation of Taxes based on the income, sale, and dispatch is quite hectic. Tally makes it easy for you to prepare any bill or invoice as it can give VAT, Income Tax, Excise, Customs, Service tax, etc.

Inventory – Maintenance of Stock is of utmost importance for any business. It's vital as it gives better control over business sales. Thus, the movement of stock is an integral part that can be kept in control.

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Model question paper (2021-22)

Tally certificate course

Time 01:30

Maximum marks :50

Each question caries 8 marks (8*5)

- Mention what features are available in Tally ERP.
- 2. Explain what is tally and where it can be used?
- 3. Mention what are the types of ledgers you can make in Tally ERP.
- Mention what is short cut to repeat the narration.
- 5. Mention the types of Tally ERP vouchers also give the short cut for creating these vouchers.

Each question carries one mark (1*10)

- is the shortcut to reversing journal from Accounting Vouchers in Tally. F10 (A) Ctrl+F10 (B) (C) Alt+I (D) Alt+V denotes reduction in money or increase in liability. Accounting (A) (B) Contra Cash (C) (D) Inventory 3. Which shortcut key is pressed to go to company Info. Menu from Gateway of Tally? Alt+F1 (A) Alt+F2 (B)
 - Alt+F3 (C)
 - Alt+F4 (D)
 - 4. Which menu is used to create new ledgers, groups and voucher types in Tally?
 - Masters (A)
 - Import (B)
 - Reports (C)
 - Transactions (D)

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٠.	Tally?	hortcut key is used in companyFeatures screen to use Inventory Features in
	Bircher	EX
	(A)	F1
	(B)	F2
	(C)	F3
	(D)	F4
6.		note is a statement sent to the by the
	(A)	Buyer, seller
	(B)	Seller, buyer
	(C)	Creditor, seller
	(D)	Customer, seller
7.	is	the shortcut for sales order in Tally,
	(A)	F8
	(B)	F9
	(C)	Alt+F4
	(D)	Alt+F5
8.	In taxatio	on, TCS stands for
	(A)	Tariff Collected at Station
	(B)	Tax Combined at Source
	(C)	Tax Collected at Source
	(D)	Tax Creation at Source
9.	is	the shortcut to rejection in from inventory Vouchers in Tally.
	(A)	Alt+F4
	(B)	Alt+F5
	(C)	Alt+F7
	(D)	Alt+F9
10	. Can we a	llow Expenses/Fixed Assets in Purchase vouchers?
	(A)	Yes
	(B)	No
	(C)	Wrong Question
	(D)	Both a and b
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SKP Government Degree College, Guntakal Students list registered for Tally certification course 2021-22

S.no	Roll numbers	Name of the students
1	200155053	BUSENE BOYA MANOJ KUMAR
2	200155016	SAJJANULA GANDLA MAHESH
3	200155075	SOMGUNDU RAMANJINEYULU
4	200155076	SUNKARI EDIGA VENKATA RAMUDU
5	200155042	BARIKE VANNUR SWAMY
6	200155074	RAMAGALLU RAVIKUMAR
7	200155015	MUDAVATH LOKESH NAIK
8	200155072	NALUGULA PURUSHOTHAM
9	200155066	MANIKYAM ASWANI
10	200155067	MASILETI JANARDHANA
11	200155068	METTA VIJAYKUMAR
12	200155003	S.MD. GHOUSE ANEES
13	200155013	KOLAGANI BALAJI
14	200155014	MIDDE NAVEEN
15	200155069	MOLAGAVALLI LATHA
16	200155045	BOGGURU GANESH
17	200155010	EMMADI BHARGAV
18	200155017	SHAIK SHASHAVALI
19	200155018	URAVAKONDA JAGANNATH
20	200155041	AYYAVALLA NARASIMHULU
21	200155043	BESTHA ARAVIND
22	200155044	BODUGULA MAHENDRA
23	200155011	GANTLA NAGARAJU
24	200155060	GADDALA SANNITH
25	200155007	BASINENI HARI KRISHNA
26	200155131	SHAIK AKHIL
27	200155101	DEVARINTI MAHAMMAD RAFI
28	200155102	DODDI GANGADHAR
29	200155103	SHAIK SHAHID AFRID
30	200155104	SHAIK SHAJAHAN
31	200155105	ALUVALA SAINATH GUPTA
32	200155106	ARIKERI PAVAN KUMAR
33	200155107	BANTANAHAL NARASIMHULU
34	200155108	BESTHA KIRAN
35	200155109	BHAVANASI VAMSINATH
36	200155110	BONIGALA BHUVANESWARI
37	200155111	BOYA CHANDRA SEKHAR
38	200155112	BOYA SAI SANDYA RANI
39	200155113	BOYA SAI SHIREESHA
40	200155114	BURUJULA PAVANKALYAN
41	200155115	CHAKALI SUMALATHA
42	200155116	DEVARAPALLI SREENIVASULU
43	200155117	DODDI ARUN KUMAR
44	200155118	DURGAMMAGARI VENKATESH
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SKP Government Degree College, Guntakal Attendance sheet certificate programme -2021-22

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Roll	200155053	200155016	200155075	200155076	200155042	200155074	200155015	200155072	200155066	200155067	200155068	200155003	200155013	200155014	200155069	200155045	200155010	200155017	200155018	200155041	200155043
Name of the students	BUSENE BOYA MANOJ KUMAR	SAJJANULA MAHESH	SOMGUNDU RAMANJINEYULU	SUNKARI EDIGA RAMUDU	VANNUR SWAMY	RRAVIKUMAR	MUDAVATH LOKESH NAIK	NALUGULA	MASWANI	MASILETI JANARDHANA	M VIJAYKUMAR	S.MD. GHOUSE	K BALAJI	MIDDE NAVEEN	M LATHA	B GANESH	E BHARGAV	SSHASHAVALI	UJAGANNATH	A NARASIMHULU	BARAVIND
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Department of Commerce S.K.P. Govt, Degree College GUNTAKAL.

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Department of Commerce S.K.P. Govt. Degree College GUNTAKAL.

SKP Government Degree College, Guntakal Attendance sheet certificate programme -2021-22

BUSENE BOYA BUSENE BOYA MANOJ KUMAR SAJJANULA SOMGUNDU RAMANJINEYULU SUNKARI EDIGA RAMANJINEYULU SUNKARI EDIGA RAMANJINEYULU SUNKARI EDIGA RAMANJINEYULU SUNKARI EDIGA RAMANJINESH NALUGULA MUDAVATH LOKESH NAIK NALUGULA MASWANI MASWANI MASWANI MASWANI MASWANI MASULETI JANARDHANA S.MD. GHOUSE K BALAJI MIDDE NAVEEN MIDDE NAVEEN MIDDE NAVEEN S.SHASHAVALI A NARASIMHULU S SHASHAVALI A NARASIMHULU A NARASIMHULU S SHASHAVALI A NARASIMHULU	S.00		-64	re.	- 4	8	9	7	- 00	6	10	=	12	13	14	15	91	17	×	61	20	
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#	Name of the students	BUSENE BOYA MANOJ KUMAR	SAJJANULA MAHESH	SOMGUNDU RAMANJINEYULU	SUNKARI EDIGA RAMUDU	VANNUR SWAMY	R RAVIKUMAR	MUDAVATH LOKESH NAIK	NALUGULA PURUSHOTHAM	M ASWANI	MASILETI JANARDHANA	M VIJAYKUMAR	S,MD, GHOUSE	K BALAJI	MIDDE NAVEEN	M LATHA	B GANESH	E BHARGAV	S SHASHAVALI	UJAGANNATH	A NARASIMHULU	DADAVIND
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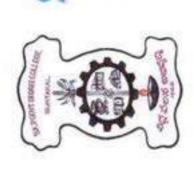
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Department of Commerce S.K.P. Govt. Degree College GUNTAKAL.

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S.K.P. GOVT. DEGREE COLLEGE

GUNTAKAL, ANANTAPURAM-515803, A.P.

AFFILIATED TO SRI KRISHNADEVARAYA UNIVERSITY (SKU) ANANTHAPURAMU RE-ACCREDITED BY NAAC WITH 'B' GRADE-CGPA- '2.76'



Department of Commerce

Certificate (Af Participation

This is to Certify that Mr./Miss./Mrs.

bearing Hall Ticket No. studying

successfully completed 'Tally Certificate Course' Organized by Department of

Commerce, S.K.P. Government Degree College, Guntakal, held from 10/11/2021 to 30/12/2021.





S.K.P. Government Degree College, Guntakal

Department of Commerce

Final Report of Certification Course in commerce 2021-22

Department of Commerce, under the guidance of the Principal Dr. K Gnaneswar, came up with idea of Tally for the students of the College. The Department of commerce has made a humble beginning to impart and enrich the students with hands on tally by conducting a certificate course in Tallyfor the duration of 45 days.

As it was resolved earlier, the main thrust of the course was to inculcate knowledge in Tally for the out-going students. The basic structure of the course is prepared keeping in view the needs of the final year students. The said Course was started on 10.11.2021 and completed on 30.12.2021.

The response from the students was overwhelming. In its introductory session the Seminar Hall was jam-packed and students enthusiastically wanted to be the part of it. Dr. K. Gnaneswar, the principal, addressed the students intimating them about the importance of Technology in social and corporate realms.

He also appreciated the effort of commerce Department and congratulated Sri P Janardhan Sastry, HOD, Commerce Department, who was the guiding force behind the entire course. The number of students attended the Course was good. 45 Students regularly attended the Classes conducted from 2.30 P M to 4.00 PM.

The sessions were interactive, informative and interesting. The usage of hands on, videos, hand-outs, seminars, quiz's, suggestive books and interesting worksheets helped the students to grasp the tips to learn and understand Tally.

There were brain-storming sessions, debates, group activities and impromptu presentations which enhanced the confidence level of the students. The Course ran its entire course of 45 days and also took informal inputs from the students for making the course better next time.

Department of Commerce S.K.P. Govt. Degree College GUNTAKAL. S.K.P. Govt. Degree College GUNTAKAL Anantapur (Dist.) After the successful completion of the said Certificate course, a valedictory function was held on 30th December 2021. The Principal of the College, Sri Dr K. Gnaneswar, graced the occasion. The meeting was presided over by the HOD (Commerce),

Sri P Janardhan Sastry. In his opening remarks, the Head of the Departmentexplained the need and necessity of introducing the Certificate course. The Principal advised the students to make use of the in-puts given by the Department of commerce, Certificates were distributed to the all 45 students. At the end of program Sri G. Pavan Kumar, Lecturer in commerce, proposed the vote of thanks.

Department of Commerce S.K.P. Govt. Degree College

GUNTAKAL

S.K.P. Govt. Degree College GUNTAKAL Anantapur (Dist.)

SKP Government Degree College, Guntakal Tally Certificate Course Feed Back (2021-22) Participants Feedback Form

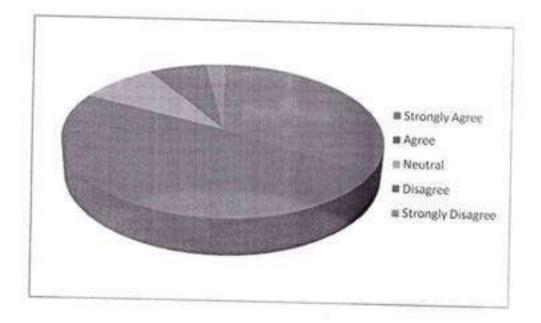
Instructions: Please indicate your level of agreement with the statements listed below.

S.No	Particulars	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
1	The objectives of the training were clearly defined.					
2	Participation and interaction wereencouraged					
3	The topics covered were relevantto me.					
4	The content was organized and easy to follow.					
5	The materials distributed were helpful.					
6	This training experience will be usefulin my work.					
7	The trainer was knowledgeable about the training topics.					
8	The trainer was well prepared.					
9	The training objectives were met.					
10	The time allotted for the training wassufficient.					
11	The meeting room and facilities were adequate and comfortable.		1			

Department of Commerce S.K.P. Govt. Degree College GUNTAKAL. S.K.P. Govt.Degree College GUNTAKAL Anantapur (Dist.)

Feedback Analysis

Particulars	Respondents	Percentage
Strongly Agree	15	
Agree	777777	33.33
Neutral	22	49.00
The state of the s	4	8.80
Disagree	3	6.67
Strongly Disagree	1	Thirtie and the second
Total	45	2.20
	45	1.00



Forty nine percent of students agreed certificate course is helpful to them followed by thirty three percent strongly agree course is beneficial to them. Approximately nine percent are neutral followed by seven percent are disagree and two percent are strongly disagree.

Department of Commerce S.K.P. Govt. Degree College GUNTAKAL. S.K.P. Govt.Degree College GUNTAKAL Anantapur (Dist.)

SKP Government Degree College, Guntakal

Certificate course -2021-22





Department of Commerce S.K.P. Govt. Degree College GUNTAKAL.



S.K.P. Govt.Dagree College GUNTAKAL Anantapur (Dist.)

MINUTES OF DEPARTMENTAL MEETING FOR THE CONDUCT OF CERTIFICATE COURSE 2021-2022

The mathematics department has emerged as a resource for students seeking to improve their mathematical abilities. As another step toward advancing the careers of final-year B.Sc students, the department has decided to offer a certificate course in mathematics.

In today's competitive job market, young graduates with strong logical reasoning and analytical abilities are in high demand. The mathematics department has taken the initiative to provide necessary mathematical skills to outgoing students. On December 14, 2021, the department met with department employees at the institution.

The Under the direction of the principal, the department unanimously resolves to hold a certificate course in mathematics for our college's outgoing final year degree students for a period of 40 days.meeting was attended by the department chair, Sri. K Anjaneyulu, as well as faculty members Sri. D Hussainajah and Kum. J Devi.

Sri. K Anjaneyulu (Incharge): K. Anjaneyulu

Sri. D Hussainaiah, (Faculty):

Kum. J Devi, (Faculty) : T- Devi





PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE

Date: 17/12/2021

2021-2022

From,

To.

K Anjaneyulu (Incharge)

The principal

SKP Government degree college,

SKP Government degree college,

Guntakal

Guntakal

Respected Sir,

I would like to propose that final-year degree students at our college take a mathematics certificate course. The mathematics department is acutely aware of the rising number of departing students' demands. Students must improve their logical thinking and reasoning skills in order to be hired because mathematics has become the gateway to all types of employment. The mathematics department would like to offer the course while keeping all of these factors in mind.

The details of the programme are:

1) Name of the proposed programme

: Arithmetic & Logical Reasoning

2) Duration and timing of the programme

: 40 Days & 3PM - 4PM

3) Start date of the programme

: 22/12/2021

4) End date of the programme

: 27/01/2022

5) Course fee

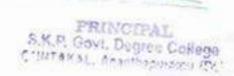
: Nil

6) No.of students expected for admissions

30



Yours faithfully
Lecturer in Mathematics
S.K.P. Govt. Degree College
Guntakal



CIRCULAR

21/12/2021

This is to inform all final-year degree students that the mathematics department plans to begin a certificate course in "Arithmetic and Logical Reasoning". The course will last 30 days. Students are not required to pay a course fee. The first day of classes will be December 27, 2021. Students who want to participate must submit their names to Sri. D Hussainaiah, a mathematics lecturer, by December 22nd, 2021.

K. Anjaneyuh.

Dept of Mathematics

S.K.P. Govt. Degree College.

Guntaka

75 March 0 70 700

Co-ordinator

Copy to the library notice board

Copy to the notice board

Copy for circulation among the students

Con Services

PRINCIPAL S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL)

FINAL REPORT OF CERTIFICATE PROGRAMME

(2021 - 2022)

The department of mathematics has made a modest start in imparting and enriching mathematical students by holding a certificate course for 30 days titled " Arithmetic & Logical Reasoning ". The certificate programme began on December 27, 2021 and ended on January 27, 2022. Only a few students enrolled because it was the first of its kind at the college. 26 students attended classes on a regular basis from 3:00 to 4:00 p.m. On January 28, 2022, there was a farewell ceremony. The principal, Dr. K Gnaneswar, presided over the meeting. In his opening remarks, Sri. K Anjaneyulu explained the importance and necessity of introducing the certificate course and advised students to use the inputs provided by the department of mathematics. Certificates were given to all 26 students. Sri. D Hussainaiah, a mathematics lecturer, proposes the vote of thanks.

Principal
PRINCIPAL
S.K.P. Govt. Degree CoNege
C. MITANAL ANADAPOPARIO (DA)





S.K.P. GOVERNMENT DEGREE COLLEGE::GUNTAKAL

DEPARTMENT OF MATHEMATICS CERTIFICATE COURSE STUDENT LIST

2021-2022

S.No	Name of the student	University Reg. No.	Signature
1	D.HAJIVALI	200151001	P. HATI VALT
2	K.GANESH	200151002	k. Ganesh
3	SHAIK APSANA	200151003	S. Apsara
4	B.PRAMILA	200151005	B. Paamila
5	B.SRAVANI	200151006	B. Syavani
6	C.VENKATESH	200151007	C. Venkodah
7	H.INDU	200151010	H. Indhu
8	B.LAVANYA	200151011	H. Indu
9	M.PAVAN	200151012	M Pavant
10	M.HARIKRISHNA	200151013	M. har? sky?sto
11	V.BABU NAIK	200151020	V. Baku hall
12	V.RAJESH NAIK	200151021	Magaveni
13	S.NAGAVENI	200151252	S. hallanas
14	B.SHYAM KUMAR	200151255	S. Kumar
15	LSRI BHARATHI	200151257	Bharathi
16	B.DILEEP	200151258	B. Dilleep
17	T.THARAKARAM	200151259	Tharakagam
18	M.BLESSY	200151262	M. Blessy
19	S.MADHU	200151263	5 Madhur
20	B.CHANDRAKALA	200153121	Chandrakala
21	G.RAJANI	200153128	Co. Rojani
22	K.MAHESH	200153134	k. Makesh
23	P.BABY	200153141	P.Baby
24	K.HARIPRASAD	200153143	Babu
25	A.KRISHNA NAIK	200153144	A. Krishna Nolik
26	R.SAMPATHKUMAR NAIK	200153146	drish na.
27	V.SAI HARSHITHA	200153150	V. Saittouchithe
28	D.KRISHNAMURTHY	200153014	Krishnamurt
29	K.SIVA	200153021	K siva
30	K.GADHILINGA	200153023	K. Gadhillinga



S.K.P. Govt. Degree College Lecturer in Mathematics
S.K.P. Govt. Degree College
GUNTAKAL, Ananthapuramit 'S.K.P. Govt. Degree College
Guntakal

PHOTOGRAPHS: 2021-2022







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SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL Certifiate Course Attendance Sheet 2021-22

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SKP GOVERNMENT DEGREE COLLEGE

GUNTAKAL

DEPARTMENT OF MATHEMATHICS

FEEDBACK ON CERTIFICATE COURSE

TOPICS: ARITHMETICS & LOGICAL REASONING 2021-2022

(PLEASE TICK (✓) ON ANY ONE OF THE FOLLOWING)

1. How do you rate t	he quality of teaching	in the Certificate Co	urse.
a) Excellent	b) Good	c) Average	d) Poor
2. How is the syllabu	s appropriate in cover	ing the course.	
a) Excellent	b) Good	c) Average	d) Poor
3. Whether the certi	ficate on Arithmetics 8	& Logical Reasoning i	s useful to you
a) Excellent	b) Good	c) Average	d) Poor
4. How do you rate t	he overall certificate c	ourse.	
a) Excellent	b) Good	c) Average	d) Poor
5. Is the timing of co	nduct of classes to you	ır satisfaction.	
a) Excellent	b) Good	c) Average	d) Poor

Comments & Suggestions:



Signature of the Student



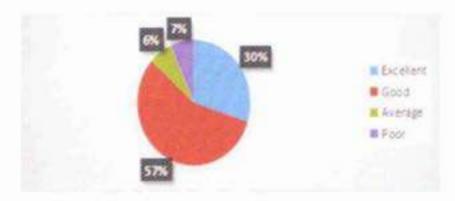
SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL

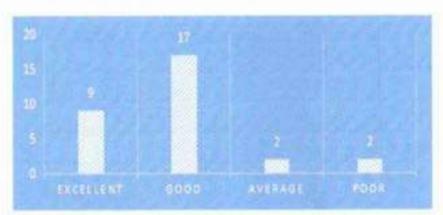
Certificate Course (2021-22)

Department of Mathematics

Participants Feedback Form

Total Students	30	
Excellent	9	
Good	17	
Average	2	
Poor	2	









S.K.P GOVERNMENT DEGREE COLLEGE, GUNTAKAL DEPARTMENT OF PHYSICS

Minutes of Department meeting for conduct of Certificate Course in "Electrical Appliances"

The Department of Physics a pioneer in catering to the needs of students, has decided to enrich the students with technical skills. The job market and Industry need skilled graduates It is learnt that most of the students are rich in theoretical knowledge and very poor in practical skills. Hence to impart practical experience and skills the department has initiated this activity.

The Department of Physics has convened a meeting with the members on 2-12-2021 in the departmental staff room. The meeting was chaired by lecturer in charge Sri M. Obulesu and Sri A. Ravi Sankar Sarma, lecturer in Physics and Smt. S. Pavani, lecturer in Physics were also present. By the direction of our principal, the department unanimously resolved to conduct the Certificate course in Electrical Appliances, for the B.Com students. It is also resolved to conduct the course for 50 hours for duration of 30 days. It is also resolved to arrange technical experts from neighboring professional colleges and more stress on imparting practical skills than to theoretical concepts.

1 Sri M. Obulesu, Lecturer inCharge of the Department

M-obanlery

2. Sri .A. Ravi Sankar Sarma, Lecturer in Physics

A. Len cours sorme

3. Smt S.Pavani, Lecturer in Physics

S. Parani

S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL)

S.K.P GOVT DEGREE COLLEGE, GUNTAKAL PROPOSAL FOR INTRODUCTION OF CERTIFICATE COURSE IN ELECTRICAL APPLIANCES

From

To

A Ravisankar Sarma

The Principal

Lecturer in Physics

S.K.P Govt Degree College

S.K.P Govt.Degree College

GUNTAKAL

Sir,

The department of Physics proposed to introduce a certificate course in "Electrical Appliances" for final year Physics of our college students. Our Physics department is very much cognizant of growing needs of the outgoing students to gain earning skills in servicing of electrical appliances will be a boon to young graduates to get employment in the industry and also promotes self employment. Keeping all these aspects in view our department would like to start the above said course.

The details of the programme are as detailed below

 Name of the proposed programme : 	Electrical Appliances	
2. Duration and timings of the programme	50 hours and 3PM - 4.30PM	
3. Proposed date of commencement	06-12-2021	
4. Course fee	Nil	
5. Number of students expected to join	30	
the course		

PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Ananthapuramu (DL)

Yours faithfully

A. Lan Santen A Ravisankar Sarma

S.K.P GOVT DEGREE COLLEGE,GUNTAKAL DEPARTMENT OF PHYSICS CIRCULAR

Date 04- 12-2021

This is to inform all the Physics students of final year that Department of Physics proposes to start a certificate course in "Electrical Appliances". The duration of the course is 40days. Students need not pay any fee for the course. The course commences from 06-12-2021 .Interested students can register their names to Sri A. Ravi Sankar Sarma lecturer in Physics and the course co-ordinator

A. Run' Sauber sarma

Principal

S.K.P. Govt Degree College GUNTAKAL, Ananthapuramu (DL)

Copy circulated to all I and II B.Com students
Copy to notice board
Copy to file

S.K.P Govt Degree College ,GUNTAKAL

Department of Phsysics

Certificate Course in Electrical Appliances

SYLLABUS

UNIT-I

Voltage, Current, Resistance, Capacitance, Inductance, Electrical conductors and Insulators, Ohm's law, Series and parallel combinations of resistors, Galvanometer, Ammeter, Voltmeter, Multimeter, Transformers, Electrical energy, Power, Kilowatt hour (kWh), consumption of electrical power UNIT-II

Direct current and alternating current, RMS and peak values, Power factor, Single phase and three phase connections, Basics of House wiring, Star and delta connection, Electric shock, First aid for electric shock, Overloading, Earthing and its necessity, Short circuiting, Fuses, MCB, ELCB, Insulation, Inverter, UPS

UNIT-III

Principles of working, parts and servicing of Electric fan, Electric Iron box, Water heater; Induction heater, Microwave oven; Refrigerator, Concept of illumination, Electric bulbs, CFL, LED lights, Energy efficiency in electrical appliances, IS codes & IE codes.

PRINCIPAL S.K.P. Govt. Degree College GUNTAKAL, Assenthapuramu (DL)

S.K.P GOVT. DEGREE COLLEGE, GUNTAKAL DEPARTMENT OF PHYSICS STUDENTS LIST OF CERTIFICATE COURSE 2021-2022

S.No	Name of the student	Hall Ticket No	Signature
1	Boya Ganesh	2142015640001	Boya Garrech
2	Boya Nithin	2142015640002	Boxa Nithin
3	Chaganti Bala krishna	2142015640003	c · gala krishm
4	Chakali Karthik	2142015640004	c - Kaxthik
5	Chireppagari Madhu	2142015640005	c · modhu
6	Chireppagari Rangaswamy	2142015640006	c. Rangaswamy
7	Devarinti Chandu	2142015640007	D. changu
8	G Venkateshulu	2142015640008	G- venya teshulu
9	Kholla Vidyarani	2142015640009	K · váya xanî
10	Kottam Baalaji	2142015640011	K · Gan lass
11	Naliabothula Mahesh	2142015640012	n-mahesh
12	Nese Sandheep	2142015640013	N. Sandeep
13	Olle Kousalya	2142015640014	0 · kousalya
14	Pothula Jaswanth	2142015640016	p. Jasconth
15	Ramoji Mounika Baby	2142015640017	R-marita baby
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17	Anchi Anil Kumar	2042015067002	A And Gunal
18	Appa Manoj Kumar	2042015067003	J. mane, Kimon
19	Ardhageri Sukumar	2042015067004	A. Sukumar
20	Baga Obulesu	2042015067005	B. obolegy
21	B Jagadeesh	2042015067006	B. Tonnegh
2	Barme Surendra	2042015067007	B. Jagadeeth
3	Billekallu Swetha	2042015067008	0 6 00
4	Bingi Lingamurthy	2042015067009	B. Lingamuthy
5	Bodicherla Lahari	2042015067010	Belahari

S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (CA)

S.K.P GOVT. DEGREE COLLEGE GUNTAKAL DEPARTMENT OF PHYSICS CERTIFICATE COURSE IN ELECTRICAL APPLIANCES

ATTENDANCE SHEET FOR THE YEAR 2021-2022

S.No	Name of the student	1	2	3	4	5	6	7	8	9	10	11	12	13	10	10	46	47		**	20	-	-			-	20	-	20	100	-		-
2	Boya Ganesh	1	1	1	1	ON	7	1	1	1	a	1	7	13	14	13	16	_	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32
-	Boya Nithin	1	a	1	1	17	1	1	1	1	7	1	1	1	-	1	1	a	1	-1	/	1	/	1	1	/	1	-	1	1	1		
3	Chaganti Bala krishna	1	1	1	17	1	1	1	1	+	1	-	1	,	1	1	1	1	1	1	1	1	a	1	1	1	1	1	N.	11	1	-	_
4	Chakali Karthik	a	7	a	17	17	1	11	1	1	1	1	1	-	1	1	/	1	1	1	1	1	1	1	1	a	1	1	1	1 /	1	1	
5	Chireppagari Madhu	17	a	1	1	a	1	1	1	7	1	1	/	1	a	1	1	/	8	1	1	1	1	/	1	1	1	12	1	1.7	11		1
6	Chireppagari Rangaswamy	1	7	1	1	17	1	1	1	1	-	1	a	1	1	1	1	/	1	1	1	1	a	1	1	1	1	1	17	17	17	1	
7	Devarinti Chandu	17	a	1	1	1	1	+:	9	1	a	1	1	1	1	1	1	1	1	1	1	1	1	11	1	1/	11	1	11	17	1.5	1	1
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9	Kholla Vidyarani	14	1	1	+	1	1	1	1	1	1	1	1	1	1	1	1	1	1	11	1	1	a	1	11	a	1	1.7	17	1 /	1 /	1	T
10	Kottam Baalaji	1	1	1	1	1	14	1	1	1	/	1	/	1	a	1	1	1	1	11	1	1	a	1	11	1/	11	10	11	11	1 1		
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12	Nese Sandheep	a	1	1	1	1	0	1	1	1	1	1	1	1	1	1	1	a	1	1	1	11	17	11	1	10	11	10	17	1		7	t
13	Olle Kousalya	14	1	1	a	11	14	1	1	1	a	1	1	1	1/	1	1	1	11	1	1	1	1/	11	11	17	1,	1	11		1	-	+
14	Pothula Jaswanth	14	3	+	1	1	1	1	1	1	1/	1	1	1	11	1	11	a	1	1	1	1	1/	1	1	1	13	17	110		-		+
15	Ramoji Mounika Baby	14	1	a.	1	a	1	1	1	1	1	1	1	1	1	1	11	1	1	1	11	1	17	1	1	1	17	1			, 0	-	+
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19	Ardhageri Sukumar	1	a	1/	1/	1	1	1	1	1	1	1	10	1	17	1		-	17	1	1	1	1	. 1	+/	-	4	-	10	4	4	1	1
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21	B Jagadeesh	a	1	a	1	1	1	1	1	Ti	a	1	15	17	1		1	-		1	+		1	1	10	()	2	1	11	1	1	1	
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23	Billekallu Swetha	a	1	1	1	a	1	17	1	1	1/	1	1	1	+	1	1	1/	1	1	1	1	1	1		1	1	1	A	11	11	1	
24	Bingi Lingamurthy	1	17	1	a	1	1	1	1	1	1	1	+4	14	1	+	1	a	-	1		/	-	1		1	1	10	11	1	1	11	
25	Bodicheria Lahari	1	a	1	15	a	1	1	+	1	14	+	1	1	1	+'	1	a	-	1	1	1	1	2	1	/	1	1	11	1	1	11	
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S.K.P. Govt Degree Cr. GUNTAKAL, Ananthapurar

MODEL QUESTION PAPER-1

Time: 11/2 hrs (90 Minutes)

Max Marks 50

SECTION -A

4 X 5 =20 Marks

Answer any four questions. Each answer carries 5 marks (At least 1 question should be given from each Unit)

Define current and write its importance	
Write about Voltmeter	
Explain conversion process of Ammeter	
What is phase connection?	
Write star type connection in brief.	
Explain about Insulators or Insulation.	
Write about energy efficiencies in Electrical Appliances.	
Discuss the functions of Induction Heater and its uses	
	Write about Voltmeter Explain conversion process of Ammeter What is phase connection? Write star type connection in brief. Explain about Insulators or Insulation. Write about energy efficiencies in Electrical Appliances.

SECTION B

3x10M = 30 Marks

Answer any three questions. Each answer carries 10 marks (At least 1 question should be given from each Unit)

1	What is current? Write about electric current and its importance.
2	What is ohm's law? Explain its role in current electricity.
3	Explain about Direct current(DC) and Alternating current (AC) in detail.
4	What are SRAR, DELTA connections? Explain them in detail.
5	Discuss about the principles, working, parts of an Electric Fan

S.K.P. Govt. Degree College GUNTAKAL, Arfanthapuramu (DL)

S.K.P GOVT. DEGREE COLLEGE, GUNTAKAL DEPARTMENT OF PHYSICS

FINAL REPORT ON CERTIFICATE COURSE IN ELECTRICAL APPLIANCES

The Department of Physics has made a humble beginning to impart and enrich with practical knowledge on servicing of electrical appliances by conducting a course for duration of 30days. The motto of the course is to impart hands on experience like serving a electric fan electric iron, heater and so on for outgoing students.. The course was started 0n 06-12-2021 and completed on 27-01-2022 .As it is the first of its kind in the college, the number of students enrolled was not encouraging. Only 25 students regularly attended the classes from 3PM to 4.30PM. After successful completion of the course a valedictory function was conducted on 31-01-2022 from 3PM to 4 PM. Our principal Dr K. Gnaneswar graced the occasion. In his opening remarks, Principal insisted the students the need for certificate courses. Our lecturer in charge Sri M. Obulesu, insisted to make use of opportunities and utmost utilization of resources, available to them. Certificates were distributed to the students. Lastly Smt S. Pavani proposed vote of thanks for the programme

> PRINCIPAL S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL)

S.K.P GOVT.DEGREE COLLEGE, GUNTAKAL CETIFICATE OF COMPLETION

	t Sri/Miss/Mrs	
Studying	- Su	ccessfully completed his//her
held from	to	Department of
Coordinator	Dept.Incharge	Principal PRINCIPAL S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (De

S K P Government Degree College, Guntakal

Department of Physics CERTIFICATE COURSE ON ELECTRICAL APPLIANCES 2021-2022 FEEDBACK FORM

S.No		Excellent	Good	Average	Poor
1	Presentation by the mentor		100000		
2	Confidence levels of the mentor				
3	Hands on experience by the students				
4	Maintainance of the lab equipment				
5	How is the course material supplied				
6	Average understanding levels of the student				
7	Yours confidence levels after completion of the course				
8	Overall Performance on the course				
	Do you feel this course to be continued further		Yes/	No.	
0	Suggestions for improvement		2.40	.,,,	

GUNTAKAL, Ananthapuramu (CI

Sig of the Student

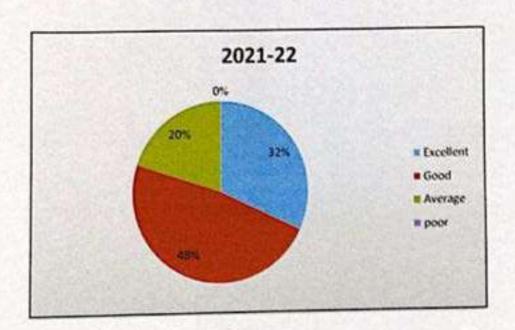
SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL

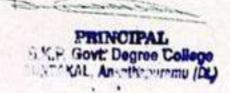
Certificate Course (2021-22)

Department of Physics

Participants Feedback Form

Total Students	25
Excellent	8
Good	12
Average	5
Poor	0





DEPARTMENT OF CHEMISTRY

MINUTES OF THE DEPARTMENT MEETING FOR THE CONDUCT OF

"CERTIFICATE COURSE IN WATER ANALYSIS"

A measurement of the physical, chemical, biological, and microbiological properties of water is referred to as its quality. Monitoring water quality gives empirical data to help with environmental and health decision. The vast number of chemicals used in our daily lives and in commerce that can end up in our waters makes monitoring water quality in the 21st century a rising concern. Fish, insects, and plants are among the aquatic animals that are most directly impacted by poor water quality. Fish, insects, and plants are among the aquatic animals that are most directly impacted by poor water quality. The variety and toughness of creatures residing in the state's waters can be decreased by excessive fertilizers, sediment, road salt, and other pollution. For the survival of the population and the preservation of ecosystem health, monitoring water quality is crucial. It provides a moment in time snapshot of the condition of surface water bodies (weeks, months, and years). Best practices and initiatives are therefore required to monitor and enhance water quality.

Hence, Department of Chemistry has decided to introduce certificate course in Water Analysis to enhance proficiency and practical knowledge in Water Chemistry, with the humble intention of imparting necessary knowledge on water analysis and quality parameters of water to the outgoing students. The Department of Chemistry has conducted a meeting with the members of the department in the Departmental Staffroom on 13/09/2021. The meeting is chaired by the Head of the Department and on the instruction by The Principal. The department has unanimously resolved to conduct certificate course in Water Analysis for the outgoing Final year degree students of our college. The course is designed to be for a duration of 45 days. Further it is resolved to concentrate on students with rural background and total intake of the students shall be 45. After approval by the Principal, the classes of the Certificate Course shall be conducted off the time table of the college.

Date: 13/09/2021



Dept of Chemistry, SKP Govt. College, Guntakal

Dr. T. JISHERGITA, M.Sc. Ph.D.
Delariller In Chamistry
SKF GOVT COLLEGE
GUNTAKAL -515 803

Incharge

Gentskal, Assetspor (DL)

DEPARTMENT OF CHEMISTRY

PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE IN WATER ANALYSIS

Dt: 14/09/2021

From

The Incharge

Department of Chemistry

S.K.P. Government College

Guntakal

Sir.

To

The Principal

S.K.P. Government College

Guntakal

Sub : Dept of Chemistry- Request permission to conduct Certificate Course in Water Analysis. -Request - Reg.

With reference to the above cited Subject and Departmental resolution dated 13/09/2021, to conduct Certificate Course in Water Analysis, I would like to put forth a proposal for your approval and consent to introduce a Certificate course in Chemistry for B.Sc. final year students of our college for 2021-22. It is imperative for the students of Chemistry and in general every student to have awareness on parameters of Water Quality due to increase in awareness of water born diseases.

I request you Sir, to permit us to conduct Certificate Course in Water Analysis in the Dept. of Chemistry.

Thanking You Sir.

Details of the Programme are:

Program duration

: 45 Days

Timings of the program

: 4.00 to 5.00 PM

Starting date of the program

: 20/09/2021 to 20/11/2021

Number of students expected for a desission : 45

GUNTAKAL-515 BOT.

P. GOVT.

Incharge

Dr. T. Jithendra, M.Sc. Ph.D. Department of Charlestry

S.K.P. GOVT. COLLEGE **GUNTAKAL -515 803**

- Incharge Dept. of Chemistry S.K.P. Govt. College Guntakal, Anantapar (DL)

Dept of Chemistry, SKP Govt. College, Guntakal

DEPARTMENT OF CHEMISTRY

CIRCULAR

Dt: 15/09/2021

INTRODUCTION OF CERTIFICATE COURSE IN WATER ANALYSIS

This is to inform to All the Final year Degree students of B.Sc. Chemistry, that the Department of Chemistry is offering a "CERTIFICATE COURSE IN WATER ANALYSIS". The duration of course is 6 weeks/45 days. There is NO Course Fee and the course is offered as value addition to the Students of Chemistry. The course shall be run by the Department of Chemistry after the college hours. All the interested students are required to give their names to Head of the Department. The Course shall enhance the knowledge of Analytical Chemistry and shall be useful to their Career in Chemistry. Certificate will be awarded to All students who complete the course.

Details of the Programme are:

> Program duration

: 45 Days

> Timings of the program

: 4.00 to 5.00 PM

Starting date of the program

: 20/09/2021 to 20/11/2021

Course fee

:-Nil-

Number of students expected for admission : 45

Copy to Departmental Notice Board

Copy to College Library Notice Board

Copy to College Office

Departmental Copy

Dr. T. Jithendra, M.Sc. Ph.D.

Quantinenho Germistry

S.K.P. GOVT. COLLEGE

GUNTAKAL -515 803



Dept of Chemistry, SKP Govt. College, Guntakal

List of Students enrolled in Certificate C	Course in Chemistry for 2021-22	
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s.N	Name of the Student enrolled	H.T. No	Course	Group Combination
1	B HASEENA	200151251	B.Sc.	Microbiology, Botany, Chemistry
2	J NAGAVENI	200151252	B.Sc.	Microbiology, Botany, Chemistry
3	I SREE BHARATHI	200151257	B.Sc.	Microbiology, Botany, Chemistry
4	Y MADHU	200151263	B.Sc.	Microbiology, Botany, Chemistry
5	D HAJI VALI	200151001	B.Sc.	Botany, Zoology, Chemistry
6	S APSANA	200151003	B.Sc.	Botany, Zoology, Chemistry
7	D USEN BEE	200151008	B.Sc.	Botany, Zoology, Chemistry
8	HINDU	200151010	B.Sc.	Botany, Zoology, Chemistry
9	B GADI LINGA	200151101	B.Sc.	Maths, Physics, Chemistry
10	J VENKANNA	200151106	B.Sc.	Maths, Physics, Chemistry
11	M OBULESHU	200151107	B.Sc.	Maths, Physics, Chemistry
12	N LINGARAJU	200151109	B.Sc.	Maths, Physics, Chemistry
13	R SURENDRA	200151112	B.Sc.	Maths, Physics, Chemistry
14	P RAMYA	200151051	B.Sc.	Maths, Physics, Chemistry
15	P ROOPA	200151052	B.Sc.	Maths, Physics, Chemistry
16	A RAMESH	200151056	B.Sc.	Maths, Physics, Chemistry
17	B HEMAVATHI	200151057	8.Sc.	Maths, Physics, Chemistry
18	B RANGA SWAMI	200151059	B.Sc.	Maths, Physics, Chemistry
19	D BHARATH	200151061	B.Sc.	Maths, Physics, Chemistry
20	G RAHUL DEV	200151062	B.Sc.	Maths, Physics, Chemistry
21	M UPENDRA	200151065	B.Sc.	Maths, Physics, Chemistry
22	M RADHIKA	200151067	B.Sc.	Maths, Physics, Chemistry
23	P NIKHIL	200151069	B.Sc.	Maths, Physics, Chemistry
24	M JHANSI RANI	200151291	B.Sc.	Biochemistry, Zoology, Chemistry
25	B DEV RAJU	200151292	B.Sc.	Biochemistry, Zoology, Chemistry
26	M VAMSI	200151295	B.Sc.	Biochemistry, Zoology, Chemistry
27		200151296	B.Sc.	Biochemistry, Zoology, Chemistry
28	T TOTAL CONTROL OF	200151297	B.Sc.	Biochemistry, Zoology, Chemistry
29	3 2000000000000000000000000000000000000	200151298	B.Sc.	Biochemistry, Zoology, Chemistry
30		200151299	B.Sc.	Biochemistry, Zoology, Chemistry
31	V GOUSE BASHA	200151300	B.Sc.	Biochemistry, Zoology, Chemistry
32		200151301	B.Sc.	Biochemistry, Zoology, Chemistry
33		200151302	B.Sc.	Biochemistry, Zoology, Chemistry
34	YLATHA	200151303	B.Sc.	Biochemistry, Zoology, Chemistry

Dept of Chemistry, SKP Govt. College, Guntakal

Dr. T. Jithendra, MSc. PhD. Lecturer in Chemistry

S.K.P. GOVT. COLLEGE GUNTAKAL -515 803

515 301 of Chemistry S.K.P. Govt. College Guntakal, Amentapur (Dr.)

S.K.P. GOVERNMENT COLLEGE

Guntakal :: Ananthapuram dist

DEPARTMENT OF CHEMISTRY

CERTIFICATE COURSE ON" WATER ANALYSIS" SYLLABUS

Theory: 30h

Course Credits:2

Unit-1

6h

Importance and unique properties of water

Types of water pollutants:

- Organic pollutants: Oxygen demanding wastes, disease causing agents.
- Inorganic pollutants: Inorganic salts, mineral acids, finely divided metals and trace elements, metal complexes

Unit II

8h

Water quality standards: Quality of ground water, water quality criteria given by CPCB for drinking water, test characteristics of drinking water (colour, odour, taste, pH, total dissolved salts, alkalinity, total hardness)

Significance of testing: Different tests (temperature, pH, total dissolved salts, salinity, hardness), Reasons for testing.

Different methods of expressing concentration: Weight percentage, volume percentage, molarity, normality, mole fraction, molality and ppm.

Unit III

6h

Theory on preparation of reagents and standard solutions for water analysis: Standard H₂SO₄, Standard KCI Solution, EDTA solution, Standard MgSO₄ solution, NaOH solution, Buffer Solution, Eriochrome Black-T indicator solution, Standard NaCl Solution, Standard AgNO₃ Solution, Potassium chromate indicator solution, Standard Na₂SO₄ solutions.

Dept of Chemistry, SKP Govt. College, Guntakal



Dr. T. Jithendra, M.Sc. Ph.D. Lecturer in Chemistry S.K.P. GOVT. COLLEGE GUNTAKAL -515 803

> Dept. of Chemistry S.K.P. Govt. College Guotakai, Anantapur (Dt.)

Practical: 15 h

- Determination of physical parameters of water: Color, Odor, pH, Conductivity.
- 2. Estimation of Total Dissolved Salts (TDS)-
- 3. Determination of Alkalinity of water sample-
- 4. Estimation of carbonate and bicarbonate in water-
- Determination of Total hardness of water by EDTA method –

Reference books for practical: -

- 1. APHA (American Public Health Association) Handbook, 1998
- 2. Soil, Plant and Water Analysis P. C. Jaiswal
- 3. Chemical and Biological Analysis of Water Dr. R. K. Trivedy and P. K. Goel.
- 4. Practical Biochemistry J. Jayraman
- 5. FSSAI manual for Water Analysis.

Dr. T. Jithendra, M.Sc. Ph.D. Lecturer in Chemistry S.K.P. GOVT. COLLEGE GUNTAKAL -515 803



Dept. of Chemistry S.K.P. Gost. College Guntakal, Amantapur (Dt.)

S.K.P. Government College :: Guntakal

Model Question Paper

Certificate Course on "Water Analysis"

Time: 2hrs Max marks: 50
SECTION - A 3X10= 30Marks

. Answer any Three questi	ns. Each question carries Ten marks.
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- 1.
- 2.
- 3.
- 4
- 5.

SECTION - B

4X5= 20Marks

II Answer any Four questions. Each question carries Five marks

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.



Dr. T. Jithendra, MSC. Ph.D. Lecturer in Chemistry S.K.P. GOVT. COLLEGE GUNTAKAL -515 803

Dept of Chemistry, SKP Govt. College, Guntakal

CERTIFICATE COURSE IN "WATER ANALYSIS"

BRIEF REPORT

The vast majority of people depend on private water supplies. This applies to wells, dugouts, and ponds. The economic, physical, and social well-being of the populace depend heavily on the availability of high-quality water. Maintaining dependable and safe water sources and removing any potential health hazards associated with water contamination need regular testing and monitoring of the quality of your water.

Testing the water provides the information we need to treat the issue currently affecting the water quality. Additionally, it will make sure that the treatment system is operating properly and that the water quality is safeguarded from any potential sources of contamination. Before using water, it is essential to ensure that it is suitable for usage. It may be used for irrigation, drinking, spraying, or hydrating livestock. It will also assist you in deciding how to use the water and what needs to be done to ensure its cleanliness.

The water quality management in India is performed under the provision of Water (Prevention and Control of Poliution) Act, 1974. The basic objective of this Act is to maintain and restore the wholesomeness of national aquatic resources by prevention and control of pollution. • The act prescribes various functions for the Central Pollution Control Board (CPCB).

Hence, Department of Chemistry has decided to introduce certificate course in Water Analysis to enhance proficiency and practical knowledge in Water Chemistry, with the humble intention of imparting necessary knowledge on water analysis and quality parameters of water to the outgoing students. The Department of Chemistry has shouldered its responsibility to impart and enrich students with basic concepts of Water Quality and parameters of Water Testing by introducing Certificate course in Water Analysis for the B.Sc. Final year outgoing students of 2021-22. The course started on 20/09/2021 and completed on 20/11/2021. The Certificate course was conducted for a period of 45 days with 30 hours of Theory and 15 hours of Practicals from 4.00Pm to 5.00PM after the college hours.

Program duration
Dept of Chemistry, SKP Govt. College, Guntakal

GUNTAKAL-515 BOT:

Tothera MSC Phil

S.K.P. GOVT. COLLEGE GUNTAKAL -515 803

Dept of Chemistry S.K.P. Govi. College

45 Days

Timings of the program

; 4.00 to 5.00PM

> Starting date of the program

: 20/09/2021 to 20/11/2021

Course fee

:-Nil-

No of students completed the course/No of students joined the course: 41/45

There is NO Course Fee and the Course is offered as value addition the Students of Chemistry .

The Course shall enhance the knowledge of Analytical Chemistry and shall be useful to their Career in Chemistry. Certificate will be awarded to All students who complete the course .

Further, An extension Lecture were organized as a part of course to practically acquaint the Students of Certificate course. Extension Lectures by Sri B.Gopal, Assistant Professor, Department of Chemistry, SSGS Aided Degree College, Guntakal, is arranged to the students as a part of Certificate Programme.

On the final day of the course, an examination was held, and on Valedictory Day, the students received their certificates. 40 of the 45 students who signed up for the course actually showed up and finished it. Principal Dr. K. Gnaneswar praised the departmental staff for extending the course and the students for successfully finishing the course at the valedictory ceremony. There were all of the departmental employees present. The students' feedback on the course is gathered. And the department's in charge, Sri T. Jithen dra, offers a vote of thanks.

PRINCIPAL COLLEGE
SK.P. GOVT. DEGREE COLLEGE
GUNTAKAL-515 801.



Dr. T. Jithmeking MSc. Ph.D. Lecturer in Chemistry S.K. Dept of Chemistry GUNTAKAL -515 803

Dept. of Chemistry S.K.P. Govt. College Gontakel, Anantapur (DL)

DEPARTMENT OF CHEMISTRY

Certificate Course in Water Analysis

This is to Certify that Mr/Ms

B.Sc., (MPC/BZC/Microbiology/Biochemistry), 2021-22, Semester -V has completed the

"Certificate Course in Water Analysis"

grade. conducted by Department of Chemistry, S.K.P. Government College and acquired

S.K.P. GOVT. DEGREE COLLEGE GUNTAKAL-515 MRtharge

Dr. T. Jithendra, M.Sc. Ph. Lecturer in Chemistry
The Principal GOVT COLLEGE
GUNTAKAL -515 803

Department of Chemistry

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FOR THE MONTH OF

Students at ICT Class in Certificate Course



Certificate Course engaged by Dr.T.Jithendra, Lecturer in Chemistry



Certificate Course classes engaged by Sri M.Jakeer Hussain, Lecturer in Chemistry

S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE IN "MUSIIROOM CULTIVATION"

Date: 18-10-2021

From J.Bheemalingaiah Lecturer in Botany Department of Botany S.K.P. Govt. College GUNTAKAL₂ To The Principal, S.K.P. Govt. College GUNTAKAL₂

Sub :--- Proposal for introduction of a Certificate course in Botany request regarding--

Respected Sir,

I'd like to make a proposal to you regarding the introduction of a Certificate Course in Botany for our College's final year degree students. The Department of Botany has been sincerely aware of the requirements of departing students. With all of these considerations in mind, the Department of Botany would like to launch the course.

The details or the program are

1. Name of the proposed program

2. Duration and timings of the program

Start date of the program

Course fee

5. No, of students expected for admission

: Mushroom cultivation

: 45 days; 1:30 pm to 3:00pm

: 18-10-2021

: Nil

: 40

S.K.P. Govt. College
GUNTAKAL, Ananthapuramu (Dt.)
PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Ananthapuramu (CX.)

Department of Botany Color.

Yours faithfully

S.K.P. Government DEGREE COLLEGE, GUNTAKAL.

DEPARTMENT OF BOTANY

Circular

Date: 08-10-2021

All the B.Sc(BZC,BIO-CHEM,MICRO-BIO) final year degree students are hereby informed that The Department of BOTANY is going to start a new certificate course in MUSHROOM CULTIVATION for the betterment of students future. The duration of the course is 45 days. Students need not pay any fee for the course. The classes will commence from 18-10-2021. Interested students are required to register their names in the Botany Department. After successful completion of the course certificate will be provided to the students.

-

S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL)

Copy to the Library Notice Board

Copy to the Notice Board

Copy for Circulation among the Students

Coordinator

Secondary

REGISTRATION FORM

Academic Year 2021 – 22

S.No.	Reg. No.	STUDENT NAME	SIGNATURE					
1 200151001		Dudekula Hajivali	D. Hojivali					
2 200151002		Kudumula Ganesh	K. Granesh					
3	200151003	Shaik Apsaana	5. Apsagna					
4	200151004	Boyn Manikanta	B. Mankanta					
5	200151005	Boya Pramila	& Pramila					
6	200151006	Boya Sravani	B. Syavani					
7	200151007	Chetla Venkatesh	c. venkatesh					
8	200151008	Devarinti Usen Bi	D. Usen Bi 61. Supariya					
9	200151009	Gundala Supriya						
10	200151010	Hampi Indu	H. Indu					
11	200151011	Harijana Lavanya	H. Lavarya					
12	200151012	Madasula Pavan	M. Pavan					
13	200151013	Madiga Hari Krishna	M. Hoor kall ho					
14	200151014	Mala Mamatha Devi	M. Hamatha &					
15	200151015	Mantakanti Shravani	w. shanson					
16	200151016	Nallabothula Pavan Kalyan Kumar	N. pavan Kaly					
17	200151017	Narasappagari Muniswamy	N. Muniswami					
18	200151018	Repalli Akhila	R. Akhila					
19	200151019	Talari Surya Prakash	T. svryapraka					
20	200151020	Vankadoth Babu Naik	V. BabuNait					
21	200151021	Vankodath Rajeshnaik	V. Rascoheko					
22	200151022	Shaik Najmunnisa	S. Najmonica					

S.K.P. Govt. Degree Colice GUNTAKAL, Ananthapuramu (DL) Department of Botania K.P. Govt, Flagice Commis GUNTAKALISTI 802

23	200151251	Bandi Haseena	B. Hasecra
24	200151252	Jinkala Nagaveni	J. Nagaverni
25	200151253	Rayudu Divya	R. divya
26	200151254	Baine Sudarshan	B. Suchirday
27	200151255	Bonala Shyam Kumar	B. Shyam kum
28	200151256	H Rajasekhara	H. Pajasc Rhaxo
29	200151257	Ismail Sree Bharathi	1. Speeghood
30	200151258	Karanala Dileep	4. Oilcel
31	200151259	Kavali Tarakaram	k. torakoram
32	200151260	Nagadani Vishnu	N. Vidnu
33	200151261	Suguru Mary Flora	S. Mary-floor
34	200151262	Theetla Blessy	T. B18334
35	200151263	Yerikala Madhu	V. Madhu

S.K.P. Govt. Degree Colic GUNTAKAL, Ananthapuramu (DL) Department of Botania K.R. Govt. Fragree College GUNTAKAL-515 503

S.K.P. GOVERNMENT COLLEGE, GUNTAKAL SYLLABUS FOR CERTIFICATE COURSE IN MUSHROOM CULTIVATION

(is	Mushroom Cultivation Syllabus		ACE III
1	Commercial Mushroom Cultivation Present scenario and prospects for Mushroom Cultivation Description of edible types, natural growth aspects and climatic requirements	Lecture, PPT, Discussion Video	2 hrs
2	Selection of types of Mushroom and Sites Selection of important types of Mushroom Selection of appropriate Mushroom cultivation sites Design and construction of Mushroom farm	Lecture, PPT, Discussion Video	2 hrs
3	Composting in Mushroom cultivation Role of composting in Mushroom cultivation Appropriate materials to prepare different types of compost Methods of composting – preparation and pasteurization Determination of quality of compost Hazards & risks associated with composting and how to control injury to self	Lecture, PPT, Demonstr ation, Video	8 hrs

4	Mushroom cultivation - methods Selection of commercially important types of Mushroom Purpose and process of using spawn and selection of correct spawn Different types of Mushroom growing facilities and fixtures Package of practices of White button Mushroom and Oyster Mushroom	Lecture, PPT, Demonstr ation Video	8 hrs
5	Disease control and pest Management Inspection of Mushroom bags or beds for early detection of pests and diseases Using sterilized casing to control nematodes Spraying fungicide after casing to check dry bubble Spraying insecticide for control of mites Use of caustic chemicals top keep rodents away	Lecture, PPT, Exercise, Demonstr ation	6 hrs
6	Harvesting of Mushroom Identification of right stage of Mushroom Methods of harvesting Using approved cutting techniques for harvesting	Lecture, PPT, Exercise, Demonstr	2 hrs
7	Packaging storing and grading of Mushroom & post harvest procedures Sorting the Mushrooms on the size and quality Packaging Mushrooms with labels containing month and year of harvesting, quantity and type of Mushroom etc Use of spent Mushroom in vermin-composting and in organic farming Preparation of value added products of Mushroom	Lecture, PPT, Exercise, Demonstr ation	10 hrs

S.K.P. Govt. Degree Compact CONTAXAL, Apapthapurariu (D.) Department of Botans,

8	Field Visit & Interaction with Mushroom cultivators and other Support Agencies	Field Visit, Lecture, Interaction	6 hrs
Asse	ssment & Evaluation Test		2 hrs
Feed	back & Valedictory		2 hrs
1 000	Total		48 hrs

References

 Marimuthu, T. et al. (1991). Oster Mushroom. Department of Plant Pathology. Tamil Nadu Agricultural University, Coimbatore.

Nita Bhal. (2000). Handbook on Mushrooms. 2nd ed. Vol. I and II. Oxford and IBH Publishing Co. Pvt. Ltd., New Delhi

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4. Pathak, V. N. and Yadav, N. (1998). Mushroom Production and Processing Technology. Agrobios, Jodhpur.

Tewari Pankaj Kapoor, S. C. (1988). Mushroom Cultivation. Mittal Publication, New Delhi.

6. Tripathi, D.P. (2005) Mushroom Cultivation, Oxford & IBH Publishing Co. PVT.LTD, New Delhi.

V.N. Pathak, Nagendra Yadav and Maneesha Gaur, Mushroom Production and Processing Technology/ Vedams Ebooks Pvt Ltd., New Delhi (2000)

> PRINCIPAL S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (CL)

Lecturar-Incharge Department of Botany K.P. Govt, Pagrae College

GUNTAKAL-51

LIST OF STUDENTS

Academic Year 2021-22

S.No.	Reg. No.	STUDENT NAME
1	200151001	Dudekula Hajivali
2	200151002	Kudumula Ganesh
3	200151003	Shaik Apsanna
4	200151004	Boya Manikanta
5	200151005	Boya Pramila
6	200151006	Boya Sravani
7	200151007	Chetla Venkatesh
8	200151008	Devarinti Usen Bi
9	200151009	Gundala Supriya
10	200151010	Hampi Indu
11	200151011	Harijana Lavanya
12	200151012	Madasula Pavan
13	200151013	Madiga Hari Krishna
14	200151014	Mala Mamatha Devi
15	200151015	Mantakanti Shravani
16	200151016	Nallabothula Pavan Kalyan Kumar
17	200151017	Narasappagari Muniswamy
18	200151018	Repalli Akhila
19	200151019	Talari Surya Prakash
20	200151020	Vankadoth Babu Naik
21	200151021	Vankodath Rajeshnaik
22	200151022	Shaik Najmunnisa
23	200151251	Bandi Haseena
24	200151252	Jinkala Nagaveni

S.K.P. Govt Degree College GUNTAKAL, Ananthapuramu (DL) Department of Botany

K.P. Govi. Legree College

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19/20

15	200151253	Rayudu Divya
26	200151254	Baine Sudarshan
27	200151255	Bonala Shyam Kumar
28	200151256	H Rajasekhara
29	200151257	Ismail Sree Bharathi
30	200151258	Karanala Dileep
31	200151259	Kavali Tarakaram
32	200151260	Nagadani Vishnu
33	200151261	Suguru Mary Flora
34	200151262	Theetia Blessy
35	200151263	Yerikala Madhu

Department of Relains

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S.K.P. Gov. Degree College GUNTAKAL, Adanthapuramu (CL)

S K P COLLEGE GUNTAKAL

LIST OF FINAL B.Sc. (BZC & MB) STUDENTS ENROLLED FOR MUSHROOM CULTIVATION CERTIFICATE COURSE

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Suguru Mary Flora	Nagadani Vishnu	Kavali Tarakaram	Karanala Dileep	Ismail Sree Bharathi	HR	Bon	Baine Sudarshan	Rayudu Divya	Jinkala Nagaveni	Bandi Haseena	Shaik Najmunnisa	Vankodath Rajeshnaik	Vankadoth Babu Naik	Talari Surya Prakash	N.Muniswamy	N. P.	Mantakanti Shravani	Mala Mamatha Devi	Madiga Hari Krishna	Madasula Pavan	Harijana Lavanya	Hampi Indu	Gundala Supriya	Devarinti Usen Bi	Chetla Venkatesh	Boya Sravani	Boya Pramila	Boya Manikanta	ik A	um	eku	10 91	
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Department of Botany

Final Report of Certification Course in Mushroom Cultivation

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Department of Botany, under the guidance of the Principal Dr. K Gnaneswar, came up with idea of Mushroom Cultivation Course for the students of the College. The Department of Botany has made a humble beginning to impart and enrich the students with self employment ideas conducting a certificate course in Mushroom Cultivation for the duration of 45 days. As it was resolved earlier, the main thrust of the course was to inculcate self employment skills for the out-going students. The basic structure of the course is prepared keeping in view the needs of the final year students. The said Course was started on 18-10-2021 and completed on 15-12-2021.

The students responded in very good manner. The department of Botany conducted an inaugural function on 18-10-2021 as Principal Dr K.Gnaneswar is the chief guest. The principal addressed the students intimating them about the importance of self-employment in present society. He also appreciated the effort of Botany Department and congratulated Sri J,Bheemalingaiah, In-charge Botany Department. The number of students attended the Course was god. 32 Students regularly attended the Classes conducted from 1.30 P M to 3.00 PM.

The sessions were interactive, informative and interesting. The usage of videos, field visits and interesting practicals helped the students to grasp the tips to learn and understand the Cultivation of Mushrooms. The Course ran its entire course of 45 days and also took informal feedback from the students for making the course better next time.

After the successful completion of the said Certificate course, a valedictory function was held on 15-12-2021. The Principal of the College, Sri Dr K. Gnaneswr, graced the occasion. The meeting was presided over by the Sri J.Bheemalingaiah, In his opening remarks, the In-charge of the Department explained the need of introducing the Certificate course and its necessity. The Principal advised the students to make use of the in-puts given by the Department of Botany. Certificates were distributed to the all 31 students.

At the end of program DrA.S.Vijaya kumar, Lecturer in Botany, proposed the vote of thanks.

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S.K.P. GOVT. DEGREE COLLEGE, GUNTAKAL

The Department of Computer Science

Minutes of Departmental Meeting for the conduct of Certificate Course in Computer Science

The Department of Computer Science, a pioneer in meeting the needs of students, has decided to be a trailblazer for our College's graduating students. The job market, particularly in the software area, has been booming, and fresh graduates with Computer proficiency are in high demand. It has been discovered that the percentage of students who are proficient in Computers is remarkably low. The Department of Computer Science has taken the initiative to conduct a Certificate Course in Ms-Office, with the simple goal of providing necessary communication skills to Non-Computer students.

On the 21st of March, 2022, the Department of Computer Science had a meeting with its members on the College premises. The meeting was chaired by the Head of the Department, Smt.S.Pavani, and the lecturers in Computer Science D.C.Sowjanya and P.Sreenivasulu are present. The Department unanimously resolved to organize the Certificate Course in Ms-Office for our College's Non-Computer students under the chairmanship of the Head of Department and under the direction of the principal. It was resolved that the Certificate Course will be held for 35 days. It was also decided to focus more on students from rural backgrounds, and their medium of instruction is English.

1. Smt.S.Pavani, Head of the Department

2. Smt.D.C.Sowjanya, Lecturer in Computer Science

3. Sri P.Sreenivasulu, Lecturer in Computer Science

: S. Pavani : Suresinasula

Dept. of Computer Science S.K.P. College. GUNTAKAL, Ananthepuramu Dist. GUNTAKAL-515 801.

S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL)



S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL

PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE IN MS-OFFICE

DATE: 23.03.2022

From

The Principal, S.K.P. Govt. Degree College Guntakal.

To

S.Pavani, Lecturer in Physics, Head of Department S.K.P. Govt. Degree College Guntakal

Respected Sir,

I'd like to make a proposal to you regarding the introduction of MS -Office Certificate Course for our College's B.A, B.Com and B.Sc Non-Computer students. The Department of Computer Science has been increasingly aware of the requirements of departing students. From the lowest to the greatest levels of employment, Knowledge in MS-Office has become the important factor for the Non-Computer students. With all of these considerations in mind, the Department of Computer Science would like to launch the course.

The details or the program are

1. Name of the proposed program

Ms-Office

2. Duration and timings of the program

30 days, 3:00 pm to 4:00pm

3. Start date of the program

1st April, 2022

4. Course fee

Nil

5. No, of students expected for admission

30

Yours faithfully

Head of Department (Computer Science)

K.P. Govt. Degree College

S.K.P. Govt. Degree Cokege GUNTAKAL, Ananthapuramu (DL)

S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL

DEPARTMENT OF COMPUTER SCIENCE



Circular

Date: 25-03-2022

All the B.A., B.Sc and B.Com Non-Computer students are hereby informed that the Department of Computer Science is going to start a certificate course in 'Ms-Office'. The duration of the course is 30 days. Students need not pay any fee for the course. The classes will commence from 01-04-2022. Interested students are required to register their names in the Computer Science Department. After successful completion of the course certificate will be provided to the students.

Copy to the Library Notice Board Copy to the Notice Board Copy for Circulation among the Students Coordinator

Coordinator

Dept. of Computer Science

P. Greet, Newton College

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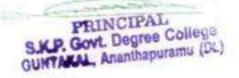
S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL

DEPARTMENT OF COMPUTER SCIENCE CERTIFICATE COURSE STUDENT LIST

2021-2022

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1	ATTAR BADRUNISA BANU	2142015043002	B.santhishkuma
2	BANDARI SATHISHKUMAR	2142015043005	G. Midlin latha
3	GUMMANURU MADHULATHA	2142015043006	H. Pavan kalyan
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8	GUDAVALAI KHATUN BEE	2142015049005	G. Raasi
9	GURIKELA RAASI	2142015049006	T. Revathi
10	JANGA REVATHI	2142015052002	B. Mariant
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13	Kuraba Ramesh	2142015052005	m sashi kumia
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16	BANDARU SAI KUMAR	2142015036003	C. Swienbig
17	CHAKALI SURENDRA	2142015036005	D. Na render
18	DALAVAI NARENDRA	2142015090003	B. Stllat
19	BATNEPATI SEKHAR	2142015090004	Bestha Veeresh
20	BESTHA VEERESH	2142015090006	C. Sekkow.
21	CHILAKALA SEKHAR	2142015028004	E Prasanth
22	CHERUVU PRASANTH	2142015028005	C. Mahamadki
23	CHINTHALA MAHANANDI	2142015028007	D. Viouse seex
24	DUDEKULA GOUSE PEERA	2142015067007	BOYA Pholosh
25		2142015067010	B. Karamuras
26	BOYA VANNUR SWAMY	2142015067011	B. Ramu
27	BRAMU	2142015640001	B. Granesh
28	BOYA GANESH	2142015640002	C. N. A.S.
29	BOYA NITHIN		V N.Y
30	CHAKALI KARTHIK	2142015640004 5 PC	INCHARGE

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S.K.P. GOVT. DEGREE COLLEGE, GUNTAKAL

Department of Computer Science

Ms office SYLLABUS

Ms. Office course trains students how to use MS Office applications use in office work such as creating professional-quality documents; store, organize and analyze information; arithmetic operations and functions; and create dynamic slide presentations with animation, narration, images, and much more, digitally and effectively.

Ms. word

- Creating, editing, saving and printing text documents
- Font and paragraph formatting
- Simple character formatting
- Inserting tables, smart art, page breaks
- Using lists and styles
- Working with images
- Using Spelling and Grammar check
- Understanding document properties
- Mail Merge

Ms. Excel

- Spreadsheet basics
- Creating, editing, saving and printing spreadsheets
- Working with functions & formulas
- Modifying worksheets with color & autoformats
- Graphically representing data : Charts & Graphs
- Speeding data entry : Using Data Forms
- Analyzing data : Data Menu, Subtotal, Filtering Data
- Formatting worksheets
- Securing & Protecting spreadsheets.

Ms. Power Point

- Opening, viewing, creating, and printing slides.
- Applying auto layouts
- Adding custom animation
- Using slide transitions
- Graphically representing data: Charts & Graphs
- Creating Professional Slide for Presentation.



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Dept. of Contents Science
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SKP GOVERNMENT COLLEGE, GUNTAKAL

Certifiate Course Attendance Sheet- BZC,BC,Z,C,H,P,E,H,P,T,H,E,P,B,Com(G),B,Com(AT)

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S.K.P. GOVT. DEGREE COLLEGE, GUNTAKAL

Department of Computer Science

MS-Office Timing: 1 Hour Marks: 20
Name of the Student: Class:
1. In which grouping, the formatting of text is done in Word?
Cables, Paragraphs and Indexes Paragraphs, Indexes and Sections
Characters, Sections and Paragraphs Indexes, Characters and Tables
 In application software (MS Excel), there is immediately below the title bar.
c text area c scroll bar c standards toolbar c menu bar
3. Microsoft Word is an example of a/an
operating system processing device application software input device
4. What programme is used in MS Word to check the spellings?
Speller Spellcheck Outlook Express All of these
Excel uses another name for database. It is called as
C Listing C Organizer C Sequencer C List
6. Which of the following is not a valid data type in Excel?
Number Character Data/Time
7. The comparison operators used 1 Excel to compute criteria are
\leq , \geq , $=$ \circlearrowleft Only $=$, \Rightarrow and \lessdot Only \geq and \leq



S.K.P. GOVT. DEGREE COLLEGE, GUNTAKAL

Department of Computer Science

MS-Office	Timing: 1 Hour	Marks: 20
Name of the Student:		Class:
16 What would be seed to d		ST STEELE SQUIPE WOO STAND O

16. What word is used to describe the act of correcting something?
C Erase C Correcting C Edit C Whiteout
17. Which of the following is not a part of a standard office suit?
File Manager Image editor Database Word Processor 18. Which sign is used to specify a cell range?
c : (colon) c / (slash) c * (asterisk) c _ (hyphen)
19. Which one is the example of spreadsheet package?
C Visicale C Unify C Ada C Snowball
20. Data can be arranged in a worksheet in an easy to understand manner using
auto formatting applying styles changing fonts all of these



Dept. of Computer School S.K.P. Cow College. MOTORKAL Aventhappropries



S.K.P. GOVT DEGREE COLEGE, GUNTAKAL DEARTMENT OF COMPUTER SCIENCE FINAL REPORT OF CERTIFICATE PROGRAMME 2021-22

Department of Computer Science, under the guidance of the Principal Dr. K Gnaneswar, came up with idea of MS-Office Course for the Non-Computer students of the College. The Department of Computer Science has made a humble beginning to impart and enrich the students with proficiency in Computers by conducting a certificate course in Ms-Office for the duration of 35 days. As it was resolved earlier, the main thrust of the course was to inculcate Ms-Word. Excel and Power Point Presentation skills in Computers for the Non-Computer students. The basic structure of the course is prepared keeping in view the needs of the Non-Computer students. The said Course was started on 01.04.2022 and completed on 19.05.2022.

The response from the students was overwhelming. In its introductory session the Seminar Hall was jam-packed and students enthusiastically wanted to be the part of it. Dr. K. Gnaneswar, the principal, addressed the students intimating them about the importance of Computers in social and corporate realms. He also appreciated the effort of Computer Science Department and congratulated Smt.S.Pavani, HOD, Computer Science Department, who was the guiding force behind the entire course. The number of students attended the Course was god. 30 Students regularly attended the Classes conducted from 3.00 pm to 4.00 pm.

The sessions were interactive, informative and interesting. The usage of videos, PPT's, suggestive books and interesting worksheets helped the students to grasp the tips to learn and understand Computers. There were brain-storming sessions, debates, group activities and impromptu presentations which enhanced the confidence level of the students. The Course ran its entire course of 35 days and also took informal inputs from the students for making the course better next time.

S.K.P. Govt Degree College GUNTAKAL, Ananthapuramu (Dt.) After the successful completion of the said Certificate course, a valedictory function was held on 21th May 2022. The Principal of the College, Sri Dr K. Gnaneswar, graced the occasion. The meeting was presided over by the HOD (Computer Science), Smt.S.Pavani. In his opening remarks, the Head of the Department explained the need and necessity of introducing the Certificate course. The Principal advised the students to make use of the in-puts given by the Department of Computer Science. Certificates were distributed to the all 26 students.

At the end of program Sri P.Sreenivasulu, Lecturer in Computer Science, proposed the vote of thanks.

16 peeningal

S.K.P. GOVERNMENT COLLEGI.
GUNTAKAL-515 801.





S.K.P. GOVT. DEGREE COLLEGE, GUNTAKAL

The Department of Computer Science MS-OFFICE CERTIFICATE PHOTO'S 2021-2022



Conducting Ms-Office Certificate Course Class



Conducting Ms-Office Certificate Course Class



Ms-Office Certificate Course Lab Practice



Conducting Ms-Office Certificate Course Exam



Ms-Office Certificate Course Certificate Distribution



Ms-Office Certificate Course Certificate Distribution



S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL

DEPARTMENT OF COMPUTER SCIENCE

FEED BACK ON CERTIFICATE COURSE GRAPHICAL ANALYSIS

(PLEASE TICK (✓) ON ANY ONE OF THE FOLLOWING)

	(PLEASE HCK (*) ON ANY ONE OF I	HE FOLLOWING)	
1. How do you rate	e the quality of teach	ing in the Add on co	urse	
a) Excellent	b) Good	c) Average	d) Poor	
2. How is the sylla	bus appropriate in co	overing the course		
a) Excellent	b) Good	c) Average	d) Poor	
3. Whether the cer	tificate course on Ra	tio∷, Tim	e & Work is useful to you	
a) Excellent	b) Good	c) Average	d) Poor	
4. How do you rate	e the overall certifica	te course		
a) Excellent	b) Good	c) Average	d) Poor	
5. Is the timing of	conduct of classes to	your satisfaction		
a) Excellent	b) Good	c) Average	d) Poor	
Comments & Sugs	gestions ;			
			Signature of the Student	
			(R. Rangith Haik)

S.K.P. Govt Degree Colleg. GUNTAKAL, Ananthapuramu (DL)

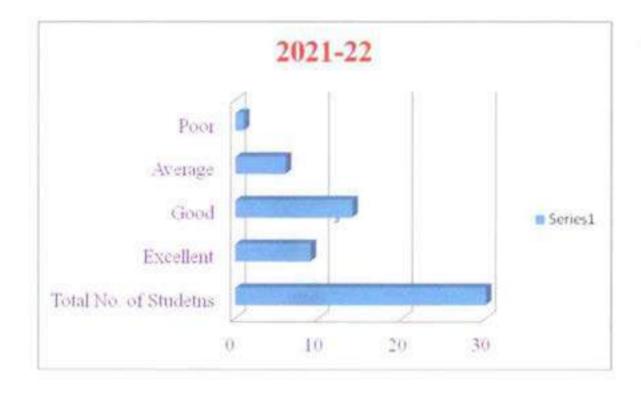


S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL

DEPARTMENT OF COMPUTER SCIENCE

FEED BACK ON CERTIFICATE COURSE GRAPHICAL ANALYSIS

Total No. of Studetns	Excellent	Good	Average	Poor
30	9	14	6	1





CERTIFICATE COURSE IN TAILORING 2021-2022

SKP GOVERNMENT DEGREE COLLEGE GUNTAKAL

CERTIFICATE COURSE IN TAILORING

RESOLUTION

The women Empowerment cell has initiated short-term course, , i.e Tailoring course with a span of 45 days for catering to the needs of the girls students by providing the basic skills in the present competitive needs.

The Tailoring course was a short -term certificate course started on 7.2.2022, with a span of 45 days, and a Nominal Amount of Rs200 was charged from students to meets the provisions required to start the course. The resource person was k. Mounika. .

Women empowerment cell promotes "sense of self worth" developing the students ability to determine their own choices and their right to influence social change for themselves.

NEED OF THE COURSE : Along with education every student should have skills to support themselves and to their families

Valuable sewing skills develop basic business practices .Student will able to start her own tailoring business from home.

OUTCOME: Tailoring skills provide self employment and can give a daily income and can enable to develop independently.

With tailoring skills student will be self reliant.

Incharge

WEC Incharge S.K.P Govt. College

GUNTAKAL

WEC members

Sowjanya

Javamma

Rizwana

Jayalakshmi

S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL)

53

SKP GOVERNMENT DEGREE COLLEGE - GUNTAKAL

PERMISSION LETTER

Guntakal

1.2.2022

From

To

The Incharge

The Principal

WEC cell

SKP Government college

SKP Government college

Guntakal

Guntakal

Sir.

Sub: WEC - Request your permission to start certificate course in tailoring-

Request - Reg

Ref: WEC resolution dated 29.2.2022with reference of women empowerment cell.

As per the resolution of the college department of WEC met on 28.2.2022and resolved anonymously to conduct certificate course Tailoring for girl students of our college. Hence I request to put forth your proposal for kind consideration and necessary approval or permission to introduce certificate course in tailoring.

BRIEF DETAILS OF THE COURSE

TITLE OF THE COURSE:

CERTIFICATE COURSE IN

TAILORINGDURATION OF THE COURSE:

30 Days

NUMBER OF GIRL STUDENTS: 45

NEED OF THE COURSE :

Most of the college students hail from rural

background particularly biological background students and unable to tap the job market. Most of the students are from poor and agricultural background . Hence to enable them to expertise and empower in tailoring skills ,Women empowerment cell has

decided to introduce tailoring course certificate.

Thanking you sir

Yours faithfully VEC Incharge S.K.P. Govt. College GUNTAKAL

PRINCIPAL K P Govt Degree College GUNTAKAL, Apanthapuramu

SKP GOERNMENT DEGREE COLLEGE - GUNTAKAL CIRCULAR

Guntakal

3.2.2022

This is to inform all the girl students of this college that Women Empowerment Cell would like to start Tailoring course certificate. The duration of the course will be 45 days. Interested students are required to their names to Incharge of WEC. The students names will be displayed in college notice board.

Group	I Year	II Year	III Year
B.A (HEP)	500	1 20	25%
B.A (HPE)	200	1 120	my Kine
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MECS	K. Artion	erida C. Sa	Ry K. Ausiney

Incharge

WEC Incharge S.K.P Govt Collegge GUNTAKAL-

Copy to college liberary

Copy to college Notice Board

Copy for circular among students

Principal

S.K.P. Govt. Degree College CUNTAKAL, Ananthapuramu (Co.)



SKP GOVERNMENT DEGREE COLLEGE -GUNTAKAL

SYLLABUS FOR TAILORING COURSE

PART I

1. SEWING MACHINE FUNDAMENTALS

History and generation of Sewing Machine, various types and sizes of sewing machine, important parts of sewing machine and their functions, Faulty working and remedies.

2.KNOWLEDGE OF TAILORING AND EMBROIDERY TOOLS

Equipment and accessories used for tailoring and embroider –Such as: Measuring tape,cutting scissors, Tailors square, Needles tracing wheel, Thimble and embroidery frames.

3.MATERIALS

Clothes and their characteristics, nature and uses-Such as: Cotton, Linen, Rayon, Synthetic, Silk, Woolen for various materials.

4. HAND STITCHES USED FOR TAILORING AND EMBROIDERY

Various kinds of hand stitches such as:Tacking,Running,Hemming,Backstitch,Buttonhole.Stemstitch.Herringbone stitch,Laizy daisy,Shadow Stitch,Chain stitch,Long and Short stitch and Satin stitch.

5.TECHNICAL TERMS



Technical terms used in Tailoring -Inlay

Turning, Lapels, Bridle, Fly, Flycatch, Fork, Jetting, Mercerised, Sizing, Selvedge, Dungree, Alterations,

Depth of Seve, Lace, Truebias, Plaid, Crown and Locking

6. OPENING AND FASTENINGS

Different types of opening and fastenings such as:-Facing,Binding,Hooks and eyes.Buttons and Buttonhole,press button and Edge finishes.

7.PLEATS AND GATHERINGS

Types of pleats and gatherings such as-Knife pleat, Inverted pleat, Box pleat & Decorative gatherings (honey combing and smoking)

8.MEASUREMENTS

Process of taking measurements for all kinds of garments and their method of application-Average measurements for different ages-Theory of Eight Heads

9. PREPARING AND FINISHING

Different kinds of transferring methods in fabrics(Carbon method, Pronouncing method and Direct method). Washing and Ironing of embroidery articles

10. KNITTING AND CROCHET

Basic knitting such as Casting on, Casting off, knit, Pearl, Decreasing and Increasing , knitted patterns, Basic stitches for Crochet work: Chain, Single, Double,



SKP GOVERNMENT DEGREE COLLEGE - GUNTAKAL 2021-2022

LIST OF THE STUDENTS ENROLLED FOR CERTIFICATE COURSE IN TAILORING

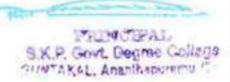
S.NO	NAME OF THE STUDENT	COURSE	HALL TICKET NUMBER Signature
01	SHAIK NEHA FATHIMA	ВА	SHALK NEHA FATH
02	A SWETHA	всом	2142015066002 A. Swetta
0.3	BOYA MAHALAKSHMI	всом	2142015066007 B. MAHalakshmi
04	DASARI UMA MAHESWARI	всом	D. UMA mahesway
05	GUDISE ANUSHA	всом	2142015066017 G. ANUSHa
06	KURUBA SWAPNA	всом	2142015066032 K.SWAPOVO
07	RAMAJI LAVANYA	всом	2142015066045 R. Lavanya
08	S SHABANA	BCOM	2142015066048 S. Shabana
09	THEETLA SMILEY	всом	2142015066053 T. SMILGY
10	MONDLA SANDHYA	всом	2142015067032 M. SANDHYa
11	TALARI AROPANA	всом	2142015067041 T. AROPANA
12	KHOLLA VIDYA RANI	всом	2142015640009 k. Vidya Rooni
13	OLLE KOUSALYA	всом	0. kousalya
14	GOLLA BHARGAVI	BSC	2142015049003 Oz-Bhargavi
15	GUDAVALAI KHATUN BEE	BSC	2142015049084 Gr. Ktratun Bee

S.K.P. Govi. Degree Collago SUNTAKA! "Inhapura."

16	GURIKELA RAASI	BSC	2142015049005 Gr. Roas?
17	JANGA REVATHI	BSC	2142015049006 J. Revathi
18	P SHAIK THASLEEM BANU	BSC	P Shalk Thasiern ba
19	YERUKALA RANI	BSC	2142015049014 7 · Rani
20	ATTAR BADRUNISA BANU	BSC	A · BADJUNISA band
21	GUMMANURU MADHULATHA	BSC	51. madhulatha
22	SHAIK RESHMA	BSC	2142015043008 S · Reshma
23	SHAIK SAJIDABANU	BSC	2142015043009 S. Sasida bank
24	VAKKALURU SHAHEENA	BSC	2142015043013 V. ShaheeNa.
25	CHAKALI TEJASWINI	BSC	2142015056001 C • Tejaswini

Incharge

WEC Incharge S.K.P Govt. College GUNTAKAL



SKP GOVERNMENT DEGREE COLLEGE -GUNTAKAL 2021-2022

Model question paper

5x10=50

1. sı	nall hard pitted cup worn for protection on the finger that pushes the needle in
sew	ng.
C	tracing
c	buttonhole
r	double
c	thimble:
2.It	is used in assembling or constructing the parts of the garment.
0	L-square:
~	thread:
0	embroiderscissors
C	embroidery machine
3./	handy little spring loaded cutting tool that allows for the snipping of threads.
C	chalk,pencil
C	thread,clippers
C	dressmakers,carbon
C	fabric:
4.	A tool used to shape the depth of the neckhole and armhole of the pattern.:
r	handneedle
c	Embroidary machine
	Frencheurve PRINCIPAL College
c	L-square: SKP. Govt. Degree College GUNTAKAL, Ananthiepuramic (CVL)

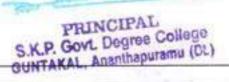
a solidline, ondelicate fabrics.	
c pincushion:	
buttonhole.scissors	:
L-square:	
tracing wheel:	
6. How many types of tailoring are there?	
a.3	
b.2	
c.4	
d.1	
Ans (a)	
7. Which of the following are the types of hems?	
a.Rolled Hem	
b.Bound Hem	
c.Both a and b	
d.None of the above	
Ans(c)	
8. Which of the following are seams?	
a.Plain Seams	
b.French	
C.Flat Fell	
D.All the above	
e.None of the above	
Ans (d)	
9. What type of stich is most commonly used for a hem?	
a.Cross Stich	
b.Bound Hem	Kin China
c.Rolled Hemd.French Hem	s. Was asset and he
Ans(a)	S.K.P. Govt. Degree Co.
10. Which of this controls the tightens and looseness of the th	reacUNTAKAL, Ananchepurami

SKP GOVERNMENT DEGREE COLLEGE GUNTAKAL 2021-2022 ATTENDENCE

S.N O	NAME OF THE STUDENT	1	2	3	4	5	6	7	8	9	0	1	1 2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9	3
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02	A SWETHA	×	×	c	×	9	×	×	×	×	*	×	×	×	×	×	*	×	9	X	×	×	×	x	×	×	×	×	オ	×	X
03	BOYA MAHALAKSHMI	×	×	×	X	×	×	×	×	×	×	×	×	x	×	×	×	X	×	×	×	X	×	×	×	×	X	x	×	×	X
04	DÁSARI UMA MAHESWARI	×	Y	×	X	×	9	×	×	×	×	×	×	×	×	×	×	×	×	*	×	9	×	x	×	X	×	×	×	×	×
05	GUDISE ANUSHA	a	×	×	×	×	×	×	×	X	×	×	*	×	×	×	×	×	×	×	×	*	x	×	×	X	×	×	×	×	×
06	KURUBA SWAPNA	×		>	×	x	×	×	9	×	X	×	×	×	×	×	×	*	×	×	×	X	3	9	×	×	x	X	x	×	×
07	RAMAJI LAVANYA	×	9	X	x	b	×	×	×	×	×	×	x	×	×	×	x	X	*	×	X	×	×	×	×	×	×	×	×	×	>
08	S SHABANA	×	×	>	×	×	×	×	×	×	9	×	×	*	×	×	×	×	X	×	×	×	×	×	×	9	×	×	×	×	×
09	THEETLA SMILEY	×	T		×	×	у	×	×	*	×	×	×	×	X	×	×	×	×	X	×	×	X	×	x	×	×	×	X	×	×
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11	TALARI AROPANA	×	,	1	7	>	2	×	×	×	×	×	×	*	a	×	×	×	*	×	×	X	×	×	×	>	×	×	×	×	9
12	KHOLLA VIDYA RANI	>		X 4	>	×	>	(X	×	×	×	×	×	×	×	>	00	×	*	×	×	×	×	×	×	×	X	×	×	×	×

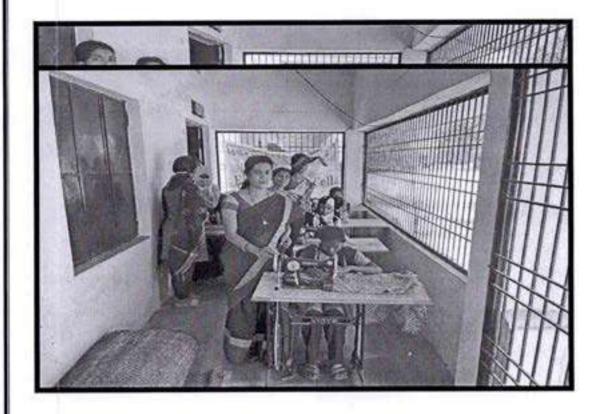
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SKP GOVERNMENT DEGREE COLLEGE GUNTAKAL 2021-2022PHOTOGRAPHS OF THE ACTIVITY



S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL)



SKP GOVERNMENT DEGREE COLLEGE - GUNTAKAL 2021-2022

FINAL REPORT ON CERTIFICATE COURSE IN TAILORING

WOMEN EMPOWERMENT CELL

The Women Empowerment cell has made a humble beginning to impart and enrich quality and financial life off students by introducing certificate course Tailoring .The Women Empowerment Cell members resolved to conduct the course for the benefit of girl students. Principal permission is obtained before starting the course all the students are informed that the course details by circular. Among the students enrolled for the course based on criteria of agricultural background and academic performance. 35 students are enrolled in the course 7.2.2022, in women empowerment cell.35 students attended the course for 45 days .As per the resolution the course wascontinued every day one hour in college timings. After successful completion of the certificate course students were awarded with certificates in valedictory function. The valedictory function was graced by the principal and vice principal and head of the WEC .The principal appreciated the department of WEC for its sincere efforts. Finally the students were received their certificates and feedback was collected by them.

Incharge

WEC Incharge S.K.P Govt. College

GUNTAKAL

PRINCIPAL S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL)

S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL DEPARTMENT OF ENGLISH

Minutes of the Department meeting for the conduct of Certificate Course in Spoken English

Date: 24.09.2021

The English Department, a leader in serving student needs, has made the decision to pave the way for our College's graduation class. The job market has been flourishing, especially in the software industry, and recent graduates with strong English language skills are in high demand. The proportion of students who are proficient in English is rather low, it has been found. A Certificate Course in Spoken English is being offered by the English Department with the straightforward objective of giving graduating students the required communication abilities.

The Department of English held a meeting with its members on the campus premises on September 24, 2021. The meeting was presided over by the department's head, TN Masthanappa, and included English instructors R Nagaraju and Dr. K Hanumnatha Reddy. The Department unanimously agreed to plan the Certificate Course in Spoken English for our College's graduating final-year degree students under the leadership of the Head of Department and with the guidance of the principal. The Certificate Course will last 30 hrs, as agreed upon. Additionally, it was determined to concentrate more on Telugu-speaking rural kids whose primary language of instruction is Telugu.

1. Sri T N Masthanappa, Head of the Department

Sri R Nagaraju, Lecturer in English

3. Sri K. Hanumantha Reddy, Lecturer in English

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The Principal

PRINCIPAL

S.K.P. Govt Degree College

GUNT TAL

Anantapur (Dist.)

S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL Proposal FOR THE INTRODUCTION OF CERTIFICATE COURSE IN SPOKEN ENGLISH

Date: 25.09.2021

From TN Masthanappa, Lecturer in English, Head of Department S.K.P. Govt. Degree College GUNTAKAL To The Principal, S.K.P. Govt. Degree College GUNTAKAL,

Respected Sir,

Regarding the implementation of an English Certificate Course for students in our College's last year of study, I'd like to propose a suggestion to you. The needs of departing students have come to the attention of the English Department more frequently. English has emerged as the unifying feature among all employment levels, from the lowest to the highest. The English Department wants to start a Certificate course in Spoken English with all of these factors in mind.

The details or the program are

Name of the proposed program : Spoken English

Duration and timings of the program : 30 hrs; 04:00 pm to 5:00pm

Start date of the program : 1st October 2021

4. Course fee : Nil
5. No, of students expected for admission : 40

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Yours faithfully

S.K.P. Grand Lollege
GUNT TAL
Anantapur (Dist.)

Head of Department (English)

SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL DEPARTMENT OF ENGLISH CERTIFICATE COURSE 2017-2018 SPOKEN ENGLISH SYLLABUS

Unit 1

Organs of speech Sounds syllables Weak forms & strong forms Accent intonation

Unit 2

Public speaking
Self-introduction and of others greeting people
Invitation; accepting – declining
Making request
Expressing gratitude
Complimenting,
Congratulating
Expressing sympathy apologizing
Asking for information
Seeking permission
Complaining and expressing regret-

Unit 3

Basic grammar Parts of speech Prepositions

Unit 4

Subject verb agreement Tenses types of sentences Transformation of sentences

REFERENCES:

- 1. Bansal R.K and Harrison J.B. Spoken English for Indian
- 2. Katamba, F. An Introduction to Phonology, Longman, 1989
- 3. Bygate. M, Speaking. oxford: Oxford University Press.
- 4. K.S. Smitha Annie pothen English conversational Practice. Sterling Publication Pvt.Ltd
- 5. Geoffry Leech, Margaret Dueshar. English Grammar Today.
- 6. W.S.Allen. Living English structure.
- 7. Thomson and Martinet. A Practical Grammar. OUP, 1986.

S.K.P. Govt.Degree College GUNTAKAL Anantapur (Dist.) - Name

SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL

(Affiliated to Sri Krishnadevaraya University)

Department of English

Certificate Course in Spoken English

Time: 10.00 AM to 11.00 AM

Max. Marks: 40M

Answer any Three of the following

Unit 1: Long Answer Question in 100 words each 2 out 1 1x10=10M

Unit 2: Long Answer Question in 100 words each 3 out 2 2x10=20M

Unit 3: Grammar 1x5=5M

Unit4: Verb 1x5=5M

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SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL Department of English Certificate Course in Spoken English

Time: 10.00 AM to 11.00 AM Max. Marks; 40M

Answer any three of the following

(3X10=30)

Unit I

- 1. What is Phonetics?
- 2. Discuss briefly about different kinds of Tones used in Speech.

Unit II

- 3. Talk about a successful presentation you gave and why you think it did well.
- Imagine you are seeking some information about getting an air- ticket to Mumbai.
 Construct a conversation of 4-5 exchanges with the travel agent.
- 5. What are the various kinds of Tones used in Spoken English/

Unit III and IV

(1X10=10)

- 6. Write A/An/The or X in the blanks:
 - A) Have you had.....lunch?
 - B) She wants to become......M.L.A.
 - C) Engineering isuseful career.
 - D) I've received.....email from my friend.
 - E) This isHCL product.
- 7. Fill in the blanks with suitable verb forms
 - a) Vegetable(sell) at high prices
 - b) I switched off the lights after he(sleeps)
 - c) My aunt and her son(eat) and apple everyday
 - d) The Moon...... (derive) light from the sun.
 - e) We cannot go out as it (rain).

PRINCIPAL

S.K.P. G. M. M. L. College

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Anantapur (Dist.)

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S.K.P. GOVERNMENT DEGREECOLLEGE, GUNTAKAL.

DEPARTMENT OF ENGLISH

Circular

Date: 28.09.2021

All the B.A. final year degree students are hereby informed that the Department of English is going to start a certificate course in 'Spoken English'. The duration of the course is 30 hrs. Students need not pay any fee for the course. The classes will commence from 01-09-2021. Interested students are required to register their names in the English Department. After successful completion of the course certificate will be provided to the students.

Coordinator

S.K.P. G. College
GUNT LL
Anantapur (U.S.L.)
Copy to the Library Notice Board

Copy to the Notice Board

Copy for Circulation among the Students

S.K.P. Government Degree College, Guntakal Department of English Final Report of Certification Course in Spoken English

Department of English, under the guidance of the Principal Dr. K Gnaneswar, came up with idea of Spoken English Course for the students of the College. The Department of English has made a humble beginning to impart and enrich the students with proficiency in English by conducting a certificate course in Spoken English for the duration of 30 hrs. As it was resolved earlier, the main thrust of the course was to inculcate spoken skills in English for the out-going students. The basic structure of the course is prepared keeping in view the needs of the final year students. The said Course was started on 01.10.2021 and completed on 15.12.2021.

The response from the students was overwhelming. In its introductory session the Seminar Hall was jam-packed and students enthusiastically wanted to be the part of it. Dr. K. Gnaneswar, the principal, addressed the students intimating them about the importance of English in social and corporate realms. He also appreciated the effort of English Department and congratulated Sri T N Masthanappa, HOD, English Department, who was the guiding force behind the entire course. The number of students attended the Course was good. 38 Students regularly attended the Classes conducted from 4.00 PM to 5.00 PM.

The sessions were interactive, informative and interesting. The usage of videos, hand-outs, stories, comics, suggestive books and interesting worksheets helped the students to grasp the tips to learn and understand English language. There were brain-storming sessions, debates, group activities and impromptu presentations which enhanced the confidence level of the students. The Course ran its entire course of 30 hrs and also took informal inputs from the students for making the course better next time.

After the successful completion of the said Certificate course, a valedictory function was held on 15th December 2021. The Principal of the College, Sri Dr K. Gnaneswr, graced the occasion. The meeting was presided over by the HOD (English), Sri T N Masthanappa. In his opening remarks, the Head of the Department explained the need

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and necessity of introducing the Certificate course. The Principal advised the students to make use of the in-puts given by the Department of English. Certificates were distributed to the all 34 students.

At the end of program Sri P S Kiran Kumar, Lecturer in English, proposed the vote of thanks.

S.K.P. Gov. Callege GUN Lib Jam 1

SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL Registered Final B.A. Students for Spoken English Certificated Course 2020-21

S.No.	Register Number	Name of the Student
1	190153002	CHAKALI SURESH
2	190153003	CHERUVU UPENDRA
3	190153004	CHINTHAKAYALA SURESH
4	190153005	DURGAMMAGARI RAGHU
5	190153006	EDIGA ANJINEYULU
6	190153007	GUJJULA RAKESH
7	190153008	KATHI NARESH BABU
8	190153009	KODIPETLA CHANDRA SEKHAR
9	190153011	MADIGA JYOTHI
10	190153012	MEKALA SREEKANTH
11	190153013	NADIMINTI GANGADHAR
12	190153014	NAGARURU RANGASWAMY
13	190153015	NAMALA RAJESH
14	190153016	RAMAVATH SALAMMA
15	190153017	RAMAVATH SURYA NAIK
16	190153019	ROSHAM NAGESWARA RAO
17	190153020	SODAM NAVEEN
18	190153021	TALARI HARIJANA SUNDAR KUMAR
19	190153022	THUPPADALA SAI MURALI MOHAN
20	190153023	ULLEKKI DHARMENDRA
21	190153024	VANKAYALA VINOD KUMAR
22	190153025	VIRAPURAM SOMASEKHAR
23	190153026	VISLVATH BALAJI NAIK
24	190153027	VISLAVATH VINOD NAIK
25	190153051	A.SAI KEERTHI
26	190153052	B.ANAND KUMAR
27	190153053	B.CHANDRA SEKHAR
28	190153054	C.RAGHU
29	190153055	C.SANDYA
30	190153056	CHAKALI SREEDHAR
31	190153057	G.PAVAN KALYAN
32	190153058	K.KARTHIK
33	190153059	K.NAVEEN
34	190153061	KURUVA MAHESH BABU
35	190153062	M. RAMESH
36	190153063	M.RAGHU
37	190153065	P.HARINDRA BABU
8	190153066	PALAKARA BANDA VINAY

Coordinator

S.K.P. Govi. Dagree College GUNTAKAL Anantapur (Dist.)



S.K.P. GOVRENMENT DEGREE COLLEGE

GUNTAKAL, ANANTAPURAM-515803, A.P. Affiliated to Sri Krishnadevaraya University (SKU) Anantapuram Re-accredited by NAAC with 'B' Grade-CGPA- '2.76'

Department of English

Certificate Of Participation

studving	successfully completed 'Spoken English Certificate Course'	Organized by Department of English, S.K.P. Government Degree College, Guntakal, held from
This is to certify that Mr./Miss./Mrs.	successfully co	Organized by Department of English, S.K.P from

Coordinator

Principal

S.K.P. Gut.Dugree College GUNTALKAL Anantapur (Dist.)

SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL Registration Form for Spoken English Certification Programme Academic Year 2020-2021

S.No.	Register Number	Name of the Student	Ci-mark and I
1	190153002	CHAKALI SURESH	Signature
2 3	190153003	CHERUVU UPENDRA	C-suresh
3	190153004	CHINTHAKAYALA SURESH	ENGRAPHARA S
4	190153005	DURGAMMAGARI RAGHU	
5	190153006	EDIGA ANJINEYULU	DUR OMOROS R
6	190152007	GUJJULA RAKESH	ANTINEYUTU.
7	190150008	KATHI NARESH BABU	Gr. Kanesu
8	190150009	KODIPETLA CHANDRA SEKHAR	Naresh babo
9	190153011	MADIGA JYOTHI	Chandra sheltan
10	190153012	MEKALA SREEKANTH	Jyoth:
11	190152513	NADIMINTI GANGADHAR	ercelcould
12	190153014	NAGARURU RANGASWAMY	Gangadha
13	190153015	NAMALA RAJESH	A Colon Suchal
14	190153016	RAMAVATH SALAMMA	Kajesh
15	190153317	RAMAVATH SURYA NAIK	SALAHAL
16	19015.019	ROSHAM NAGESWARA RAO	SUSTYA NOUT
17	190152020	SODAM NAVEEN	R Suryanack
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21	190153024	VANKAYALA VINOD KUMAR	U. Dhaamen Doa
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6	190153052	B.ANAND KUMAR	P. SAI FEEDER
:7	190153053	B.CHANDRA SEKHAR	& And Kimas
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9	190153065	C.SANDYA	C. Taghu
0	190150068	CHAKALI SREEDHAR	C. Sandya
1	190155057	G.PAVAN KALYAN	C. speedhay
2	190153058	K.KARTHIK	Povan Kalyan
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4	190153061	KURUVA MAHESH BABU	k. Naveen.
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7	190155065	P.HARINDRA BABU	Paghu.
8	190153066	PALAKARA BANDA VINAY	my Raghu
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Co-prdinator

S.K.P. Governort College GUNTARAL Anantapur (Dist.)

SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL Spoken English Certificate Course (2020-21)

Participants Feedback Form

Date:

Instructions: Please indicate your level of agreement with the statements listed below.

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
 The objectives of the training were clearly defined. 	0	0	0	0	0
Participation and interaction were encouraged.	0	0	0	0	0
The topics covered were relevant to me.	0	0	0	0	0
The content was organized and easy to follow.	0	0	0	0	0
5. The materials distributed were helpful.	0	0	0	0	0
This training experience will be useful in my work.	0	0	0	0	0
The trainer was knowledgeable about the training topics.	0	0	0	0	0
8. The trainer was well prepared.	0	0	0	0	0
9. The training objectives were met.	0	0	0	0	0
10. The time allotted for the training was sufficient.	0	0	0	0	0
 The meeting room and facilities were adequate and comfortable. 	0	0	0	0	0

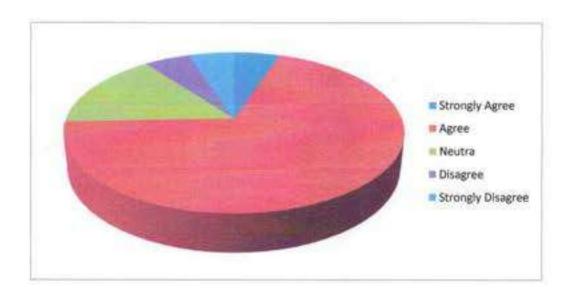
Please share other comments or expand on previous responses here:

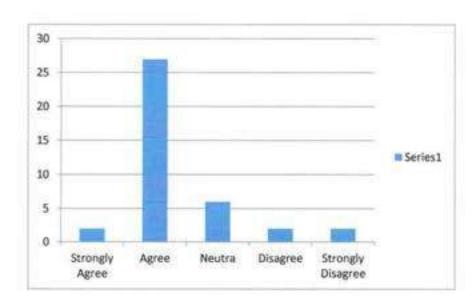
S.K.P. GOVI.DEGREE College GUNTAKAL Anantapur (Dist.) - Yaus

SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL Spoken English Certificate Course (2021-22)

Participants Feedback Form

Total Students	38
Strongly Agree	2
Agree	27
Neutra	6
Disagree	2
Strongly Disagree	2

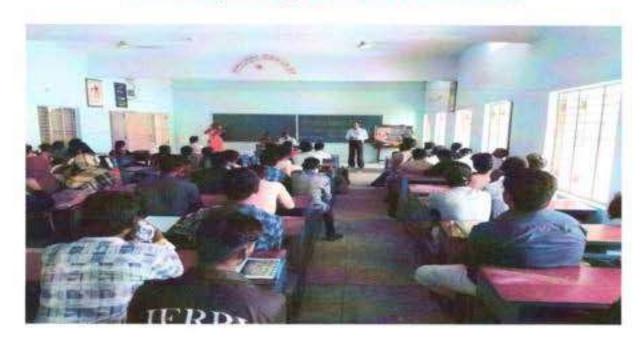




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GUNTAKAL
Anantapur (Dist.)

- Hours

Photos of Spoken English Certificate Course 2020-21





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S K P GOVERNMENT DEGREE COLLEGE GUNTAKAL

LIST OF FINAL B.A. STUDENTS ENROLLED FOR SPOKEN ENGLISH CERTIFICATE COURSE

ATTENDANCE SHEET FOR THE ACADEMIC YEAR 2020-21

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S K P GOVERNMENT DEGREE COLLEGE GUNTAKAL

LIST OF FINAL B.A. STUDENTS ENROLLED FOR SPOKEN ENGLISH CERTIFICATE COURSE

ATTENDANCE SHEET FOR THE ACADEMIC YEAR 2020-21

S.K.P. GO TAKAL GUNTAKAL Anantapur (Dist.)

Jan J

యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్ తెలుగు శాఖ

తెలుగు టైపింగ్ సర్టిఫికెట్ కోర్స్ నిర్వహిందాలని తెలుగు శాఖ తీర్మానం.

36:24/09/2021

తెలుగు శాఖ ఆధ్వర్యం లో డిగ్రీ బిఏ, బికాం, బియస్సీ విద్యార్థులకు సర్టఫీకెట్ కోర్స్ నీర్వహిందాలని తీర్మానిందాము. అందులో భాగంగా విద్యార్థులకు ప్రింట్ మీడియా, ఏలక్ట్రానిక్ మీడియా, మరియు ప్రసారమాధ్యమాల్లో ఇంగ్లీషు నుండి తెలుగులో అనువదించడానికి ఉపయోగపడె విధంగా తెలుగు టైపింగ్ అనే సర్టిఫీకెట్ కోర్స్ ను నీర్వహిందాలని తీర్మానించుకున్నాము.

24-09-2021 తేదిన తెలుగు కాఖ ఆధ్వర్యం లో సమావేశం జరిగింది. ఈ సమావేశానికి అధ్యకులు గా డా., సీ. బాలకృష్ణ మరియు అడ్యాపకులు పై. వనజమ్మవిద్యార్థులు బి.లాలుస్వామి,డి.వెంకటేశ్వరమ్మ సభ్యులు గా పాల్గొన్నారు. దీనిని కళాశాల ప్రిన్ఫిపాల్ గారి ఆదేశాల మేరకు 40 రోజుల కాలవ్యవధిలో సర్టిఫికెట్ కోర్స్ నీర్వహించాలని తీర్మానించుకున్నాము.

ా.. నీ. బాలకృష్ణ (తెలుగు శాఖాధ్యకులు) ాడుండ్ఫ్

<u>లై. వనజమ్మ (తెలుగు అధ్యాపకులు)</u> 🗸 🛵 🕮

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PRINCIPAL S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL)

యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్

తెలుగు శాఖ ఎస్.కె.పీ ప్రభుత్వ డిగ్రీ. కళాశాల గుంతకల్ కళాశాల ప్రిన్సిపాల్ ఎస్ కె పి ప్రదుత్వ డిగ్రీ కళాశాల గుంతకల్

విషయం: తెలుగు టైపింగ్ సర్టిఫికెట్ కోర్స్ ప్రారంభించడానికి అనుమతి కొరకు:

ఎస్ కె పీ ప్రభుత్వ డిగ్రీ కళాశాల గుంతకల్ తెలుగు శాఖ ఆధ్వర్యంలో డిగ్రీ మూడవ సంవత్సరం విద్యార్థులకు తెలుగు టైపింగ్ సర్టిఫికెట్ కోర్స్ నిర్వహిందాలని తెలుగు శాఖ తీర్మానించింది. నేటి సమాజంలో పత్రికల ప్రభావం ప్రింట్ మీడియా ఎలక్ట్రానిక్ మీడియా ప్రసార మాధ్యమాల ప్రభావం ఎక్కువగా ఉంది. విద్యార్థులు వాటిలో అవకాశాలు విందలా తెలుగు శాఖ తెలుగు టైపింగ్ సర్టిఫికెట్ కోర్స్ నిర్వహించడానికి అనుమతించగలరు.

కోర్పు వివరాలు

కోర్ప్ పీరు: తెలుగు టైపింగ్

కోర్పు కాల వ్యవధి సమయం: 40 రోజులు సా. 5 నుండి 6.గంటల వరకు

ప్రారంభ తద: 1 అక్టోబర్ 2021

కోర్స్ ఫీజు: ఏమీ లేదు

మొత్తం విద్యార్థుల సంఖ్య: 40

Dept. Of Telugu S.K.P. GOVT. COLLEGE GUNTAKAL - 515801

PRINCIPAL S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramo (Pt.)

యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్ తెలుగు శాఖ

సర్కులర్

28-09-2021

కళాశాలలో బివీ చదువుతున్న విద్యార్థులు అందరికీ తెలుగు శాఖ తెలియజేయునది ఏమనగా తెలుగు శాఖ తెలుగు టైపింగ్ అనే సర్టిఫికెట్ కోర్పులు నలబై రోజుల వ్యవధిలో ఎలాంటి రుసుము లేకుండా నిర్వహిస్తుంది. కోర్పు 01-09-2021 తేదీన ప్రారంభం అవుతుంది ఆసక్తిగల విద్యార్థులు పేరు నమోదు చేసుకోండి. కోర్ప్ పూర్తి అయిన తర్వాత సర్టిఫికెట్ కూడా జారీ చేయబడును కావున విద్యార్థులందరూ ఈ అవకాశాన్ని సద్వినియోగం చేసుకోగలరు.

ఇట్లు

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యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్ తెలుగు శాఖ తెలుగు టైపింగ్ సర్థిఫికట్ కోర్ప్ ఈది నివేదిక

తెలుగు శాఖ ఆధ్వర్యంలో బిఏ, బీకాం, బీఎస్సీ విద్యార్థులకు తెలుగు టైపింగ్ సర్టిఫికెట్ కోర్సు 40 రోజుల కాలవ్యవధిలో నిర్వహించాలని కళాశాల ప్రిన్సిపల్ జ్ఞానక్సర్ గారి ఆధ్వర్యంలో తీర్మానం జరిగింది. డిగ్రీ పైనలియర్ విద్యార్థులు కోర్స్ అయిపోయిన తర్వాత వారికి ఉపయోగపడే విధంగా బాపా వైపుణ్యాలను సర్పించడం ఈ కోర్పు యొక్క పైదాన ఉద్దేశం ఫ్రింట్ మీడియా, ఎలక్ట్రానిక్ మీడియా, ప్రసార మాధ్యమాలను దృష్టిలో ఉంచుకొని కొర్స్ రూపొందిచడం జరిగింది.

సర్టిఫికెట్ కోర్స్ ప్రారంభ సమాపేశంలో విద్యార్థులు చాలా ఉత్సాహంగా పాల్గొన్నారు. ప్రేన్సిపల్ డా, కె. జ్ఞాసేశ్వర్ గారు విద్యార్థులను ఉద్దేశిస్తూ నేటి సమాజం మీద మీడియా, పత్రిక రంగాలు అత్యంత ప్రభావాన్ని చూపిస్తున్నాయి ఈ రంగాల్లో ఉద్యోగ అవకాశాలు పొందేలా ఈ సర్టిఫికెట్ కోర్స్ మీకు చాలా ఉపయోగపడుతుంది కాబట్టి విద్యార్థులు ఈ అవకాశాన్ని ఉపయోగించుకుని ఆయా రంగాల్లో ముందుకెళ్గాలని విద్యార్థులకు సూచించారు.

విద్యార్థులు కోర్స్ నేర్చుకునే సమయంలో కంప్యూటర్ లో తెలుగును ట్రెఫింగ్ చేయడం, కి బోర్డు ను ఉపయోగించడం, ఇంగ్లీష్ నుండి తెలుగు అనువదించడం మొదలైన విషయాలన్నింటినీ బ్లాక్ బోర్డ్ ఉపయోగిస్తూ, ఐ సీ టి క్లాసు ఉపయోగిస్తూ బోధించడం జరిగింది. తర్వాత విద్యార్థులను లాంగ్వేజ్ ల్యాట్ కి తీసుకెళ్లి ప్రతి విద్యార్థి పైన ప్రత్యేక శ్రద్ధతో ట్రెఫింగ్ ప్రాక్టీష్ చేయిందాము. రెండు వారాల తర్వాత విద్యార్థికి ఆంగ్ల వాక్యాలను ఇచ్చి తెలుగులో టైఫ్ చేయమని సూచిందాము. మొత్తం 40 రోజుల పాటు కోర్సు కొనసాగింది. కోర్స్ పూర్తయిన తర్వాత విద్యార్థులకు ముగింపు సమావేశంలో ప్రిన్సిపల్ డా, కె. జ్ఞానేశ్వర్ గారి చేతుల మీదుగా సర్ధిఫికెట్లు జారీ చేసి కోర్సును విజయవంతంగా ముగిందాము.

యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్ తెలుగు శాఖ సర్టిఫికెట్ కోర్స్: ఆస్ లైస్ తెలుగు టైపింగ్

à•03 5000€:

తెలుగు టైపింగ్ - పరిచయం

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తెలుగు టైపింగ్ - అనువర్తనాలు

ಕಲುಗು ಲೆಖಿನಿ (Leekhini)

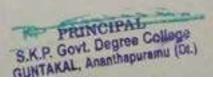
SKP Government Degree College, Guntakal

Registration form for Telugu Typing Certificate Program

క్రమ సంఖ్య	Hall ticket no.	nt of Telugu -Academic Year 202 విద్యార్థి పేరు	సంతకం
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Dept. Of Telugu S.K.P. GOVT. COLLEGE GUNTAKAL - 515801



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S.K.P. GOVRENMENT DEGREE COLLEGE

GUNTAKAL, ANANTAPURAM-515803, A.P.

Affiliated to Sri Krishnadevaraya University (SKU) Anantapuram

Re-accredited by NAAC with *B* Grade-CGPA- *2.76*

Department of Telugu

Certificate Of Participation

This is to certify	that Mr./Miss./Mrs.	studying
	successfully completed 'Tel	ugu Typing Certificate Course'
Organized by De	partment of Telugu, S.K.P. Government	Degree College, Guntakal, held
from	to	

Coordinator
Dept. Of Telugu
S.K.P. GOVI COLLEGE
GUNTAKAL - 515301



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S.K.P. GOVERNMENT DEGREE COLLEGE :: GUNTAKAL

DEPARTMENT OF ECONOMICS

MINUTES OF THE DEPARTMENT MEETING FOR THE CONDUCT OF CERTIFICATE COURSE IN BASICS OF STOCK MARKET BY DEPARTMENT OF ECONOMIC

The Department of Economics, a leader in meeting student needs, has chosen to be a trend-setter for our college's first- and second-year students by introducing a certificate course.

There are many different kinds of stock markets, and this industry offers plenty of options for those wishing to advance their careers or make extra money. Anyone with a trading passion can readily learn about it and succeed. The courses are created in a way that makes learning and developing for everyone really simple. For a better comprehension of the subject, special live question sessions are held in conjunction with both online and offline classroom sessions. The main benefits of taking a stock market course include.

On November 2, 2020, the department of chemistry had a meeting with its staff members at the departmental staffroom. The Principal gives the Department Head the go-ahead to preside over the meeting. The department has decided to provide a certificate programme in BASICS OF STOCK MARKET to our college's first- and second-year degree students.

The 45-day course schedule has been established. Additionally, it is decided to focus on students from rural backgrounds and limit the number of new students to less than 45. After receiving the Principal's approval, a circular informing the students that the Certificate Course

classes will be held outside of the schedule of

Date (92)11/2020

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GUNTAKAL, Ananthapuramu (LL)

Department of ECONOMICS

GUNTAKA

S.K.P. GOVERNMENT DEGREE COLLEGE :: GUNTAKAL

DEPARTMENT OF ECONOMICS

PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE IN BASICS OF STOCK MARKET

Dt: 17/10/2020

From To

The Incharge

The Principal

Department of Economics

S.K.P. Government College

S.K.P. Government College

Guntakal

Guntakal

Respected Sir,

I would like to forward a proposal to your honour to start an economics certificate programme for our college's first- and second-year B.A. students. Due to the increased public awareness of the stock market, macroeconomics knowledge is essential for all students, not just those studying economics. I beg your permission, Sir, to begin the Department of Economics' Certificate Course in BASIC STOCK MARKET Concepts.

Thanking You Sir.

Details of the Programme are

: 45 Days Program duration

: 9.00 AM to 10.00AM Timings of the program

: 02/11/2020 to 16/12/2022 Duration of the program

:-Nil-Course fee

Number of students expected for admission: 45

Dept of Economics Department of Economics of Square

GUNTAKAL

PRUNCIPAL S.K.P. Govt. Degree College GUNTAKAL, Ananthapyramu (DL)

S.K.P. GOVERNMENT DEGREE COLLEGE :: GUNTAKAL

DEPARTMENT OF ECONOMICS

CIRCULAR

Dt: 20/10/2020

INTRODUCTION OF CERTIFICATE COURSE IN BASICS OF STOCK MARKET

This message is intended to advise all first- and second-year B.A. Economics students that the department of economics plans to launch a " CERTIFICATE COURSE IN BASICS STOCK MARKET." The course lasts for 6 weeks/45 days. There is no cost for the course for the students. The Department of Economics will teach the course outside of regular class hours. All interested students must submit their names to the department head. The course will broaden students' understanding of macroeconomics and benefit their economics careers.

Details of the Programme:

Program duration

: 45 Days

Timings of the program : 9.00 AM to 10.00AM

> Starting date of the program : 02/11/2020 to 16/12/2020

Course fee

:-Nil-

Number of students expected for admission: 45

Copy to Departmental Notice Board

Copy to College Library Notice Board

Copy to College Office

Departmental Copy

S Department of Economics GUNTAKAL

PRINCIPAL EP. Govt. Degree College

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S.K.P. GOVERNMENT COLLEGE :: Guntakal

DEPARTMENT OF ECONOMICS

CIRCULAR

GROUP	Name of the students	IYEAR	II YEAR
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4.MECS			
5.MPCS			
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10.B.COM COMPUTER			(DIAMONT)
11.HEP			
12.HPT	-strogly		T.44
13.HPE	W.51		111



Kr. Some segment Committee

N.v. Siva Kemer

Dept. of ECONOMICS, SKP Govt. College,

LISTOFTHESTUDENTSENROLLEDFORTHECERTIFICATECOURSEIN BASICS OF STOCK MARKET 2020-21

S/no	Reg. No	Name of the students	Signature of the students
1	2015036001	A.PAVANI	A. Panan
2	2015036003	B. KUBERA	B. Kubera
3	2015036004	B. BHARTH KUMAR	B. O howards Clima
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14	2015036021	G.VEERENDRA	ps. reezergio
15	2015036022	J.JAYARAM	1. tray a ram
16	2015036023	K. DIVAKAR	* Dilakas
17	2015036024	K.MADHU KUMAR	
18	2015036026	M.MAHESH KUMAR	M. Mahesh Kamar
19	2015036027	M.PREMKUMAR	M. Hanusinh
20	2015036028	M.HAREESH	M-Haxeesh
21	2015036029	M.PRAVEENA	Mr. Dagueen
22	2015036030	M.LAKSHMI NAIK	M. Lassh man Al
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29	200153009	CHAKALI SREEKANTH	C. Stecleuth.
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S.K.P. GOVERNMENT DEGREE COLLEGE Guntakal

Ananthapuramu Dist.

DEPARTMENT OF ECONOMICS

CERTIFICATE COURSE ON" BASIC OF STOCK MARKET"

SYLLABUS

Theory: 40h

Course Credit:2

Unit-1

8h

Primary Market vs Secondary Market Investment in Stock Market - The process to invest Initial Public Offering (IPO) How the Indian stock market works Economic and Industry Analysis Technical Analysis Company Analysis Interpretation of Financial Statements Cash Flow Analysis and Valuation of Equity Demat and Depositary Introduction to Mutual Funds Insurance Mutual Funds.

Unit II

8h

Introduction to Derivatives and Futures Introduction to Option Introduction to Commodity

Market Introduction to Currency Market Introduction to Technical Analysis Types of Charts

Implementing Chart and Candlestick Patterns Trend analysis Technical theories Sentimental
Indicators Intermarket Technical AnalysisTechnical analysis indicators.

Unit III

8h

Financial Planning Investments Mutual Fund Insurance Initial Public Offering (IPO)
Investment Psychology Corporate Actions and Announcements Fundamental Analysis
Portfolio Management Investor Types, Delivery and Intraday Trading Equity - Cash and
Oscilvative Market Introduction to Commodity Currency Markets Trading Platform Intro
Trading Account and Free Demat Opening.

S.K.P. Govt. Dagree College GUNTAKAL, Ananthapuramu (DL) Dept of Economics

S.K.P. Gov. Degree College

G. U. N. T. A. K. A. L.

Basic of Investment and Investment Environment Risk and Return Instrument of Investment
Primary Market Secondary Market Market Participants Stock Exchanges in India Security
Market Indices: Nifty and Sensex Sources of Financial Information.

Unit V

8h

Industry Analysis, Approaches and Economic Scenario Company Analysis Position Statement
Analysis History, Membership & Organisation Governing body Functions of stock Exchange
Online trading Role of SEBI Recognized Stock Exchanges in India Derivatives on stocks:
Meaning, types Patterns of Trading & Settlement Speculations & Its Types Activities of
Brokers & Broker Charges Settlement Procedure National Securities Depository Ltd Central
Securities Depository Ltd.

S.K.P. Govt. Degree Collegion A.A. Anarchapuressy





S.K.P. Government Degree College :: Guntakal Model Question Paper 2021-2022

Certficate Course on "BASICS OFSTOCK MARKET"

Name of the student	Reg.No		4
Time: 2hrs		Max	marks: 50
	SECTION - A	25X2= 5	0Marks
Answer any questions. Each	h question carries TWO	marks. 1.	
1. What is a Dividend?			25 V
Answer: -	25		
2. First Stock Exchange to be Regulation Act?	recognized by the Indian (Government under the Se	curities Contract
Answer:			
3. First International Exchang	e of India?		
Answer:	19		
4. What is F&O?			
Answer:			
5. What is Commodity in Stoc	k Market?		
Answer:	and the same of th	Concert Person	7
6. Asia's Oldest Stock Exchan	ge?		
Answer:			
7. How many companies are	listed on BSE?		
Answer:			
8. How many Companies are	listed on NSE?	į.	
* Aleswelli			
First Demarcrialized Electr	ronic Exchange in India?		

PRINCIPAL

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	12. What is Day Trading?
	Answer:
	13. What is Long-Term Investing?
	Answer:
	14. What is PE Ratio?
	Answer:
	15. What is Debt?
	Answer:
	16. What is Volatility in the Stock Market?
	Answer:
	17. What is IRR?
	Answer:
	18. What are the Major Industries and Sectors in the Indian Stock Market?
	Answer
	19. What is CAGR?
	Answer:
	20. What is Technical Analysis?
9	Answer:
	21. What are Support and Resistance?
	Answer:
	22. Eull Form of GST?
6	Arswer: Arswer: 78 What is Candlestick Chart in Trading?
-	Answer: Out Area of the Control of
1	Ambuer: Dept of Economics
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	S.K.P. Govt. Degree College GUNTAKAL, Anarthapuramu (DL)
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11. What is Face Value?

Answer:

24. What is NPA?

Answer:

25. What is Mutual Fund?

Answer:

S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL)



N.v. Sivafans

BRIEF REPORT ON THE CONDUCTION OF THE CERTIFICATE COURSE IN "BASICS STOCK MARKET"

By offering a Certificate course in BASICS OF STOCK MARKET for the B.A., the Department of Economics has made a modest start in educating and enriching students with the fundamentals of the stock market. Students in their first and second years in 2021. The 2021–22 academic year will see more of the same drama.

The course began on July 2, 2022, and ended on September 16, 2022. The Certificate course was place in the college from 9:00 AM to 10:00 AM outside of regular college hours and lasted 45 days. Throughout the certificate programme. The course was taught with participation from every member of the department.

Students engaged in the course fully and successfully completed it. The final day of the course includes an examination, and students were given certificates on.

SKP Govt Degree College GUNTAKAL Arenthaputamu (Ca.

Incharge
Dept of Economics

S.K.P Government Degree College,Guntakal BASICS OF STOCK MARKET

Course Feedback Form2021-2022

Course Title:	Venue:
Please fill the short questionnaire to make the	course better.
Please respond below with 1, 2, 3, 4 or 5, wher	
Please respond below with 1, 2, 3, 4 or 3, three	
THE DESIGN OF THE COURSE	
A. Were objectives of the course clear to you?	? _ 🔼 🔼 N
B. The course contents met with your expecta	
I. Strongly disagree	5. Strongly agree
C. The lecture sequence was well planned	
I. Strongly disagree	5. Stronglyagree
D. The contents were illustrated with	
I. Too few examples	5. Adequate examples
E. The level of the course was	
I. Too low	5. Too high
F. The course contents compared with your e	expectations
I. Too theoretical	5. Too empirical
G. The course exposed you to new knowledg	e and practices
I. Strongly disagree	5. Strongly agree
H. Will you recommend this course to your co	olleagues?
I. Not at all	5. Very strongly
THE CONDUCT OF THE COURSE	
A. The lectures were clear and easy to under	rstand
I. Strongly disagree	5. Stronglyagree
B. The teaching aids were effectively used	
B. The teaching aids were effectively used 1. Strongly disagree 2. Strongly disagree	5. Stronglyagree
C. The course material handed out was adec	quate
I. Strongly disagree	5. Strongly agree
D. The instructors encouraged interaction as	nd were helpful
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E.	I. Strongly disagree Were objectives of the course re	alized?	፟.	ZN	3. 3ti Origiy 0		
F.	Please give overall rating of the	ourse			PRINCES LANGUES	100	1065
	90% - 100%	()		60% - 70%	()
	80% - 90%	1)		50% - 60%	()
	70% - 80%	()		below 50%	()

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S.K.P GOVERNMENT DEGREE COLLEGE, GUNTAKAL

DEPARTMENT OF ECONOMICS

FEEDBACK ANALYSIS OF STUDENTS

We have gathered curricular feedback from first-year, second-year, and academic year 2020–2021 students. the evaluation of the comments and ideas made by the students.

Student recommendations:

- 1.A small number of students believed that the curriculum should focus more on competitive tests like the UPSC and APPSC.
- A small number of students stated that the curriculum, particularly in the scientific faculty, should still take a more practical approach.
- 3. A small number of pupils argued that classrooms should be smarter.

The chart gives a full account of the issues, raised by the students of 2019–2020 batch and the institution's response.

The graph shows the frequent answers of the students in a Different bar diagram.

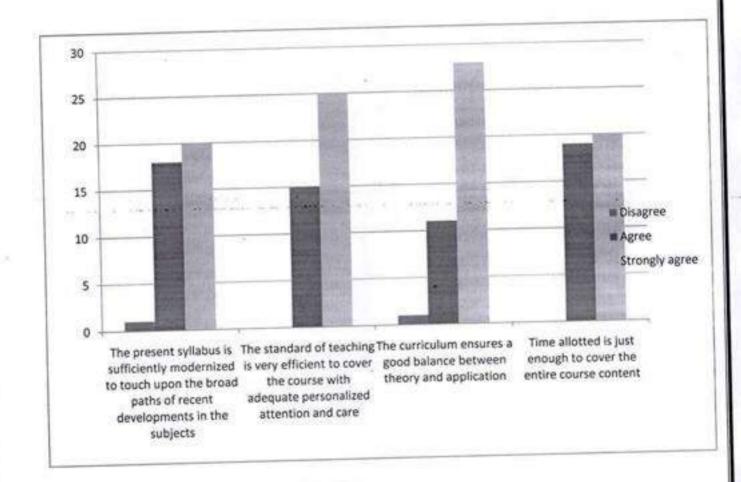
T	components	1 (Strongly Disagree)	2 Disagree	3 Undecided	4 Agree	5 Strongly agree
1	The present syllabus is sufficiently modernized to touch upon the broad paths of recent developments in the subjects	1	1		18	20
2	The standard of teaching is very efficient to cover the course with adequate personalized attention and care				15	25
3 Degr	The curriculum ensures a good balance between theory and application			1	11	28
	Time allotted is just enough to cover the entire course content	120.000.00	903434		19	21

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K.P. Govt. Degree College

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2020-2021



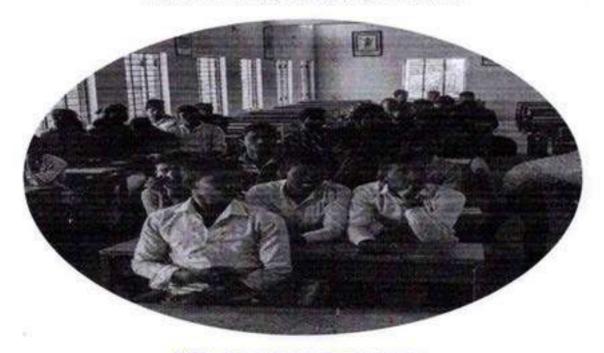
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B.A HEP I YEAR & II YEAR STUDENTS





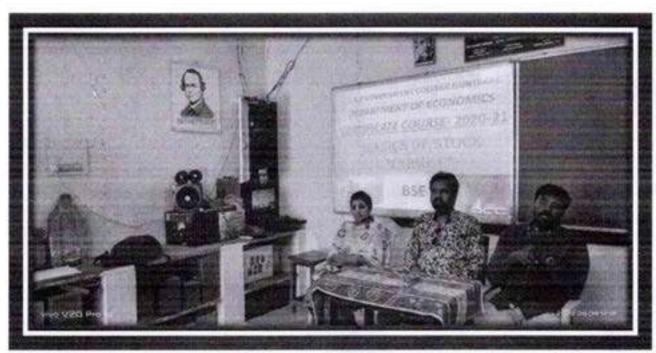


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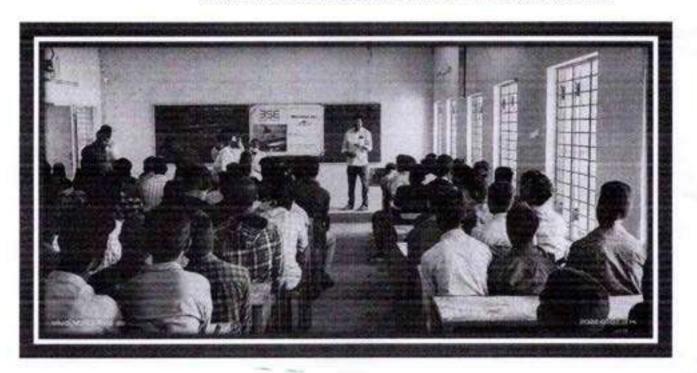
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BASICS OF STOCK MARKET CERTIFICATE COURSE 2020-2021



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S.K.P GOVERNMENT DEGREE COLLEGE, GUNTAKUL CERTIFICATE OF COMPLETION

This certificate is presented to

BASICS OF STOCK MARKET

For completing her Certificate Curse The department of Economics.

form____to____

Name of the student

Reg.No_____

Signature of the lecturer Signature of the Principal Signature of the coordinate.

S.K.P. Govt Degree College

GUNTAKAL

Depree College Guntakal

S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL

Department Of Commerce

Minutes of the Department meeting for the conduct of Certificate Course in MS-Office

Date: 29-09-2020

The Department of Commerce, a leader in catering to student needs, has made the decision to widen opportunities for individuals graduating from our College. There is a considerable need for new graduates with MS-Office skills due to the expanding job market, which has been particularly visible in the financial sector. With the straightforward objective of equipping graduating students with the requisite practical MS-Office abilities, the Department of Commerce has taken the initiative to provide a Certificate Course in MS-Office.

The Department of Commerce met with its members on the College's property on 29th September 2020. P Janardhana Sastry, the department Head, presided over the meeting, which also featured commerce lecturers Dr. G. Pavan Kumar, K. Rajasekhar, and S. Venkatesulu. The Certificate Course in MS-Office for degree-seeking students at our College will be organised by the Department, with the Principal serving as the course instructor and the Department in charge serving as chairman. The Certificate Course would last 45 days as stated.

1. Sri P Janardhana Sastry, Department in charge

2. Sri TM Madhavaiah, Lecturer in Commerce

3. Sri Dr G. Pavan Kumar, Lecturer in Commerce

: yours

Department of Commerce S.K.P. Govt. Degree College GUNTAKAL.

S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE IN MS-OFFICE

DATE: 01.10.2020

From
P Janardhana Sastry,
Lecturer in Commerce,
Department in charge
S.K.P. Govt. Degree College
Guntakal

To The Principal, S.K.P. Govt. Degree College Guntakal,

Respected Sir.

Regarding the establishment of a MS-Office Certificate Course for students in our College's final year of study, I'd like to submit a suggestion to you. The needs of departing students have come to the attention of the Department of Commerce more frequently. Knowledge of MS-Office has become crucial for the commerce students, from the lowest to the highest levels of employment. The Department of Commerce is interested in starting the course while keeping all of these factors in mind.

The details or the program are

Name of the proposed program : MS-Office

Duration and timings of the program
 45 days; 09 am to 10:00am

Start date of the program : 6Th December 2020

4. Course fee : Nil

5. No, ofstudents expected for admission : 45

Yours faithfully

Department of Commerce S. Hepartment@charge (Commerce)

GUNTAKAL.



S.K.P. Government Degree College, Guntakal. Department Of Commerce

Circular

Date: 02-10-2020

All the B.Com final year degree students are hereby informed that the Department of Commerce is going to start a certificate course in 'MS-Office'. The duration of the course is 45 days. Students need not pay any fee for the course. The classes will commence from 06-10-2020. Interested students are required to register their names in the commerce Department. After successful completion of the course certificate will be provided to the students.

S.K.P. Goordinators College

Copy to the Library Notice Board

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Copy for Circulation among the Students

PRINCIPAL S.K.P. Govt.Degree College GUNTAKAL Anantapur (Dist.) SKP Government Degree College, Guntakal MS-Office Syllabus 2018-19

Syllabus

Home: This section includes settings for font colour, font size, font style, alignment, bullets, and

line spacing, among others. Under the Home option, you'll find all of the fundamental editing

tools you'll need for your work.

· Insert: The document can contain tables, shapes, photos, charts, graphs, headers, footers,

page numbers, etc. They are listed under the category "Insert."

Design: Under the Design tab, you may select the template or design that you wish to use to

build your document. Selecting the proper tab will increase the visual appeal of your article.

· Page Layout: The Page Layout tab has choices like margins, orientation, columns, lines,

indentation, and spacing, among others.

References: This tab is especially useful for individuals composing dissertations, books, or

large projects. This tab has options such as citation, footnote, and table of contents, caption,

and bibliography.

· Review: The grammar, spell check, Thesaurus, language, word count, translation, and

comments can all be monitored under the review tab. This is advantageous for people who

have their documents assessed using Microsoft Word. In addition to the functions listed

above, the page can be set in several views and layouts, which can be added and optimised via

the View tab of the Word document. Additionally, scales and margins are accessible to the

users' advantage,

Department of Commerce S.K.P. Govt. Degree College

GUNTAKAL

PRINCIPAL S.K.P. Govt. Degree College GUNTAKAL Anantapur (Dist.)

SKP Government Degree College Guntakal MS-Office Model question Paper 2020-21

Time: 1.30

Maximum Marks: 50

Each Question	Carries 5 N	larks	(8*5)
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- 1. What is a word processor?
- 2. Write Down the procedure of changing default location in the save in section (MS Word).
- 3. Write down the Procedure of disabling Automatic spell checking? How do you check spelling?
- 4. What is paragraph in MS word? What is the use of it?
- 5. How to create multicolumn in a page?
- 6. Discuss different Layout Views in Word.
- 7. What is paragraph in Microsoft word?
- 8. How can you replace multiple wrong words with correct ones at a time in MS Word?

Each Question Carries 1 Mark (10*1)

- MS word is software of _____
 - a. Apple
 - b. Android
 - c. Google
 - d. Microsoft
- 2. Which is the word processing software?
 - a. Avast
 - b. MS word 2007
 - c. Google Chrome
 - d. Mozilla Firefox
- MS Word is software.
 - a. Web browser
 - b. Word processing
 - c. Operating system
 - d. Antivirus
- 4. The valid format of MS Word is ____
 - a. .exe
 - b. .doc
 - c. .png
 - d. .jpeg

S.K.P. Govt. Degree College GUNTAKAL S.K.P. Govt.Degree College GUNTAKAL Anantapur (Dist.)

	25 JOSF (2017) 2011	
5.	What program is used in MS-Wor	d to check the spelling?
	a. Research	
	b. Word Count	
	c. Set language	
	d. Spelling & Grammar	
6.	To show the font dialog box pres-	s
	a. Ctrl+ P	
	b. Ctrl+ D	
	c. Ctrl+ B	
	d. Ctrl+ Q	
7.	A word gets selected by clicking	it
	a. Once	
	b. Twice	
	c. Three times	
	d. Four times	
8.	A identifies a location or	a selection of text that you name and
	identify for future reference.	
	a. Footer	
	b. Bookmark	
	c. Header	
	d. Page number	
9.	. Which option is not available in	Microsoft office button?
	a. Bold	
	b. New	
	c. Save	
	d. Open	
1	0 is the change the way text	warps around the selected object.
	a. Text wrapping	
	b. Indent	
	c. Clipart	
	d. Line spacing	
M.		
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Departn	ment of Commerce	S.K.P. Govt. Degree College
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SKP Government Degree College, Guntakal Students list registered for MS-Office certification course 2020-21

S.no	Roll numbers	Name of the students
1	190155073	M RAHUL
2	190155074	
3	190155075	The state of the s
4	190155077	
5	190155044	A PARTY AND A PART
6	190155079	NEMAKALLU VALMIKI SISINDRI
7	190155080	P ASHOK
8	190155068	
9	190155047	B ASHOK
10	190155008	P SAI KRISHNA
-11	190155001	MOHAMMED MUKTHIYAR ALI
12	190155002	ATHMAKUR SUSHMA
13	190155004	BANDHANATHAM MOHAN KRISHNA
14	190155006	GAJULA BALIJA SRIKANTH
15	190155009	S.MALLU NAIK
16	190155010	THUMBLA PUNITH KUMAR
17	190155041	A KULLAY SWAMY
18	190155042	A SREEKANTH
19	190155045	B ABDUL RAJAK
20	190155046	B ANANDBABU
21	190155048	B BHASKAR
22	190155049	B RAMU
23	190135050	B SHIVA SHANKAR
24	190155051	B SURESH
25	190155052	B SURYA PRAKASH
26	190155124	AJAGADEESH
27	190155125	AKANDAM MASTHAN VALI
28	190155126	BANTANAHAL VASAVI
29	190155127	BOYA PARASURAM
30	190155128	BOYA SURESH KUMAR
31	190155129	BOYA VAMSI
32	190155130	C.NARENDRA KUMAR
33	190155131	G.GOVINDU
34	190155132	G.VAMSI
35	190155133	GUDISE CHANDRA SEKHAR
36	190155135	GUNTAPPA PRIYA
37	190155136	K.NAVEEN KUMAR
38	190155157	SHAIK NAFEESA NAZ
39	190155158	SHAIK REHANA BANU
40	190155159	SHAIK SHAHID KABEER
41	190155160	T.SAI BABA CHOWDARY
42	190155161	THOPSI DIVAKAR
43	190155163	VADLA YASHODHAN
44	190155143	KONA BASKAR
45	190155144	KUNCHEPU RAJESH KUMAR

Department of Commerce S.K.P. Govt. Degree College GUNTAKAL. S.K.P. Govt.Degree College GUNTAKAL Anantapur (Dist.)

SKP Government Degree College, Guntakal Attendance sheet certificate programme -2020-21

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Name of the students.	MRAHUL	MSIVA	MANGE	N SATHISH	ARELLA VIJAYA KUMAR	NEMAKALLU	P ASHOK	K THARUN	B ASHOK	P SAI KRISHNA	M MUKTHIYAR ALI	A SUSHMA	B MOHAN	GAJULA BALDA SRIKANTH	S.MALLU NAIK	T PUNITH KUMAR	A KULLAY SWAMY	A SREEKANTH	B ABDUL RAJAK	B ANANDBABU	B BHASKAR
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S.K.P. Govt. Degree College GUNTAKAL Anantapur (Dist.)

Department of Edmingrea S.K.P. Govt. Degree Collegiv GUNTAKAL.

SKP Government Degree College, Guntakal Attendance sheet certificate programme -2020-21

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Name of the students	M RAHUL	M-SIVA	MANGE	N SATHISH	ARELLA VIJAYA KUMAR	NEMAKALLU SISINDRI	P ASHOK	K THARUN	B ASHOK	P SAI KRISHNA	M MUKTHIYAR ALI	A SUSHMA	B MOHAN	GAJULA BALIJA SRIKANTH	S.MALLU NAIK	T PUNITH KUMAR	A KULLAY SWAMY	A SREEKANTH	B ABDUL RAJAK	B ANANDBABU	D DUACE AD
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S.K.P. Govt. Degree College GUNTAKAL Anantapur (Dist.)

Department of Commerce S.K.P. Govt. Degree College GUNTAKAL,



S.K.P. GOVT. DEGREE COLLEGE

GUNTAKAL, ANANTAPURAM-515803, A.P.

AFFILIATED TO SRI KRISHNADEVARAYA UNIVERSITY (SKU) ANANTHA RE-ACCREDITED BY NAAC WITH 'B' GRADE-CGPA- '2,76'



Department of Commerce

Certificate Of Participation

This is to certify that Mr./Miss./Mrs.

successfully completed 'MS-Office Certificate studying Course' Organized by Department of Commerce, S.K.P. Government Degree College,

Guntakal, held from 6th October 2020 to 10th December 2020.





S.K.P. Government Degree College, Guntakal Department of Commerce Final Report of Certification Course in commerce

MS-Office was developed by the Department of Commerce with the help of the Principal, Dr. K. Gnaneswar, for the College's students. By offering a certificate course in MS-Office for 45 days, the Department of Commerce has made a modest start in its effort to teach and enhance the students with practical knowledge of the accounting software.

The primary goal of the course, as previously decided, was to impart MS-Office knowledge to the departing pupils. The needs of the final year students are taken into consideration when creating the course's basic structure. The aforementioned course began on October 6, 2020, and ended on December 10, 2020. The pupils' response was overwhelmingly positive.

The Seminar Hall was crowded for its opening session as students eagerly desired to participate. The principal, Dr. K. Gnaneswar, spoke to the students and informed them of the significance of technology in both the social and business spheres. He also praised the work of the department of business and complimented Sri P Janardhan Sastry, HOD, who served as the course's architect. The course had a high turnout of students. Regular attendance for the classes, which ran from 09.00 am to 10.00 am, was 50 students. The sessions were engaging, educational, and fascinating.

The students were able to understand how to learn and understand MS-Office with the use of hands-on activities, films, handouts, seminars, quizzes, suggested books, and engaging exercises. The students' confidence level was raised by brainstorming sessions, discussions, group exercises, and impromptu presentations.

The course ran its 45-day course and also solicited informal feedback from the students to improve the course in the future .A farewell celebration was organised on December 10, 2020, following the successful conclusion of the aforementioned Certificate course.

Sri Dr. K. Gnaneswar, the college's principal, attended the event. The HOD presided over the meeting (commerce), Janardhan Sastry, Sri P. The Department Head explained the reason for

Department of Commerce S.K.P. Govt. Degree College

GUNTAKAL.

S.K.P. Govt.Degree College
GUNTAKAL
Anantapur (Dist.)

and need of introducing the Certificate course in his introductory remarks. The Principal recommended that the students incorporate the input from the Department of Commerce. The 45 students were all given certificates.

Sri G. Pavan Kumar, a lecturer in Commerce, proposed the vote of gratitude at the conclusion of the event.

Department of Commerce S.K.P. Govt. Degree College GUNTAKAL. S.K.P. Govt.Degree College GUNTAHAL Anantapur (Dist.)

SKP Government Degree College, Guntakal MS-office Certificate Course Feed Back (2020-21) Participants Feedback Form

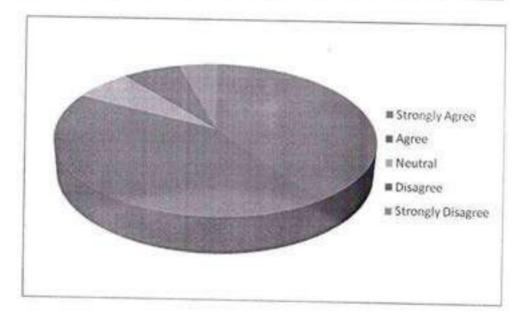
Instructions: Please indicate your level of agreement with the statements listed below.

S.No	Particulars	Strongly Agree	Agree	Neutral	Disagree	Strongly
1	Participation and interaction were encouraged.					
2	The topics covered were relevant to me.		8			
3	The objectives of the training were clearly defined					
4	The content was organized and easy to follow.					
5	The materials distributed were helpful.					
6	The trainer was knowledgeable about the training topics.					
7	The time allotted for the training wassufficient.					
8	The training objectives were met,					
9	The trainer was well prepared.					
10	The meeting room and facilities were adequate and comfortable.					

Department of Commerce S.K.P. Govt, Dagree College GUNTAKAL. S.K.P. Govt. Degree College GUNTAKAL Anantapur (Dist.)

Feedback Analysis

Particulars	Respondents	Percentage
Strongly Agree	18	40.00
Agree	19	42.22
Neutral	3	6.67
Disagree	3	6.67
Strongly Disagree	2	4.44
Total	45	100



Approximately Forty two percent of students agreed certificate course is helpful to them followed by forty percent strongly agree course is beneficial to them. Seven percent of the students are neutral and disagree and four percent are strongly disagree about the certificate course programme.

Department of Conjmerca S.K.P. Govt. Degree College GUNTAKAL. S.K.P. Govt. Degree College GUNTAKAL Anantapur (Dist.)

SKP Government Degree College, Guntakal

Certificate course -2020-21





Department of Commerce S.K.P. Govt. Degree College GUNTAKAL.



S.K.P. Govt.Degree College GUNTAKAL Anantapur (Dist.)

S.K.P.Government College

Guntakal:: Ananthapuram Dist



Department of Chemistry

CERTIFICATE COURSE IN CHEMISTRY

2020-21

S.K.P. GOVERNMENT COLLEGE :: Guntakal DEPARTMENT OF CHEMISTRY

MINUTES OF THE DEPARTMENT MEETING FOR THE CONDUCT OF "CERTIFICATE COURSE IN WATER ANALYSIS"

Water quality is defined as a measure of the physical, chemical, biological, and microbiological characteristics of water. Monitoring water quality provides empirical evidence to support decision making on health and environmental issues. Monitoring water quality in the 21st century is a growing challenge because of the large number of chemicals used in our everyday lives and in commerce that can make their way into our waters. Poor water quality has its most direct impact on aquatic wildlife, particularly fish, bugs, and plants. Excess nutrients, sediment, road salt, and other contaminants can reduce the variety and hardiness of organisms living in the state's waters. Monitoring water quality is very important for maintaining ecosystem health and the livelihood of the population. It reflects the health of surface water bodies as a snapshot in time (weeks, months, and years). Therefore, best practices and efforts are needed to monitor and improve water quality.

Hence, Department of Chemistry has decided to introduce certificate course in Water Analysis to enhance proficiency and practical knowledge in Water Chemistry, with the humble intention of imparting necessary knowledge on water analysis and quality parameters of water to the outgoing students. The Department of Chemistry has conducted a meeting with the members of the department in the Departmental Staffroom on 04/01/2021. The meeting is chaired by the Incharge of the Department and on the instruction by The Principal. The department has unanimously resolved to conduct certificate course in Water Analysis for the outgoing Final year degree students of our college. The course is designed to be for a duration of 45 days. Further it is resolved to concentrate on students with rural background and total intake of the students shall be 45. After approval by the Principal, the classes of the Certificate Course shall be conducted off the time table of the college.

Date: 04/01/2021

Incharge

Department of Chemistry
Dept. of Chemistry
S.K.P. Govt. College
Guntakal, Anantapur (Dt.)

Dept of Chemistry, SKP Govt. College, Guntakal

S.K.P. GOVERNMENT COLLEGE :: Guntakal DEPARTMENT OF CHEMISTRY PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE

IN WATER ANALYSIS

Dt: 05/01/2021

From

The Incharge

Department of Chemistry

S.K.P. Government College

Guntakal

To

The Principal

S.K.P. Government College

Guntakal

Sir.

Sub: Dept of Chemistry- Request permission to conduct Certificate Course in Water Analysis. - Request - Reg.

With reference to the above cited Subject and Departmental resolution dated 04/01/2021, to conduct Certificate Course in Water Analysis, I would like to put forth a proposal for your approval and consent to introduce a Certificate course in Chemistry for B.Sc. final year students of our college for 2020-21. It is imperative for the students of Chemistry and in general every student to have awareness on parameters of Water Quality due to increase in awareness of water born diseases.

I request you Sir, to permit us to conduct Certificate Course in Water Analysis in the Dept. of Chemistry.

Thanking You Sir.

Details of the Programme are :

Program duration

: 45 Days

> Timings of the program

: 4.00 to 5.00 PM

Starting date of the program

: 07/01/2021

:-Nil-

GOVERNMENT 601. Number of students expected for admission : 45 GUNTAKAL-515 801.

Department Chemistristry S.K.P. Govt. College Guntakal, Anantapur (Dt.)

Dept of Chemistry, SKP Govt. College, Sun



S.K.P. GOVERNMENT COLLEGE :: Guntakal

DEPARTMENT OF CHEMISTRY

CIRCULAR

Dt: 00/01/2021

INTRODUCTION OF CERTIFICATE COURSE IN WATER ANALYSIS

This is to inform to All the Final year Degree students of B.Sc. Chemistry, that the Department of Chemistry is offering a "CERTIFICATE COURSE IN WATER ANALYSIS". The duration of course is 6 weeks/45 days. There is NO Course Fee and the course is offered as value addition to the Students of Chemistry. The course shall be run by the Department of Chemistry after the college hours. All the interested students are required to give their names to Incharge of the Department. The Course shall enhance the knowledge of Analytical Chemistry and shall be useful to their Career in Chemistry. Certificate will be awarded to All students who complete the course.

Details of the Programme are:

> Program duration : 45 Days

> Timings of the program : 4.00 to 5.00 PM

Starting date of the program : 07/01/2021 to 21/02/2021

> Course fee :-Nil-

Number of students expected for admission : 45

1. Jiff Lee

Department of Chemistry
S.K.P. Govt. College
Guntakal, Anantapur (Dt.)

Copy to Departmental Notice Board

Copy to College Library Notice Board

Copy to College Office

Departmental Copy



Dept of Chemistry, SKP Govt. College, Guntakal

S.K.P. GOVERNMENT COLLEGE

Guntakal :: Ananthapuram dist

DEPARTMENT OF CHEMISTRY

CERTIFICATE COURSE ON" WATER ANALYSIS" SYLLABUS

Theory: 30h

Course Credits:2

Unit- I

6h

Importance and unique properties of water

Types of water pollutants:

- Organic pollutants: Oxygen demanding wastes, disease causing agents.
- Inorganic pollutants: Inorganic salts, mineral acids, finely divided metals and trace elements, metal complexes

Unit II

8h

Water quality standards: Quality of ground water, water quality criteria given by CPCB for drinking water, test characteristics of drinking water (colour, odour, taste, pH, total dissolved salts, alkalinity, total hardness)

Significance of testing: Different tests (temperature, pH, total dissolved salts, salinity, hardness), Reasons for testing.

Different methods of expressing concentration: Weight percentage, volume percentage, molarity, normality, mole fraction, molality and ppm.

Unit III

6h

Theory on preparation of reagents and standard solutions for water analysis: Standard H₂SO₄, Standard KCl Solution, EDTA solution, Standard MgSO₄ solution, NaOH solution, Buffer Solution, Eriochrome Black-T indicator solution, Standard NaCl Solution, Standard AgNO₃ Solution, Potassium chromate indicator solution, Standard Na₂SO₄ solutions.

Dept of Chemistry, SKP Govt. College, Guntakal

Practical: 15 h

- 1. Determination of physical parameters of water: Color, Odor, pH, Conductivity.
- 2. Estimation of Total Dissolved Salts (TDS)-
- 3. Determination of Alkalinity of water sample-
- 4. Estimation of carbonate and bicarbonate in water-
- 5. Determination of Total hardness of water by EDTA method -

Reference books for practical: -

- 1. APHA (American Public Health Association) Handbook, 1998
- 2. Soil, Plant and Water Analysis P. C. Jaiswal
- 3. Chemical and Biological Analysis of Water Dr. R. K. Trivedy and P. K. Goel.
- 4. Practical Biochemistry J. Jayraman
- FSSAI manual for Water Analysis.



S.K.P. Government College :: Guntakal

Model Question Paper

Certificate Course on "Water Analysis"

Tin	ie: 2hrs	(<u>0</u>	Max	marks: 50
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Dept of Chemistry, SKP Govt. College, Guntakal

Dept. of Chemistry
S.K.P. Govt. College
Guntakal, Anantapur (Dt.)

CETIFICATE COURSE IN "WATER ANALYSIS"

BRIEF REPORT

A majority of the people rely on the private water supply. This includes ponds, dugouts, and wells. A superior quality of water is crucial to the economic, health, and social well-being of the people. Monitoring the quality of your water and testing it regularly is very important to maintain reliable and safe water sources and eliminate the potential health risks related to water contamination.

When the water is tested it offers the knowledge; we require to address the problem that is currently involved with the water quality. It will also ensure that the water quality is protected from every potential cause of contamination and an appropriate approach is involved with the treatment system. It is vital to check the suitability of the water quality before its use. It can be for irrigation, livestock watering, drinking, or spraying. It will also help you in making an informed decision about how to use the water and what should be done about its purity.

The water quality management in India is performed under the provision of Water (Prevention and Control of Pollution) Act, 1974. The basic objective of this Act is to maintain and restore the wholesomeness of national aquatic resources by prevention and control of pollution. • The act prescribes various functions for the Central Pollution Control Board (CPCB).

Hence, Department of Chemistry has decided to introduce certificate course in Water Analysis to enhance proficiency and practical knowledge in Water Chemistry, with the humble intention of imparting necessary knowledge on water analysis and quality parameters of water to the outgoing students. The Department of Chemistry has shouldered its responsibility to impart and enrich students with basic concepts of Water Quality and parameters of Water Testing by introducing Certificate course in Water Analysis for the B.Sc. Final year outgoing students of 2020-21. The course started on 07/01/2021 and completed on 21/02/2021. The Certificate course was conducted for a period of 45 days with 30 hours of Theory and 15 hours of Practicals from

4.00Pm to 5.00PM after the college hours.Dept of Chemistry, SKP Govt. College, Guntakal

Program duration

> Timings of the program

Starting date of the program

Course fee

: 45 Days

: 4.00 to 5.00PM

: 07/01/2021 to 21/02/2021

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No of students completed the course/No of students joined the course: 39/45

There is NO Course Fee and the Course is offered as value addition the Students of Chemistry.

The Course shall enhance the knowledge of Analytical Chemistry and shall be useful to their Career in Chemistry. Certificate will be awarded to All students who complete the course.

Further, An extension Lecture were organized as a part of course to practically acquaint the Students of Certificate course. Extension Lectures by Sri B.Gopal, Assistant Professor, Department of Chemistry, SSGS Aided Degree College, Guntakal, is arranged to the students as a part of Certificate Programme.

Examination of conducted on the last day of the course and Certificates were distributed to the students on the Valedictory Day function. Out of 45 students enrolled for the course, 40 students attended the course and completed successfully. On the valedictory function, Principal Dr.K.Gnaneswar congratulated the departmental staff in continuing the course and students for successfully completing the course. All the departmental staff were present on the occasion. The Feedback is collected on the course from the students. And vote of thanks is submitted by the Incharge of the Department Sri T.Jithendra.

21/2121

S.K.P. GOVERNMENT CL GUNTAKAL-515 801. Incharge
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Dept of Chemistry, SKP Govt. College, Guntakal

Students at ICT Class in Certificate Course



S.K.P. GOVERNMENT COLLEGE :: Guntakal

DEPARTMENT OF CHEMISTRY

Certificate Course in Water Analysis

his is to Certify that Mr/Ms	of
B.Sc., (MPC/BZC/Microbiology/Biochemistry), 2019-20 : Semester –V has completed to	the
"Certificate Course in Water Analysis" conducted by	
Department of Chemistry, S.K.P. Government College and acquired grad	e.

The Principal

Incharge

Department of Chemistry

Department of chemistry

List of Students envalled in certificate counts
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S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE IN "MUSHROOM CULTIVATION"

Date: 07.12.2020

From P. Sashikiran Lecturer in Botany Department of Botany S.K.P. Govt. College GUNTAKAL To
The Principal,
S.K.P. Govt. College
GUNTAKAL,

Sub :--- Request for permission for Certificate course in Botany regarding Respected Sir,

2020

I'd like to make a proposal to you regarding the introduction of a Certificate Course in Botany for our College's final year degree students. The Department of Botany has been sincerely aware of the requirements of departing students. With all of these considerations in mind, the Department of Botany would like to launch the course.

The details or the program are

1. Name of the proposed program

2. Duration and timings of the program

3. Start date of the program

Course fee

5. No, of students expected for admission

: Mushroom cultivation

: 45 days; 1:30 pm to 3:00pm

: 7th Dec, 2020

: Nil

: 40

permitted

7/11/20

PRINCIPAL S.K.P. Govt. College

GUNTAKAL, Ananthapuramu (Dt.)

S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL) Yours faithfully Incharge

Department of Botany

S.K.P. Government DEGREE COLLEGE, GUNTAKAL.

DEPARTMENT OF BOTANY

Circular

Date: 07-11-2020

All the B.Sc(BZC,BIO-CHEM,MICRO-BIO) final year degree students are hereby informed that the Department of BOTANY is going to start a certificate course in MUSHROOM CULTIVATION. The duration of the course is 45 days. Students need not pay any fee for the course. The classes will commence from 07-12-2020. Interested students are required to register their names in the Botany Department. After successful completion of the course certificate will be provided to the students.

PRINCIPAL S.K.P. Govt. College

Copy to the UNIAKAL Momethapurage (Dt.)

Copy to the Notice Board

Copy for Circulation among the Students

Coordinator

QUNTAKAL 51"

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Hore

List of students

				SIGNATURE
S.No.	Reg. No.	STUDENT NAME	GROUP	
1	19015100	I A RAJASHEKHAR	III BZC	A. Rajashekas
2	19015100.	B RAMAKRISHNA	III BZC	B. Parat & Sha
3	190151005	CH SRILAKSHMI	III BXC	CH. Solbeth
4	190151006	CAMARESH	III BZC	G-amaxesh
5	190151007	G CHAMUNDESWARI	III BZC	achamundesw
6	190151008	K JYOSTANA	III BZC	Kayostano
7	190151009	K SHANTHI	III BZC	K. santhi
s	190151010	KK SRIRISHA	III BZC	KR. SelPOSTA
9	190151011	M GEETHA	III BZC	M-Geetha
10	190151012	M BHASKAR NAIDU	III BZC	H. RUSHARNAD
11	190151013	N NARASAPPA	III BZC	N. Narasappa
2	190151014	P RAJASEKHAR	III BZC	0.00000000
3	190151015	R PAWAN KALYAN NAIK	III BZC	R. Kuanmalyan
4	190151016	S VAMSI	III BZC	S-Varingj
5	190151017	S NANDINI	III BZC	ENGRADA, L
6	190151018	V BHASKAR RAJU	III BZC	
,	190151019	V RAMA RAJU	III BZC	V. Bheshar flys
	190151020	Y SIVA	III BZC	V. Sembagi
1	190151021	Y HEMANTH KUMAR	III BZC	y · Siva
1	90151231	K PRANEETHA REDDY	III MB	y: Homenth fre
1	90151232	R MUNEERA BEGUM		k pranaetha Re
1	90151233	S NASREEN BANU	III MB	R HUNNER BCO
19	90151234	B SUNKANYA	III MB	S. Na sreen &
	90151235	Lancon residuação	III MB	B. SUNKANYA
		K ANKITHA REDDY	ШМВ	K. ADRIT WAR
15	0151236	M RAGIIUNATII	III MB	M. Roslumoth

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16	190151237	M VASU NAIK	III MB	M. Vasa Nock
27	190151239	R KUMAR NAIK	III MB	R. Kuran wik
28	190151240	S MOUNIKA	III MB	s.Mounika
29	190151242	V SHOBHA RANI	III MB	v. Shobba torni
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31	200151013	M HARIKRISHNA	II BZC	M-Hoo, Koloma
32	200151014	M MAMATHA DEVI	II BZC	M-mamathaleai
33	200151012	M PAVAN	II BZC	M. parlon
34	200151015	M SHRAVANI	II BZC	M. Storban
35	200151017	N MUNISWAMY	II BZC	Nomunisuamy
36	200151016	N PAVAN KALYAN	II BZC	N. pavan kalyta
37	200151018	RAKHILA	II BZC	R.AHila
38	200151003	S APSANA	II BZC	5. Alsema
39	200151022	S NAJMUNNISA	II BZC	S-Nasiumunnia



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S.No Name of the student 20 19 18 25 27 26 A RAJASHEKHAR **BRAMAKRISHNA** 29 CH SRILAKSHMI CAMARESH K JYOSTANA G CHAMUNDESWARI KSHANTHI M GEETHA KK SRIRISHA PRAJASEKHAR NNARASAPPA M BHASKAR NAIDU SWAMSI R PAWAN KALYAN NAIK V BHASKAR RAJU SNANDINI V RAMA RAJU K PRANEETHA REDDY Y HEMANTH KUMAR R MUNEERA BEGUM Y SIVA S NASREEN BANU B SUNKANYA M RAGHUNATH K ANKITHA REDDY R KUMAR NAIK M VASU NAIK SMOUNIKA V SHOBHA RANI HARIKRISHNA GANESH MMATHA DEVI LIST OF FINAL B.Sc.(BZC & MB) STUDENTS ENROLLED FOR MUSHROOM CULTIVATION CERTIFICATE COURSE

S K P COLLEGE GUNTAKAL

College

S.K.P. Govt. Degree College GURTAKAL, Amenthapurame (Du)

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S.K.P. GOVERNMENT COLLEGE, GUNTAKAL SYLLABUS FOR CERTIFICATE COURSE IN MUSHROOM CULTIVATION

141	Mushroom Cultivation Syllabus	A STATE OF THE STA	3.4
1	Commercial Mushroom Cultivation Present scenario and prospects for Mushroom Cultivation Description of edible types, natural growth aspects and climatic requirements	Lecture, PPT, Discussion Video	2 hrs
2	Selection of types of Mushroom and Sites Selection of important types of Mushroom Selection of appropriate Mushroom cultivation sites Design and construction of Mushroom farm	Lecture, PPT, Discussion Video	2 hrs
	Composting in Mushroom cultivation Role of composting in Mushroom cultivation Appropriate materials to prepare different types of compost Methods of composting – preparation and pasteurization Determination of quality of compost Hazards & risks associated with composting and how to control injury to self	Lecture, PPT, Demonstr ation,Video	8 hrs

4	Selection of commercially important types of Mushroom Purpose and process of using spawn and selection of correct spawn Different types of Mushroom growing facilities and fixtures Package of practices of White button Mushroom and Oyster Mushroom	Lecture, PPT, Demonstr ation Video	8 hrs
5	Disease control and pest Management Inspection of Mushroom bags or beds for early detection of pests and diseases Using sterilized casing to control nematodes Spraying fungicide after casing to check dry bubble Spraying insecticide for control of mites Use of caustic chemicals top keep rodents away	Lecture, PPT, Exercise, Demonstr ation	6 hrs
6	Using approved cutting techniques for harvesting	Lecture, PPT, Exercise, Demonstr	2 hrs
	Packaging storing and grading of Mushroom & post harvest procedures Sorting the Mushrooms on the size and quality Packaging Mushrooms with labels containing month and year of harvesting, quantity and type of Mushroom etc Use of spent Mushroom in vermin-composting and in organic farming Preparation of value added products of Mushroom	Lecture, PPT, Exercise, Demonstr	10 hrs

8	Field Visit & Interaction with Mushroom cultivators and other Support Agencies	Field Visit, Lecture, Interaction	6 hrs
Ass	essment & Evaluation Test		2 hrs
Fee	edback & Valedictory		2 hrs
	Total		48 hrs

References

Marimuthu, T. et al. (1991). Oster Mushroom.

Department of Plant Pathology. Tamil Nadu Agricultural University, Coimbatore.

 Nita Bhal. (2000). Handbook on Mushrooms. 2nd ed. Vol. I and II. Oxford and IBH Publishing Co. Pvt. Ltd., New Delhi

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 Pathak, V. N. and Yadav, N. (1998). Mushroom Production and Processing Technology. Agrobios, Jodhpur.

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 Tripathi, D.P. (2005) Mushroom Cultivation, Oxford & IBH Publishing Co. PVT.LTD, New Delhi.

 V.N. Pathak, Nagendra Yadav and Maneesha Gaur, Mushroom Production and Processing Technology/ Vedams Ebooks Pvt Ltd., New Delhi (2000)



Department of Botany

K.P. Govt. Fegree Colego

GUNTAKAL-511: 802

Model Question Paper

CERTIFICATE COURSE IN MUSHROOM CULTIVATION Morphology and Characteristics of Mushrooms

Time: 3 hrs

Max.Marks: 100

Section A

Answer all questions (4X15=60)

1. a. Write in detail the external and internal characteristics of mushrooms

or

- b. Give a detailed account of life cycle in mushrooms
- 2. a. Describe the Natural Habitats of Mushrooms

or

- b. Give an account of the nutritional and antinutritional properties of mushrooms
- 3. a. Illustrate the different types of edible mushrooms of India

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- b. Identify the appropriate types of mushrooms for commercial cultivation
- 4. a. Write about the prospects of mushroom cultivation

Ot

b. Detail the healthy mushroom cultivation strategies

Section B

Answer any 5 questions (5X8=40)

- 5. Poisonous Mushrooms
- 6. Nutritional properties
- 7. Structure of milky mushrooms
- 8. Natural growth parameters
- 9. Commercial cultivation
- 10. Climatic requirements
- 11. Bacterial diseases in mushrooms
- 12. Pest management
- 13. Fungal diseases

Department of Botany

AKP. Govt. Fegree Cohey

GUNTAKAL-51" 803



S.K.P. Government Degree College, Guntakal Department of Botany

Final Report of Certificate Course in Mushroom Cultivation

Dt: 21-02-2021

From

P.Sashikiran

Lecturer in charge

Department of Botany

S.K.P. Govt College, Guntakal

To

The Principal

S.K.P. Govt College

Guntakal

Department of Botany, under the guidance of the Principal Dr. K Gnaneswar, came up with idea of Mushroom Cultivation Course for the students of the College. The Department of Botany has made a humble beginning to impart and enrich the students with self employment ideas conducting a certificate course in Mushroom Cultivation for the duration of 45 days. As it was resolved earlier, the main thrust of the course was to inculcate self employment skills for the out-going students. The basic structure of the course is prepared keeping in view the needs of the final year students. The said Course was started on 07-12-2020 and completed on 21-02-2021.

The response from the students was very good. In its introductory session the area was filled with students, who enthusiastically wanted to be the part of it. Dr. K. Gnaneswar, the principal, addressed the students intimating them about the importance of self-employment in present society. He also appreciated the effort of Botany Department and congratulated Sri P Sashikiran, HOD, Botany Department, who was the guiding force behind the entire course. The number of students attended the Course was god. 34 Students regularly attended the Classes conducted from 1.30 P M to 3.00 PM.

The sessions were interactive, informative and interesting. The usage of videos, suggestive books and interesting practicals helped the students to grasp the tips to learn and understand the Cultivation of Mushrooms. There were brain-storming sessions, debates, group



activities and presentations regarding marketing of the product, which enhanced the confidence level of the students. The Course ran its entire course of 45 days and also took informal inputs from the students for making the course better next time.

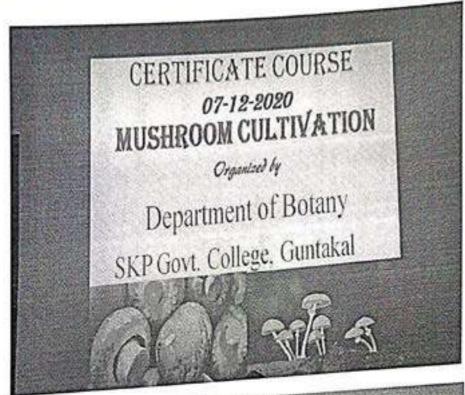
After the successful completion of the said Certificate course, a valedictory function was held on 21-02-2021. The Principal of the College, Sri Dr K. Gnaneswr, graced the occasion. The meeting was presided over by the HOD(Botany) Sri P Sashikiran, In his opening remarks, the Head of the Department explained the need and necessity of introducing the Certificate course. The Principal advised the students to make use of the inputs given by the Department of Botany. Certificates were distributed to the all 31 students.

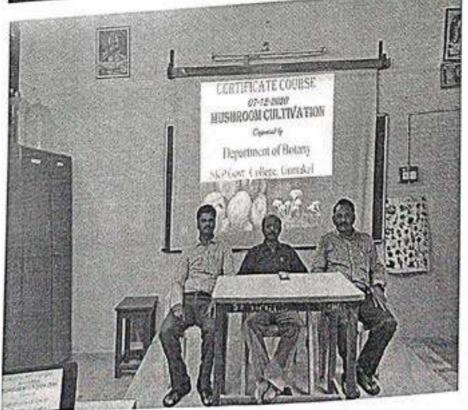
At the end of program Sri J.Bheemalingaiah, Lecturer in Botany proposed the vote of thanks.

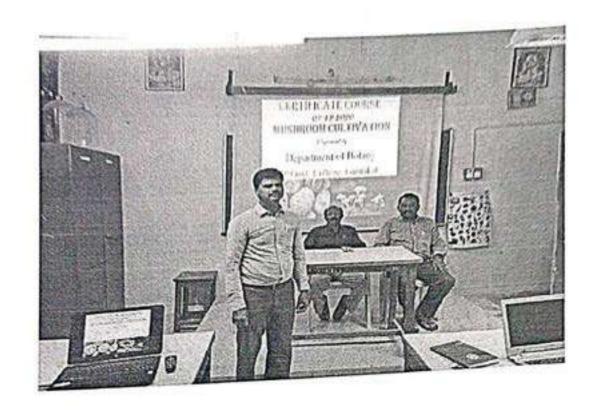
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Department of Rolany

"MUSHROOM CULTIVATION" INAUGURATION OF THE CERTIFICATE COURE









CERTIFICATE COURSE IN BEAUTICIAN 2020-2021

SKP GOVERNNMENT DEGREE COLLEGE GUNTAKAL

PERMISSION LETTER

Guntakal 5.4.2021

From

To

The Incharge

Principal

WEC cell

SKP Government Degree college

SKP Government Degree college

Guntakal

Guntakal

Sir,

Sub: WEC.Request your permission to start certificate course in BeauticianSkills-Request-Reg -

Ref: WEC resolution dated 1.4.2021with reference of women empowerment cell.

As per the resolution of the college department of WEC met on 31.3.2021and resolved anonymously to conduct certificate course Tailoring for girl students of our college. Hence I request to put forth your proposal for kind consideration and necessary approval or permission to introduce certificate course in tailoring.

BRIEF DETAILS OF THE COURSE

TITLE OF THE COURSE:

CERTIFICATE COURSE IN BEAUTICIAN SKILLS

DURATION OF THE COURSE: 45 Days

NUMBER OF GIRL STUDENTS: 40

NEED OF THE COURSE: Most of the college students hail from rural background particularly biological background students and unable to tap the job market. Most of the students are from poor and agricultural background. Hence to enable them to expertise and empower in Beautician skills, Women empowerment cell has decided to introduce Beautician course certificate

PRINCIPAL S.K.P. Govt. Degree College Incharge WEC Incharge S.K.P. Govt. College GUNTAKAL

33

SKP GOVERNNMENT DEGREE COLLEGE GUNTAKAL

CIRCULAR

Date

6.4.2021

This is to inform all the girl students of this college that Women Empowerment Cell would like to start Beautician course certificate .The duration of the course will be 45 days .Interested students are required to their names to Incharge of WEC .The students names will be displayed in college notice board.

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Incharge

WEC Incharge

S.K.P Govt. College

Copy to college library

Copy to college Notice Board

Copy for circular among students

Principal

S.K.P. Govt. Degree College

S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (CAL)

MODEL QUESTION PAPER

5X10=50

Which of the following should you check before the silent sits on the shampoo chair for a hair wash?

- a. Chair and shampoo station is dry and clean
- b. Chair is kept at a considerable distance from the basin
- c . The sanitation is attached to the chair
- d. A drier is fixed the near the chair

Ans (A)

- 2. How should be the work area
- a. Untidy
- b.Clean and sanitised
- c.In proper
- d.None othe above

Ans (b)

- 3. Which of the following should one apply on frizzy hair to make them smooth
- a.Hair conditioner
- b.Hydrating mask
- c.Glyceriene free shampoo
- d.All of the above

Ans(d)

- 4. Whatis the one method of providing scalp stimulation
- a.Mud pack
- b.Scalp conditioner
- c.Vigorous combing
- d.Massage

Ans (d)

- 5. Eyebrows, upperlip and chin are the most suitable part for
- a. Shaving
- b.Tweezing
- c.Deplition
- d.Threading

Ans (d)

- 6. Electrical wires of machines trailing on the flour may cause
- a.Slipping
- b.Tripping

c.Jumping

the Contract of the Contract o

S.K.P Govt. College GUNTAKAL

S.K.P. Govt. Degree Conege GUNTAKAL, Ananthapuramu (Ct.)

PRINCIPAL

5-John Love

d.Drowing

Ans(b)

7. Which of the given items in the first aid kit is used to disinfect the wound

a.Savlon

b.Bandaid

c.Crepe bandage

d.Gloves

Ans (a)

8. What should you sterilize after completing a clients facial

a.Blackhead remover

b.Facial cream

c.Facial tissue

d.Face pack Ans (a)

9. Which is the following is an important step before starting the treatment

a. Consultation

b.Bleaching

c.Applying face pack

d.Clearing bills and taking payment

Ans (a)

10. What safety guidline should you follow before waxing

a.Chexk wax temperature

b.Get waxing strips

c.Tlk to the client

d.Prepare the area

Ans (a)

S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL)

WEC Incharge S.K.P. Govi. College S.K.P. GUNTAKAL

SKP GOVERNMENT DEGREE COLLEGE -GUNTAKAL 2020-2021

LIST OF THE STUDENTS ENROLLED FOR CERTIFICATE COURSE IN BEAUTICIAN

S.NO	NAME OF THE STUDENT	COURSE	HALL TICKET
01	MONDLA JYOTHSNA	B.A.	200153088 M. 540th/SNO
02	PULACHINTHA BABY	B.A.	200153141 P. Baby
03	SATHYALA KALYANI	B.A.	200153147 S. Kalyon?
- 04	VAGALA SAI HARSHITHA	B.A.	200153135 V. Harshitha
05	MALA MAMATHA DEVI	B.Sc.	m.mamatha
06	SHAIK APSAANA	B.Sc	200151003 S. AP30.000
07	BOYA PRAMILA	B.Sc	8-Prampla
08	BOYA SRAVANI	B.Sc	8-3 Yavani
09	DEVARINTI USEN BI	B.Sc	200151008 D. V9enB?
10	GUNDALA SUPRIYA	B.Sc	200151009 G. Suprija
- 11	HAMPI INDU	B.Sc	200151010 H. Inda
12	HARIJANA LAVANYA	B.Sc	200151011 H. Lavanja
13	MANTAKANTI SHRAVANI	B.Sc	200151015 M. Shxavani
14	REPALLI AKHILA	B.Sc	R WERCHES TO GOOD

S.K.P. Govt. Degree College GURTAKAL Apanibanian (CA)

15	SHAIK NAJMUNNISA	B.Sc.	200151022 S. Noymumiga
16	POLATH ROOPA	B.Sc.	200151052 P. Ropa
17	BOYA HEMAVATHI	B.Sc	8- Hemovath?
18	MASANURU RADHIKA	B.Sc	M. fladhika
19	RAMAGOWNI PAVANI	B.Sc	200151071 R. Pavani
20	POLATH RAMYA	B,Sc	200151051 P. Ramya 200151211
21	GAJULA VAISHNAVI	B.Sc	G. Vaishnavi
22	KASHANNAGARI SANDHYA RANI	B.Sc	200151218 K-Sandhija Ran
23	SHAIK WAHEEDA BEGUM	B.Sc	5-Waheda Beaum
24	GAJULA AKHILA	B.Sc	C. Akh: La
25	CHAKALI SRAVANI	B.Sc	200151293 C. Stavan?

Incharge

WEC Incharge S.K.P. Govt. College GUNTAKAL

S.K.P. Govt. Degree College GUNTAKAL, Ananthanur, 172.

SKP GOVERNMENT DEGREE COLLEGE GUNTAKAL 2020-2021

ATTENDENCE

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SKP GOVERNMENT DEGREE COLLEGE -GUNTAKAL

FINAL REPORT ON CERTIFICATE COURSE IN BEAUTICIAN SKILLS

WOMEN EMPOWERMENT CELL

The Women Empowerment cell has made a humble beginning to impart and enrich quality and financial life off students by introducing certificate course in Beautician Skills .The Women Empowerment Cell members resolved to conduct the course for the benefit of girl students. Principal permission is obtained before starting the course all the students are informed that the course details by circular. Among the students enrolled for the course based on criteria of agricultural background and academic performance, 34 students are enrolled in the course.

The course started on 8.4.2021 in women empowerment cell.25 students attended the course for 45 days . As per the resolution the course was continued every day one hour in college timings. After successful completion of the certificate course students were awarded with certificates in valedictory function. The valedictory function was graced by the principal and vice principal and head of the WEC .The principal appreciated the department of WEC for its sincere efforts. Finally the students were received their certificates and feedback was collected by them. The importance of this course is to train students for better life skills.

WEC Incharge

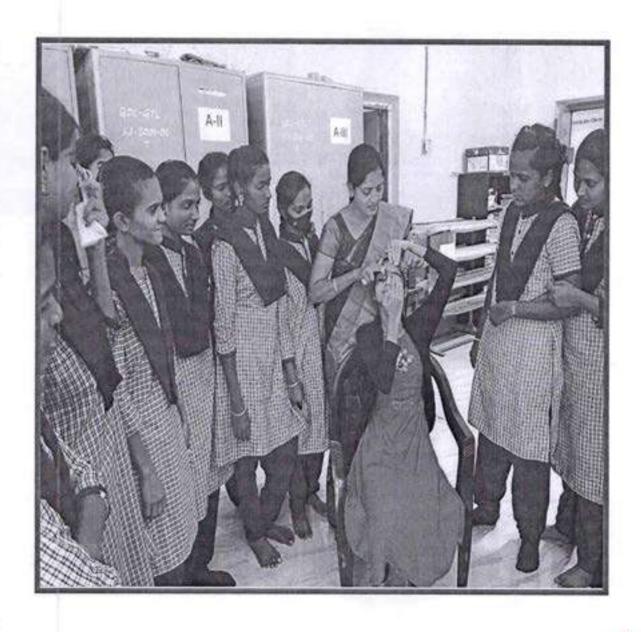
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PRINCIPAL S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (22)

SKP GOVERNMENT DEGREE COLLEGE GUNTAKAL PHOTOGRAPHS OF THE ACTIVITY



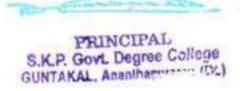


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SKP GOVERNMENT DEGREE COLLEGE GUNTAKAL

PHOTOGRAPHS OF THE ACTIVITY





WEC Incharge S.K.P Govt. College GUNTAKAL

SKP GOVERNMENT DEGREE COLLEGE GUNTAKAL 2020-2021

RESOLUTION

The women Empowerment cell has initiated short-term course, , i.e CERTIFICATE IN MAKE-UP AND MEHANDI DESINGN with a span of 45 days for catering to the needs of the girls students by providing the basic skills in the present competitive needs.

The Beautician course was a short –term certificate course started on 8.4.2021, with a span of 45 days, and a nominal amount of Rs200 was charged from students to meets the provisions required to start the course. The resource person was Ramya.

Women empowerment cell promotes "sense of self worth" developing the students ability to determine their own choices and their right to influence social change for themselves.

NEED OF THE COURSE : Along with education every student should have skills to support themselves and to their families

.As cosmetology is always been a good carrier option for the students who have got a sound aesthetic sense over a past of 6-8 years, the beauty industry of Indian Republic has witnessed a rapid expansion.

OUTCOMES: Beautician skills provide self employment and can give a daily income and can enable to develop independently.

With Beautician skills student will be self reliant and boosting their self esteem and self worth. Afterall true beauty and well being are also about how better you feel rather than how you look.

Importance of learning beauty course is helping ourselves to feel better and feel others better



S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL DEPARTMENT OF ENGLISH

Minutes of the Department meeting for the conduct of Certificate Course in Spoken English

Date: 20.07.2019

The English Department, a leader in addressing student needs, has made the decision to pave the way for our College's graduation class. Fresh graduates with English language fluency are in great demand due to the rising job market, which has been particularly evident in the software industry. The proportion of students who are proficient in English is rather low, it has been found. A Certificate Course in Spoken English is being offered by the English Department with the straightforward objective of giving graduating students the required communication abilities.

The Department of English held a meeting with its members on the college grounds on July 20, 2019. T N Masthanappa, the department head, presided over the meeting, which also included English instructors R Nagaraju and Dr. K Hanumnatha Reddy. The Head of Department and the Principal will preside over the organisation of the Certificate Course in Spoken English for our College's graduating final-year Degree students. The Certificate Course will last 30 hours, it was decided. Additionally, it was determined to concentrate more on Telugu-speaking rural kids whose primary language of instruction is Telugu.

1. Sri T N Masthanappa, Head of the Department

2. Sri R Nagaraju, Lecturer in English 🦳

3. Sri K. Hanumantha Reddy, Lecturer in English

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S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL

Proposal FOR THE INTRODUCTION OF CERTIFICATE COURSE IN SPOKEN ENGLISH

Date: 23.07.2019

From T N Masthanappa, Lecturer in English, Head of Department S.K.P. Govt. Degree College GUNTAKAL₂ To The Principal, S.K.P. Govt. Degree College GUNTAKAL₂

Respected Sir,

I'd like to make a recommendation to you about instituting a Spoken English Certificate Course for our College's BA final-year degree students. The English Department has become increasingly aware of the needs of departing students. English has become the common factor in all levels of employment, from the lowest to the highest. With all of these factors in mind, the Department of English would like to begin offering the course.

The details or the program are

1. Name of the proposed program

2. Duration and timings of the program

3. Start date of the program

Course fee

5. No, of students expected for admission

: Spoken English

: 30 hrs; 3:30 pm to 4:30pm

: 2nd August, 2019

: Nil

: 40

Yours faithfully

S.K.F. GUNTARAL Anantapur (Dist.)

Head of Department (English)

SKP GOVERNMENT DEGREEE COLLEGE, GUNTAKAL DEPARTMENT OF ENGLISH CERTIFICATE COURSE 2017-2018 SPOKEN ENGLISH SYLLABUS

Unit 1

Organs of speech Sounds syllables Weak forms & strong forms Accent intonation

Unit 2

Public speaking Self-introduction and of others greeting people Invitation; accepting - declining Making request Expressing gratitude Complimenting, Congratulating Expressing sympathy apologizing Asking for information Seeking permission Complaining and expressing regret-

Unit 3

Basic grammar Parts of speech Prepositions

Unit 4

Subject verb agreement Tenses types of sentences Transformation of sentences

REFERENCES:

- 1. Bansal R.K and Harrison J.B. Spoken English for Indian
- 2. Katamba, F. An Introduction to Phonology, Longman, 1989
- 3. Bygate. M, Speaking. oxford: Oxford University Press.
- 4. K.S. Smitha Annie pothen English conversational Practice. Sterling Publication Pvt.Ltd
- Geoffry Leech, Margaret Dueshar. English Grammar Today.
- W.S.Allen. Living English structure.
- Thomson and Martinet. A Practical Grammar. OUP, 1986.

S.K.P. Cavil Degree College GUNTAKAL Anantapur (Dist.)

SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL

(Affiliated to Sri Krishnadevaraya University)

Department of English

Certificate Course in Spoken English

Time: 10.00 AM to 11.00 AM

Max. Marks: 40M

Answer any Three of the following

Unit 1: Long Answer Question in 100 words each 2 out 1 1x10=10M

Unit 2: Long Answer Question in 100 words each 3 out 2 2x10=20M

Unit 3: Grammar 1x5=5M

Unit4: Verb 1x5=5M

S.K.P. Govt. Degree College GUNTAKAL Anantapur (Dist.) yans -

SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL Department of English Certificate Course in Spoken English

Time: 10.00 AM to 11.00 AM

Max. Marks: 40M

Answer any three of the following

(3X10=30)

Unit I

- 1. What is Phonetics?
- Discuss briefly about different kinds of Tones used in Speech.

Unit II

- 3. Talk about a successful presentation you gave and why you think it did well.
- Imagine you are seeking some information about getting an air- ticket to Mumbai.
 Construct a conversation of 4-5 exchanges with the travel agent.
- 5. What are the various kinds of Tones used in Spoken English/

Unit III and IV

(1X10=10)

- Write A/An/The or X in the blanks:
 - A) Have you had......lunch?
 - B) She wants to become......M.L.A.
 - C) Engineering isuseful career.
 - D) I've received.....email from my friend.
 - E) This isHCL product.
- 7. Fill in the blanks with suitable verb forms
 - a) Vegetable(sell) at high prices
 - b) I switched off the lights after he(sleeps)
 - c) My aunt and her son(eat) and apple everyday
 - d) The Moon...... (derive) light from the sun.
 - e) We cannot go out as it (rain).

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S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL.

DEPARTMENT OF ENGLISH

Circular

Date: 25-07-2019

All B.A. final-year students are hereby notified that the Department of English will begin a certificate course in 'Spoken English.' The course will last 30 hours.

The course is free of charge for students. The classes will begin on August 2, 2019. Students who are interested must register their names with the English Department. Students will receive a certificate upon successful completion of the course.

Coordinator

Copy to the Library Notice Board

Copy to the Notice Board

Copy for Circulation among the Students

S.K.P. Govt. Decree College GUNTARCAL Anantapur (Dist.)

Jan -

S.K.P. Government Degree College, Guntakal Department of English Final Report of Certification Course in Spoken English

The Department of English, under the direction of Principal Dr. K Gnaneswar, devised the idea of a Spoken English Course for the College's students. The Department of English has made a modest start in imparting and enriching students' English proficiency by offering a 30 hrs certificate course in Spoken English. As previously agreed, the primary goal of the course was to instill spoken English skills in the departing students. The course's basic structure is designed with the needs of final-year students in mind. The aforementioned Course began on 02.08.2019 and ended on 15.10.2019.

The response from the students was overwhelming. In its introductory session the Seminar Hall was jam-packed and students enthusiastically wanted to be the part of it. Dr. K. Gnaneswar, the principal, addressed the students intimating them about the importance of English in social and corporate realms. He also appreciated the effort of English Department and congratulated Sri T N Masthanappa, HOD, English Department, who was the guiding force behind the entire course. The number of students attended the Course was good. 39 Students regularly attended the Classes conducted from 3.30 P M to 4.30 PM.

The sessions were interactive, informative and interesting. The usage of videos, hand-outs, stories, comics, suggestive books and interesting worksheets helped the students to grasp the tips to learn and understand English language. There were brain-storming sessions, debates, group activities and impromptu presentations which enhanced the confidence level of the students. The Course ran its entire course of 30 hrs and also took informal inputs from the students for making the course better next time.

After the successful completion of the said Certificate course, a valedictory function was held on 15th October 2019. The Principal of the

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Anantapur (Dist.)

College, Sri Dr K. Gnaneswr, graced the occasion. The meeting was presided over by the HOD (English), Sri T N Masthanappa. In his opening remarks, the Head of the Department explained the need and necessity of introducing the Certificate course. The Principal advised the students to make use of the in-puts given by the Department of English. Certificates were distributed to the all 39 students.

At the end of program Sri R Nagaraju, Lecturer in English, proposed the vote of thanks.

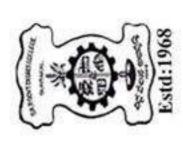
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SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL Registered Final B.A. Students for Spoken English Certificated Course 2019-20

S.No.	Register Number	Name of the Student
1	180153001	B PULI RANGADU
2	180153002	B SURENDRA BABU
3	180153003	B SURI
4	180153004	B VENKANNA
5	180153005	B VIJAY KUMAR
6	180153006	C MASTHAN
7	180153007	C PRASAD
8	180153008	C SURYA VARA PRASAD
9	180153009	CHUKKA RAJU
10	180153010	D FARID VALI
11	180153011	D RAMESH
12	180153012	D SUBHAN
13	180153013	G MANIKANTA
14	180153014	G PRASAD
15	180153015	G SURESH BABU
16	180153016	H RAVEENDRA
17	180153017	H SHAREEFA
18	180153018	K RAJU MUNEENDRA
19	180153019	K RUPA
20	180153020	K SHIVA
21	180153021	K VEERESH
22	180153022	M CHANDU NAIK
23	180153023	M DEVENDRA NAIK
24	180153024	M RAMANJINEYULU
25	180153025	M RANGAIAH SWAMY
26	180153026	M THILAK BABU
27	180153027	M VARANESH
28	180153028	N JAYA RAJU
29	180153029	P AJAY KUMAR
30	180153030	P SHIVA KUMAR
31	180153031	R SHREYA
32	180153032	S DIWAN VALI
33	180153033	S SHAIKSHAVALI
34	180153034	S SURENDRA
35	180153035	T SHIVA
36	180153036	Y VEERENDRA
37	180153061	S KULLAI SWAMY
38	180153091	BARE RAJU
39	180153092	BEGARY UDAY KUMAR

Coordinator

S.K.P. Govt. Degree College GUNTAKAL Andntapur (Dist.)



S.K.P. GOVRENMENT DEGREE COLLEGE

GUNTAKAL, ANANTAPURAM-515803, A.P. Affiliated to Sri Krishnadevaraya University (SKU) Anantapuram Re-accredited by NAAC with '8' Grade-CGPA- '2.76'

Department of English

Certificate Of Participation

This is to certify that Mr./Miss./Mrs. successfully completed 'Spoken English Certificate Course' Organized by Department of English, S.K.P. Government Degree College, Guntakal, held
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SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL Registered Final B.A. Students for Spoken English Certificated Course 2019-20

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	B VENKANNA	5 Ventragea
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	C MASTHAN	C-masthan
	C PRASAD	C. Prosan
180153008	C SURYA VARA PRASAD	SURYA WARAPRASAD
180153009	CHUKKA RAJU	D-fariaval;
180153010	D FARID VALI	D. Farid vali
180153011	D RAMESH	D. Para
180153012	D SUBHAN	P SWBHAN
180153013	G MANIKANTA	Gr. Manikarta.
180153014	G PRASAD	Prasad
180153015	G SURESH BABU	Gr. Surgh Baba
180153016	H RAVEENDRA	H. Rareencha
180153017	H SHAREEFA	H. Shooteefa
180153018	K RAJU MUNEENDRA	& Baiy muneendag
180153019	K RUPA	K. PUDO
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180153021	K VEERESH	K. Verreys
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180153030	P SHIVA KUMAR	Palenakura
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S.K.P. Govt. Degree College GUNTAKAL

SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL Spoken English Certificate Course (2019-20)

Participants Feedback Form

Date:

Instructions: Please indicate your level of agreement with the statements listed below.

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
 The objectives of the training were clearly defined. 	0	0	0	0	0
Participation and interaction were encouraged.	0	0	0	0	0
The topics covered were relevant to me.	0	0	0	0	0
The content was organized and easy to follow.	0	0	0	0	0
5. The materials distributed were helpful.	0	0	0	0	0
This training experience will be useful in my work.	0	0	0	0	0
7. The trainer was knowledgeable about the training topics.	0	0	0	0	0
8. The trainer was well prepared.	0	0	0	0	0
9. The training objectives were met.	٥.	0	0	0	0
The time allotted for the training was sufficient.	0	0	0	0	0
 The meeting room and facilities were adequate and comfortable. 	0	0	0	0	0

Please share other comments or expand on previous responses here:

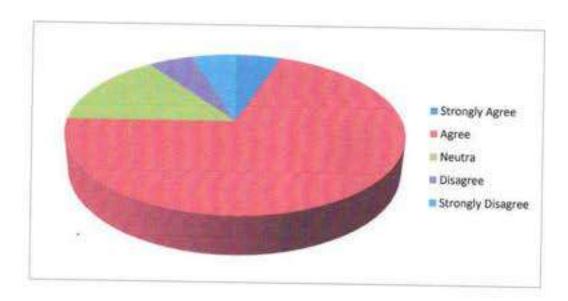
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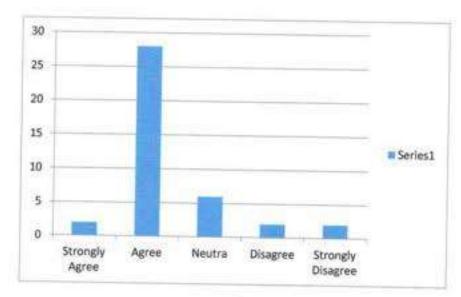
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SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL Spoken English Certificate Course (2019-20)

Participants Feedback Form

Total Students	39
Strongly Agree	2
Agree	28
Neutra	6
Disagree	2
Strongly Disagree	2

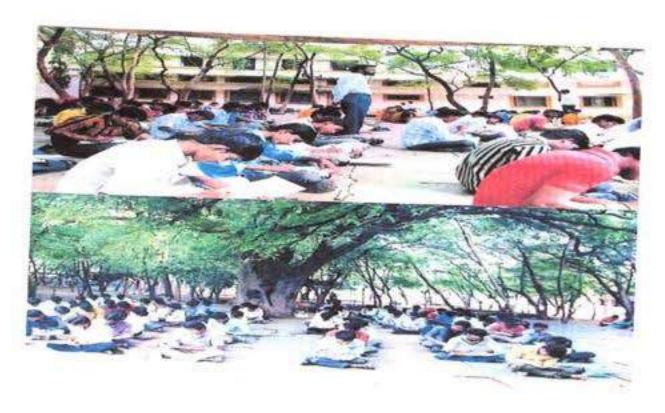






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Photos of Spoken English Certificate Course 219-20





S.K.P. Go College
Anantapur (Dist.)

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S K P GOVERNMENT DEGREE COLLEGE GUNTAKAL

LIST OF FINAL B.A. STUDENTS ENROLLED FOR SPOKEN ENGLISH CERTIFICATE COURSE ATTENDANCE SHEET FOR THE ACADEMIC YEAR 2019-20

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LIST OF FINAL B.A. STUDENTS ENROLLED FOR SPOKEN ENGLISH CERTIFICATE COURSE

ATTENDANCE SHEET FOR THE ACADEMIC YEAR 2019-20

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S.K.P. Govt.Degree College GUNTAKAL Anantapur (Dist.)

SA ST

యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్ ತಿಲುಗು ಕಾಖ

తెలుగు టైపింగ్ సర్టిపికెట్ కోర్స్ నిర్వహించాలని తెలుగు శాఖ తీర్మానం.

áa:09/07/2019

తెలుగు శాఖ ఆధ్వర్యం లో డిగ్రీ బిఏ, బికాం, బియెప్పి విద్యార్థులకు సర్ధిఫికెట్ కోర్స్ నిర్వహిందాలని తీర్మానించాము. అందులో భాగంగా విద్యార్థులకు ప్రింట్ మీడియా, ఏలక్షానిక్ మీడియా, మరియు ప్రసారమాధ్యమాల్లో ఇంగ్లీషు నుండి తెలుగులో అనువదించడానికి ఉపయోగపడి విధంగా తెలుగు టైపింగ్ అనే సర్టిఫికెట్ కోర్స్ ను నిర్వహించాలని తీర్మానించుకున్నాము.

09-07-2019 తేదిన తెలుగు కాఖ ఆధ్వర్యం లో సమావేశం జరిగింది. ఈ సమావేశానికి అధ్యక్షులు గా అంకె మదన్ మొహన్ అధ్యాపకులు మరియు టి. జయమ్మ సి. ఓటులేసు పాల్గోన్నారు. దీనిని కళాశాల ప్రిన్నిపాల్ గారి ఆదేశాల మేరకు 40 రోజుల కాలవ్యవదిలో సర్ధిఫికెట్ కోర్స్ నీర్వహించాలని లీర్మానించుకున్నాము.

అంకె మదన్ మొహన్ (తెలుగు శాఖాధ్యకులు) 6ంగె ఎన్ఎస్ఎస్

ವಿ. ಜಯಮ್ಮ (ತಲುಗು ಅಧ್ಯಾಪಿತುಲು) ಬಿ. ೩/೮೮೯೩೦

పి. ఓటులేను (తెలుగు అధ్యాపకులు) C. Ohecht

S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (5%)

యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్

తెలుగు శాఖ ఎస్.కె.పి ప్రభుత్వ డిగ్రీ. కళాశాల గుంతకల్ కళాశాల ప్రిన్ఫిపాల్ ఎస్ కె పి ప్రభుత్వ డిగ్రీ కళాశాల గుంతకల్

విషయం: తెలుగు టైపింగ్ సర్టిఫికెట్ కోర్స్ ప్రారంభించడానికి అనుమతి కొరకు:

ఎస్ కె పీ ప్రభుత్వ డిగ్రీ కళాశాల గుంతికల్ తెలుగు శాఖ ఆధ్వర్యంలో డిగ్రీ మూడవ సంవత్సరం విద్యార్థులకు తెలుగు టైపింగ్ సర్టిఫికెట్ కోర్స్ నిర్వహిందాలని తెలుగు శాఖ తీర్మానించింది. నీటి సమాజంలో పత్రికల ప్రభావం ఫ్రింట్ మీడియా ఎలక్ట్రానిక్ మీడియా ప్రసార మాధ్యమాల ప్రభావం ఎక్కువగా ఉంది. విద్యార్థులు వాటిలో అవకాశాలు పొందేలా తెలుగు శాఖ తెలుగు టైపింగ్ సర్టిఫికెట్ కోర్స్ నిర్వహించడానికి అనుమతించగలరు.

కోర్పు వివరాలు

కోర్ప్ పేరు: తెలుగు టైపింగ్

కోర్పు కాల వ్యవధి సమయం: 40 రోజులు సా. 5 నుండి 6.గంటల వరకు

ప్రారంభ తేదీ: 2 ఆగష్టు 2019

కోర్ప్ ఫీజు: ఏమీ లేదు

మొత్తం విద్యార్ధుల సంఖ్య: 40

Dept. Of Telugu S.K.P. GOVT. COLLEGE GUNTAKAL - 515801

PRINCIPAL S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL)

యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్ తెలుగు శాఖ

సర్కులర్

11-07-2019

కళాశాలలో బివీ చదువుతున్న విద్యార్థులు అందరికీ తెలుగు శాఖ తెలియజేయునది ఏమనగా తెలుగు శాఖ తెలుగు టైపింగ్ అనే సర్టిఫికెట్ కోర్సులు నలటై రోజుల వ్యవధిలో ఎలాంటి రుసుము లేకుండా నిర్వహిస్తుంది. కోర్సు 02-08-2019 తెదీన ప్రారంభం అవుతుంది ఆసక్తిగల విద్యార్థులు పేరు నమోదు చేసుకోండి. కోర్స్ పూర్తి అయిన తర్వాత సర్టిఫికెట్ కూడా జారీ చేయబడును కావున విద్యార్థులందరూ ఈ అవకాశాన్ని సద్వినియోగం చేసుకోగలరు.

ఇట్లు

PRINCIPAL S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL) Dept. Of Telugu S.K.P. GOVT. COLLEGE GUNTAKAL - 515801

యస్. కె. పీ. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్ తెలుగు శాఖ తెలుగు టైపింగ్ సర్థిపికిద్ కోర్ప్ ఈది నివేదిక

తెలుగు శాఖ ఆధ్వర్యంలో బిఏ, బీకాం, బీఎస్సీ విద్యార్థులకు తెలుగు టైపింగ్ సర్టిఫికెట్ కోర్పు 40 రోజుల కాలవ్యవధిలో నిర్వహిందాలని కళాశాల ప్రిన్సెపల్ జ్ఞాసేశ్వర్ గారి ఆధ్వర్యంలో తీర్మానం జరిగింది. డిగ్రీ పైనలియర్ విద్యార్థులు కోర్ప్ అయిహాయిన తర్వాత వారికి ఉపయోగపడే విధంగా భాషా సైపుడ్యాలను సేర్పించడం ఈ కోర్పు యొక్క ప్రధాన ఉద్దేశం ప్రింట్ మీడియా, ఎలక్ట్రానిక్ మీడియా, ప్రసార మాధ్యమాలను దృష్టిలో ఉందుకొని కొర్ప్ రూపొందిచడం జరిగింది.

సర్ధిఫికెట్ కోర్స్ ప్రారంభ సమావేశంలో విద్యార్థులు చాలా ఉత్సాహంగా పాల్గొన్నారు. ప్రేన్ఫిఫల్ డా, కె. జ్ఞానేశ్వర్ గారు విద్యార్థులను ఉద్దేశిస్తూ నేటి సమాజం మీద మీడియా, పత్రిక రంగాలు అత్యంత ప్రభావాన్ని దూపిస్తున్నాయి ఈ రంగాల్లో ఉద్యోగ అవకాశాలు పొందేలా ఈ సర్ధిఫికెట్ కోర్స్ మీకు చాలా ఉపయోగపడుతుంది కాబట్టి విద్యార్థులు ఈ అవకాశాన్ని ఉపయోగించుకుని ఆయా రంగాల్లో ముందుకెళ్గాలని విద్యార్థులకు సూచించారు.

విద్యార్థులు కోర్స్ సేర్ఫుకునే సమయంలో కంప్యూటర్ లో తెలుగును టైపింగ్ చేయడం, కి బోర్డు ను ఉపయోగించడం, ఇంగ్లీష్ నుండి తెలుగు అనువదించడం మొదలైన విషయాలన్నింటినీ ట్లాక్ బోర్డ్ ఉపయోగిస్తూ, ఐ సీ ట్ క్లాసు ఉపయోగిస్తూ బోధించడం జరిగింది. తర్వాత విద్యార్థులను లాంగ్వేజ్ ల్యాట్ కి తీసుకెళ్లి ప్రతి విద్యార్థ పైన ప్రత్యేక శ్రీద్ధతో టైపింగ్ ప్రాశ్రీష్ చేయిందాము. రెండు వారాల తర్వాత విద్యార్థికి అంగ్ల వాక్యాలను ఇచ్చి తెలుగులో టైప్ చేయమని సూచిందాము. మొత్తం 40 రోజుల పాటు కోర్పు కొనసాగింది. కోర్స్ పూర్తయిన తర్వాత విద్యార్థులకు ముగింపు సమావేశంలో ప్రిన్సిపల్ డా, కె. జ్ఞానేశ్వర్ గారి చేతుల మీదుగా సర్ధిఫీకెట్లు జారీ చేసి కోర్సును విజయవంతంగా ముగిందాము.

యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్ తెలుగు శాఖ సర్టిఫికెట్ కోర్స్: ఆస్ లైస్ తెలుగు టైపింగ్

పాఠ్య ప్రణాళిక:

ತಿಲುಗು ಟ್ರಿಪಿಂಗ್ - ಏರಿವಯಂ

తెలుగు టైపింగ్ - ఆవశ్యకత

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SKP Government Degree College, Guntakal

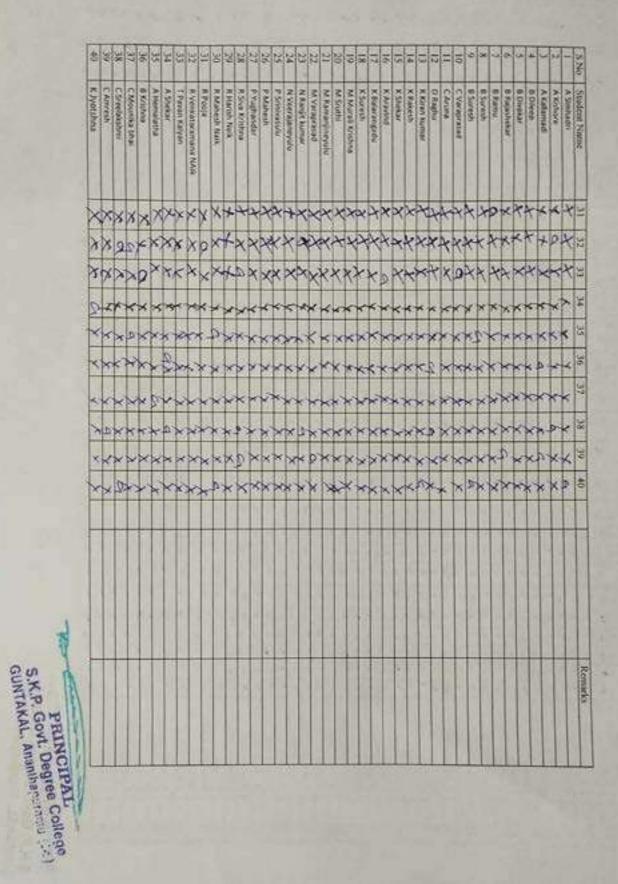
Registration form for Telugu Typing Certificate Program
Department of Telugu - Academic Year 2016-213

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PRINCIPAL S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL) Dept. Of Telugu S.K.P. GOVT COLLEGE

GUNTAKAL - 513801

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S.K.P. GOVRENMENT DEGREE COLLEGE

GUNTAKAL, ANANTAPURAM-515803, A.P.

Affiliated to Sri Krishnadevaraya University (SKU) Anantapuram

Re-accredited by NAAC with *B* Grade-CGPA- *2.76*

Department of Telugu

Certificate Of Participation

This is to certify	that Mr./Miss./Mrs.	studying
	successfully completed 'Tel	ugu Typing Certificate Course'
Organized by De	partment of Telugu, S.K.P. Government	Degree College, Guntakal, held
from	to	

Coordinator
Dept. Of Telugu
S.K.P. GOVT COLLEGE
GUNTAKAL - 515301



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S.K.P. GOVERNMENT COLLEGE :: Guntakal DEPARTMENT OF ECONOMICS

MINUTES OF THE DEPARTMENT MEETING FOR THE CONDUCT OF CERTIFICATE COURSE IN BASICS OF STOCK MARKET BY DEPARTMENT OF ECONOMICS

The Department of Economics, a pioneer in meeting student needs, has chosen to set the bar for our college's first- and second-year students in a number of areas. a description of the certificate program me. There are many different kinds of stock markets, and this industry offers plenty of options for those wishing to advance their careers or make extra money. Anyone with a trading passion can readily learn about it and succeed. The courses are created in a way that makes learning and developing for everyone really simple. Classes are held both online and in person, and live question-and-answer sessions are held specifically for this purpose. The main benefits of taking a stock market course are that

On July 25, 2019, the department of Economics had a meeting with its staff members at the departmental staffroom. During the meeting, the Head of the Department and per the Principal's instructions. The department has unanimously decided to provide a certificate program me in water analysis to our college's first- and second-year degree candidates. The 45-day course schedule has been established. Additionally, it is decided to focus on students from rural backgrounds and limit the number of new students to less than 45. After the Principal's consent, a circular advising the students that the Certificate Course sessions will be held outside of the schedule of the

Govi Degree 25/07/2019

PRINCIPAL K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (OL)

DEPARTMENT OF ECONOMICS ,S.K.P GDC, GUNTAKAL

Department of ECONOMICS College

S.K.P. GOVERNMENT COLLEGE :: Guntakal

DEPARTMENT OF ECONOMICS

PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE

COURSE IN BASICS OF STOCK MARKET

Dt: 26/07/2019

From

To

The In charge

The Principal

Department of Economics

S.K.P. Government College

S.K.P. Government College

Guntakal

Guntakal

Honored Sir,

I would like to make a suggestion to you to introduce a Certificate. course in economics for our college's first- and second-year B.A. students. Every student, not just those studying economics, needs to be aware of the stock market because of the rise in public knowledge of it. Please allow us to begin the Department of Economics' Certificate Course in BASICS OF STOCK MARKET, sir.

Thanking You Sir.

> Details of the Programmer are :

PRINCIP

- > Program duration: 45 Days
- > Timings of the program : 9.00 AM to 10.00 AM
- Duration of the program: 01/08/2019 to 16/09/2019

Course fee : -Nil-

Rember of students expected for admission : 45

N. Vicharge Kung

Department of Economics S.K.P. Govi. Degree College G.U.N.T.A.K.A.L.

PARTMENT OF ECONOMICS IS TO SOC, GUNTAKA

S.K.P. GOVERNMENT COLLEGE :: Guntakal

DEPARTMENT OF ECONOMICS

CIRCULAR

Dt: 27/07/2019

S.K.P. Govt. Degree Colleg

INTRODUCTION OF CERTIFICATE COURSE IN BASICS STOCK MARKET

This is to inform to All the First year and Second year Degree students of B.A.ECONOMICS, that the Department of ECONOMICS would like to start a "CERTIFICATE COURSEIN BASICS OF STOCK MARKET". The duration of course is 6 weeks/45 days. The students need not pay any fee for the course. The course shall be run by the Department of ECONOMICS off the college hours. All the interested students are required to give their names to Head of the Department. The Course shall enhance the knowledge of STOCK MARKET and shall be useful to their Career in ECONOMICS.

GROUP	I YEAR	II YEAR	III YEAR
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.P GDC,GUNTAKAL

LIST OF THE STUDENTS ENROLLED FOR THE CERTIFICATE COURSE IN WATER ANALYSIS2019-20

Reg.No	Name of the student	Signature of the student
200153001	S.RAJAK	S. Kajak
200153004	B.HANUMESH	
200153006	B. ASHOK BABU	R Achd Beb.
200153009	C. SREEKANTH	Co Sonec Konste
200153010	C.L MAHESH	C Schopson.
200153011	C, ANIL KUMAR	· C. Anil luman
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200153018	G.SHIVA SANKAR	a. Shiyasankar
200153021	K.SHIVA	k. Shiva
200153023	K.GADILINGA	k. Godilitiga
200153024	K.UPENDRA	E. UPENdoa
200153025	K.OBILESH	16. Oloularly
200153026	K.HARI PRASAD	K. Hari Poround
200153027	M.GANESH	M. Gauch
200153028	M. RAMANJINEYULU	M. Ramonigheyulu
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190153008	BABU	Palm
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S.K.P. Govt Degree College GUNTAKAL, Ananthapuramu (DL)

S.K.P. GOVERNMENT COLLEGE

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DEPARTMENT OF ECONOMICS

CERTIFICATE COURSE ON" BASICS OF STOCK MARKET"

SYLLABUS

Theory: 40h

Course Credit:2

Unit-18h

Primary Market vs Secondary Market Investment in Stock Market - The process to invest Initial Public Offering (IPO) How the Indian stock market works Economic and Industry Analysis Technical Analysis Company Analysis Interpretation of Financial Statements Cash Flow Analysis and Valuation of Equity Demat and Depositary Introduction to Mutual Funds Insurance Mutual Funds.

Unit II 8h

Introduction to Derivatives and Futures Introduction to Option Introduction to Commodity

Market Introduction to Currency Market Introduction to Technical Analysis Types of Charts

Implementing Chart and Candlestick Patterns Trend analysis Technical theories Sentimental

Indicators Inter market Technical Analysis Technical analysis indicators.

Unit III 8h

Financial Planning Investments Mutual Fund Insurance Initial Public Offering (IPO) Investment

Psychology Corporate Actions and Announcements Fundamental Analysis Portfolio
Management Investor Types, Delivery and Intraday Trading Equity - Cash and Derivative
Market Introduction to Commodity Currency Markets Trading Platform Intro Trading Account

and Free Demat Opening.

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Unit IV 8h

Basic of Investment and Investment Environment Risk and Return Instrument of Investment

Primary Market Secondary Market Market Participants Stock Exchanges in India Security

Market Indices: Nifty and Sen sex Sources of Financial Information.

Unit V 8h

Industry Analysis, Approaches and Economic Scenario Company Analysis Position Statement

Analysis History, Membership & Drganization Governing body Functions of stock

Exchange Online trading Role of SEBI Recognized Stock Exchanges in India Derivatives on

stocks: Meaning, types Patterns of Trading & Settlement Speculations & Settlement Speculations & Settlement Speculations & Settlement Procedure National Securities

Depository Ltd Central Securities Depository Ltd.

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Model Question Paper 2019-2020

Certificate Course on "BASICS OF STOCK MARKET"

Name of the student	Reg. No		
Time: 2hrs	947	Max m	arks: 50
	SECTION - A	25X2= 5	0Marks
Answer any questions. Each quest	ion carries TWO marks. 1.		
1. Where is the Headquarters of the	he Bombay Stock Exchange?	100	
ANSWER:			
2. How many Indices does the Bor	mbay Stock Exchange has?		
ANSWER:			
3. What are the Indices of the Bor	mbay Stock Exchange?		
Answer:			
4. What does \$& amp; P mean in	the S& amp; P 500?		
Answer:	and the same to have been a second to	41.	
5. How many Indian Companies a	are included in the SENSEX?		
Answer:			
6. How many Indian Companies	are included in the NIFTY 50?		
Answer	550		

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	8. Full Form of LTP?	
	Answer:	
	9. CEO of Bombay Stock Exchange?	
	Answer:	
	10. What is NSE?	
	Answer:	
	11. CEO of National Stock Exchange?	
	Answer:	
	12. What are the Indices of the National Stock Exchange?	
	Answer:	
	13. Which country does NASDAQ Stock Exchange belong to?	
	Answer:	
	14. What is SEBI?	
	Answer:	
	15. Nikkei is a stock market index for which exchange?	
	Answer:	38
	16. What are "Blue Chip" Companies?	
1	Answer College	
1	When was the National Stock Exchange of India Established?	
1	And I have	Vind
10	PRINCIPAL SK.P. Govt. Degree College S.K.P. Govt. Degree College S.K.P. Govt. Degree	ornica ne College
	GUNTAKAL, Ananthapuramu (OL) S.K.P. Govt. Degree GUNTAKAL, Ananthapuramu (OL) DEPARTMENT OF ECONOMICS, S.K.P GDC, GUNTAKAL GUN T.A.	KAL

18. Full Form of SENSEX? Answer: 19. Full Form of NIFTY? Answer: National Stock Exchange Fifty 20. Where is the Bombay Stock Exchange located? Answer: 21. When was SEBI founded? Answer: 22. Who does the registration of Brokers and Sub-Brokers? Answer: 23. World's First Electronic Stock Exchange? Answer: 24. Which Stock Exchange Nickname is Big Board? Answer:

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25. When was the SEBI Act launched?

S.K.P Govt Degree Grues

BRIEF REPORT ON THE CONDUCTION OF THE

CERTIFICATE COURSE IN "BASICS OF STOCK MARKET"

By launching a Certificate course in MACRO ECONOMICS for the B.A. First year and Second year students in 2019, the Department of Economics has made a modest start to impart and develop students with fundamental principles of BASICS OF STOCK MARKET. The academic year 2020–21 continues the same tale.

The course began on July 8, 2016, and ended on August 22, 2016. The Certificate course was place in the college from 3:00 PM to 4:00 PM outside of regular college hours and lasted 45 days. was planned as a practical component of the certificate program's economics course. The course was taught with participation from every member of the department. Students engaged in the course fully and successfully completed it.

The final day of the course is when the exam is given, and on Valedictory Day, the students are given their certificates. 42 of the 45 enrolled students who started the course eventually finished it. On the farewell event, the principal and departmental staff were present.

Students' opinions about the course are gathered and evaluated for potential future improvements.

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Spept of Economics



DEPARTMENT OF ECONOMICS ,S.K.P GDC,GUNTAKAL

S.K.P Government College,Guntakal BASICS OF STOCK MARKET

Course Feedback Form2019-2020

Course Title:	Venue:	
Please fill the short questionnaire to make the cour	se better.	
Please respond below with 1, 2, 3, 4 or 5, where 1		
THE DESIGN OF THE COURSE		
A. Were objectives of the course clear to you?	Y /N	
B. The course contents met with your expectation	ins [\neg
Strongly disagree	5. Strongly agree	
C. The lecture sequence was well planned	284.1.2014(20.78470.20170.0010)	
Strongly disagree	5. Strongly agree	
D. The contents were illustrated with	Г	
1. Too few examples	5. Adequate examples	
E. The level of the course was	CONTRACTOR OF	
1. Too low	5. Too high	100
F. The course contents compared with your exp		
1. Too theoretical	5. Too empirical	
G. The course exposed you to new knowledge a	nd practices	
Strongly disagree	5. Strongly agree	
H. Will you recommend this course to your colle	agues?	
I. Not at all	5. Very strongly	
THE CONDUCT OF THE COURSE		
A. The lectures were clear and easy to understa	ind	
Ine lectures were clear and cosy to disastree 1. Strongly disagree	Strongly agree	
B. The teaching aids were effectively used	to a compare to the c	
1 Strongly disagree	5. Strongly agree	
C. The sourse material handed out was adequa		
1. Strongly disagree	5. Strongly agree	
D. The instructors encouraged interaction and	were helpful	
1. Strongly disagree	5. Strongly agree	_
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E.	Were objectives of the course re	alized?		/N			
F.	Please give overall rating of the o	ourse					2007
	90% - 100%	()	*	60% - 70%	()
	80% - 90%	()		50% - 60%	()
	700/ 900/	7	No.		below 50%	(9)

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S.K.P GOVERNMENT DEGREE COLLEGE, GUNTAKAL

DEPARTMENT OF ECONOMICS

FEEDBACK ANALYSIS OF STUDENTS

From first-year, second-year, and academic year 2019-2020students, we have gathered input on the curriculum. the examination of the pupils' suggestions and feedback.

Suggestions from students:

- Few students felt that the syllabus should have more approach to competitive exams like UPSC and APPSC.
- Few students suggested that curriculum should have still more practical approach especially in science faculty.
- 3. Few students suggested that there should be smart learning environment.

The chart provides a detailed report of the difficulties reported by students and the institution's response to those issues in 2019–2020.

The graph displays the frequency distribution of the results that students provided on various

	components	1 (Strongly Disagree)	2 Disagree	3 Undecided	4 Agree	5 Strongly agree
1	The present syllabus is sufficiently modernized to touch upon the broad paths of recent developments in the subjects.	1	1	2	17	19
2	The standard of teaching is very efficient to cover the course with adequate personalized attention and care			1	17	22
3	The curriculum ensures a good balance between theory and application		1	1	11	27
pegre	Gint allotted is just enough to cover the entire course content.		1	1	15	23

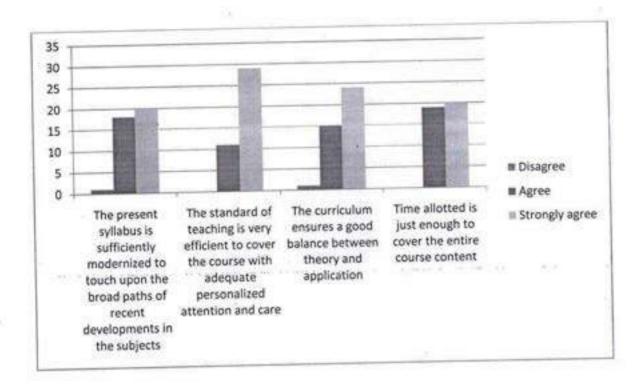
SKP Govt. Degree College GUNTAKAL, Ananthapuramu (CL)

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Dept of Economics

S.K.P. Govt Degree College

G. U. N. T. A. K. A. L.



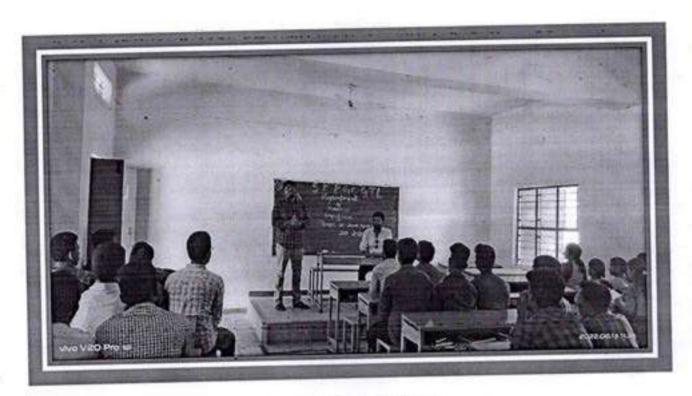
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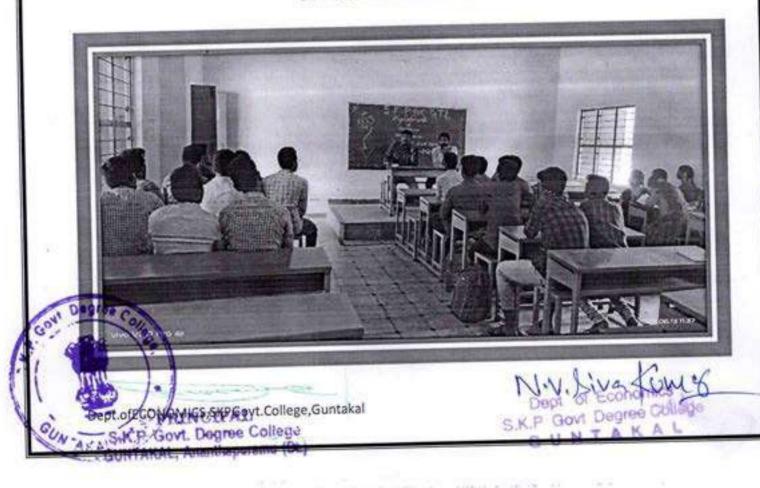
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BASICS OF STOCK MARKET CERTIFICATE COURSE2019-2020



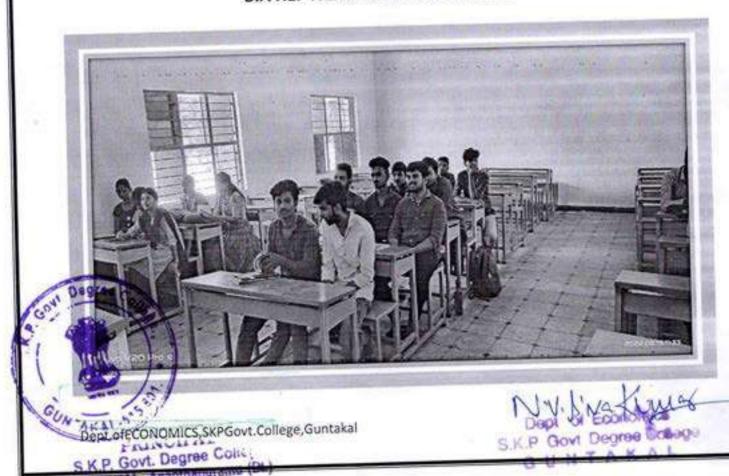
B.A HEP I YEAR &II YEAR



StudentsatICTClassinCertificateCourse



B.A HEP IYEAR & II YEAR STUDENTS



S.K.P GOVERNMENT DEGREE COLLEGE, GUNTAKUL CERTIFICATE OF COMPLETION

This certificate is presented to

BASICS OF STOCK MARKET

For completing her Certificate Curse The department of Economics.

form to____

Name of the student_____

Reg.No_____

Signature of the lecturer Signature of the Principal Signature of the coordinate

AKAL Ananthapuramu (DL)

DEPARTMENT OF ECONOMICS , S.K.P GDC, GUNTAKAL

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S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL

Department of Commerce Minutes of the Department meeting for the conduct of Certificate Course in Tally

Date: 4-12-2019

The Department of Commerce, a pioneer in meeting student needs, has decided to open doors for those leaving our College as graduates. The increasing job market, which has been particularly noticeable in the financial sector, has led to a high demand for recent graduates who have Tally skills. The Department of Commerce has taken the initiative to offer a Certificate Course in Tally with the simple goal of providing graduating students with the necessary practical skills on Tally.

On December 4th 2019, the Department of Commerce held a meeting with its members on the College's property. The conference was led by the department head, P Janardhana Sastry, and attended by, K. Rajasekhar, M. Basavaraju, and S. Venkatesulu lecturers in commerce. The Department unanimously decided to organise the Certificate Course in Tally for degree-seeking students at our College, with the lecturers serving as the course instructors and the Department Head serving as chairman. As promised, the Certificate Course would span 45 days.

1. Sri P Janardhana Sastry, Head of the Department :

2. Sri TM Madhavaiah, Lecturer in Commerce T. M. Mess.

3. Sri Dr G. Pavan Kumar, Lecturer in Commerce Jun

SALP. GOVA College College

Lecturer In Commerce S.K.P. Gove. Degree College GUNTAKAL.

S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE IN TALLY

DATE: 06.12.2019

From
P Janardhana Sastry,
Lecturer in Commerce,
Department in charge,
S.K.P. Govt. Degree College
Guntakal

To The Principal, S.K.P. Govt. Degree College Guntakal,

Respected Sir,

I would like to make a proposal to conduct Certificate Course in Accounting software "Tally" for B.com students in their final year of study at our College. The Department of Commerce is now more frequently made aware of the needs of departing students. For the commerce students, from the lowest to the highest levels of employment, Tally knowledge has become essential. Considering all of these aspects, the Department of Commerce is eager to begin the course.

The details or the program are

1. Name of the proposed program : Tally

Duration and timings of the program : 45 days; 09.00 AM to 10:00 AM

Start date of the program : 9Th December 2019

4. Course fee : Nil

No, ofstudents expected for admission ; 45

Yours faithfully

S. Wepartment in charge (commerce

S.R.P. Govt. Degree College GUNTAKAL Anantapur (Dist.)

S.K.P. Government DEGREE COLLEGE, GUNTAKAL.

Department of Commerce

Circular

Date: 07-12-2019

All the B.Com final year degree students are hereby informed that the Department of Commerce is going to start a certificate course in 'Tally'. The duration of the course is 45 days. Students need not pay any fee for the course. The classes will commence from 09-12-2019. Interested students are required to register their names in the commerce Department. After successful completion of the course certificate will be provided to the students.

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TALLY CERTIFICATE COURSE (2019-20) SYLLABUS

Accounting – It is the most important feature of Tally ERP. the very first thing that comes to anyone's mind after listening about Tally is Accounting.

Billing — Billing is a significant part of any business. As and when you pass an accounting entry synchronously a bill is generated which you can use for raising or sending an invoice. Most people believe that Billing is a part of Accounting which is not true when it comes to business. Billing Option present in Tally eliminates the task of entering separate accounting.

Payroll – This feature can be used when you have a good number of employees. To maintain Payroll in Tally, functions such as employee groups, employee categories, pay heads, attendance, and course employees are used.

Banking – In this era of digitalization, no business can survive without Banking. With the help of Tally ERP, TDS GST both direct and indirect tax can be calculated automatically and its returns will be also be filed online.

Taxation – For any business to survive it shouldn't operate in isolation. The Business should work in cooperation with State as well as Central Government by paying appropriate Taxes. Calculation of Taxes based on the income, sale, and dispatch is quite hectic. Tally makes it easy for you to prepare any bill or invoice as it can give VAT, Income Tax, Excise, Customs, Service tax, etc.

Inventory – Maintenance of Stock is of utmost importance for any business. It's vital as it gives better control over business sales. Thus, the movement of stock is an integral part that can be kept in control.

Legiorer in Commerce S.K.P. Govt. Degree College GUNTAKAL.

PRINCIPAL S.K.P. GOVI. DEGREE COLLEGE GUNTAKAL-S15 RIV3

Model Question Paper (2019-20)

Tally Certificate Course

Time: 1.30 hrs

Maximum Marks: 50

Each question carries 5 marks

(8*5=40)

- Explain what is Tally and where it can be used?
- 2. Mention what features are available in Tally ERP 9 for Accounting?
- 3. Mention what are the types of ledger you can make in Tally ERP 9?
- 4. Mention what is the shortcut to repeat the narration on a voucher?
- 5. Mention what are the types of Tally ERP 9 vouchers? Also give the shortcut for creating these vouchers?
- 6. Mention what are the options available in Account Books Menu in Tally ERP 9?
- 7. What does the statement of Inventory be used for?
- 8. Explain what features you can use to convert data in encrypted form in Tally ERP9?

Each question carries 1 mark

(10*1=10)

- 1. The shortcut used to activate calculator is
 - a. Ctrl + A
 - b. Ctrl + B
 - c. Ctrl + M
 - d. Ctrl + N
- 2. We can create multiple users in Tally activating
 - a. Tally Audit
 - b. Use Security Control
 - c. Both a and b
 - d. All of these
- 3. Single Entry mode is applicable for
 - a. Payment Voucher
 - b. Contra Voucher
 - c. Receipt Voucher
 - d. All of these



Department of Commerce
S.K.P. Govt. Dagree College
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- 4. Tally package is developed by
 - a. Microsoft
 - b. Adobe Software
 - c. Apple Software
 - d. Tally Solutions
- 5. What is MRP?
 - a. Minimum Retail Price
 - b. Maximum Retail Price
 - c. Marginal Price
 - d. Market Price
- 6. Voucher Class for Interest calculation created based on
 - a. Debit and Credit Note
 - b. Journal Voucher
 - c. Receipt and payment Voucher
 - d. Both a and b
- 7. We can cancel a voucher using
 - a. Alt + X
 - b. Ctrl + Shift + X
 - c. Ctrl + X
 - d. Shift + X
- 8. Transfer of materials from one godown to another godown, use
 - a. Stock Journal
 - b. Purchase Journal
 - c. Manufacturing Journal
 - d. Both a and b
- 9. To remove a line at all reports screen, shortcut is
 - a. Alt + R
 - b. Alt + S
 - c. Alt + 1
 - d. Alt + T
- 10. Multiple godowns are activated from
 - a. F11 > F1
 - b. F11 > F2
 - c. F11 > F3
 - d E11

S.K.P. Govt. Degree College GUNTAKAL.

PRINCIPAL S.K.P. GOVI DEGREE COLLEGY GUNTAKAL-515 803

SKP Government Degree College, Guntakal Students list registered for Tally certification course 2019-20

S.no	Roll numbers	Name of the students
- 1	180155001	S ASLAM BASHA
2	180155002	S MANSOOR BASHA
3	180155003	S SHAHANAZ PARVEEN
4	180155004	B DHANUNJAYA
5	180155005	B KIRAN KUMAR
6	180155006	B LOKESH
7	180155007	B M SOMA SEKHAR
8	180155008	B NARESH
9	180155009	B PURUSHOTHAM
10	180155010	B RAMBABU
11	180155011	B SRAVANI
12	180155012	B SWETHA
13	180155013	B TULASI
14	180155014	C GADILINAGAPPA
15	180155015	C HARI PRASAD
16	180155016	C MADHU
17	180155017	C MALLIKARJUNA
18	180155018	D NOOR BASHA
19	180155019	G ANIL KUMAR YADAV
20	180155020	GJYOTHI
21	180155021	G SATISH
22	180155022	G SUNDAR RAJU
23	180155023	G SURESH
24	180155025	G VIDYA
25	180155026	J RAJESWARI
26	180155027	KHEMALATHA
27	180155028	K JOHN
28	180155029	K PANDU
29	180155189	H ANAND KUMAR
30	180155190	J SREE AKSHAY
31	180155191	J SUNIL
32	180155192	K ANIL KUMAR
33	180155193	K ANIL KUMAR
34	180155194	K BHARATH
35	180155195	K M ANIL KUMAR
36	180155196	K MANJUNATH
37	180155197	K PARVATHI
38	180155198	K RAJA SEKHAR YADAV
39	180155217	S AYESHA
40	180155218	S MOHAMMED ANSAR
41	180155219	T ANJINEYULU
42	180155220	U PRAMEELA
43	180155221	V JYOTHI
44	180155222	YDIVYA
45	180155223	Y PAVAN KALYAN

Department of Commerce S.K.P. Govt. Degrae College GUNTAKAL

PRINCIPAL

S.K.P. Govt.Degree College

GUNTAKAL

Anantapur (Dist.)

SKP Government Degree College, Guntakal Attendance sheet certificate programme -2019-20

	S.no	-	Name of the students	T SI	c4	m	4	9 9	- 1	90	6	10	11	24	3	4	15	98	12	90	61	20 2	21 2	22 23	
180155003 SAMANSOOR	_	18015500	-			×	×	×	×	×	3	2	>	1	5	1	1					1		-	
180155001 PARVEEN	2	180155002		×	X	×	1 8	7	×	X	4 5	4	5	4 >	4,	× (X x	× ·	× ·	V	× ·	9.		X	
180155008 B DHANUNJAYA X X X X X X X X X X X X X X X X X X	m	180155003		X	×	18	4	X	X	×	< %	1	1	(>	< 5	5 5	< 5	< 5	< 5	× ;	×	$\frac{1}{2}$	× ;		
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180155020 B PURUSHOTHAM X X X X X X X X X		180155008	B NARESH	×	×	>	×	0	×	15	3	-	3	1		-		-	1			-	X	X	
180155010 B RAMBABU X X X X X X X X X X X X X X X X X X		180155009	B PURUSHOTHAM		1	14	X	X	10	45	< 5	-	< 5	X	1	-	-	X	7	- 1		-	×	×	
180155011 B.RRAVANI	0	180155010	B RAMBABU	7	×	×	- 5	17	5	× 5	3	7	1	X	100	-	_	X	2	-	-	7.50	×	X	
180155012 B.SWETHA		180155011	B SRAVANI		×	4	-	4	< X	25	-4		-	-	-			-	-		200	100	X	X	
180155013 B TULASI	64	180155012	BSWETHA	×	⟨€	3	1	13	5 2	(3	< ·	X	-	200		-	-			-	X	5	X	
180155014 C HARI PRASAD XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	328	180155013	B TULASI	X.	-	1 1 10	2	Y:	X.			× 4	/					- /			-	X	×	X	
180155015 CHARI PRASAD 180155017 C MADJHU 180155019 GANIL KUMAR 180155021 G SATISH 180155021 G SATISH 180155021 G SATISH	-	180155014	C GADII INAGADBA	K	1	1	1	×	3		X	2	23	23 32		_		-		. /		X	X	X	
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180155017 C MALLIKARJUNA ON YXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	W	180155016	C MADHU	X	×	7	X	4	1	×	3	1	2	7			Q.			-	×	×	X	X	
180155019 GANIL KUMAR XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		180155017	C MALLIKARJUNA	6	1	5	X	X	् त	×	2 3	1	1	1	2	1	0 3	2	-	/	Χ.	× :	X	X	
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180155020 GAVOTHI XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX			G ANIL KUMAR YADAV	X	1	X	×		रेड	2 /	>	17	X >	7		7 2	0)			×:	×.	×.	X.	X	
GSATISH AN XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX			GJYOTHI	7	×	4	4	1	1	13	5	1	<	1	7			^	X	×	X	X	X	X	
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S.K.P. Govt.Degree College GUNTAKAL Anantapur (Dist.)

S.K.P. Govt. Degree College

SKP Government Degree College, Guntakal Attendance sheet certificate programme -2019-20

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S.K.P. Govt. Degree College GUNTAKAL Anantapur (Dist.)

Department of Commerce S.K.P. Govt. Dogres College GUNTAKAL

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S.K.P. Govt. Degree College G. UNTAKAL Anantapur (Dist.)

S.K.P. Govt. Degree College GUNTAKAL

S.K.P. Government Degree College, Guntakal Department of Commerce - Final Report of Certification Course in commerce (2019-20)

Tally was created by the Department of Commerce with assistance from Dr. K. Gnaneswar, the College's principal, for the students. The Department of Commerce has made a modest start in its endeavour to teach and enrich the students with practical knowledge of the accounting software by giving a certificate course in Tally for 45 days. As previously decided, the course's main objective was to teach the departing students Tally. The course's main format was developed with the needs of the final year students in mind. The aforementioned course had a start date of 09/12/2019 and a finish date of 05/02/20.

The feedback from the students was extremely favourable. For the opening session, the Seminar Hall was packed with students who were eager to participate. Dr. K. Gnaneswar, the principal, addressed the students and explained the importance of technology in both the social and corporate realms. He also appreciated the efforts of the business department and paid tribute to Sri P Janardhan Sastry, HOD, who was responsible for designing the course. There were many pupils enrolled in the course. There were 45 students who regularly attended the 09.00 AM-10:00 AM courses. The lectures were interesting, instructive, and entertaining. Through interactive exercises, movies, handouts, seminars, quizzes, suggested readings, and films, the students were able to acquire and comprehend Tally. Brainstorming sessions, talks, group activities, and impromptu presentations helped the students feel more confident. The 45-day course was completed, and throughout that time, students were asked for unofficial input to help the course move forward. A farewell celebration was organised on 05/02/2019, following the successful conclusion of the aforementioned Certificate course. Sri Dr. K. Gnaneswar, the college's principal, attended the event.

The HOD presided over the meeting (commerce), Janardhan Sastry, Sri P. The Department Head explained the reason for and need of introducing the Certificate course in his introductory remarks. The Principal recommended that the students incorporate the input from the Department of Commerce. The 45 students were all given certificates. Sri G. Pavan Kumar, a lecturer in Commerce, proposed the vote of gratitude at the conclusion of the event.

Department of Commerce S.K.P. Govt, Degree College GUNTAKAL.



S.K.P. GOVT. DEGREE COLLEGE

AFFILIATED TO SRI KRISHNADEVARAYA UNIVERSITY (SKU) ANANTHAPURA GUNTAKAL, ANANTAPURAM-515803, A.P. RE-ACCREDITED BY NAAC WITH 'B' GRADE-CGPA- '2, 76'



Department of Commerce

(1) F Participation Certificate

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successfully completed 'Tally Certificate Course' Organized by Department of

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Commerce, S.K.P. Government Degree College, Guntakal, held from 12th September

2019 to 05th December 2020.





SKP Government Degree College, Guntakal Tally Certificate Course Feed Back (2019-20) Participants Feedback Form

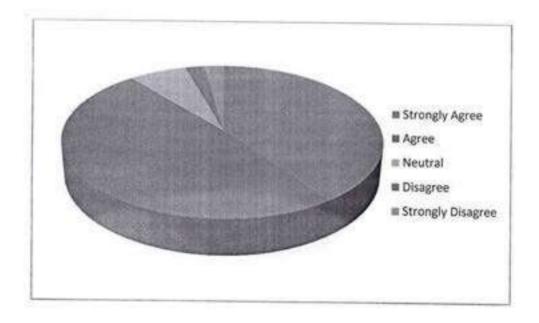
Instructions: Please indicate your level of agreement with the statements listed below.

S.No	Particulars	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
1	Participation and interaction were encouraged.					
2	The topics covered were relevant to me.		8			
3	The content was organized and easy to follow.					
4	The objectives of the trainingwere clearly defined					
5	The training objectives were met.					
6	The trainer was knowledgeable about the training topics.					
7	The time allotted for the training wassufficient.					
8	The materials distributed were helpful.					
9	The trainer was well prepared.					
10	The meeting room and facilities were adequate and comfortable.					

Department of Commerce S.K.P. Govt. Degree College GUNTAKAL

Feedback Analysis

Particulars	Respondents	Percentage
Strongly Agree	21	46.67
Agree	20	44.44
Neutral	2	4.45
Disagree	1	2.22
Strongly Disagree	1	2.22
Total	45	100



Approximately Forty seven percent of students strongly agreed certificate course is helpful to them followed by forty four percent agree course is beneficial to them. Four percent of the students are neutral and two percent of the students are disagree and strongly disagree the about certificate course programme.

Department of Commerce S.K.P. Govt. Dagres College GUNTAKAL.

SKP Government Degree College, Guntakal

Certificate course -2019-20







Department of Sommerce S.K.P. Govt. Degree College GUNTAKAL.



MINUTES OF DEPARTMENTAL MEETING FOR THE CONDUCT OF CERTIFICATE COURSE 2019-2020

The mathematics department has emerged as a guide to instil mathematical skills in students. The department has decided to offer a certificate course in mathematics as another step toward advancing the careers of final-year B.Sc students.

Young graduates with strong logical reasoning and analytical abilities are in high demand in today's competitive job market. The mathematics department has taken the initiative to provide outgoing students with the necessary mathematical skills.

The department met with department employees at the institution on July 3, 2019. The department chair, Sri. Y Purushotham Reddy, as well as faculty members Smt. Pavani ABL and Sri. K Anjaneyulu, were present during the meeting. The department unanimously resolves, under the direction of the principal, to hold a certificate course in mathematics for our college's outgoing final year degree students for a period of 40 days.

Sri. Dr. Y Purushotham Reddy (Incharge) : y. purushotham Reddy

Smt. Pavani ABL, (Faculty)

: pakni-ABL. : K. Anjanegulu Sri. K Anjaneyulu, (Faculty)





PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE

Date: 08/07/2019

2019-2020

From,

To.

Y Purushotham Reddy (Incharge)

The principal

SKP Government degree college,

SKP Government degree college,

Guntakal

Guntakal

Respected Sir,

I'd like to propose that our college's final-year degree students take a mathematics certificate course. The mathematics department is acutely aware of the increasing demands of departing students. Because mathematics has become the gateway to all types of employment, students must improve their logical thinking and reasoning skills in order to be hired. Keeping all of these factors in mind, the mathematics department would like to offer the course.

The details of the programme are:

1) Name of the proposed programme

: Blood relations, Clock, Directions, Missing Numbers

2) Duration and timing of the programme

: 40 Days & 3PM - 4PM

3) Start date of the programme

: 18/07/2019

4) End date of the programme

: 28/08/2019

5) Course fee

: Nil

6) No.of students expected for admissions

25







CIRCULAR

04/07/2019

This is to notify all final-year degree students that the department of mathematics intends to start a certificate course in "Blood relation, Clock & Directions, Missing Number ". The course will run for 40 days. A course fee is not required of students. Classes will start on July 23, 2019. Students interested in participating must submit their names to Smt. Pavani ABL, lecturer in mathematics, by July 19th, 2019.

y . purusho tram Reddy Incharge

Dept of Mathematics
Lecturer in Mathematics
S.K.P. Govt. Degree College
Granton at

Co-ordinator

Copy to the library notice board

Copy to the notice board

Copy for circulation among the students





FINAL REPORT OF CERTIFICATE PROGRAMME

(2019 - 2020)

The department of mathematics has made a modest start in imparting and enriching mathematical students by holding a certificate course for 40 days titled "Blood Relation, Clock & Directions, Missing Number." The certificate programme started on July 18, 2019 and ended on August 28, 2019. Because it was the first of its kind at the college, only a few students enrolled. From 3:00 to 4:00 p.m., 30 students regularly attended classes. A farewell ceremony was held on September 2, 2019. The meeting was presided over by Dr. K Gnaneswar, the principal. Dr. Y Purushotham Reddy, the department head, explained the need and necessity of introducing the certificate course in his opening remarks and advised students to use the inputs provided by the department of mathematics. All 30 students received certificates. The vote of thanks is proposed by Smt. Pavani ABL, a mathematics lecturer.

Principal
PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Ananthaputamu (DL)





S.K.P. GOVERNMENT DEGREE COLLEGE::GUNTAKAL

DEPARTMENT OF MATHEMATICS CERTIFICATE COURSE STUDENT LIST

2019-2020

S.No	Name of the student	University Reg. No.	Signature
1	KANAKAM KUSUMA KUMARI	170151052	K. Kuguma Kumari
2	AKUTHOTA SIVA KUMAR	170151053	A Siva Kumar
3	ANANDAPPA GARI ANUSHA	170151054	A.G. Anusha
4	BARME PRAVEEN KUMAR	170151055	B. Praveen kumar
5	BOGGU KOTESWARA RAJU	170151056	Boggu Kotewara Biju
6	AKKILI SREENIVASULU	170151101	A. Sheenivasulu
7	AKULA SAI RAM	170151102	A. Sai Ram
8	ARDHAGERI RAJESH	170151103	A. Pajesh
9	B SUSEELA	170151104	B. Siselb
10	BARME RAGHAVENDRA	170151105	B. Raghavend an
11	MULLA JEELAN BASHA	170151143	Will Jeelan Basha.
12	NUNNA INDU	170151144	Nunna Indu
13	SHAIK KHADER VALI	170151145	5- Kadher vali
14	B ACHSAH LOIS	170151147	B. Ach sah lois
15	B SUNITHA	170151148	B. Sinitha.
16	BESTHA RAMANJINEYULU	170151149	. Romanjiney
17	BOYA ASHOK	170151150	BALLY
18	GADEKALLU MANJUNATH	170151151	K. Swish
19	KATHRIMALA KRISHNA	170151152	K. Krishna
20	KATIKA SURESH	170151153	L. Swern
21	KATTUBADI IAMAM BAIG	170151209	5. Jajar vali
22	SHAIK JAFAR VALI	170151210	S. Jafar Voy?
23	ANGIDI PEAIAHGARI DILEEP SAGAR	170151211	A.P. LPLUP Saga
24	GOLLA INDUKISHORE YADAV	170151212	G. Indukishow
25	GORANTLA VENKATESH	170151213	G. Venka-ksh
26	JANGAM MAHESH	170151214	I. Shin
27	JOGINI SHIVA	170151215	Shove
28	JONNAGIRI CHIRANJEEVI	170151216	J. Choponjure
29	KONDAPALLI SHIVA KUMAR	170151217	K. Shivakuman
30	POLIMERA SAISARATHKUMAR	170151218	P. Salsavath Kunni



Y. purulicition Reddy
Letturer in Mathematic
S.K.P. Govt. Degree Colle
Guntakai

Photography of The Programme 2019-2020







S.K.P. Govt. Degree CoNege GUNTAKAL, Ananthapuramu (DL) SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL Certifiate Course Attendance Sheet 2019-20

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SKP GOVERNMENT DEGREE COLLEGE

GUNTAKAL

DEPARTMENT OF MATHEMATHICS

FEEDBACK ON CERTIFICATE COURSE

TOPICS: BLOOD RELATIONS, CLOCK AND DIRECTIONS, MISSING NUMBERS 2019-2020

(PLEASE TICK (✓) ON ANY ONE OF THE FOLLOWING)

1. How do you rate	the quality of teaching	g in the Certificate C	ourse
a) Excellent	b) Good	c) Average	d) Poor
2. How is the syllab	us appropriate in cov	ering the course	
a) Excellent	b) Good	c) Average	d) Poor
3. Whether the cert	tificate course on on	Blood Relations, Clo	k And Directions
Missing Numbers			
a) Excellent	b) Good	c) Average	d) Poor
4. How do you rate	the overall certificate	course	
a) Excellent	b) Good	c) Average	d) Poor
5. Is the timing of co	onduct of classes to y	our satisfaction	
a) Excellent	b) Good	c) Average	d) Poor

Comments & Suggestions:



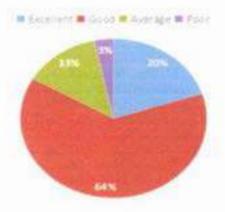
Signature of the Student

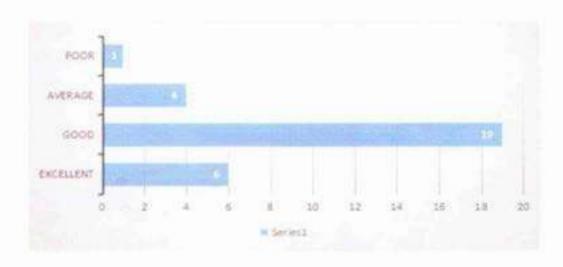
SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL

Certificate Course (2019-20) Department of Mathematics

Participants Feedback Form

Total Students	30
Excellent	6
Good	19
Average	4
Poor	1









S.K.P GOVERNMENT DEGREE COLLEGE, GUNTAKAL DEPARTMENT OF PHYSICS

Minutes of Department meeting for conduct of Certificate Course in "Electrical Appliances"

The Department of Physics a pioneer in catering to the needs of students, has decided to enrich the students with technical skills. The job market and Industry need skilled graduates It is learnt that most of the students are rich in theoretical knowledge and very poor in practical skills. Hence to impart practical experience and skills the department has initiated this activity.

The Department of Physics has convened a meeting with the members on 21-06-2019 in the departmental staff room. The meeting was chaired by lecturer in charge Sri C Sankar Reddy, and Sri M Bheem Praksh lecturer in Physics and L. Sreerama Reddy lecturer in Physics were also present. By the direction of our principal, the department unanimously resolved to conduct the Certificate course in Electrical Appliances, for the outgoing students of Physics department. It is also resolved to conduct the course for 50 hours for duration of 30 days. It is also resolved to arrange technical experts from neighboring professional colleges and more stress on imparting practical skills than to theoretical concepts.

1 Sri C Sankar Reddy, Lecturer in Charge of the Department C-Sauler Luddy

2. Sri .M Bheema Prakash, Lecturer in Physics M . Bheem Prakash

3. Sri .L Sreerama Reddy , Lecturer in Physics L . Sreer am Re-y

PRINCIPAL, S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL)

S.K.P GOVERNMENT DEGREE COLLEGE, GUNTAKAL PROPOSAL FOR INTRODUCTION OF CERTIFICATE COURSE IN

ELECTRICAL APPLIANCES

From

C Sankar Reddy Lecturer in Physics

S.K.P Govt. Degree College

To

The Principal

S.K.P Govt Degree College

GUNTAKAL

Sir.

The department of Physics proposes to introduce a certificate course in "Electrical Appliances" for final year Physics of our college students. Our Physics department is very much cognizant of growing needs of the outgoing students to gain earning skills in servicing of electrical appliances will be a boon to young graduates to get employment in the industry and also promotes self employment. Keeping all these aspects in view our department would like to start the above said course.

The details of the programme are as detailed below

Name of the proposed programme :

Duration and timings of the programme

Proposed date of commencement

4. Course fee

5. Number of students expected to join the course

Electrical Appliances

50 hours and 3PM - 4.30PM

04-07-2019

Nil

30

Date:24-06-2019

3.K.P. Govt Degree Colic GUNTAKAL Apanthapuramu Yours faithfully

C Sankar Reddy

S.K.P GOVT DEGREE COLLEGE, GUNTAKAL DEPARTMENT OF PHYSICS CIRCULAR

Date 25-06-2019

This is to inform all the Physics students of final year that Department of Physics proposes to start a certificate course in "Electrical Appliances". The duration of the course is 40days. Students need not pay any fee for the course. The course commences from 04-07-2019. Interested students can register their names to Sri C. Sankar Redddy lecturer in Physics, and the course co-ordinator

c : Sankar Redoly

Principal

S.K.P. Govt. Degree College GUNTAKAL. Ananthapuramu (DL)

Copy circulated to all III yr physics students Copy to notice board Copy to file

S.K.P Government DegreeCollege ,GUNTAKAL

Department of Phsysics

Certificate Course in Electrical Appliances

SYLLABUS

UNIT-I

Voltage, Current, Resistance, Capacitance, Inductance, Electrical conductors and Insulators, Ohm's law, Series and parallel combinations of resistors, Galvanometer, Ammeter, Voltmeter, Multimeter, Transformers, Electrical energy, Power, Kilowatt hour (kWh), consumption of electrical power UNIT-II

Direct current and alternating current, RMS and peak values, Power factor, Single phase and three phase connections, Basics of House wiring, Star and delta connection, Electric shock, First aid for electric shock, Overloading, Earthing and its necessity, Short circuiting, Fuses, MCB, ELCB, Insulation, Inverter, UPS

UNIT-III

Principles of working, parts and servicing of Electric fan, Electric Iron box, Water heater; Induction heater, Microwave oven; Refrigerator, Concept of illumination, Electric bulbs, CFL, LED lights, Energy efficiency in electrical appliances, IS codes & IE codes.

> PRINCIPAL S.K.P. Govt. Degree College GUNTAKAL, Ananthepuramu (DL)

S.K.P GOVT. DEGREE COLLEGE, GUNTAKAL DEPARTMENT OF PHYSICS STUDENTS LIST OF CERTIFICATE COURSE 2019-2020

S.No	Name of the student	Hall Ticket No	Signature o
1	Chakali Adilakshmi	170151058	Caldilatohni
2	Chanda Sunil Kumar	170151060	c. Sanil bur
3	Dasari Bhulakshmi	170151061	D. Bhulabshoo
4	Hathibelaal Patil Sowmya	170151065	H- SOMMYO
5	Karide Mallikarjuna	170151066	k. mallikariun
6	Kesari Hanumanthu	170151067	K · Hanzmanthu
7	Kummari Veeresh	170151068	K-veesesh
8	Kuntilakshmannagari Tabitha	170151069	K-Tabitha
9	Lasumannagari Prakash	170151070	1.0-4-61
10	Peta Umamaheswar	170151072	1- Bakash 1- umamahesib
11	Rangaswamygari Ajay Kumar	170151073	R - AS ay Kumas
12	Roshappagari Shiva Kumar	170151074	R-shiva Kumas
13	Soma Vani	170151075	s vani
14	Thadakala Vannurvali	170151076	T. vannurvali
15	Akula Sairam	170151102	A. Sairam
16	Ardhageri Rajesh	170151103	A. Pajala
17	B Suseela	170151104	B. Suseela
18	Barme Raghavendra	170151105	B. Paglaverd
19	Beluguppa Venu	170151106	B. Iuguppo von
20	Boya Ravi Kumar	170151107	B. Rovi Kumar
21	Degalahal Anil Kumar	170151109	Dr Aviil kumax
22	Gutti Anil Kumar	170151110	5 Ani Sumap
23	Maddierannagari Mallikarjuna	170151111	M. Mallikavjuna
4	Mala Surendra	170151112	m. Sugarta
5	Rayachuru Karishma	170151113	R · Koo ishma
6	Uppara Nageswara Rao	170151114	u Nagerwina Pao
7	Vadde Somasekhar	170151115	Vadde Sanasakhar
8	Yellanuru Srinivasulu	170151116	y. Cravesul

S.K.P GOVT. DEGREE COLLEGE, GUNTAKAL DEPARTMENT OF PHYSICS CERTIFICATE COURSE IN ELECTRICAL APPLIANCES

ANCESHEET	FOR THE YEAR 2019, 2020	
MINCE SHEET	FUR THE YEAR 2019, 2020	

	VDANCE SHEET FOR THE YEAR	201	9-2	020)																				1	1 -	F	La	1 2	13	12	1 2	3	32
S.No	Name of the student	T	1 7	3	T	4 !	5	6	7	8 9	1 1		1	1 2	1 3	1 4	1 5	6	7	1 8	9	0	1	2 2	3	4	5	6	7	8	9	0	1	32
1	Chakali Adilakshmi	17	1 0	1	1	7	7	1	7	1/2	1		1	7	,	1	17	17	10	17	17	11	1	1	1	1	1	1	1	1	11	1	-	-
2	Chanda Sunil Kumar	1	17	a	1	1	1	71	1	a	15	7	,	7	-	1	la	1,	1	17	a	1	1	a	1	1	1	1	11	1	1	a		
3	Dasari Bhulakshmt	10	17	1		1	1	1	7	7	1 a	1	1	1	7	17	17	17	17	10	1	1	/	11	1	15	1	a	A	1	1	-	-	-
4	Hathibelaal Patil Sowmya	7	17	17	17	10		ST	7	717	1		3	1	1	1	17	1	17	1	1	1	/	1/	1	1-	1	1	1	a	1	1	-	
5	Karide Mallikarjuna	17	A	17	17	717		4	7	7	12	17	7	1	a	1	1	1	1	1	1	1	1	a	1	1	1	1	1	1	1	1	-	-
6	Kesari Hanumanthu	1	17	1	17	7		1	7	7	17	1		a	,	a	1	17	1	1	3	1	1	/	/	1	1	1,	a	1	/_	a	-	-
7	Kummari Veeresh	1	17	1	1	2	1	7	7	11	17	17		1	1	1	4	1	1	1	1	1	1	1	6	1	a	1	1	1	1	1	-	-
8	Kuntilakshmannagari Tabitha	a	1	1	1	1		1		9/	1	1		a	/	1	1	1	1	1	۹	1	1	n	1	a	1	1	/	1	1	1		
9	Lasumannagari Prakash	17	14	1	1	17	17	7	7	Ta	11	17		1	1	a	1	1	1	a	17	1	1	/	64	1	/	A	9	1	/	1		-
10	Peta Umamaheswar	1	1	1	1	1,	T	1	17	17	1	10	1	7	1	1	1	1	13	1	17	1	Z	1	1	1	1	1	1	1	-	1	-	-
11	Rangaswamygari Ajay Kumar	7	1	1	1	12	1	7	4	47	a	1		1	1	1	1	a	1	1	1	1	1	a	1	a	1	w	1	1	/	1		
12	Roshappagari Shiva Kumar	17	1	1	17	17	17	17	17	17	1/	0	-	1	a	1	1	1	a	1	1	a	1	1	1	1	1	1	1	a	-	1		-
13	Soma Vani	11	1,	a	13	11	T	1	11	1	1	1/		1	1	Com	12	1	1	1	1	1	a	1	1	1	1	/_	1	/	1	1	_	_
14	Thadakala Vannurvali	a	1		1	1/2		17		1	1/	1	7	2	1	1	1	1	1	6	1	1	1	1	1	1	1	4	1	1	1	/_	-	-
15	Akula Sairam	1		1	1	1		1	17	A	1/	1		a.	1	1	1	1	1	1	1	a	1	1	1	/	1	1	1	0.	1	1	-	-
16	Ardhageri Rajesh	1	5	1	1	1		a	1	1/	1	1/		1	1	1	1	1	a	1	1	1	1	1,	a.	1	1	1	0	1	1	/	-	-
17	B Suseela	1		1	0	1	La	1	1	1/	1	12		1	1	a	1	1	1	1	1	1	1	1	1	a	1	1	1	1	1	/	-	-
18	Barme Raghavendra	9	1	1	1	1	1	1	0	4/	a	1/		1	1	1	1	1	1	1	1/	1	1	-	1	1	a	1	-	1	1	/	-	
19	Beluguppa Venu	1	1	1	1	1	12	1	1	a	1	11		1	1	/	1	1	1	1	1	1	1	1,	1	1	1	1	1	a	-	1		
20	Boya Ravi Kumar	1	1	1	1	1	9	12	1/	1	1	1	1	1	1	/	1	1	1	1	1	1	1	1	0	4	1	-	A	-	1	/		-
21	Degalahal Anil Kumar	1	1	1	4	1	1	1	1	9	1	1	10	-	1	0-	1	1	1	1	1	1	1	A	1	1	1	/	1	/	1	a		_
22	Gutti Anii Kumar	1	1	1	1	1	1	a	1/	1/	1	12	1	1	1	1	a	1	1	1	1	a	1	1	1	1	/	A	1	/	1	1	-	
23	Maddierannagari Mallikarjuna	A	1	/	1	0	1	/	1	a	a	1		~	1	1	1	1	1	a	1	/	1	•	1	1	1	1	a	1	1	1		
24	Mala Surendra	1	1	7	1	1	4	1	1	17	1	1/	1	4	a	a	1	1	a	1	1	/	a	1	1	1	1	4	/	a.	1	1	_	
25	Rayachuru Karishma	1	al	1	1	1	1	-	1	11	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	1	1	/	1	1	1	1	- 10	
26	Uppara Nageswara Rao	1	1	1	1	a	1	1	1	1	1	1		1	1	1	1	1	1	9	1	1	1	1	1	1,	a.	1	1	1	1	1	_	
27	Vadde Somasekhar	1	/	1	1	1	0	1	A	1	1	1	1	4	1	a	1	0	1	1	1	1	1	1	4	1	1	1	1	1	1	1	-	
28	Yellanuru Srinivasulu	1	1.	1	1	1	1	1	1	1	a	1		1	/	1	1	1	4	14	4	a	1	1	1,	1	4	1	1	1/	1	a		

.K.P. Govt. Degree College JNTAKAL, Ananthecuramy (Pa.)

- Commence

MODEL QUESTION PAPER-1

Time: 11/2 hrs (90 Minutes)

Max Marks 50

SECTION -A

4 X 5 =20 Marks

Answer any four questions. Each answer carries 5 marks (At least 1 question should be given from each Unit)

1	Define current and write its importance	
2	Write about Voltmeter	
3	Explain conversion process of Ammeter	
4	What is phase connection?	
5	Write star type connection in brief.	
6 7	Explain about Insulators or Insulation.	
	Write about energy efficiencies in Electrical Appliances.	
8	Discuss the functions of Induction Heater and its uses	

SECTION B

3x10M = 30 Marks

Answer any three questions. Each answer carries 10 marks (At least 1 question should be given from each Unit)

1	What is current? Write about electric current and its importance.
2	What is ohm's law? Explain its role in current electricity.
3	Explain about Direct current(DC) and Alternating current (AC) in detail.
4	What are SRAR, DELTA connections? Explain them in detail.
5	Discuss about the principles, working, parts of an Electric Fan

S.K.P. Govt Degree College

S.K.P GOVT. DEGREE COLLEGE, GUNTAKAL DEPARTMENT OF PHYSICS

FINAL REPORT ON CERTIFICATE COURSE IN ELECTRICAL APPLIANCES

The Department of Physics has made a humble beginning to impart and enrich with practical knowledge on servicing of electrical appliances by conducting a course for duration of 40days. The motto of the course is to impart hands on experience like serving a electric fan electric iron, heater and so on for outgoing students..The course was started 0n 04-07-2019and completed on 10-08-2019.As it is the first of its kind in the college, the number of students enrolled was not encouraging. Only 28 students regularly attended the classes from 3PM to 4.30PM.After successful completion of the course a valedictory function was conducted on 10-08-2019from 3PM to 4 PM. Our principal Dr K. Gnaneswar graced the occasion. In his opening remarks, Principal insisted the students the need for certificate courses. Our lecturer in charge Sri C Sankar Reddy, insisted to make use of opportunities and utmost utilization of resources, available to them. Certificates were distributed to the students. Lastly Sri L Sreerama Reddy proposed vote of thanks for the programme

PRINCIPAL S.K.P. Govt. Degree College GUNTAKAL, Ananthaguramu (DL)

S.K.P GOVT.DEGREE COLLEGE, GUNTAKAL CETIFICATE OF COMPLETION

	Sri/Miss/Mrs	
Studying		successfully completed his//her
	conducted i	by Department of
held from	to	
Coordinator	Dept.Incharge	Principal K.P. Govt. Degree College

S K P Government Degree College, Guntakal Department of Physics CERTIFICATE COURSE ON ELECTRICAL APPLIANCES 2019-2020

S.No		Excellent	Good	Average	Poor
1	Presentation by the mentor		(A. 0004)	· · · · · · · · · · · · · · · · · · ·	1001
2	Confidence levels of the mentor				
3	Hands on experience by the students	4.			
4	Maintainance of the lab equipment				
5	How is the course material supplied				
6	Average understanding levels of the student				
7	Yours confidence levels after completion of the course				
8	Overall Performance on the course				
9	Do you feel this course to be continued further		Y	es/No	
10	Suggestions for improvement				

Sig of the Student



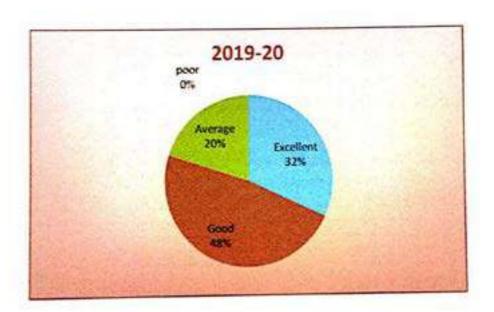
SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL

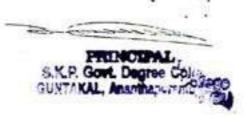
Certificate Course (2019-20)

Department of Physics

Participants Feedback Form

Total Students	28
Excellent	6
Good	16
Average	6
Poor	0





S.K.P.Government College

Guntakal:: Ananthapuram Dist



Department of Chemistry

CERTIFICATE COURSE IN CHEMISTRY

2019-20

S.K.P. GOVERNMENT COLLEGE :: Guntakal

DEPARTMENT OF CHEMISTRY

MINUTES OF THE DEPARTMENT MEETING FOR THE CONDUCT OF

"CERTIFICATE COURSE IN WATER ANALYSIS"

Poor water quality has its most direct impact on aquatic wildlife, particularly fish, bugs, and plants. Excess nutrients, sediment, road salt, and other contaminants can reduce the variety and hardiness of organisms living in the state's waters. Monitoring water quality is very important for maintaining ecosystem health and the livelihood of the population. It reflects the health of surface water bodies as a snapshot in time (weeks, months, and years). Therefore, best practices and efforts are needed to monitor and improve water quality. The need for clean pure drinking water and awareness on quality and conservation of water is increasing day by day. Water is a source of several water born diseases. It is imperative and necessary to have practical knowledge on water quality.

Hence, Department of Chemistry has decided to Introduce certificate course in Water Analysis to enhance proficiency and practical knowledge in Water Chemistry, with the humble intention of imparting necessary knowledge on water analysis and quality parameters of water to the outgoing students. The Department of Chemistry has conducted a meeting with the members of the department in the Departmental Staffroom on 03/7/2019. The meeting is chaired by the Incharge of the Department and on the instruction by The Principal. The department has unanimously resolved to conduct certificate course in Water Analysis for the outgoing Final year degree students of our college.

The course is designed to be for a duration of 45 days. Further it is resolved to concentrate on students with rural background and total intake of the students shall be 45. Circular, After approval by the Principal, the classes of the Certificate Course shall be conducted off the time table of the college.

Date: 03/07/2019

Dept of Chemistry, SKP Govt. College

Incharge
Incharge
Department of College
S.K.P. Govt. College
Guntakal, Anantapur (Dt.)

S.K.P. GOVERNMENT COLLEGE :: Guntakal

DEPARTMENT OF CHEMISTRY

PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE IN WATER ANALYSIS

Dt: 04/07/2019

From

The Incharge

Department of Chemistry S.K.P. Government College

Guntakal

The Principal

S.K.P. Government College

Guntakal

Respected Sir,

-With reference to the Departmental resolution dated 03/07/2021, to conduct Certificate Course in Water Analysis, I would like to put forth a proposal for your approval and consent to introduce a Certificate course in Chemistry for B.Sc. final year students of our college for 2019-20. Due to increase in awareness of water born diseases, it is imperative for the students of Chemistry and in general every student to have awareness on parameters of Water Quality. I request you Sir, to permit us to conduct Certificate Course in Water Analysis in the Dept. of Chemistry.

Thanking You Sir.

Details of the Programme are:

Program duration

: 45 Days

Timings of the program

: 4.00 to 5.00 PM

Starting date of the program

: 05/07/2019

Course fee

:-Nil-

Number of students expected for admission: 45

K.P. GOVERNMENT COLLEGE GUNTAKAL-515 801.

Dept of Chemistry, SKP Govt. Coll



Dep per Chemistry stry S.K.P. Govt. College Guntakal, Anantapur (Dt.)

Ś.K.P. GOVERNMENT COLLEGE :: Guntakal

DEPARTMENT OF CHEMISTRY

CIRCULAR

Dt: 04/07/2019

INTRODUCTION OF CERTIFICATE COURSE IN WATER ANALYSIS

This is to inform to All the Final year Degree students of B.Sc. Chemistry, that the Department of Chemistry is offering a "CERTIFICATE COURSE IN WATER ANALYSIS". The duration of course is 6 weeks/45 days. There is NO Course Fee and the course is offered as value addition to the Students of Chemistry. The course shall be run by the Department of Chemistry after the college hours. All the interested students are required to give their names to Incharge of the Department. The Course shall enhance the knowledge of Analytical Chemistry and shall be useful to their Career in Chemistry. Certificate will be awarded to All students who complete the course.

Details of the Programme are:

> Program duration : 45 Days

➤ Timings of the program : 4.00 to 5.00PM

Starting date of the program : 05/07/2019 to 20/08/2019

Course fee :-Nil

Number of students expected for admission: 45

Copy to Departmental Notice Board

Copy to College Library Notice Board

> Copy to College Office

> Departmental Copy

Department of chickenstry
S.K.P. Govt. College
Guntakal, Anantapur (DL)

Dept of Chemistry, SKP Govt. College, Guntal

S.K.P. GOVERNMENT COLLEGE

Guntakal :: Anantapuram dist

DEPARTMENT OF CHEMISTRY

CERTIFICATE COURSE ON" WATER ANALYSIS"

SYLLABUS

Theory: 30h

Course Credits:2

Unit-1

6h

Importance and unique properties of water

Types of water pollutants:

- Organic pollutants: Oxygen demanding wastes, disease causing agents.
- Inorganic pollutants: Inorganic salts, mineral acids, finely divided metals and trace elements, metal complexes

Unit II

8h

Water quality standards: Quality of ground water, water quality criteria given by CPCB for drinking water, test characteristics of drinking water (colour, odour, taste, pH, total dissolved salts, alkalinity, total hardness)

Significance of testing: Different tests (temperature, pH, total dissolved salts, salinity, hardness), Reasons for testing.

Different methods of expressing concentration: Weight percentage, volume percentage, molarity, normality, mole fraction, molality and ppm.

Unit III

6h

Theory on preparation of reagents and standard solutions for water analysis:_Standard H₂SO₄, Standard KCl Solution, EDTA solution, Standard MgSO₄ solution, NaOH solution, Buffer Solution, Eriochrome Black-T indicator solution, Standard NaCl Solution, Standard AgNO₃ Solution, Potassium chromate indicator solution, Standard Na₂SO₄ solutions.



Dept of Chemistry, SKP Govt. College, Gunta

Practical: 15 h

- 1. Determination of physical parameters of water: Color, Odor, pH, Conductivity.
- 2. Estimation of Total Dissolved Salts (TDS)-
- 3. Determination of Alkalinity of water sample-
- 4. Estimation of carbonate and bicarbonate in water-
- 5. Determination of Total hardoess of water by EUTA method -

Reference books for practical: -

- 1. APHA (American Public Health Association) Handbook, 1998.
- 2. Soil, Plant and Water Analysis P. C. Jaiowal
- 3. Chemical and Biological Analysis of Water Dr. R. K. Trivedy and P. K. Goel.
- 4. Practical Biochemistry J. Jayraman
- 5. PSSAI manual for Water Analysis.



S.K.P. Government College :: Guntokal

Model Question Paper

Certificate Course on "Water Analysis"

Time: 28	urs.					Max marks: 50	
			SECTIO	11-4		3X10=30Marks	5
Moswer a	ny Three q	uestions. Ea	sch question	carries Ten mark	2.		
1.			6		(3)		
2.							
3.							
4.							
5.							
				SECTION - B		4X5= 20Marks	
	WIT S			71 - 23		-	
II Answer	any Four q	uestions. Ea	ich question	carries Five mark	5		
1.							
2.							
3.							
4.							
5.							
6.							
7.							



Dept. of Chemistry S.K.P. Govt. College Guntakal, Anantapur (Dt.)

CERTIFICATE COURSE IN "WATER ANALYSIS"

BRIEF REPORT

The water quality management in India is performed under the provision of Water (Prevention and Control of Pollution) Act, 1974. The basic objective of this Act is to maintain and restore the wholesomeness of national aquatic resources by prevention and control of pollution. • The act prescribes various functions for the Central Pollution Control Board (CPCB).

Poor water quality has its most direct impact on aquatic wildlife, particularly fish, bugs, and plants. Excess nutrients, sediment, road salt, and other contaminants can reduce the variety and hardiness of organisms living in the state's waters. Monitoring water quality is very important for maintaining ecosystem health and the livelihood of the population. It reflects the health of surface water bodies as a snapshot in time (weeks, months, and years). Therefore, best practices and efforts are needed to monitor and improve water quality. The need for clean pure drinking water and awareness on quality and conservation of water is increasing day by day. Water is a source of several water born diseases. It is imperative and necessary to have practical knowledge on water quality.

Hence, Department of Chemistry has decided to introduce certificate course in Water Analysis to enhance proficiency and practical knowledge in Water Chemistry, with the humble intention of imparting necessary knowledge on water analysis and quality parameters of water to the outgoing students. The Department of Chemistry has made humble beginning to impart and enrich students with basic concepts of Water Quality and parameters of Water Testing by introducing Certificate course in Water Analysis for the B.Sc. Final year outgoing students of 2019-20. The course started on 05/07/2019 and completed on 20/08/2019. The Certificate course was conducted for a period of 45 days with 30 hours of Theory and 15 hours of Practicals from 3.00Pm to 4.00PM off the college hours. After the successful completion of the course,

> Program duration

> Timings of the program

Starting date of the program

> Course fee

: 45 Days

: 3.00 to 4.00PM

: 05/07/2019 to 20/08/2019

-Nil-

Dept of Chemistry, SKP Govt. College, Guntaly

Number of students completed the course/Joined: 40/45
There is NO Course Fee and is offered as value addition the Students of Chemistry.

The Course shall enhance the knowledge of Analytical Chemistry and shall be useful to their Career in Chemistry. Certificate will be awarded to All students who complete the course.

Further, A Field trip and extension Lecture were organized as a part of course to practically acquaint the Students of Certificate course. Extension Lectures by Sri S.Khaja Vali.

Assistant Professor, Department of Chemistry, SSGS Aided Degree College, Guntakal, is arrenged to the students as a part of Certificate Programme.

Tanks at G.Kottala Village along with Water Treatment Plant. The students where taken to water treatment plant and visited Sedimentation tank, Filtration Tank, Chlorination tank and Bleaching process. The water quality parameters like pH, particulate matter, TDS were demonstrated to students. Raw water collection point from HNSS To SS tank-1 and SS tank-2, Pump house: From SS tanks to water treatment plant, Chlorination process, Alum addition process, Water quality test, distribution of water to towers were demonstrated on field trip day.

Examination was conducted on the last day of the course and Certificates were distributed to the students on the Valedictory Day function. Principal and Departmental Staff present on the occasion and feedback is collected on the course from the students. Students actively participated in the course and completed the course successfully.

20/3/19

Incharge, Dept. of Chemistry

S.K.P. GOVERNMENT COLLEGE GUNTAKAL-515 801.

Dept. of Chemistry S.K.P. Govt. College Guntakal, Anantapur (Dt.)

Dept of Chemistry, SKP Govt. College, Guntakel

Students in the Field Trip as a part of Certificate Course



Students at ICT Class in Certificate Course



Dept of Chemistry, SKP Govt. College, Guntakal

S.K.P. GOVERNMENT COLLEGE :: Guntakal

DEPARTMENT OF CHEMISTRY

Certificate Course in Water Analysis

his is to Certify that Mr/Ms	of
B.Sc., (MPC/BZC/Microbiology/Biochemistry), 2019-20 : Semester –V has completed to	the
"Certificate Course in Water Analysis" conducted by	
Department of Chemistry, S.K.P. Government College and acquired grad	e.

The Principal

Incharge

Department of Chemistry

3 k-P hour college brustateal

List of Students envoked in certificate course



	In chemistry	1- 2019-	2020	and the second second second
8.00	Name of the Student	10000		1,
0	A Trebale Por	hroup		Signalux of Student
1	A Tachslim Banu		180121661	G. Tahslim Banu
3	A. Usenbee	BZCTM	180151002	A. venbee.
1	B. Anjincyulu	BECTM	180151002	13 · Britmettillt
9	B- Manikanta	BZCTM	180151004	B. Manlange
1	C.H Lavanya	BZC TM	150 57005	att Lavauge
6	CH Paul Icumor	BECTM	180121006	C.H. Ravi Kumot
0	C.H ROVI PSYCHOSH	BZCTM	180151007	C.H Rawi porakoch
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	5. Mastami	BZCTM	18 012 1053	5. ratari (2)
24	T. mani kaziuna	BZLTM	180151024	T. Natilkanjana
		B2 LTM	180151025	y. Garle
86	A E202 Ahmmod	miBc	180121301	A. Ezatu Anengar
87	s. Heera Brau	miBC	180151302	S Hassina bloom
28	B Gargamma	miBC	1800/30 3	B Epopening
29	B mansula	MIBC	180151304	B. Manjula
30	B Pallamesh	milec	180151305	B ROUNDE
31	D. Eswallamma	m184	180151306	D. ESMOTIS
38	D. Preethi	miB4	180151307	D. Preethi
33	G-Rasu	miBL	180121308	G. Jose
34	3 Rasu	milec	180121809	丁. 冠之
0.00	k Keerthana	miBc	18012810	k. Keethana
36	K-Shobh a	MIBE	18001311	K shahhr
87	K-sumithana	MIBC	180151312	K. sumitho
88	K. víšaya bashmi	mißc	18as 1313	u vijaylakslani;
39	K. Anitha	miBc.	180131314	H. Antiha
40	m. Umamaheswar Red	MIBC	18015 1316	
yo	m, Naveen Kumer	miss	180151315	M. Naven Kuna
41	m. umamaheswad Reddu	mige	18015 1316	M. Umamakeshuar
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Academic year - 2019 - 2020

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- 1. To analyze the even semesters II, IX & XI results of A.Y. 2018-19, and to tabulate and analyze the result analysis of the student and stappairs.
- 2. To take up the I year admission work
 of S BSC. (BZC) & (MB) Kowses and to
 do Student compolling.
- 3. To distribute the workload of codd seweste I, III & I raway the Stoff for the A4. 201920.
- 4. To make the days room and labs dean and ready work for the A.Y. 2019-20 and ready to use.
- 5. To maritary the teading notes and drawy
 of the staff members for A4. Rolg-Rozo.
 6. To arrange a Certificate Course Programme
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S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE IN "MUSHROOM CULTIVATION"

Date: 22.07.2019

From P. Sashikiran Lecturer in Botany Department of Botany S.K.P. Govt. College GUNTAKAL,

The Principal, S.K.P. Govt. College GUNTAKAL.

Sub :--- Proposal for introduction of Certificate course in Botany request regarding--Respected Sir,

I'd like to make a proposal to you regarding the introduction of a Certificate Course in Botany for our College's B.Sc.(BZC & MB) final year degree students. The Department of Botany with a special interest on out going students of BZC & MB, Conducting this certificate course for the betterment of departing students. . With all of these considerations in mind, the Department of Botany would like to launch the course.

The details or the program are

1. Name of the proposed program

2. Duration and timings of the program

3. Start date of the program

4. Course fee

5. No, of students expected for admission

: Mushroom cultivation

: 45 days; 1:30 pm to 3:00pm

: 5th August, 2019

: Nil

: 40

Department of Rotary &K.P. Govt, Fegree College Doparthient of Botaliga

PRINCIPAL S.K.P. Govt. College

GUNTAKAL, Ananthapuramu (Dt.) PRINCIPAL S.K.P. Govl. Degree Collect

GURTAKAL, Ananthapuramu (22)



S.K.P. Government DEGREE COLLEGE, GUNTAKAL.

DEPARTMENT OF BOTANY

Circular

Date: 01-08-2019

Department of Retail AKP. Govt. Pregree Calin.

QUNTAKALISIA BAB

All the B.Sc (BZC, BIO-CHEM, MICRO-BIO) final year degree students are hereby informed that the Department of BOTANY is going to start a certificate course in MUSHROOM CULTIVATION. The duration of the course is 45 days. Students need not pay any fee for the course. The classes will commence from 05-08-2019. Interested students are required to register their names in the Botany Department. After successful completion of the course certificate will be provided to the students.

PHINCIPAL

S.H. P. Govt. College

S.K.P. Govt. Degree College

Copy to the Library Notice BoarGUNTAKAL, Ananthapuramu (Co.)

Copy to the Notice Board

Copy for Circulation among the Students



REGISTRATION FORM

2019-20

III B.Sc. (BZC & MB)

SI.No	Reg.No	Name of the Student	Group	p Sec	Signature_
1	180151001	G TASUM BANU	BSC	BZC	G. Tailin Law
2	180151002		BSC	BZC	The state of the s
3	180151003		BSC	BZC	n-neu pee
4	180151005		BSC	BZC	B. Anjneyulu
5	180151006	77.55 6537 613	BSC	BZC	C. Lovanya.
6	180151007	The state of the s	BSC	BZC	C. Rovi Lomay
7	180151008	4	BSC	BZC	C. Pavi proposh
8	180151010	G VANNUR VALI	BSC	BZC	Co Vamer Co.
9	180151011	J DEVIKA RANI	BSC	BZC	J. Devilea Pani
10	180151012	JLATHA	BSC	BZC	
11	180151013	JSYAMALA	BSC	BZC	J. Leitha
12	180151014	K LOKNATHA CHOWDARY	BSC	BZC	J. Syamala
13	180151015	M ANJALI	BSC	BZC	The state of the s
14	180151016	M VAISHANAVI	BSC	BZC	m. Augus
15	180151017	M VIJAY KUMAR	BSC	BZC	M. Vistmari
16	180151018	N LINGARAJU	BSC	BZC	19. Viky kuyog.
17	180151019	N MADHU BABU	BSC	BZC	N. Luga raju.
18	180151020	N SAI SIRISHA	BSC	BZC	N. Modelly baby
19	180151021	P LAKSHMI	BSC	BZC	D. Lak Stron Ta
20	180151022	P MAHESH	BSC	BZC	The state of the s
21	180151023	P RAJ KUMAR	BSC	BZC	CONTRACTOR
22	180151024	S MASTHANI	BSC	BZC	p. Raj Kumos.
23	180151025	T MALLIKARJUNA	BSC	BZC	S. Marthans
	180151026	Y GANESH	BSC	BZC	T. mallicarjuna.
	180151301	A EZAZ AHAMED	BSC	MB	Y: Ganceh:
		B GANGAMMA	BSC	MB	A Eaz Ahmol
	180151304	B MANJULA	BSC	MB	B. manjula
	180151305	B PARAMESH	BSC	***********	
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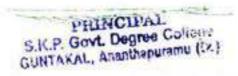
Department of Botany B.K.P. Govt, Pegree College GUNTAKAL-515 803

S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (CL)

S.K.P. GOVERNMENT COLLEGE, GUNTAKAL SYLLABUS FOR CERTIFICATE COURSE IN MUSHROOM CULTIVATION

	Mushroom Cultivation Syllabus	State Control	Shiza
1	Commercial Mushroom Cultivation Present scenario and prospects for Mushroom Cultivation Description of edible types, natural growth aspects and climatic requirements	Lecture, PPT, Discussion	2 hrs
2	Selection of types of Mushroom and Sites Selection of important types of Mushroom Selection of appropriate Mushroom cultivation sites Design and construction of Mushroom farm	Lecture, PPT, Discussion Video	2 hrs
3	Composting in Mushroom cultivation Role of composting in Mushroom cultivation Appropriate materials to prepare different types of compost Methods of composting – preparation and pasteurization Determination of quality of compost Hazards & risks associated with composting and how to control injury to self	Lecture, PPT, Demonstr ation, Video	8 hrs

4	Mushroom cultivation - methods Selection of commercially important types of Mushroom Purpose and process of using spawn and selection of correct spawn Different types of Mushroom growing facilities and fixtures Package of practices of White button Mushroom and Oyster Mushroom	Lecture, PPT, Demonstr ation Video	8 hrs
5	Disease control and pest Management Inspection of Mushroom bags or beds for early detection of pests and diseases Using sterilized casing to control nematodes Spraying fungicide after casing to check dry bubble Spraying insecticide for control of mites Use of caustic chemicals top keep rodents away	Lecture, PPT, Exercise, Demonstr ation	6 hrs
6	Harvesting of Mushroom Identification of right stage of Mushroom Methods of harvesting Using approved cutting techniques for harvesting	Lecture, PPT, Exercise, Demonstr ation	2 hrs
7	Packaging storing and grading of Mushroom & post harvest procedures Sorting the Mushrooms on the size and quality Packaging Mushrooms with labels containing month and year of harvesting, quantity and type of Mushroom etc Use of spent Mushroom in vermin-composting and in organic farming Preparation of value added products of Mushroom	Lecture, PPT, Exercise, Demonstr ation	10 hrs



8	Field Visit & Interaction with Mushroom cultivators and other Support	Field Visit, Lecture, Interaction	6 hrs
	essment & Evaluation Test		2 hrs
reed	back & Valedictory		2 hrs
0	Total		48 hrs

1. Manmuthu, T. et al. (1991). Oster Mushroom. References

Department of Plant Pathology. Tamil Nadu Agricultural University, Coimbatore.

2. Nita Bhal. (2000). Handbook on Mushrooms. 2nd ed. Vol. I and II. Oxford and IBH Publishing Co. Pvt. Ltd., New Delhi

3. Pandey R.K, S. K Ghosh, 1996. A Hand Book on Mushroom Cultivation. Emkey Publications.

4. Pathak, V. N. and Yadav, N. (1998). Mushroom Production and Processing Technology. Agrobios, Jodhpur.

5. Tewari Pankaj Kapoor, S. C. (1988). Mushroom Cultivation. Mittal Publication, New Delhi.

6. Tripathi, D.P. (2005) Mushroom Cultivation, Oxford & IBH Publishing Co. PVT.LTD, New Dethi.

 V.N. Pathak, Nagendra Yadav and Maneesha Gaur, Mushroom Production and Processing Technology/ Vedams Ebooks Pvt Ltd., New Delhi (2000)

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PALIVEIRAL S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL)

LIST OF STUDENTS

2019-20

III B.Sc. (BZC & MB)

SI.No	Reg.No	Name of the Fr. 1	400000000000000000000000000000000000000		23
1	180151001	Name of the Student G TASLIM BANU	Group	Sec	12 o locania
2	180151002		B.Sc.	BZC	G tastim bank
3	180151003		B.Sc.	BZC	a usen bee
4	180151005		B.Sc.	BZC	B-Aninevalu
5	180151006		B.Sc.	BZC	C. Lavanya
6	180151007		B.Sc.	BZC	C. POVI PROKASH
7	180151008		B.Sc.	BZC	C RAVI PRAKASH
8	180151010		B.Sc.	BZC	es lecundaments
9	180151011	J DEVIKA RANI	B.Sc.	BZC -	Gi. Vannusi Valle
10	180151012		B.Sc.	BZC	J. Deviterony
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13	180151015		B.Sc.	BZC	k Loknotha chowdesu
14	180151016		B.Sc.	BZC	M. ANJON
15	180151017	M VUAY KUMAR		BZC	M. Vaishowey
16	180151018	N LINGARAJU	B.Sc.	BZC	M. vijay kumast
17	180151019	N MADHU BABU	B.Sc.	BZC	N. LINGARATU
18	180151020	N SAI SIRISHA	B.Sc.	BZC	N. Madhulden N. Sou Storisha
19	180151021	P LAKSHMI	B.Sc.	BZC	N. Sou Sion sha
20	180151022	P MAHESH	B.Sc.	BZC	p. Laksami
21	180151023	P RAJ KUMAR	B.Sc.	BZC	P. Mahur
22	180151024	S MASTHANI		BZC	P. Raj Kyman
23	180151025	T MALLIKARJUNA	B.Sc.	BZC	s. mostrom
24	180151026	Y GANESH	B.Sc.	BZC	(1. Malletagrema)
25	180151301	A EZAZ AHAMED	B.Sc.	BZC	y Gionesh
26	180151303	B GANGAMMA	B.Sc.	MB	YGANESK
27	180151304	B MANJULA	B.Sc.	MB	13. Dongonopa D.
28	180151305	B PARAMESH	B.Sc.	MB	B. Mangula
29	180151306	D PREETHI	B.Sc.	MB	B. paramush
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Department of Botary 6 K.P. Govt, Legree College GUNTAKAL-515 803

S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL) S.K.P. Government Degree College, Guntakal Department of Botany Final Report of Certification Course in Mushroom Cultivation

Dt: 22-10-2019

From
P. Sashikiran
Lecturer in Botany
Department of Botany
S.K.P. Govt. College
GUNTAKAL.

To
The Principal,
S.K.P. Govt. College
GUNTAKAL

Department of Botany, under the guidance of the Principal Dr. K Gnaneswar, came up with idea of Mushroom Cultivation Course for the students of the College. The Department of Botany has made a humble beginning to impart and enrich the students with self employment ideas conducting a certificate course in Mushroom Cultivation for the duration of 45 days. As it was resolved earlier, the main thrust of the course was to inculcate self employment skills for the out-going students. The basic structure of the course is prepared keeping in view the needs of the final year students. The said Course was started on 05.08.2018 and completed on 22.10.2019.

The response from the students was very good. In its introductory session the area was filled with students, who enthusiastically wanted to be the part of it. Dr. K. Gnaneswar, the principal, addressed the students intimating them about the importance of self-employment in present society. He also appreciated the effort of Botany Department and congratulated Sri P Sashikiran, HOD, Botany Department, who was the guiding force behind the entire course. The number of students attended the Course was god. 36 Students regularly attended the Classes conducted from 1.30 P M to 3.00 PM.

The sessions were interactive, informative and interesting. The usage of videos, field visits and practicals helped the students to grasp the tips to learn and understand the Cultivation of Mushrooms. There were debates, group activities and presentations regarding

S.K.P. Govt. Degree Colic GUNTAKAL, Ananthapuramu (DL) marketing of the product, which enhanced the confidence level of the students. The Course ran its entire course of 45 days and also took informal inputs from the students for making the course better next time.

After the successful completion of the said Certificate course, a valedictory function was held on 22nd October 2019. The Principal of the College, Sri Dr K. Gnaneswr, graced the occasion. The meeting was presided over by the HOD(Botany) Sri P Sashikiran, In his opening remarks, the Head of the Department explained the need and necessity of introducing the Certificate course. The Principal advised the students to make use of the in-puts given by the Department of Botany. Certificates were distributed to the all 36 students.

At the end of program Dr A.S. VIJAYAKUMAR, Lecturer in Botany proposed the

vote of thanks.

5

Gov. College

Department of Botany SKP. Govt, Fegree College GUNTAKAL-514 803

S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL)

Model Paper CERTIFICATE COURSE IN MUSHROOM CULTIVATION Commercial Cultivation of Mushroom

Time: 3 hrs

Max.Marks: 100

Section A

Answer all questions

(4X15=60)

1, a. List out the material required for milky mushroom cultivation

01

b. Describe the different methods used for commercial mushroom cultivation

2. a. Write about the different methods used in compost preparation

01

b. Give an account of the sterilization protocols in mushroom cultivation

3. a. Explain the spawn culture preparation

or

b. Detail the process of mother spawn production

4. a. What are the different strategies used in mushroom harvesting

O

b. Illustrate the grading, packaging and storing of mushrooms

Section B

Answer any 5 questions

(5X8=40)

5. Bulk Chamber

6. Substrate selection

- 7. Design of farm
- 8. Spawn selection
- 9. Incubation
- 10. Pasteurization
- 11. Grading
- 12. Mushroom packaging
- 13. Storage strategies

Department of Botany

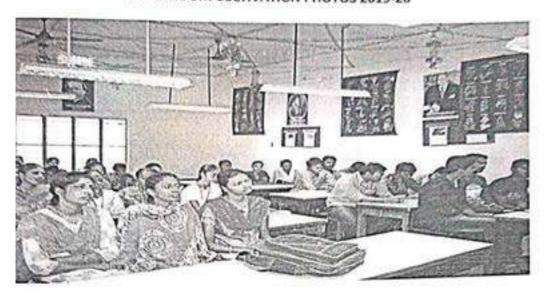
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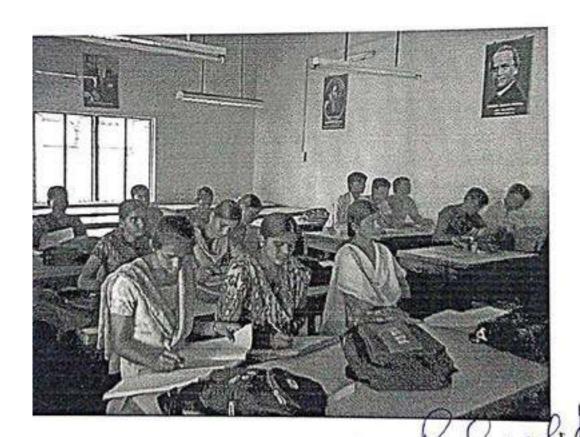
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S.K.P. Gold. Degree Colic.
CUNTASOL. Area Degree (DL)

MUSHROOM CULTIVATION PHOTOS 2019-20





Department of Botarry

K.P. Govt, l'egree Cohey:

GUNTAKAL-511 803



S.K.P. Govt. Degree Colla: GUNTAKAL, Ananthapuramu (DL)

S K P COLLEGE GUNTAKAL LIST OF FINAL B.Sc. (BZC & MB) STUDENTS ENROLLED FOR MUSHROO ATE COURSE

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S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL

Department Of Computer science & Applications Minutes of the Department meeting for the conduct of Certificate Course in MS-OFFICE

Date: 02.01.2020

The Department of Computer science & Applications, a pioneer in meeting the needs of students, has decided to be a trailblazer for our College's graduating students. The job market, particularly in the financial area, has been booming, and fresh graduates with Msoffice knowledge are in high demand. The Department of Computer science & Applications has taken the initiative to conduct a Certificate Course in Msoffice, with the simple goal of providing necessary hands on knowledge on Msoffice to outgoing students.

On the 2 of Jan, 2020, the Department of Computer science & Applications had a meeting with its members on the College premises. The meeting was chaired by the Head of the Department, P.Dharmendra in Computer science & Applications. The Department unanimously resolved to organize the Course in MS-OFFICE for our College's outgoing final year Degree students under the chairmanship of the Head of Department and under the direction of the principal. It was resolved that the Certificate Course will be held for 30 days. It was also decided to focus more on students from rural backgrounds, and their medium of instruction is Telugu.

1. P Dharmendra, Head of the Department

2. DC. Sowjanya, Lecturer in computer science

3. D SivaSankar, Lecturer in Computer science

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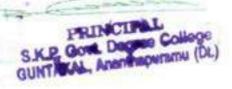
Senathankon

The Principal

PRINCIPAL

S.K.P. Govt. College GUNIAGAL Ananthapuramu (Ot.)





S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE IN Msoffice

DATE: 02.01.2020

From P Dharmendra, Head of Department Computer science & Applications S.K.P. Govt. Degree College Guntakal.

To The Principal, S.K.P. Govt. Degree College Guntakal

Respected Sir,

I'd like to make a proposal to you regarding the introduction of a Msoffice Certificate Course for our College's final year NON Computer degree students. The Department of Computer science & Applications has been increasingly aware of the requirements of departing students. From the lowest to the greatest levels of employment, Knowledge in Msoffice has become the important factor for the NON Computer students. With all of these considerations in mind, the Department of Computer science & Applications would like to launch the course.

The details or the program are

Name of the proposed program : Msoffice

2. Duration and timings of the program : 45 days; 2:30 pm to 4:00pm

3. Start date of the program : 04 JAN, 2020

4. Course fee : Nil

No, ofstudents expected for admission : 40

Yours faithfully

Head of Departmen Computer science

S.K.P. Govt. College,

GUNTAKAL, Abanthaparamo Dies,



S.K.P. Government DEGREE COLLEGE, GUNTAKAL.

DEPARTMENT OF COMPUTER SCIENCE & APPLICATIONS

Circular

Date: 02-1-2020

All the Non computer groups (Bcom, BA, BZC) degree students are hereby informed that the Department of Computer science & applications is going to start a certificate course in 'MSOffice'. The duration of the course is 45 days. Students need not pay any fee for the course. The classes will commence from 04-01-2020. Interested students are required to register their names in the computer science & applications Department. After successful completion of the course certificate will be provided to the students.

Coordinator

S.K.P. Govt. College, GUNTAKAL, Ananthapuramu Disf

Copy to the Library Notice Board

Copy to the Notice Board

Copy for Circulation among the Students





S.K.P. GOVERNMENT DEGREE COLLEGE::GUNTAKAL DEPARTMENT OF COMPUTERSCIENCE

CERTIFICATE COURSE STUDENT LIST 2019-20

S.N	.vame of the student	University Re	g. Signature
1	N.PARAMESH NAIK	190151202	N. Parameshas
2	A.SEKHAR	190151203	A Sekhan
3	G.MOUNIKA	190151204	GA C
4	K.MASTHAN VALI	190151205	k.Masthon -
5	K.SUDHAKAR	190151206	A 1 2 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
6	K.VAMSI KUMAR	190151207	K. Sodpakaz
7	P.SOWJANYA	190151208	Kennecu
- 8	R.RAJESH	190151209	SOMOANIA
9	B.MALLIKARJUNA	190511131	R. Rasesh
10	B.SURI RAJU	190511132	R. Rand
- 11	S.DADA KHALANDAR	190151133	B. Soxi Razo
12	S.MANSOOR BASHA	190151134	S and tholandoz
13	A.YASASWAINI	190151135	S. Mansoll Basha
14	A.SUNKANNA	190151136	A. YAGWILLUS
15	B.M.KARTHIK KUMAR	190151137	A Sunhamo
16	B.MURALI	190151137	A. SUNKANN
17	B.VEERANJANEYULU	190151139	B. Mureli
18	B.AJAY KUMAR	190151140	B. vecconsprend
19	B.SUPRIYA	190151141	B. ROOM U
20	B.SUDHAKAR	190151142	B. Jupriya
21	B.CHANDRA SEKHAR	190151143	BSidhelion
22	B.CHINNA	190151144	B. Chundrajelch
23	B.ANJUNATH	190151145	B. Chemp
24	B.SWETHA RANI	190151146	8. chinna
25	C.SRINIVASULU	190151147	B. Suetta Rai
26	C.HARIKRISHNA	190151148	C.Shinivasulu
27	C.KULLAIAH	100151140	- be Variah
28	D.SURENDRA	100151150	C. Kullaigh
29	D.MAHAMMAD RAFI	1001511	D. Euros
30	D.NABI RASOOL	700000000000000000000000000000000000000	D. Halomoradia 4
31	G.SREENIVASULU	100151151	D. Nabi rasod
32	H.VIJAY		1. Scinder
33	K.CHAITANYA KUMARI	190151157	H. Vijay
34	K.RAVINDRA BABU	NAME OF TAXABLE PARTY.	Chairenge bened
35	K.NETTIKANTAIAH	190151159	Roundro boby
6	K.RAGHAVENDRA	190151160	Netti Kontaich
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	B.RAVI KUMAR	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	3. Rau
	B.SURESH		3. Parily war
	C.VINOD KUMAR	190151095	3 Suxesh

PRINCIPAL S.K.P. Govt. Degree College GUNTAKAL Ananthapuramu (DL)



S.K.P. Government Degree College, Guntakal Department of Computer science & applications Final Report of Certification Course in Computer science & applications

Department of Computer science & applications, under the guidance of the Principal Dr. K Gnaneswar, came up with idea of Msoffice for the students of the College. The Department of Computer science & applications has made a humble beginning to impart and enrich the students with hands on Msoffice by conducting a certificate course in Msoffice for the duration of 45 days. As it was resolved earlier, the main thrust of the course was to inculcate knowledge in Msoffice for the out-going students. The basic structure of the course is prepared keeping in view the needs of the final year students. The said Course was started on 04.01.2020 and completed on 18.02.2020.

The response from the students was overwhelming. In its introductory session the Seminar Hall was jam-packed and students enthusiastically wanted to be the part of it. Dr. K. Gnaneswar, the principal, addressed the students intimating them about the importance of Technology in social and corporate realms. He also appreciated the effort of Computer science & applications Department and congratulated Sri P Dharmendra, HOD, Computer science & applications Department, who was the guiding force behind the entire course. The number of students attended the Course was good. 40 Students regularly attended the Classes conducted from 2.30 P M to 4.00 PM.

The sessions were interactive, informative and interesting. The usage of hands on, videos, hand-outs, seminars, quiz's, suggestive books and interesting worksheets helped the students to grasp the tips to learn and understand Msoffice. There were brain-storming sessions, debates, group activities and impromptu presentations which enhanced the confidence level of the students. The Course ran its entire course of 45 days and also took informal inputs from the students for making the course better next time.



After the successful completion of the said Certificate course, a valedictory function was held on 18 FEB 2020. The Principal of the College, Sri Dr K. Gnaneswar, graced the occasion. The meeting was presided over by the HOD (Computer science & applications),

Sri P Dharmendra. In his opening remarks, the Head of the Department explained the need and necessity of introducing the Certificate course. The Principal advised the students to make use of the in-puts given by the Department of Computer science & applications. Certificates were distributed to the all 40 students.

At the end of program DC Sowjanya, Lecturer in Computer science & applications, proposed the vote of thanks.

Anamena a

Dept. of Computer Science S.K.P. Govt. College, GUNTAKAL, Ananthapuramu Dist.





S.K.P. GOVT. DEGREE COLLEGE, GUNTAKAL

The Department of Computer Science

Minutes of Departmental Meeting for the conduct of Certificate Course in Computer Science

The Department of Computer Science, a pioneer in meeting the needs of students, has decided to be a trailblazer for our College's graduating students. The job market, particularly in the software area, has been booming, and fresh graduates with Computer proficiency are in high demand. It has been discovered that the percentage of students who are proficient in Computers is remarkably low. The Department of Computer Science has taken the initiative to conduct a Certificate Course in Ms-Office, with the simple goal of providing necessary communication skills to Non-Computer students.

On the 21st of March, 2022, the Department of Computer Science had a meeting with its members on the College premises. The meeting was chaired by the Head of the Department, Smt.S.Pavani, and the lecturers in Computer Science D.C.Sowjanya and P.Sreenivasulu are present. The Department unanimously resolved to organize the Certificate Course in Ms-Office for our College's Non-Computer students under the chairmanship of the Head of Department and under the direction of the principal. It was resolved that the Certificate Course will be held for 35 days. It was also decided to focus more on students from rural backgrounds, and their medium of instruction is English.

1. Smt.S.Pavani, Head of the Department

: S. Pallar

2. Smt.D.C.Sowjanya, Lecturer in Computer Science

3. Sri P.Sreenivasulu, Lecturer in Computer Science

P Greenwaguler

Dept. of Computer Science S.K.P. Good. College, GUNTAKAL, Ananthepuramu Dist. PRINCIPAL

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GUNTAKAL-515 801.

S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (Ot.)

S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL Department Of Computer science

2019-20







S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL

DEPARTMENT OF COMPUTER SCIENCE

FEED BACK ON CERTIFICATE COURSE GRAPHICAL ANALYSIS

	(PLEASE TICK (\checkmark) ON ANY ONE OF T	THE FOLLOWING)	
1. How do you rate	e the quality of teach	ing in the Add on co	urse	
a) Excellent	b) Good	c) Average	d) Poor	
2. How is the sylla	bus appropriate in co	overing the course		
a) Excellent	b) Good	c) Average	d) Poor	
3. Whether the cer	tificate course on Ra	tio∷, Tim	e & Work is useful to you	
a) Excellent	b) Good	c) Average	d) Poor	
4. How do you rate	e the overall certifica	te course		
a) Excellent	b) Good	c) Average	d) Poor	
5. Is the timing of	conduct of classes to	your satisfaction		
a) Excellent	b) Good	c) Average	d) Poor	
Comments & Suga	gestions :			
			Signature of the Student	
			(P. Amatesh)

PRINCIPAL S.K.R. Govt. Degree Colleg: GUNTAKAL, Ananthapuramu (DL)

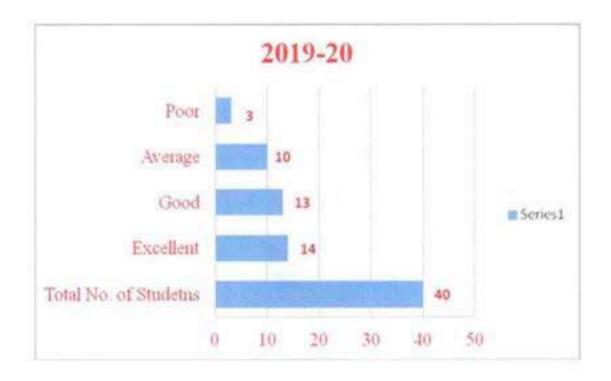


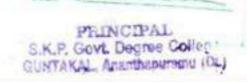
S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL

DEPARTMENT OF COMPUTER SCIENCE

FEED BACK ON CERTIFICATE COURSE GRAPHICAL ANALYSIS

Total No. of Studetns	Excellent	Good	Average	Poor
40	14	13	10	3





CERTIFICATE COURSE IN BEAUTICIAN 2019-2020

SKP GOVERNMENT DEGREE COLLEGE GUNTAKAL 2019-2020

RESOLUTION

The women Empowerment cell has initiated short-term course, i.e CERTIFICATE IN MAKE-UP AND MEHANDI DESINGN with a span of 45 days for catering to the needs of the girls students by providing the basic skills in the present competitive needs.

The Beautician course was a short –term certificate course started on 3.9.20 , with a span of 45 days, and a nominal amount of Rs200 was charged from students to meets the provisions required to start the course. The resource person was Ramya.

Women empowerment cell promotes "sense of self worth" developing the students ability to determine their own choices and their right to influence social change for themselves.

NEED OF THE COURSE : Along with education every student should have skills to support themselves and to their families

.As cosmetology is always been a good carrier option for the students who have got a sound aesthetic sense over a past of 6-8 years, the beauty industry of Indian Republic has witnessed a rapid expansion.

OUTCOMES: Beautician skills provide self employment and can give a daily income and can enable to develop independently.

With Beautician skills student will be self reliant and boosting their self esteem and self worth. Afterall true beauty and well being are also about how better you feel rather than how you look.

Importance of learning beauty course is helping ourselves to feel better and feel others better

WEC Incharge

PRINCIPAL

10

SKP GOVERNNMENT DEGREE COLLEGE GUNTAKAL

PERMISSION LETTER

Guntakal

29.8.2020

From

To

The Incharge WEC cell SKP Government Degree college Guntakal

Principal SKP Government Degree college Guntakal

Sir,

Sub: WEC.Request your permission to start certificate course in BeauticianSkills-Request-Reg -

Ref: WEC resolution dated 21-8-2020 with reference of women empowerment cell.

As per the resolution of the college department of WEC met on 19.8.2020 and resolved anonymously to conduct certificate course Tailoring for girl students of our college. Hence I request to put forth your proposal for kind consideration and necessary approval or permission to introduce certificate course in tailoring.

BRIEF DETAILS OF THE COURSE

TITLE OF THE COURSE:

CERTIFICATE COURSE IN BEAUTICIAN SKILLS

DURATION OF THE COURSE: 45 Days NUMBER OF GIRL STUDENTS: 40

NEED OF THE COURSE: Most of the college students hail from rural background particularly biological background students and unable to tap the job market. Most of the students are from poor and agricultural background. Hence to enable them to expertise and empower in Beautician skills, Women empowerment cell has decided to introduce Beautician course certificate

PRINCIPAL
S.K.P. Govt. Degree College

Incharge WEC Incharge S.K.P Govt. College GUNTAKAL

SKP GOVERNNMENT DEGREE COLLEGE GUNTAKAL

CIRCULAR

Date 1.9.2020

This is to inform all the girl students of this college that Women Empowerment Cell would like to start Beautician course certificate .The duration of the course will be 45 days .Interested students are required to their names to Incharge of WEC .The students names will be displayed in college notice board.

Incharge

WEC Incharge

S.K.P. Govt. College

Copy to college library

Copy to college Notice Board

Copy for circular among students

Principal

S.K.P. Govt. Degree College

GUNTAKAL, Ananthapuramu (CL)

S.K.P. Govt Degree College GUNTAKAL, Ananthapuramu (DL)

BEAUTICIAN COURSE SYLLABUS

- · Grooming, Hygiene & Safety
- Keratin
- · Manicure & Pedicure
- · Basic Haircuts
- Understanding Skin Type & Analysis
- · Hair Art & Bridal Hair Styling
- Hair Spa & Hair Treatments
- Grey Coverage and Root Touchups
- Cleansing & Toning practice
- · Treatments for Hair Fall and Dandruff
- Exfoliation & Extraction
- · Blow drying and Heat Styling
- Massage Manipulation
- Creative Haircuts and Colouring
- Hands & Feet Massage
- Perm
- · Anti-Pigmentation Treatment
- Straightening
- Hair Spa/ Hair Oil Massage
- Men's Hair Cuts
- · Colors
- · Brow shaping

S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL) Jet-letest

SKP GOVERNMENT DEGREE COLLEGE -GUNTAKAL2019-2020

LIST OF THE STUDENTS ENROLLED FOR CERTIFICATE COURSE IN BEAUTICIAN

S.NO	NAME OF THE STUDENT	COURSE	HALL TICKET
01	MONDLA JYOTHSNA	B.A.	200153088 M. Tyahsana
02	PULACHINTHABABY	B.A.	200153141 Pulachiotha Baby
03	SATHYALA KALYANI	B.A.	200153147 Sathyala kalayang
04	VAGALA SAI HARSHITHA	B.A.	V. Sag Harlytha
05	MALA MAMATHADEVI	B.Sc.	m.mathalevi
06	SHAIK APSAANA	B.Sc	200151003 S. Apyana
07	BOYA PRAMILA	B.Sc	200151005 B. Pramila
08	BOYA SRAVANI	B.Sc	200151006 B. Stavang
09	DEVARINTI USENBI	B.Sc	200151008 D.USENER
10	GUNDALA SUPRIYA	B.Sc	200151009 (27. Suportya
11	HAMPI INDU	B.Sc	200151010 Hizhan
12	HARIJANA LAVANYA	B.Sc	200151011 H. Lavarya
13	MANTAKANTI SHRAVANI	B.Sc	200151015 M. Shravang
14	REPALLI AKHILA	B.Sc	200151018 R. Akhila

S.K.F. SOND Degree College 25

15	SHAIK NAJMUNNISA	B.Sc.	5.Najmunnisa
16	POLATH ROOPA	B.Sc.	200151052 P. Roofa 200151059
17	BOYA HEMAVATHI	B.Sc	B Hemovath
18	MASANURU RADHIKA	B.Sc	200151067 m. Radhika
19	RAMAGOWNIPAVANI	B.Sc	200151071 R.G. Pavaril 200151051
20	POLATH RAMYA	B.Sc	200151051 P. Ramya 200151211
21	GAJULA VAISHNAVI	B.Sc	200151211 G1. Valymans
22	KASHANNAGARI SANDHYA RANI	B.Sc	200151218 14. Sandhya Rang
23	SHAIK WAHEEDABEGUM	B.Sc	200151148 S. Waheedabegur
24	GAJULA AKHILA	B.Sc	67. Alchila
25	CHAKALI SRAVANI	B.Sc	200151293 C. Syavans

Incharge WEC Incharge S.K.P Govt. College GUNTAKAL

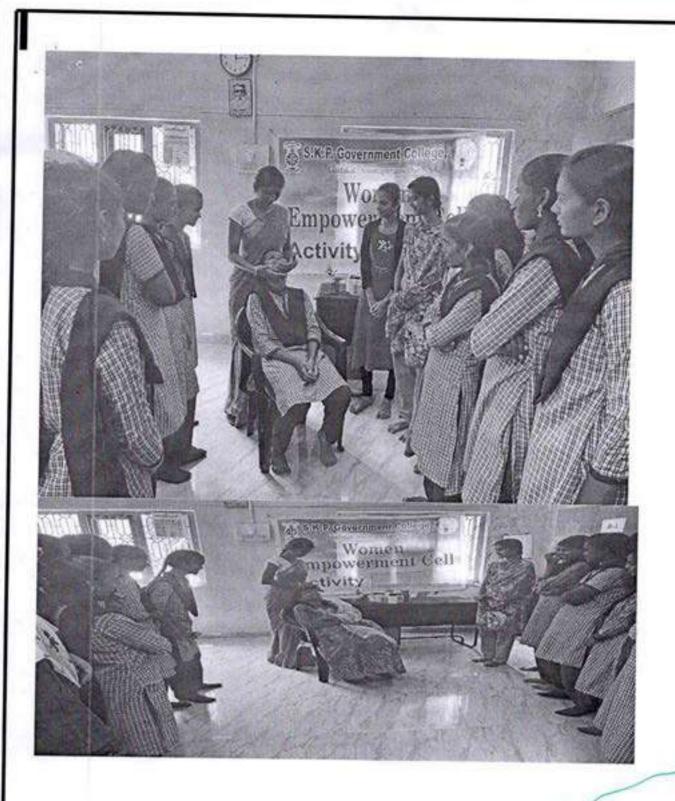
S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL)

SKP GOVERNMENT DEGREE COLLEGE GUNTAKAL 2019-2020

ATTENDENCE

S.N O	NAME OF THE STUDENT		1	2	3	4	5		7	8	9	1	1		2 :	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7		9
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02	PULACHINTHA BABY	3	×)	×	X	×	×	×	×	у	4	×	×	×			×			X		x	Í	10		12	× .		T	X		1
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S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL)





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S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL DEPARTMENT OF ENGLISH

Minutes of the Department meeting for the conduct of Certificate Course in Spoken English

Date: 20.07.2018

The English Department has made the decision to pave the way for our College's graduating students since it has always been a leader in satisfying student needs. Fresh graduates with English language fluency are in great demand due to the rising job market, which has been particularly evident in the software industry. The proportion of students who are proficient in English is rather low, it has been found. A Certificate Course in Spoken English is being offered by the English Department with the straightforward objective of giving graduating students the required communication abilities.

The Department of English met with its members on the college premises on July 20, 2018. T N Masthanappa, the department's head, and the lecturers presided over the discussion and the lecturers in English R Nagaraju and Dr. K Hanumnatha Reddy, are present. The Head of Department and the Principal will preside over the organisation of the Certificate Course in Spoken English for our College's graduating final-year Degree students. It was decided to hold the Certificate Course for 30 hrs. Additionally, it was determined to concentrate more on Teluguspeaking rural learners whose primary language of instruction is Telugu.

1. Sri T N Masthanappar, Head of the Department

2. Sri R Nagaraju, Lecturer in English

3. Sri K. Hanumantha Reddy, Lecturer in English

Hampeles

The Principal

S.K.P. Go Colle,:
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Anantapur (Dist.)

S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL Proposal FOR THE INTRODUCTION OF CERTIFICATE COURSE IN SPOKEN ENGLISH

Date: 23.07.2018

From T N Masthanappa, Lecturer in English, Head of Department S.K.P. Govt. Degree College GUNTAKAL; To The Principal, S.K.P. Govt. Degree College GUNTAKAL

Respected Sir,

Regarding the addition of an English Certificate Course for our College's final-year degree students, I'd like to submit a proposal to you. The needs of departing students have come to the attention of the English Department more frequently. English has emerged as the unifying feature among all employment levels, from the lowest to the highest. The English Department wants to start the course with all of these factors in mind.

The details or the program are

1. Name of the proposed program

Duration and timings of the program

3. Start date of the program

4. Course fee

5. No, of students expected for admission

: Spoken English

: 30 hrs; 3:30 pm to 4:30pm

: 2nd August, 2018

: Nil

: 40

Yours faithfully

S.K.P. 6 H College
GULL FAL
Anantapur (Dist.)

Head of Department (English)

SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL DEPARTMENT OF ENGLISH CERTIFICATE COURSE 2017-2018 SPOKEN ENGLISH SYLLABUS

UNIT 1

ORGANS OF SPEECH SOUNDS SYLLABLES WEAK FORMS & STRONG FORMS ACCENT INTONATION

UNIT 2

PUBLIC SPEAKING
SELF-INTRODUCTION AND OF OTHERS GREETING PEOPLE
INVITATION; ACCEPTING – DECLINING
MAKING REQUEST
EXPRESSING GRATITUDE
COMPLIMENTING,
CONGRATULATING
EXPRESSING SYMPATHY APOLOGIZING
ASKING FOR INFORMATION
SEEKING PERMISSION
COMPLAINING AND EXPRESSING REGRET-

UNIT 3

BASIC GRAMMAR PARTS OF SPEECH PREPOSITIONS

Unit 4

SUBJECT VERB AGREEMENT TENSES TYPES OF SENTENCES TRANSFORMATION OF SENTENCES

REFERENCES:

- Bansal R.K and Harrison J.B. Spoken English for Indian
- 2. Katamba, F. An Introduction to Phonology, Longman, 1989
- 3. Bygate. M, Speaking. oxford: Oxford University Press.
- 4. K.S. Smitha Annie pothen English conversational Practice. Sterling Publication Pvt.Ltd
- 5. Geoffry Leech, Margaret Dueshar. English Grammar Today.
- W.S.Allen. Living English structure.
- 7. Thomson and Martinet. A Practical Grammar. OUP, 1986.

of and,

S.K.P. 6 College

Anantapur (Dist.)

SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL

(Affiliated to Sri Krishnadevaraya University)

Department of English

Certificate Course in Spoken English

Time: 10.00 AM to 11.00 AM

Max. Marks: 40M

Answer any Three of the following

Unit 1: Long Answer Question in 100 words each 2 out 1 1x10=10M

Unit 2: Long Answer Question in 100 words each 3 out 2 2x10=20M

Unit 3: Grammar 1x5=5M

Unit4: Verb 1x5=5M

S.K.P. Govt. Degree College GUNTAKAL Anantapur (Dist.)

Man -

SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL Department of English Certificate Course in Spoken English

Time: 10.00 AM to 11.00 AM

Max. Marks: 40M

Answer any three of the following

(3X10=30)

Unit I

- 1. What is Phonetics?
- Discuss briefly about different kinds of Tones used in Speech.

Unit II

- 3. Talk about a successful presentation you gave and why you think it did well.
- Imagine you are seeking some information about getting an air- ticket to Mumbai.
 Construct a conversation of 4-5 exchanges with the travel agent.
- What are the various kinds of Tones used in Spoken English/

Unit III and IV

(1X10=10)

- Write A/An/The or X in the blanks:
 - A) Have you had.....lunch?
 - B) She wants to become......M.L.A.
 - C) Engineering isuseful career.
 - D) I've received.....email from my friend.
 - E) This isHCL product.
- 7. Fill in the blanks with suitable verb forms
 - a) Vegetable(sell) at high prices
 - b) I switched off the lights after he(sleeps)
 - c) My aunt and her son(eat) and apple everyday
 - d) The Moon...... (derive) light from the sun.
 - e) We cannot go out as it (rain).

PRINCIPAL
S.K.P. Govt.Degree College
GUNTARAL
Anantapur (Dist.)

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S.K.P. Government Degree College, Guntakal

DEPARTMENT OF ENGLISH

Circular

Date: 25-07-2018

The English Department will shortly be launching a certificate programme in "Spoken English," it is hereby officially announced to all B.A. final-year degree candidates. The course is 30 hours long in total. The cost of the course is not borne by the student. The next session will commence on Tuesday, August 2, 2018.

Students that are interested must sign up with the English Department. The students will receive a certificate once the course has been completed satisfactorily.

Coordinator

S.K.P. Govt Degree College GUNT LEAL,

Copy to the Library Notice Board

Copy to the Notice Board

Copy for Circulation among the Students

SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL Registered Final B.A. Students for Spoken English Certificated Course 2018-19

S.No.	Register Number	Name of the Student
1	170153031	AKASI VARAPRASAD
2	170153032	BAVIGADDA HANEEF
3	170153034	GADDAM ZIAUL HAQ
4	170153035	RAMAVATH DAKYA NAIK
5	170153036	AKKILI MARUTI
6	170153037	B PAVANKUMAR
7	170153038	BANDARI HARIKRISHNA
8	170153039	BOGOTI UPENDRA
9	170153040	BOYA MAHANANDI
10	170153042	BOYA UMADEVI
11	170153043	BOYA VEERESH
12	170153044	BUDAGAJANGAM KHASIM
13	170153046	DABBULA MOHAN RAJ
14	170153047	DARALA SREEKANTH
15	170153048	GANGARAPU NARESH
16	170153049	GORNTLA SURESH
17	170153050	JAYAMOLLU PRAVEEN KUMAR
18	170153051	JINKALA SURYA PRAKASH
19	170153052	KAMPLI DEVENDRA
20	170153053	KASAPURAM BHAGYA LAKSHMI
21	170153054	KATIKE RAJA
22	170153055	KAVALI RANGASWAMY
23	170153056	KOREKKAGARI JAGADEESH
24	170153057	KURUBA NAGENDRA
25	170153058	MADDAKKAGARI KILLE SIVA MURTHI
26	170153059	MADDAKKAGARI KILLE THIPPAIAH
27	170153060	MALA SHIVA
28	170153061	MANGALI ANIL KUMAR
29	170153062	MANGALI ASHOK
30	170153063	MANGALI NETTIKANTAIAH
31	170153064	MARUGONDA HAREESH
32	170153066	PALYAM RAMANJINEYULU
33	170153067	PEDDINENI RAMAKRISHNA
34	170153069	RAPTADU UMADEVI
35	170153070	TALARI HARIKRISHNA
36	170153071	VADDE BHAGYA RAJ
37	170153072	VANCHETI PURUSHOTHAM
38	170153073	VARTYA SIVA NAIK
39	170153101	LATTAVARAM JAKEER
40	170153102	AVILINGONDA SIDDHARTH Coordinate

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Anantapur (Dist.)

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S.K.P. GOVRENMENT DEGREE COLLEGE

GUNTAKAL, ANANTAPURAM-515803, A.P. Affiliated to Sri Krishnadevaraya University (SKU) Anantapuram Re-accredited by NAAC with 'B' Grade-CGPA- '2.76'

Department of English

Of Participation Certificate

Organized by Department of English, S.K.P. Government Degree College, Guntakal, he	This is to certify that Mr./Miss./Mrs	ss./mis.
		Successions of the Company of the Co
from to	Organized by Department	
	rom	

Principal

Coordinator

S.K.P. GOULDSpree College CHNTAKAL

SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL Registration Form for Spoken English Certification Programme Academic Year 2018-19

S.No.	Register Number	Name of the Student	Signature
1	170153031	AKASI VARAPRASAD	ANDUREZ
1	170155032	BAVIGADDA HANEEF	Baci
3	170153034	GADDAM ZIAUL HAQ	Rousecheck
4	170153035	RAMAVATH DAKYA NAIK	B DAKKA MAIL
5	170153036	AKKILI MARUTI	A Hagent
6	170153037	B PAVANKUMAR -	- Danistund
7	170153038	BANDARI HARIKRISHNA	E Washerston
8	170153039	BOGOTI UPENDRA	B. Upendra
9	170153040	BOYA MAHANANDI	B. Mahainati
10	170153042	BOYA UMADEVI	B-ona Devi
11	170153043	BOYA VEERESH	& records.
12	170163044	BUDAGAJANGAM KHASIM	e Hasim
13	170153946	DABBULA MOHAN RAJ	D. mohan paj
14	170153047	DARALA SREEKANTH	D. Greekanth
15	170153048	GANGARAPU NARESH	G. north
16	170151049	GORNTLA SURESH	(n-suresh a
17	170 (53050)	JAYAMOLLU PRAVEEN KUMAR	Park VESBAM
18	170753051	JINKALA SURYA PRAKASH	J. SUNA PIOKOS
19	170153052	KAMPLI DEVENDRA	KAMPLIDE VENDRA
20	170103053	KASAPURAM BHAGYA LAKSHMI	K. BragyaLakshi
21	170153054	KATIKE RAJA	katake enda
22	170153055	KAVALI RANGASWAMY	K. Ranga Swany
23	170193056	KOREKKAGARI JAGADEESH	h Tagadeesh
24	170153067	KURUBA NAGENDRA	K- Nagondya
25	170753058	MADDAKKAGARI KILLE SIVA MURTHI	m.K. Shixa muxth
26	17,117,2059	MADDAKKAGARI KILLE THIPPAIAH	M. THIPPS Pali
27	170100060	MALA SHIVA	ma shula
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29	170153062	MANGALI ASHOK	m Ashota
30	170153063	MANGALI NETTIKANTAIAH	m. Ashok
31	170103064	MARUGONDA HAREESH	m Nettekantann
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33	170153067	PEDDINENI RAMAKRISHNA	P. Ramakishna
34	170153069	RAPTADU UMADEVI	IZAPTADU UMADE
35	170153070	TALARI HARIKRISHNA	T. Havikishna
36	1178453971	VADDE BHAGYA RAJ	V. Aagyarat
37	170153072	VANCHETI PURUSHOTHAM	V. Pullushother
38	170163073	VARTYA SIVA NAIK	VI SIVA NOTIC
39	170153101	LATTAVARAM JAKEER	L. Jaleer.
40	170153102	AVILINGONDA SIDDHARTHA	A . STOOHARM

PRINCIPAL
S.K.P. Gold de College
GUNTAKAL
Anantapur (Dist.)

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SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL Spoken English Certificate Course (2018-19)

Participants Feedback Form

Date:

Instructions: Please indicate your level of agreement with the statements listed below.

	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
 The objectives of the training were clearly defined. 	0	0	0	0	0
Participation and interaction were encouraged.	0	0	0	0	0
The topics covered were relevant to me.	0	0	0	0	0
 The content was organized and easy to follow. 	0	0	0	0	0
5. The materials distributed were helpful.	0	0	0	0	0
This training experience will be useful in my work.	0	0	0	0	0
7. The trainer was knowledgeable about the training topics.	0	0	0	0	0
8. The trainer was well prepared.	0	0	0	0	0
9. The training objectives were met.	0	0	0	0	0
The time allotted for the training was sufficient.	0	0	0	0	0
 The meeting room and facilities were adequate and comfortable. 	0	0	0	0	0

Please share other comments or expand on previous responses here:

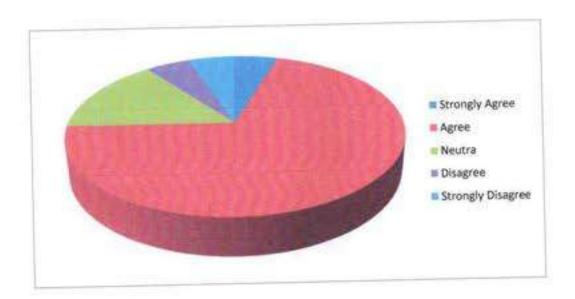
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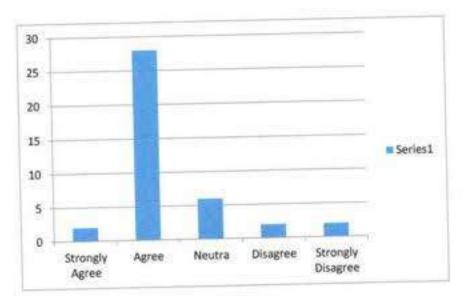
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SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL Spoken English Certificate Course (2018-19)

Participants Feedback Form

Total Students	40
Strongly Agree	2
Agree	28
Neutra	6
Disagree	2
Strongly Disagree	2

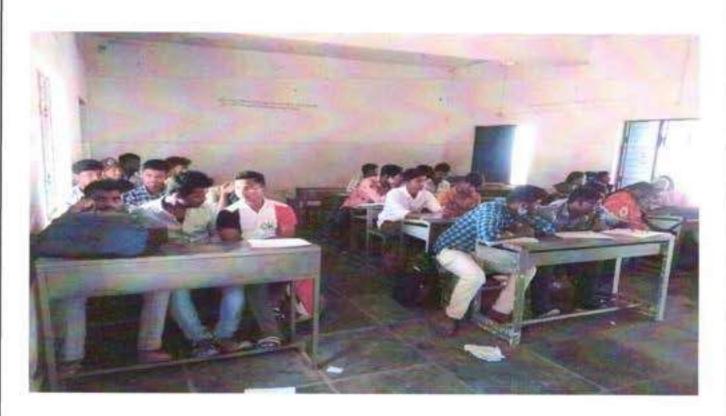




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Photos of Spoken English Certificate Course 2018-19





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S.K.P. GOVERNMENT DEGREE COLLEGE GUNTAKAL LIST OF FINAL B.A. STUDENTS ENROLLED FOR SPOKEN ENGLISH CERTIFICATE COURSE ATTENDANCE SHEET FOR THE ACADEMIC YEAR 2018-19

27	26	25	24	23	22	27	20	19	18	17	91	ī,	ä	3	17	-	10	9	00	7	6	tah	4	44	12	1	6 5
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MALA SHIVA	M KILLE THIPPAIAH	M.KILLE SIVA MURTHI	K NAGENDRA	K JAGADEESH	K RANGASWAMY	KATIKE RAJA	K BHAGYA LAKSHMI	K DEVENDRA	J SURYA PRAKASH	J PRAVEEN KUMAR	GORNTLA SURESH	G NARESH	D SREEKANTH	D MOHAN RAJ	B KHASIM	BOYA VEERESH	BOYA UMADEVI	BOYA MAHANANDI	BOGOTI UPENDRA	B HARIKRISHNA	B PAVANKUMAR	AKKILI MARUTI	R DAKYA NAIK	G ZIAUL HAQ	B HANEEF	A VARAPRASAD	Name of the Student
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LIST OF FINAL B.A. STUDENTS ENROLLED FOR SPOKEN ENGLISH CERTIFICATE COURSE

ATTENDANCE SHEET FOR THE ACADEMIC YEAR 2018-19

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S.K.P. Gr. Poppe College GUNTAKAL Anantapur (Dist.)

యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్ తెలుగు శాఖ

తెలుగు టైపింగ్ సర్టిఫికెట్ కోర్స్ నిర్వహించాలని తెలుగు శాఖ తీర్మానం.

da:06/07/2018

తెలుగు శాఖ ఆధ్వర్యం లో డిగ్రీ బివీ, బికాం, బియస్సీ విద్యార్థులకు సర్ధిఫికెట్ కోర్స్ నిర్వహించాలని తీర్మానించాము. అందులో భాగంగా విద్యార్థులకు ప్రెంట్ మీడియా, ఏలక్ట్రానిక్ మీడియా, మరియు ప్రసారమాధ్యమాల్లో ఇంగ్లీషు నుండి తెలుగులో అనువదించడానికి ఉపయోగపడి విధంగా తెలుగు టైపింగ్ అనే సర్ధిఫికెట్ కోర్స్ ను నిర్వహించాలని తీర్మానించుకున్నాము.

06-07-2018 తేదిన తెలుగు శాఖ ఆధ్వర్యం లో సమావేశం జరిగింది. ఈ సమావేశానికి అధ్యక్షులు గా వి. కొండారెడ్డి అధ్యాపకులు మరియు యం. రామస్వామి టి. జయమ్మ పాల్గోన్నారు. దీనిని కళాశాల ప్రేన్సిపాల్ గారి ఆదేశాల మేరకు 40 రోజుల కాలవ్యవధిలో సర్దిఫికెట్ కోర్స్ నిర్వహించాలని తీర్మానించుకున్నాము.

వి. కొందారెడ్డి (తెలుగు శాఖాధ్యకులు) 🧷 కాసుకానికి

యం. రామస్వామి (తెలుగు అధ్యాపకులు) గూర్తా

టి. జయమ్మ (తెలుగు అధ్యాపకులు) ప్రశ్నం సంకంత్ర

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యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్

తెలుగు శాఖ ఎస్.కె.పీ ప్రభుత్వ డిగ్రీ. కళాశాల గుంతకల్

కళాశాల ప్రేన్స్పిపాల్ ఎస్ కె పి ప్రభుత్వ డిగ్రీ. కళాశాల గుంతికల్

విషయం: తెలుగు టైపింగ్ సర్టిఫికెట్ కోర్స్ ప్రారంభించడానికి అనుమతి కొరకు:

ఎస్ కె పీ ప్రభుత్వ డిగ్రీ కళాశాల గుంతికల్ తెలుగు శాఖ ఆధ్వర్యంలో డిగ్రీ మూడవ సంవత్సరం విద్యార్థులకు తెలుగు టైపింగ్ సర్ధిఫికెట్ కోర్స్ నిర్వహించాలని తెలుగు శాఖ తీర్మానించింది. నేటి సమాజంలో పత్రికల ప్రభావం ప్రింట్ మీడియో ఎలక్ట్రానిక్ మీడియో ప్రసార మాధ్యమాల ప్రభావం ఎక్కువగా ఉంది. విద్యార్థులు వాటిలో అవకాశాలు పొందలా తెలుగు శాఖ తెలుగు టైపింగ్ సర్ధిఫికెట్ కోర్స్ నిర్వహించడానికి అనుమతించగలరు.

కోర్పు వివరాలు

కోర్స్ పేరు: తెలుగు టైపింగ్

కోర్పు కాల వ్యవధి సమయం: 40 రోజులు సా. 5 నుండి 6.గంటల వరకు

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కోర్ప్ ఫీజు: ఏమీ లేదు

మొత్తం విద్యార్థుల సంఖ్య: 40

Dept. Of Telugu S.K.P. GOVT. COLLEGE GUNTAKAL

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యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్ తెలుగు శాఖ

సర్కులర్

09-07-2018

కళాశాలలో బివీ చదువుతున్న విద్యార్థులు అందరికీ తెలుగు శాఖ తెలియజేయునది ఏమనగా తెలుగు శాఖ తెలుగు టైపింగ్ అనే సర్టిఫికెట్ కోర్పులు నలబై రోజుల వ్యవధిలో ఎలాంటి రుసుము లేకుండా నిర్వహిస్తుంది. కోర్పు 02-08-2018 తేదీన ప్రారంభం అవుతుంది ఆసక్తిగల విద్యార్థులు పేరు నమోదు చేసుకోండి. కోర్స్ పూర్తి అయిన తర్వాత సర్టిఫికెట్ కూడా జారీ చేయబడును కావున విద్యార్థులందరూ ఈ అవకాశాన్ని సద్వినియోగం చేసుకోగలరు.

ಇಲ್ಲು

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విర్యార్థులు కోస్ప సిబ్బుబస్ సమయంలో కంట్ర్మాటర్ లో తెలుగును టైపింగ్ దేయడం, కి టోల్ల ను అవియోగించడం, అంగ్రిప్ నుండి తెలుగు అనువరించడం ముదలైన విషయాలప్పెందన్ ల్లాక్ టోల్డ్ అవియోగిర్గా, ఐ సి టి క్రాను ఉపయోగిర్గా లోపించడం అరిగంది. తెల్పతి విర్యార్థులను లాంగ్రెడ్ ల్యాడ్ కి పినుఖిల్ల విడ్ విర్యార్థి పైన బ్రిట్మేక ఇద్దలో టైపింగ్ ప్రాక్టిస్ చేయించాము. రెండు చారాల తెల్పతి విర్యార్థికే అంగ్ల చాక్కాలను అన్నీ తెలుగులో టైప్ చేయునుని సూపించాము. ముత్తం 40 లేజుల పాటు కోడ్సు కొంచిగుండి. కోస్స్ పూర్తయిన తెల్పతి విద్యార్థులకు ముగంపు సమాపిశంలో ప్రిస్సెఫిల్ డా, కి. ట్రాఫిక్సర్ గార్ చేయల మీదుగా సర్జిఫిక్కు జారీ చేసి కోట్సును విలయవంతంగా ముగంచాము.

యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్ తెలుగు శాఖ సర్టిఫికెట్ కోర్స్: ఆస్ లైస్ తెలుగు టైపింగ్

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ತಿಲುಗು ಲೆಖಿನಿ (Leekhini)

SKP Government Degree College, Guntakal

Registration form for Telugu Typing Certificate Program
Department of Telugu Academic Year 2018-19

క్రమ సంఖ్య	Hall ticket no.	విద్యాం పేరు	Nodf0							
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11	180153142	K Harikrishna	Hani Krishane							
12	180153142	K Sainath Naik	K. Habikyobyka							
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S.K.P. Govt. Degree College S.K.P. Govt. Degree College JUNTAKAL, Ananthapurantu (7%)

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S.K.P. GOVRENMENT DEGREE COLLEGE

GUNTAKAL, ANANTAPURAM-515803, A.P.

Affiliated to Sri Krishnadevaraya University (SKU) Anantapuram

Re-accredited by NAAC with *B* Grade-CGPA- *2.76*

Department of Telugu

Certificate Of Participation

This is to certify	that Mr./Miss./Mrs.	studying
	successfully completed 'Tel	ugu Typing Certificate Course'
Organized by De	partment of Telugu, S.K.P. Government	Degree College, Guntakal, held
from	to	

Coordinator
Dept. Of Telugu
S.K.P. GOVI COLLEGE
GUNTAKAL - 515301



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S.K.P. GOVERNMENT COLLEGE :: Guntakal DEPARTMENT OF ECONOMICS

MINUTES OF THE DEPARTMENT MEETING FOR THE CONDUCT OF CERTIFICATE COURSE IN BASICS OF STOCK MARKET BY DEPARTMENT OF ECONOMICS

The Department of Economics, a leader in meeting student needs, has chosen to set the bar high for our college's first- and second-year students by introducing a certificate program me. There are many different kinds of stock markets, and this industry offers a wealth of chances for those seeking to advance their careers or supplement their income. Anyone who is interested in trading can quickly learn about it and succeed. Everyone may study and advance thanks to the courses' user-friendly design. For a better knowledge of the subject, live question sessions are held in addition to the regular online and offline classroom sessions. One of the main benefits of taking a stock market course is that

A meeting with the members of the department of economics has been held.

on June 25, 2018, the department met in the departmental staff room. The Department Head presides over the meeting, as directed by the Principal. The division possesses

unanimity was reached on the decision to offer a certificate program me in BASIC OF STOCK MARKET to our college's first- and second-year degree students.

The 45-day course duration is the intended length. Furthermore, it has been decided to focus on pupils from rural backgrounds and limit the number of students admitted to the school to less than 45. After the Principal has given his or her approval, a circular advising the students that the Certificate Course's classes would be held outside of the scheduled times will be N. Vincharge Kung delivered.

: 25/06/2018

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PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE IN

BASICS OF STOCK MARKET

Dt: 26/06/2018

From

To,

The In charge

The Principal

Department of Economics

S.K.P. Government College

S.K.P. Government College

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Mr. respectably,

To introduce a Certificate, I would like to make a proposal to your good graces. first- and second-year students of our college's B.A. program me who are taking an economics course Every student, not only those studying economics, needs to be familiar with the basics of the stock market due to the growing popularity of the stock market. Please, sir, allow the Department of Economics to begin offering a Certificate Course in Stock Market.

Thanking You Sir.

Details of the Programmer are:

Program duration : 45 Days

> Timings of the program : 9.00AM to 10.00AM

Duration of the program: 04/07/2018 to 22/08/2018

> Course fee : -Nil-

Number of students expected for admission : 45

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Department of ECONOMICS

S.K.R. Govt. Degree College GUNTANL, Ananthapuramu (Dt.)

S.K.P. GOVERNMENT COLLEGE :: Guntakal

DEPARTMENT OF ECONOMICS

CIRCULAR Date: 27/06/2018

INTRODUCTION OF CERTIFICATE COURSE IN BASIC OF STOCK MARKET

This notice is intended to advise all first- and second-year B.A. HEP degree students that the Department of Economics will soon begin offering a "CERTIFICATE COURSE IN BASICS OF STOCK MARKET." The course lasts for 6 weeks/45 days. There is no cost for the course for the students. The Department of Economics will teach the course outside of regular class hours. All interested students must submit their names to the department head. The course will increase students' stock market understanding and help them advance their careers in economics.

GROUP	I YEAR	II YEAR	III YEAR
1. MPC. TM	Tws		
2. MPC.EM			Tws
3. BZC	TW		
4. MECS		AI S	
5. MPCS		- None	
6. MICRO BIOLOG			
7. BIO CHEMISTRY			-00-
8. B.COM T.M			(3)
9. B.COM E.M	087	N.V. Siva	V., V
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Department of ECONOMICS GUNTAKAL

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DEPARTMENT OF ECONOMICS

CERTIFICATE COURSE ON" BASIC OF STOCK MARKET"

SYLLABUS

Theory: 40h Course Credit:2

Unit-1

6h

Primary Market vs Secondary Market Investment in Stock Market - The process to invest Initial

Public Offering (IPO) How the Indian stock market works Economic and Industry Analysis Technical Analysis Company Analysis Interpretation of Financial Statements Cash Flow

Analysis

and Valuation of Equity Demat and Depositary Introduction to Mutual Funds Insurance Mutual

Funds.

Unit II

8h

Introduction to Derivatives and Futures Introduction to Option Introduction to Commodity Market Introduction to Currency Market Introduction to Technical Analysis Types of Charts Implementing Chart and Candlestick Patterns Trend analysis Technical theories Sentimental Indicators Intermarket Technical Analysis Technical analysis indicators.

Unit III

8h

Financial Planning Investments Mutual Fund Insurance Initial Public Offering (IPO) Investment Psychology Corporate Actions and Announcements Fundamental Analysis Portfolio Management Investor Types, Delivery and Intraday Trading Equity - Cash and Derivative

Market

Degree Introduction to Commodity Currency Markets Trading Platform Intro Trading Account and reed mat Opening.

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PARTMENT OF ECONOMIC, S.K.P GDC, GUNTAKAL

.Unit IV

Basic of Investment and Investment Environment Risk and Return Instrument of Investment

Primary Market Secondary Market Market Participants Stock Exchanges in India Security

Market Indices: Nifty and Sensex Sources of Financial Information.

Unit V

Industry Analysis, Approaches and Economic Scenario Company Analysis Position Statement
Analysis History, Membership & Depository Company Analysis Position Statement
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Model Question Paper 2018-2019

Certificate Course on "BASICS OF STOCK MARKET"

Name of the student Reg.	No
	marks: 50
Time: 2hrs Max	25*2-50
SECTION - A	25*2=50
Answer any questions. Each question carries man	ks.
1. Which of the following statements is incorrect about t	he Securities Exchange Board of
India (SEBI)?	
A. It is a statutory body	
B. It was given statutory powers by an ordinance in 1992	
C. It is a non-statutory body	
D. None of the above	
2. Which of the following might be a reason for a stock n	narket to lose value suddenly?
A. A terrorist attack	ngenti was N 48 5
B. The bankruptcy of a big company	
C. Fear of a global recession	
D. All of the above	
3. Which of the following is responsible for fluctuations	in the Sensex?
A. Monetary policy	
B. Fiscal policy	
C. Political instability	
D. All of the above	todaysthing?
4. Over the life of a derivative contract, the value of th	le derivative:

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- F. Decreases
- G. fluctuates with the price of the so-called "underlying" value of the contract
- H. None of the above
- 5. The forward exchange rate is the rate of exchange between two currencies that is _____
- A. Prevailing today for immediate delivery
- B. Would prevail at a future date
- C. Prevailing today for future delivery
- D. None of the above
- 6.Bombay Stock exchange was established in the Year:
- a. 1857,
- b. 1875
- c. 1947
- d. 1992
- 7. SENSEX is the index of:
- a. Bombay stock exchange,
- b. National stock exchange
- c. Guwahati stock exchange
- d. Kolkata stock exchange
- The online trading system of BSE is known as:
- a. OTCEI
- b. BOLT,
- c. VSAT
- d. None of the above
- National Stock exchange was incorporated in the Year:

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- c. 1947 d. 1992,
- 10. NIFTY is the index of:
- a. Bombay stock exchange
- b. National stock exchange,
- c. Guwahati stock exchange
- d. Kolkata stock exchange
- The base year on which the BSE SENSEX is based:
- a. 1949-50
- b. 1973-74
- c. 1978-79,
- d. 1992-93
- 12. The base year on which the national stock exchange index (Nifty) is

based:

- a. 1990
- b. 1991
- c. 1992
- d. 1995,
- 13. BSE-SENSEX Index consists of total:
- a. 30 Stocks,
- b. 50 Stocks
- c. 100 Stocks
- d. 500 Stocks
- 14. NSE-NIFTY Index consists of total:

b. 50 Stocks

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	u. Jos State
	15. Over the Counter Exchange of India (OTCEI) was established in the
	year:
	a. 1990,
	b. 1991
	c. 1992
	d. 1995
	16. Which of the following are speculators of stock market?
	a. Bulls
	b. Bears
	c. Stag
	d. All of the above
	17. Bulls and bears are:
	a. Brokers
	b. Jobbers
	c. Speculators,
	d. Operator
	18. Which one of the following participant of stock market is specialized
	in one type of security?
	a. Brokers
	b. Jobbers,
	c. Speculators
	d. Operator
	19. Which are of the following is also known as Tarawaniwala?
	Dept of Economics
1	PRINCIPAL S.K.P Govt Degree Cellege G U N T A K A L
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c. 100 Stocks

d. 500 Stocks

- a. Brokers
- b. Jobbers,
- c. Speculators
- d. Operators
- 20. Stock Holding Corporation of India Ltd. (SHCIL) was established in the

Year:

- a. 1985
- b. 1987,
- c. 1991
- d. 1992
- 21. Which of the following is a global stock market index?
- a. FTSE100
- b. Dow Zones
- c. Nasdag
- d. All of the above,
- 22. Which of the following is not a global stock market index?
- a. Dow Zones
- b. S&P 500 index
- c. MCSI index
- d. S& P CNX Nifty,
- 23. The number of scrip's included in nifty junior is:
- a. 40
- b. 50



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24. Who controls the capital market in India?

- (A) SEBI
- (B) RBI
- (C) IRDA
- (D) NABARD
- 25. Which of the following reasons is not responsible for the ups and downs in the Sensex?
- (A) Rain
- (B) Monetary policy
- (C) Political instability
- (D) None of the following



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S.K.P Government COLLEGE, Guntakal BRIEF REPORT ON THE CONDUCTION OF THE CERTIFICATE COURSE IN "BASICS OF STOCK MARKET

The Department of Economics started out modestly to educate and sBy providing a Certificate course in Water Analysis for the B.A. First year and Second year exiting students, instructors can better familiarize students with the fundamentals of the stock market. students in 2018. The 2019–2020 school year is a continuation of the same story. The course began on July 8 and ended on August 22. The Certificate course was taught in the college from 3:00 to 4:00 outside the regular class times. A field trip was planned as part of the certificate program me to introduce the students to the basics of the stock market in a realistic setting. The course was taught with participation from every member of the department. Students engaged in the course fully and successfully completed it. Examination.ss

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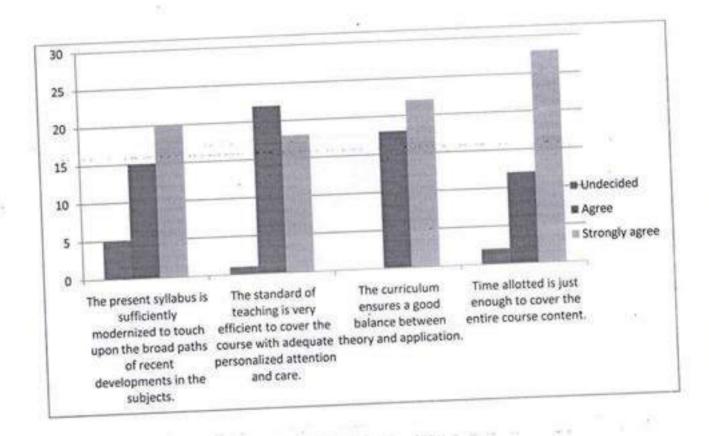


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S.K.P Government College, Guntakal BASICS OF STOCK MARKET

Course Feedback Form2018-2019

Course Title:	Venue:
Dates:	
Please fill the short questionnaire to make the cou	urse better.
Please respond below with 1, 2, 3, 4 or 5, where	1 and 5 are explained.
Please respond below with 1, 2, 3, 4 of 5,	
THE DESIGN OF THE COURSE	12
	Y / N
A. Were objectives of the course clear to you?	tions
B. The course contents met with your expectat	5. Strongly agree
Strongly disagree	П
C. The lecture sequence was well planned	5. Strongly agree
1. Strongly disagree	
D. The contents were illustrated with	5. Adequate examples
1. Too few examples	
E. The level of the course was	5. Too high
1. Too low	The state of the s
F. The course contents compared with your e	5. Too empirical
1 Too theoretical	Carl A Mark Marrie (Const.)
G. The course exposed you to new knowledge	5. Strongly agree
1 Strongly disagree	
H. Will you recommend this course to your co	5. Very strongly
1. Not at all	J. 101 servey
THE CONDUCT OF THE COURSE	
	ectand
A. The lectures were clear and easy to under	5. Strongly agree
 Strongly disagree 	
B. The teaching aids were effectively used	5. Strongly agree
 Strongly disagree 	The state of the s
The course material handed out was ade	5. Strongly agree
1. Strongly disagree	and were helpful
1. Strongly disagree 1. Strongly disagree 1. Strongly disagree	5. Strongly agree
1. Strongly disagree	
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LIST OF THE STUDENTS ENROLLED FOR THE CERTIFICATE COURSE IN BASICS OF STOCK MARKET 2018-19p

Reg.no	Name of the students	Signature of students
190153001	B.KONDANNA	B. Kondanna
190153002	C.SURESH	C Suzech
190153003	C.UPENDRA	C. Upendra
190153004	D.RAGHU	D. Ragher.
190153006	E.ANJINEYULU	- 1 0.
190153007	G.RAKESH	Co. Daleavia
190153008	K.NARESH BABU	or record
190153009	K.CHANDRA SEKHAR -	· sace newto
190153011	M.SREEKANTH	M. Some kanth
190153012	M. GANGADHAR	Mr. Gargabhar
190153014	N.RAJESH	N. Raiger
190153015	R.SALLAMMA	10.123.61
190153016	S.NAVEEN	3. Nancen
190153020	JOTHI	Total
190153023	U.DHARMENDRA	a. Dhoomendra
190153025	V.SOMA SEKHAR	1
190153026	V.BALAJI NAIK	N. Baland De
190153010	K.NAGARAJU	K. NAGEWALL
190153024	V.VINOD KUMAR	V. VINOR EUMON
190153019	R.NAGESHWARA RAO	4 4 12 2 2 2 2
180153001	B. RANGADU	- 0
180153002	B.SURENDRA BABU	B. Gangadu
180153003	B.SURI	B. Swii
180153004	B. VENKANNA	B. Venicanna
180153005	B.VIJAYKUMAR	B. Wilayleamer
180153006	C.MASTHAN	C. Masthan
180153007	C.PRASAD	C. Poraca A
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180153010	D.FARID VALI	D. Fazird val:
180153011	D.RAMESH **	D- namestr
180153012	D. SUBHAN	D. subhan
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S.K.P. Gove Degree College GUNTAKAL, Ananthapuramu (DL)

Dept.ofEconomics,SKPGovt.College,Guntakal

S.K.P. Govi Degree College

S.K.P GOVERNMENT DEGREE COLLEGE, GUNTAKAL

DEPARTMENT OF ECONOMICS

FEEDBACK ANALYSIS OF STUDENTS

From first-year, second-year, and academic year 2018-2019 students, we have gathered input on the curriculum. the examination of the pupils' suggestions and feedback.

Suggestions from students:

- Few students felt that the syllabus should have more approach to competitive exams like UPSC and APPSC.
- Few students suggested that curriculum should have still more practical approach especially in science faculty.
- 3. Few students suggested that there should be smart learning environment.

The chart provides a detailed report of the difficulties reported by students and the institution's response to those issues in 2018–2019.

The graph shows the frequent answers of the students in a Different bar diagram.

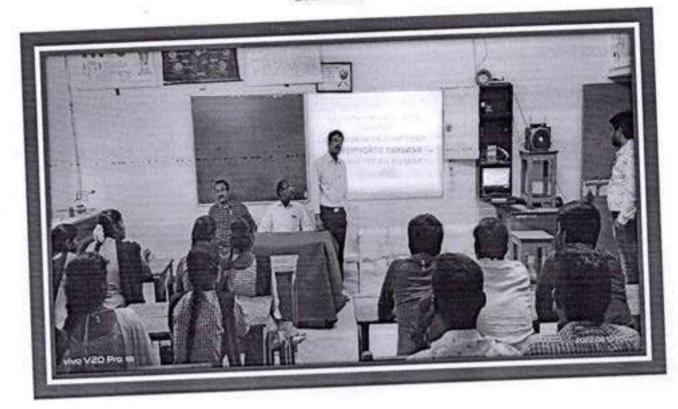
	components	1 (Strongly Disagree)	2 Disagree	3 Undecided	4 Agree	5 Strongly agree
		Disagreet		5	15	20
1	The present syllabus is sufficiently modernized to touch upon the broad paths of recent developments in the subjects.					
					17	18
2	The standard of teaching is very efficient to cover the course with adequate personalized					
	attention and care.				18	22
3	The curriculum ensures a good balance between theory and					1
	application.	-	2	2	12	28
4	Time allotted is just enough to cover the entire course content.	1	-			

Inauguration of Certificate course Basics of stock market

SKP Govi Degree Sollege

S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL)

2018-2019





Students at ICT Class in Certificate Course

DEPARTMENT OF ECONOMIC,S.K.P GDC,GUNTAKAL

S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL) Mily Vold Manitus





DEPARTMENT PROPERTIES OF GOLGUNTAKAL

S.K.P Govi Degree Cologe

S.K.P GOVERNMENT DEGREE COLLEGE, GUNTAKUL

CERTIFICATE OF COMPLETION

This certificate is presented to

BASICS OF STOCK MARKET

For completing her Certificate Curse The department of Economics.

form____to___

Name of the student_____

Reg.No_____

Signature of the lecturer Signature of the Principal Signature of the coordinate

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S.K.P. Govt Degree College G.U.N.T.A.K.A.L.

S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL

Department Of Commerce Minutes of the Department meeting for the conduct of Certificate Course in MS-Office

Date: 28-11-2018

The Department of Commerce, a leader in catering to student needs, has made the decision to widen opportunities for individuals graduating from our College. There is a considerable need for new graduates with MS-Office skills due to the expanding job market, which has been particularly visible in the financial sector. With the straightforward objective of equipping graduating students with the requisite practical MS-Office abilities, the Department of Commerce has taken the initiative to provide a Certificate Course in MS-Office.

On November 28th 2018, the Department of Commerce held a meeting with its members on the College's property. The conference was led by the department head, P Janardhana Sastry, and attended by, K. Rajasekhar, M. Basavaraju, and S. Venkatesulu lecturers in commerce. The Department unanimously decided to organise the Certificate Course in MS-Office for degree-seeking students at our College, with the lecturers serving as the course instructors and the Department Head serving as chairman. As promised, the Certificate Course would span 45 days.

1. Sri P Janardhana Sastry, Department in charge

2. Sri TM Madhavaiah, Lecturer in Commerce

3. Sri Dr G. Pavan Kumar, Lecturer in Commerce

guns)

Department of Commerce S.K.P. Govt. Degree College GUNTAKAL.



S.K.P. Govt Degree College GUNTAKAL Anantapur (Dist.)

S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE IN MS-OFFICE

DATE: 29.11.2018

From P Janardhana Sastry, Lecturer in Commerce, Department incharge S.K.P. Govt. Degree College Guntakal

To The Principal, S.K.P. Govt. Degree College Guntakal.

Respected Sir,

I would want to suggest that our college hold a certificate programme in accounting software called "MS-Office" for third-year B.com students in their last year of coursework. The demands of departing students are now more regularly communicated to the Department of Commerce. From the lowest to the highest levels of employment, MS-Office knowledge has become crucial for commerce students. The Department of Commerce is excited to start the course taking into account all of these factors.

The details or the program are

1. Name of the proposed program : MS-Office

Duration and timings of the program : 45 days; 09 am to 10:00am

Start date of the program : 1st December 2018

4. Course fee : Nil

5. No, ofstudents expected for admission : 45

Yours faithfully

S. Bepartment of Commerce S. Bepartment in charge (commerce

GUNTAKAL Anantapur (Dist.)

SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL. DEPARTMENT OF COMMERCE

Circular

Date: 30-11-2018

All the B.Com final year degree students are hereby informed that the Department of Commerce is going to start a certificate course in 'MS-Office'. The duration of the course is 45 days. Students need not pay any fee for the course. The classes will commence from 01-12-2018. Interested students are required to register their names in the commerce Department. After successful completion of the course certificate will be provided to the students.

Department of Commerce S.K.P. GoCoordinato College GUNTAKAL.

Copy to the Library Notice Board

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Copy for Circulation among the Students

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SKP Government Degree College, Guntakal MS-Office Syllabus 2018-19

Syllabus

Home: This section includes settings for font colour, font size, font style, alignment, bullets, and

line spacing, among others. Under the Home option, you'll find all of the fundamental editing

tools you'll need for your work.

· Insert: The document can contain tables, shapes, photos, charts, graphs, headers, footers,

page numbers, etc. They are listed under the category "Insert."

Design: Under the Design tab, you may select the template or design that you wish to use to

build your document. Selecting the proper tab will increase the visual appeal of your article.

Page Layout: The Page Layout tab has choices like margins, orientation, columns, lines,

indentation, and spacing, among others.

· References: This tab is especially useful for individuals composing dissertations, books, or

large projects. This tab has options such as citation, footnote, and table of contents, caption,

and bibliography.

· Review: The grammar, spell check, Thesaurus, language, word count, translation, and

comments can all be monitored under the review tab. This is advantageous for people who

have their documents assessed using Microsoft Word. In addition to the functions listed

above, the page can be set in several views and layouts, which can be added and optimised via

the View tab of the Word document. Additionally, scales and margins are accessible to the

users' advantage.

Department of Commerce S.K.P. Govt. Degree College GUNYAYAL. S.K.P. Govt.Degree College GUNTAKAL Anantapur (Dist.)

SKP Government Degree College Guntakal MS-Office Model question Paper 2018-19

Time: 1.30

Maximum Marks:50

Each Question Carries 5 Marks (8*

- 1. What is a word processor?
- 2. Write Down the procedure of changing default location in the save in section (MS Word).
- 3. Write down the Procedure of disabling Automatic spell checking? How do you check spelling?
- 4. What is paragraph in MS word? What is the use of it?
- 5. How to create multicolumn in a page?
- 6. Discuss different Layout Views in Word.
- 7. What is paragraph in Microsoft word?
- 8. How can you replace multiple wrong words with correct ones at a time in MS Word?

Each Question Carries 1 Mark (10*1)

- 1. MS word is software of
 - (A) Apple
 - (B) Android
 - (C) Google
 - (D) Microsoft
- 2. Which is the word processing software?
 - (A) Avast
 - (B) MS word 2007
 - (C) Google Chrome
 - (D) Mozilla Firefox
- MS Word is software.
 - (A) Web browser
 - (B) Word processing
 - (C) Operating system
 - (D) Antivirus
- 4. The valid format of MS Word is
 - (A) .exe
 - (B) .doc
 - (C) .png
 - (D) .jpeg

S.K.P. Govt. Depres College

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PRINCIPAL S.K.P. Govt. Degree College GUNTAKAL Anantapur (Dist.)

5	. What program is used in MS-Word to ch	eck the spelling?
	(A) Research	
	(B) Word Count	
	(C) Set language	
	(D) Spelling & Grammar	
6	5. To show the font dialog box press	
	(A) Ctrl+ P	
	(B) Ctrl+ D	
	(C) Ctrl+ B	
	(D) Ctrl+ Q	
1.5	7. A word gets selected by clicking it	
	(A) Once	
	(B) Twice	
	(C) Three times	
	(D) Four times	
	 A identifies a location or a select 	ion of text that you name and
	identify for future reference.	
	(A) Footer	
	(B) Bookmark	
	(C) Header	
	(D) Page number	
	9. Which option is not available in Micros	oft office button?
	(A) Bold	
	(B) New	
	(C) Save	
	(D) Open	
	10 is the change the way text warps	around the selected object.
	(A) Text wrapping	
	(B) Indent	
	(C) Clipart	2
	(D) Line spacing	
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SKP Government Degree College, Guntakal Students list registered for MS-Office certification course 2018-19

S.no	Roll numbers	Name of the students
1	170155001	KONDAPALLI TULASI RAM
2	170155003	RACHALA HEMACHANDRA
3	170155004	VANARUS MANJUNATH
4	170155005	ANGADI YERRAMNAIDU
5	170155006	B UMA MAHESWARI
6	170155007	BASUPALLI HARISH
7	170155008	BOYA CHANDRASHEKAR
8	170155009	BOYA KARAM RAJESH KUMAR
9	170155010	BOYA MADHU
10	170155011	BOYA MOUNIKA
11	170155012	BOYA SHIVA MOHAN
12	170155013	BOYA SIVA PRASAD
13	170155014	BUSHINAGANNAGARI MAHESH
14	170155015	C YERRISWAMY
15	170155017	CHALVADI LANKESH
16	170155018	CHANDRA BANDA NITESH
17	170155019	D RAMANJINEYULU
18.	170155020	DARGA KIRAN KUMAR
19	170155022	DUDEKULA HASEENA
20	170155023	GADDHALA PRAMEELA
21	170155025	GORAVA VAMSHI KRISHNA
22	170155026	JINKALA SHANTHI
23	170155027	K DURGA PRASANTH
24	170155028	KAMMA VISHWANATH
25	170155029	KANDINATHI BHEEMASEKHAR
26	170155030	KANDUKURI SURYA PRAKASH
27	170155031	KOLLARI PRABHAKAR
28	170155032	KOTHAKURUBA KAVITHA
29	170155034	MADIGA SHILPA
30	170155035	MOLAGAVALLI KOTTALA SIRISHA
31	170155036	MURINI RADHA
32	170155037	NALLABOTHULA LAKSHMIDEVI
33	170155038	NELLI MANOOSHA
34	170155039	PADMAVATI KUMARA SWAMY
35	170155202	KURUVA VIJAYKUMAR
36	170155203	MADIGA MAHESH
37	170155204	MANGE HARISH BABU
38	170155205	MEDIBALAM TEJASWINI
39	170155206	MEKALA ANUSHA
40	170155207	MUSALAPPAGARI SUMAN
41	170155220	UDAYALA RAMAKRISHNA REDDY
42	170155221	UDYALA HARINATH REDDY
43	170155222	UNNAM THEJA
-44	170155223	VAKITI THILAK BABU
45	170155224	SHAIK MOHAMMED ASIF BASHA

Department of Commerce S.K.P. Govt. Degree College GUNTAKAL.

S.K.P. Govt.Degree College GUNTAKAL Anantapur (Dist.)

SKP Government Degree College, Guntakal Attendance sheet certificate programme -2018-19

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Name of the students	KONDAPALLI TULASI RAM	, RACHALA HEMACHANDRA	VANARUS	A YERRAMNAIDU	B UMA MAHESWARI	BASUPALLI HARISH	BOYA	-	BOYA MADHU	BOYA MOUNIKA	BOYA SHIVA MOHAN	BOYA SIVA PRASAD	BUSHINAGANNAGARI MAHESH	C YERRISWAMY	CHALVADI LANKESH	CHANDRA BANDA NITESH	D RAMANJINEYULU	DARGA KIRAN	DUDEKULA HASEENA	GADDHALA
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S.K.P. Govt. Degree College GUNTAKAL Anantapur (Dist.)

S.K.P. Govt. Degree Collegio GUNTAKAL.

SKP Government Degree College, Guntakal Attendance sheet certificate programme -2018-19

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S.K.P. GOVI. Degree College GUNTARAL Anantapur (Dist.)

Department of Commerce S.K.P. Govt. Degree College GUNTAKAL.

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	170155026	JINKALA SHANTHI	×	X	×	X	X	X	X	7	X	×	X	X	X	X.	X.	X	X	λ	X	χ	X
57	170155027	K DURGA PRASANTH	X	×	×	K	×	X	×	X	×	×	×	×	7	x	X	X	×	v	X	X	1
24	170155028	K VISHWANATH	×	X	×	X	×	X	X	X	X	X	X	X	X	×	X	X	X	X	×	X	x
25	170155029	KANDINATHI BHEEMASEKHAR	×	×	×	X	X	×	×	×	X	X	X	×	×	×	X	X	X	X	X	Х	1
26	170155030	KANDUKURI SURYA PRAKASH	×	x	*	×	×	×	×	x	×	х	0	×	×	×	×	x	×	×	×	X	X
27	170155031	K PRABHAKAR	7	X	×	×	X	×	×	×	X	X	X	X	X	X	X	×	0	×	×	×	X
28	170155032	K KAVITHA	×	X	×	×	×	×	X	X	X	×	×	×	×	×	X	K	×	×	×	×	×
29	170155034	MADIGA SHILPA	X	X	×	X	×	4	×		X	X	X	X	X	×	×	X	×	X	χ	X	X
30	170155035	MOLAGAVALLI KOTTALA SIRISHA	×	X	×	×	×	X	×	X	×	×	×	7	×	×	×	Х	X	×	x	Х	X
31	170155036	MURINI RADHA	X	X	X	×	X	X	X	X	×	X	X	×	X	X	X	X	X	*	T	d	×
32	170155037	NLAKSHMIDEVI	×	×	X	×	×	X	×	X	X	×	+	×	×	×	X	X	X	X	X	λ	X
33	170155038	NELLI MANOOSHA	×	X	×	X	×	X	×	×	×	X	X	X	X	X	X	X	X	X	X	X	1
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35	170155202	K VIJAYKUMAR	X	×	×	×	4	×	×	X	×	X	×	X	X	X	X	λ	X	λ	X	χ	+
36	170155203	MADIGA MAHESH	X	×	×	X	x	^	×	×	X	×	×	ĸ	X	X	χ	X	X	X	λ	X	X
37	170155204	MANGE HARISH BABU	×	×	×	×	×	Q	Х	×	X	×	X	X	X	X	×	X	X	+	X	X	ナ
38	170155205	M TEJASWINI	×	X	×	X	×	x	×	X	X	X	X	X	X	X	X	X	×	X	X	X	X
39	170155206	MEKALA ANUSHA	X	×	×	X	X	6	X	×	×	x	×	X	>	X	7	X	×	X	>	X	1
40	170155207	MUSALAPPAGARI SUMAN	×	×	×	X	X	X	X	X	×	X	χ	X	X	X	X	X	×	×	X	x	X
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44	170155223	VAKITI THILAK BABU	X	×	X	X	X	X	X	X	X	X	χ	X	×	-	χ	X	X	x	X	6	X
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S.K.P. Govt, Degree College GUNTAKAL Anantapur (Dist.)

Department Commerce S.K.P. Govt. Degree College GUNTAKAL.



S.K.P. GOVT. DEGREE COLLEGE

GUNTAKAL, ANANTAPURAM-515803, A.P.

AFFILIATED TO SRI KRISHNADEVARAYA UNIVERSITY (SKU) ANANTHAPURAMU RE-ACCREDITED BY NAAC WITH 'B' GRADE-CGPA-'2.76'



Department of Commerce

Dertificate Of Participation

This is to certify that Mr./Miss./Mrs.

successfully completed 'MS-Office Certificate studying

Course' Organized by Department of Commerce, S.K.P. Government Degree College,

Guntakal, held from 01/12/2018 to 04/02/2019.





S.K.P Government degree college Guntakal Department of commerce Final report MS-Office certificate course (2018-19)

For the benefit of the students, MS-Office was developed by the Department of Commerce with Dr. K. Gnaneswar's aid. By offering a certificate course in MS-Office for 45 days, the Department of Commerce has made a modest beginning in its effort to instruct and enhance the students with practical understanding of the accounting software. The primary goal of the course, as previously decided, was to teach the graduating students MS-Office. The needs of the final year students were taken into consideration when developing the course's fundamental structure. The aforementioned course had start and end dates of 01/12/2018 and 04/02/19, respectively.

The pupils' comments were overwhelmingly positive. Students eager to participate filled the Seminar Hall for the inaugural session. The principal, Dr. K. Gnaneswar, spoke to the students and discussed the value of technology in both the social and business spheres. He also praised Sri P Janardhan Sastry, HOD, who was in charge of creating the course, for his efforts on behalf of the business department. The course had a sizable student body. The 2:30-4:00 PM classes typically had 40 students enrolled.

The lectures were interesting, instructive, and entertaining. Through interactive exercises, movies, handouts, seminars, quizzes, suggested readings, and films, the students were able to acquire and comprehend MS-Office. Brainstorming sessions, talks, group activities, and impromptu presentations helped the students feel more confident. The 45-day course was completed, and throughout that time, students were asked for unofficial input to help the course move forward. After the aforementioned Certificate course was successfully completed on 04/02/2019, a farewell celebration was planned. The occasion was attended by Sri Dr. K. Gnaneswar, the college's principal. The meeting was presided over by the HOD (commerce), Sri P. Janardhan Sastry In his opening remarks, the department head outlined the necessity for and justification for creating the Certificate course. The principal suggested that the students include the Department of Commerce's suggestions. Each of the 45 students received certificate. At the conclusion of the event, Sri G. Pavan Kumar, a lecturer in commerce, proposed the vote of thanks.

Department of Commerce S.K.P. Govt. Degree College GUNTAKAL. S.K.P. Govt, Degree College GUNTAKAL Anantapur (Dist.)

SKP Government Degree College, Guntakal Tally Certificate Course Feed Back (2018-19) Participants Feedback Form

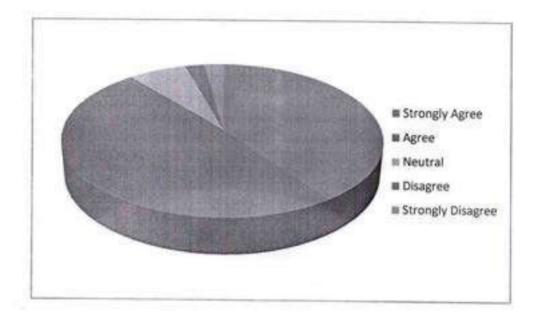
Instructions: Please indicate your level of agreement with the statements listed below.

S.No	Particulars	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
1	The objectives of the training were clearly defined.		=			
2	Participation and interaction wereencouraged					
3	The topics covered were relevantto me.					
4	The content was organized and easy to follow.					
5	The materials distributed were helpful.					
6	This training experience will be usefulin my work.					
7	The trainer was knowledgeable about the training topics.					
8	The trainer was well prepared.					
9	The training objectives were met.					
10	The time allotted for the training wassufficient.					
11	The meeting room and facilities were adequate and comfortable.					

Department of Commerce S.K.P. Govt. Dagree College GUNTAKAL. PRINCIPAL S.K.P. Govt.Degree College GUNTAKAL Anantapur (Dist.)

Feedback Analysis

Particulars	Respondents	Percentage
Strongly Agree	21	46.68
Agree	18	40.00
Neutral	2	4.44
Disagree	2	4.44
Strongly Disagree	2	4.44
Total	45	100



Approximately Forty seven percent of students strongly agreed certificate course is helpful to them followed by forty percent agree course is beneficial to them. Four percent of the students each are neutral, disagree and strongly disagree about the certificate course programme.

Department of Commerce S.K.P. Govt. Degree College GUNTAY AL. S.K.P. Govt.Degree College GUNTAKAL Anantapur (Dist.)

SKP Government Degree College, Guntakal Certificate course -2018-19





Department of Commerce S.K.P. Govt. Degree College GUNTAKAL.



MINUTES OF DEPARTMENTAL MEETING FOR THE CONDUCT OF CERTIFICATE COURSE

2018-2019

The department of mathematics has emerged as a guide to instil mathematical skills in students. As another step toward advancing the careers of final-year B.Sc students, the department has decided to offer a certificate course in mathematics.

The competitive job market has been looking for young graduates with strong logical reasoning and analytical abilities. The department of mathematics has taken the initiative in order to provide outgoing students with the necessary mathematical skills.

On July 2, 2018, the department held a meeting with department staff members at the college. The meeting was attended by the department head, Sri. Y Purushotham Reddy, as well as faculty members Smt. Pavani ABL and Sri. B Siva Prasad. Under the direction of the principal, the department unanimously resolves to hold a certificate course in mathematics for our college's outgoing final year degree students for a period of 40 days.

Sri. Dr. Y Purushotham Reddy (Incharge) : y. purushotham Reddy

Smt. Pavani ABL, (Faculty) : Potential BL

Sri. B Siva Prasad, (Faculty) : B. Siva Prasad



PHINCIPAL S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (CL)

PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE

Date: 02/07/2018

2018-2019

From,

To.

Y Purushotham Reddy (Incharge)

The principal

SKP Government degree college,

SKP Government degree college,

Guntakal

Guntakal

Respected Sir,

I'd like to propose introducing a certificate course in mathematics for our college's final year degree students. The mathematics department is acutely aware of the growing needs of the departing students. Since mathematics has become the gateway to all types of employment, there is a great need for students to improve their logical thinking and reasoning skills in order to get hired. Keeping all of these factors in mind, the department of mathematics would like to offer the course.

The details of the programme are:

1) Name of the proposed programme

: Percentage, Problems on Ages & Calender, Coding &

Decoding

2) Duration and timing of the programme

: 40 Days & 3PM - 4PM

3) Start date of the programme

: 16/07/2018

4) End date of the programme

: 27/08/2018

5) Course fee

: Nil

6) No.of students expected for admissions

30



Yours faithfully
Lecturer in Mathematics
S.K.P. Govt. Degree College
Guntakal



CIRCULAR

07/07/2018

This is to inform all final-year degree students that the department of mathematics would like to begin a certificate course in "Percentage, Age and Calendar Problems, Coding and Decoding". The course will last 40 days. Students are not required to pay a course fee. The classes will begin on July 21, 2018. Students who are interested must submit their names to Sri. J.Thimmappa, lecturer in mathematics, by July 17th, 2018.

y - purnishottan Reddy Incharge

Dept of Mathematics

Lecturer in Mathematics S.K.P. Govt. Degree College Guntakal

Co-ordinator

Copy to the library notice board

Copy to the notice board

Copy for circulation among the students



S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL)

FINAL REPORT OF CERTIFICATE PROGRAMME

(2018 - 2019)

The department of mathematics has made a modest beginning to impart and enrich the students with mathematical students by holding a certificate course for 40 days titled "Percentage, Problems on Ages & Calendar, Coding & Decoding." The certificate course began on July 16, 2018 and ended on August 27, 2018. Few students enrolled in this course because it was the first of its kind at the college. 30 students regularly attended classes from 3:00PM to 4:00PM. On September 1, 2018, a farewell ceremony was held. Dr. K Gnaneswar, the principal, presided over the meeting. In his opening remarks, the department head, Dr. Y Purushotham Reddy, explained the need and necessity of introducing the certificate course and advised students to use the inputs provided by the department of mathematics. Certificates were given to all 30 students. Smt. Pavani ABL, a mathematics lecturer, proposes the vote of thanks.







S.K.P. GOVERNMENT DEGREE COLLEGE::GUNTAKAL

DEPARTMENT OF MATHEMATICS CERTIFICATE COURSE STUDENT LIST

2018-2019

S.No	Name of the student	University Reg. No.	Signature
1	BOYA RAMANJANEYULU	16151055	Baja Ramanianegula
2	C SURYA NARAYANA	16151056	C. SUZYO Nazagan
3	CHAKALI JEEVANKUMAR	16151057	C. Jackby Konas
4	D JAYARAMUDU	16151059	D. Taya Ramuldu
5	DUDEKULA BASHA	16151060	D. Basha
6	CHAKALI SUNIL KUMAR	16151103	C soul kuman
7	CHERUVU SURENDRA NATH	16151104	C. swendya rate
8	CHILAMAKURI SHOBHA	16151105	c. shobha
9	G VIJAYA RANI	16151106	G. Visaya Rani
10	GURIKALA SUREKHA	16151107	Surekha
11	AKKAMMAGARI LAKSHMAIAH	- 16151144	A. Lakshmaiah
12	ANNAGOWNI CHANDRASEKHAR	16151145	A. chandrasckhap
13	APALA SISENDAR REDDY	16151146	A. Sisendra Reddy
14	B HARI	16151148	B. Hair
15	B CHANDRA SEKHAR	16151149	ts. Councte selchas
16	BANDANATHAM MOUNIKA	16151151	B. Mounika
17	BANDI ERAMMA	16151152	Bandi Franka
18	BUDAGAVI MATAM GANGADHAR	16151153	B. Gangadhas 1
19	C SHILPA	16151155	C. Shilpa.
20	DODDA ANIL BABU	16151156	DODDA Anil bak
21	VISWABRAHMANA MANOJ	16151213	Manej
22	APPECHARLA SHAFFI	16151214	A. Shasti
23	AVULA SHIVA KUMAR	16151215	A shara human
24	BESTHA NAGARAJU	16151216	B. Nagaravu
25	BASAVARAJU NAVEEN	16151217	B. Navely
26	BESTA VEDAVYAS	16151218	B. Vedavues
27	BOYA ANURADHA	16151219	3-Anuxada
28	BOYA LANKESH	16151221	Boya Lankesh
29	DODDIGURRA KURUBA SOWMYA	16151222	D. Sowmya
30	GADDAM MALLIKARJUNA	16151223	G. Mallikarjun



PRINCIPAL Inchange .

S.K.P. Govt. Degree College Lecturer in Mathematics

C.J. TAKAL, Ananthapuratry (DL) S.K.P. Govt. Degree College

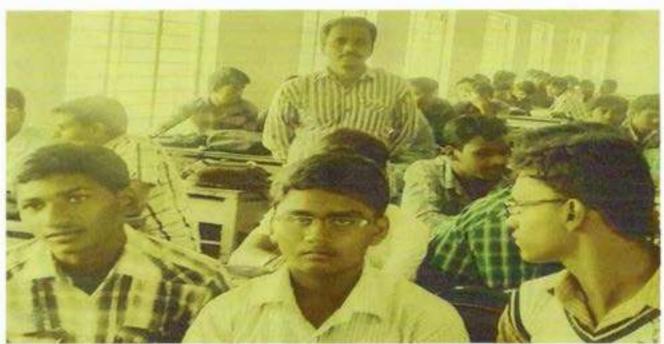
Incharge.

Guntakal

Photography of The Programme

2018-2019







SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL Certifiate Course Attendance Sheet 2018-19

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S.No	Name of the student	University Reg. No.	91	17 18	8 19	9 20	71			25.	262	27 28	8 30	31	-	-74	4	9	-	90	01 6	13		91 1	-	82	20	77	12	22	4 25	127	
-	BOYA RAMANJANEYULU	16151055	1	1	1	1	1	1	1	1	2	0	1	0	_	1	100	1	1	-	×		>	1	×	1	1	0	-			\	$\overline{}$
2	CSURYANARAYANA	16151056	1	0	~	1	1	1	1	1	5	1	0	1	1	1	-	1	1	1	1	1	/	0	1	1	0		-	-	-	/	
m	CHAKALLIEFVANKUMAR	16151057	1	-	1	/	\	~	0	-	-	1	1	1	1	1		1	1	-	~	^	\	1	1	/	1	1	1	1	1	/	
4	DIAYARAMUDU	16151059	0	-	,	1	1	1	1	1	0/	1	1	1	1	1	1	1	1	1	_	×	/	\	1	1	/	-	1	1		1	
S	DUDINULA BASHA	16151060	1	1	1	1	1	1	1	0	1		1	1	1	1	-	1	1	-	7	1	1	/	1	1	1	X	2	7	7	1	
9	CHAKALI SONIE KUMAR	16151103	1	-	-	1	0	1	1	1	-	1	1	1	a	1	1	1	1	0	1	^	_	1	4	K	1	1			-	1	
7	CHERUYU SURENDRANATH	16151104	-	-		a	-	1	1	1	1	-	1	1	0	-	~	1	~	1	1	\	/		1	1	1	0	1	1	-	1	
00	CHILAMAKURI SHOBRA	16151105	/	~	Ó	1	1	N	1	1	"	6	1	1	1	V	1	1	8	1	1	1	1	1	0	1	1	1	-	-		1	
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10	KURIKALA SURIKHA	16151107	/	1	1	1	1	0	1	-	1	/	1	1	1	1	4	1	1	-	1	1	/	7	1	1	1	1	1		-	1	_
=	AKKAMMAGARI LAKSHMAJAH	16151144	1	-	1	1	1		6	1	-	1	1	N	1	1	-	1	1	1	1	1	/	1	1	1	3	1	-	1	1	0	-
12	ANNAGOWNI CHANDRASEKHAR	16151145	10	-	-	1	1	X	-	1		-	1	1	1	1	-	0	X	-	1	^	2	^	1	a	1	1	1	-	a	^	_
13	APALA SISENDAR REIXOY	16151146	1	-	1	1	1	0	1	1	0	1	1	1	1	1	-	`	5	-	_	-	1	>	/	1	1	-	7	-	-	1	_
7	BHARI	16151148	1	1	1	-	1	1	1	/	_	7	1	1	1	3	-	7	1	-	0)		1	1	~	1	1	1	-	-	0	_
15	B CHANDRA SEKHAR	16151149	1	-	1	-	1	1	1	1	1	0	1	1	1	1	-	1	1	1		1	_	1	1	0	1	1	1	1	1	1	_
16	BANDASATHAM MOUSIKA	16151151	1	0	0 1	1	1	/	/	1	-	1	1	Q	1	1	-	1	-	1	-	0	-	1	1	1	/	0	1	-	,	1	
17	BANIS ERAMMA	16151152	01	0		0	1	1	1	1	1	7	1	1	0	1	7	1	1	2	1			1	1	1	1	1	-	-	1	1	
20	BUDAGAVI MATAM GANGADRAR	16151153	1	1	3	1	1	0	1	1	1	1	1	1	1	3	1	7	1	7	1	1	a	1	1	1	1	1	-	-	-	0	_
61	C SHILPA	16151155	1		1	1	0	1	1		1	1	1	1	0	0	-	1	1	-	1		-	1	1	1	1	~	1	1	_		
20	DODDA ANIL BABU	16151156	1	1	-	0	1	1	1	0	1	-	1	1	1	1	7	1	1	-	1	->	`	1	1	_	X	7	-	1	0		_
21	VISWABIRAEMIANA MAANO	16151213	1	2	0	1	/	1	1	_	1	-	1	7	1	1	2	1	1	1	×	1	1	X	1	Z	1	-	1	-	7	0	
22	APPECHARLA SHAFFT	16151214	X	1	-	1	0	1	1	-	1	1	1	1	1	1	1	-	1	-	1	1	1	1	1	1	1	1	1	~	1	0	
23	AVULA SHIVA KUMAR	16151215	1	-	1	-	1	`	/	1	1	1	1	1	1	1	7	1	1	-	1	1		1	1	0	/	C	1	1	-	1	
24	BESTULA NAGARAJU	16151216	1		1	1	0	^	1	/	-	1	1	1	1	1		1	5	-	1	1	^	_	0	1	0	1	1	-	-	1	
25	BASAYARAUUNAYYEN	16151217	/	-	1	1	1	1	/	0	1	1	1	1	1	1	0	1	1	-	1	1	1	1	1	1	1	-	7	1	-	1	_
56	BESTA VEDAVYAS	16151218	1	-	1		\	1	-	1	1	1	1	1	1	1	-	1	~	/	1	1	_	-	1	1	0	_	1	1	1	1	_
27	BOYA ANURADITA	16151219	1	-	1	1	1	1	-	1	-	0	1	1	1	1	1	Ø	3	1	-	1	~	1	0	1	1	-	/	1	7	1	_
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29	DODDIGGERRA KURUBA SOWAYA	16151222	/	-	1	1	1	`	1	/	1	1	1	1	1	1	>	1	1	1	1	/	-	1	1	1	1	/	1			1	
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SKP GOVERNMENT DEGREE COLLEGE

GUNTAKAL

DEPARTMENT OF MATHEMATHICS

FEEDBACK ON CERTIFICATE COURSE

TOPICS: AGE & CALENDER, CODING & DECODING

2018-2019

(PLEASE TICK (✓) ON ANY ONE OF THE FOLLOWING)

 How do you rate 	e the quality of teach	ning in the Certificate	Course
a) Excellent	b) Good	c) Average	d) Poor
2. How is the syllal	bus appropriate in co	overing the course	
a) Excellent	b) Good	c) Average	d) Poor
3. Whether the ce	rtificate course on A	age & Calender, Cod	ing & Decoding is useful to
a) Excellent	b) Good	c) Average	d) Poor
4. How do you rate	e the overall certifica	ite course	
a) Excellent	b) Good	c) Average	d) Poor
5. Is the timing of	conduct of classes to	your satisfaction	
a) Excellent	b) Good	c) Average	d) Poor

Comments & Suggestions:

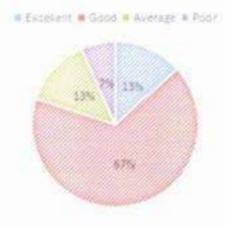
Signature of the Student





SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL Certificate Course (2018-19) Department of Mathematics Participants Feedback Form

Total Students	30
Excellent	4
Good	20
Average	4
Poor	2









S.K.P GOVT DEGREE COLLEGE, GUNTAKAL DEPARTMENT OF PHYSICS

Minutes of Department meeting for conduct of Certificate Course in "Electrical Appliances"

The Department of Physics, a leader in meeting student needs, has made the decision to give students technical skills as an enrichment. The labour market and industry need graduates with skills. The majority of pupils, it has been discovered, have strong academic knowledge but relatively weak practical skills. Therefore, the department started this activity in order to disseminate practical experience and abilities.

On June 20, 2018, the Physics Department called a meeting with its members in the staff room. Sri C Sankar Reddy, the meeting's chair, and Sri M Bheem Praksh and L Sreerama Reddy were also present. The department unanimously agreed to conduct the Certificate course in Electrical Appliances for the Physics Department's departing students at the principal's request. Additionally, it is decided to run the course for 50 hours over the period of 30 days. Additionally, it has been decided to bring in technical specialists from nearby professional universities and place greater emphasis on teaching practical skills than on theoretical ideas.

1 Sri .C Sankar Reddy. Lecturer in Charge of the Department C. Sankar Reddy

2. Sri M Bheem Praksh , Lecturer in Physics M. Bheem Prakauh

3. Sri .L Sreerama Reddy Lecturer in Physics L . Sreeran Remy

PRINCIPAL S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (CL)

S.K.P GOVT. DEGREE COLLEGE.GUNTAKAL PROPOSAL FOR INTRODUCTION OF CERTIFICATE COURSE IN ELECTRICAL APPLIANCES

From

0.0

To

C Sankar Reddy

The Principal

Lecturer in Physics

S.K.P Govt Degree College

GUNTAKAL

Sir,

The department of Physics proposes to introduce a certificate course in "Electrical Appliances" for final year Physics of our college students. Our Physics department is very much cognizant of growing needs of the outgoing students to gain earning skills in servicing of electrical appliances will be a boon to young graduates to get employment in the industry and also promotes self employment. Keeping all these aspects in view our department would like to start the above said course.

The details of the programme are as detailed below

 Name of the proposed programme : 	Electrical Appliances
2. Duration and timings of the programme	50 hours and 3PM - 4.30PM
 Proposed date of commencement 	02-07-2018
4. Course fee	Nil
Number of students expected to join	40
the course	

Date: 23-06-2018

Yours faithfully

C. Sankar Leddy

C. Sankar Reddy



S.K.P GOVT DEGREE COLLEGE, GUNTAKAL DEPARTMENT OF PHYSICS CIRCULAR

Date 24-06-2018

This is to inform all the Physics students of final year that Department of Physics proposes to start a certificate course in "Electrical Appliances". The duration of the course is 40days. Students need not pay any fee for the course. The course commences from 02-07-2018. Interested students can register their names to C. Sankar Reddy lecturer in Physics and the course co-ordinator

C-Sankar Reddy co-ordinator

Principal

S.K.P. Govs. Degree College GUNTAKAL, Ananhapuramu (DL)

Copy circulated to all III yr physics students
Copy to notice board
Copy to file

S.K.P Govt Degree College ,GUNTAKAL

Department of Physics

Certificate Course in Electrical Appliances

SYLLABUS

UNIT-I

Voltage, Current, Resistance, Capacitance, Inductance, Electrical conductors and Insulators, Ohm's law, Series and parallel combinations of resistors, Galvanometer, Ammeter, Voltmeter, Multimeter, Transformers, Electrical energy, Power, Kilowatt hour (kWh), consumption of electrical power UNIT-II

Direct current and alternating current, RMS and peak values, Power factor, Single phase and three phase connections, Basics of House wiring, Star and delta connection, Electric shock, First aid for electric shock, Overloading, Earthing and its necessity, Short circuiting, Fuses, MCB, ELCB, Insulation, Inverter, UPS

UNIT-III

Principles of working, parts and servicing of Electric fan, Electric Iron box, Water heater; Induction heater, Microwave oven; Refrigerator, Concept of illumination, Electric bulbs, CFL, LED lights, Energy efficiency in electrical appliances, IS codes & IE codes.

> PRINCIPAL S.K.P. Govs. Degree Cont. GUNTAKAL, Ananthepuremu (CC)

SK.P GOVT. DEGREE COLLEGE, GUNTAKAL DEPARTMENT OF PHYSICS STUDENTS LIST OF CERTIFICATE COURSE 2018-2019

SNo	Name of the student	Hall Ticket No	Signature
1	C.Surya Narayana	16151056	The state of the s
2	Chakali Jeevan Kumar	16151057	Co Scarza Narayan
3	D Jaya Ramudu	16151059	C. Design Kings
4	Dudekula Basha	16151060	c fany kamed
5	G Sri Lakshmi	16151061	o gasha,
6	Gorava Rani	16151062	Gisti lakihnsi
7	K Ramesh	16151063	Gr Jami
S	Matam Veeresh	16151065	H. Ramesh
9	P Drakshamma	16151066	matamirement
10	Pagadala Vanitha	16151067	P. Diakshanina
11	Peddapujala Rama	16151068	P. Vahitha
	Krishna	10151008	P-Roma Krishna
12	U Nagulu	16151070	U- Magalu
13	Vadde Suresh	16151071	
14	Y Dhanunjaya	16151072	hodde susesh
15	Cheruvu Surendranath	16151104	y Dhanoniago
16	Chilamakuri Shobha	16151105	0. Shobha
17	G Vijaya Rani	16151106	
18	Gurikala Surekha	16151107	G. rijaya Pani
19	Kummara Kaveri	16151108	kummara kareni
20	Kuntilakshmannagari Mary	16151109	Kunti atashmorn
21	Madiga Kalvan Babu	16151111	H. Kolyan Bake
22	Mangali Jyothi	16151112	Mangali Tyedhi
23	Nemakallu Harish Babu	16151113	
24	Peravali Venkatesh	16151114	Nestacish babus
25	Pinjari Shahida	16151115	D. Shahida
26	Poliki Bhavani	16151116	Poliki Rhavani
27	Talari Sudhakar	16151117	Talan Sudhaker
28	Vadde Roja	16151118	Yadde Roja



S.K.P GOVT. DEGREE COLLEGE, GUNTAKAL DEPARTMENT OF PHYSICS CERTIFICATE COURSE IN ELECTRICAL APPLIANCES

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MODEL QUESTION PAPER-1

Time: 11/2 hrs (90 Minutes)

Max Marks 50

SECTION -A

4 X 5 =20 Marks

Answer any four questions. Each answer carries 5 marks (At least 1 question should be given from each Unit)

Write the ohm's law and its limitations.	
What is Resistors in Series? Explain	
Write about Transformer.	
What is MCB? Write about it.	
Write about Short Circuiting in brief	
What is Electric Shock? Explain how its happen	
What is CFL Lamp? Explain its Construction in brief.	
Write the advantages of LED lights.	
	What is Resistors in Series? Explain Write about Transformer. What is MCB? Write about it. Write about Short Circuiting in brief What is Electric Shock? Explain how its happen What is CFL Lamp? Explain its Construction in brief.

SECTION B

3x10M = 30 Marks

Answer any three questions. Each answer carries 10 marks (At least 1 question should be given from each Unit)

1	What are Combination Resistors? Explain its series and parallel situations.
2	What is Galvanometer? Explain with neat diagram.
3	Write about the differences between Direct current(DC) and Alternating current (AC).
4	What is RMS value? Explain its peak values.
5	Explain the function and principles of Refrigerator in detail.

S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL)

S.K.P GOVT.DEGREE COLLEGE , GUNTAKAL DEPARTMENT OF PHYSICS

FINAL REPORT ON CERTIFICATE COURSE IN ELECTRICAL APPLIANCES

By offering a 40-day course, the Department of Physics has made a modest start in providing instruction and enrichment with practical knowledge on maintaining electrical appliances. The course's guiding principle is to give departing students practical experience, such as using an electric fan, iron, or heater. The course began on July 2, 2018, and ended on August 13, 2018. The number of students registered was not encouraging considering it was the first of its kind at the college. From 3 to 4:30 PM, just 27 pupils routinely attended the classes. On August 13,2018, from 3 PM to 4 PM, a valedictory event was held after the course was successfully completed.

Dr. K. Gnaneswar, our principal, attended. The principal emphasized to the children the importance for certificate courses. Our lecturer in charge Sri C Sankar Reddy insisted to make use of opportunities and utmost utilization of resources, available to them. Certificates were distributed to the students. Lastly Sri L Sree rama Reddy proposed vote of thanks for programme



S.K.P GOVT.DEGREE COLLEGE, GUNTAKAL CETIFICATE OF COMPLETION

This is to certify	y that Sri/Miss/Mrs	
Studying		successfully completed his//her
	conducte	ed by Department of
held from	to	
Coordinator	Dept.Incharge	Principal PRINCIPAL S.K.P. Gov. Degree College GUNTAKE. Anarthepuramu (D.

S K P Government Degree College, Guntakal

Department of Physics CERTIFICATE COURSE ON ELECTRICAL APPLIANCES 2018-2019 FEEDBACK FORM

S.No		Excellent	Good	Average	Poor
1	Presentation by the mentor		1		
2	Confidence levels of the mentor				
3	Hands on experience by the students				
4	Yours confidence levels after completion of the course				
5	Maintainance of the lab equipment				
6	How is the course material supplied				
7	Overall Performance on the course				
8	Average understanding levels of the student				
9	Do you feel this course to be continued further		Yes	/No	
10	Suggestions for improvement		2.50		

Sig of the Student

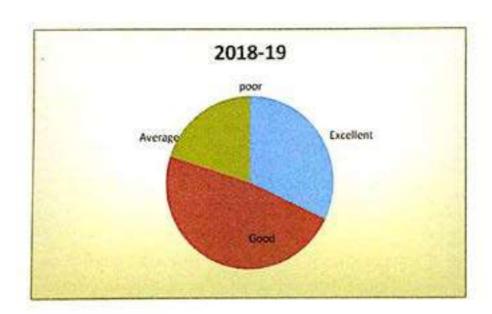
SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL

Certificate Course (2018-19)

Department of Physics

Participants Feedback Form

Total Students	28
Excellent	6
Good	15
Average	6
Poor	1





S.K.P.Government College

Guntakal:: Ananthapuram Dist



Department of Chemistry

CERTIFICATE COURSE IN CHEMISTRY

2018-19

S.K.P. GOVERNMENT COLLEGE :: Guntakal

DEPARTMENT OF CHEMISTRY

MINUTES OF THE DEPARTMENT MEETING FOR THE CONDUCT OF

"CERTIFICATE COURSE IN WATER ANALYSIS"

Poor water quality has its most direct impact on aquatic wildlife, particularly fish, bugs, and plants. Excess nutrients, sediment, road salt, and other contaminants can reduce the variety and hardiness of organisms living in the state's waters. Monitoring water quality is very important for maintaining ecosystem health and the livelihood of the population. It reflects the health of surface water bodies as a snapshot in time (weeks, months, and years). Therefore, best practices and efforts are needed to monitor and improve water quality. The need for clean pure drinking water and awareness on quality and conservation of water is increasing day by day. Water is a source of several water born diseases. It is imperative and necessary to have practical knowledge on water quality.

Hence, Department of Chemistry has decided to introduce certificate course in Water Analysis to enhance proficiency and practical knowledge in Water Chemistry, with the humble intention of imparting necessary knowledge on water analysis and quality parameters of water to the outgoing students. The Department of Chemistry has conducted a meeting with the members of the department in the Departmental Staffroom on 02/7/2018. The meeting is chaired by the Incharge of the Department and all the Departmental staff attended the meeting. The department has unanimously resolved to conduct certificate course in Water Analysis for the outgoing Final year degree students of our college.

The course is designed to be for a duration of 45 days. Further it is resolved to concentrate on students with rural background and total intake of the students shall be less than 45. After grant of permission to run the course, Students shall be informed of the course by a circular with all details and the classes of the Certificate Course shall be conducted off the time table of the college.

Date: 02/07/2018

Dept of Chemistry, SKP Govt. College, Gurta



T. Jithola Incharge

Dept. of Chemistry S.K.P. Govt. Colleg-

Department of Chemistry

S.K.P. GOVERNMENT COLLEGE :: Guntakal

DEPARTMENT OF CHEMISTRY

PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE IN WATER ANALYSIS

Dt: 03/07/2018

From

The Incharge

Department of Chemistry

S.K.P. Government College

Guntakal

The Principal

S.K.P. Government College

Guntakal

Sir,

With reference to the Departmental resolution to conduct Certificate Course in Water Analysis on 02/07/2018, I would like to put forth a proposal before your goodness to introduce a Certificate course in Chemistry for B.Sc. final year students of our college for 2018-19. Due to Increase in awareness of water born diseases, it is imperative for the students of Chemistry and In general every student to have awareness on parameters of Water Quality. I request you Sir, to permit us to conduct Certificate Course in Water Analysis in the Dept. of Chemistry.

Thanking You Sir.

Details of the Programme are :

Program duration

: 45 Days

Timings of the program

: 3.00 to 4.00PM

Duration of the Course

: 09/07/2018 to 23/8/2018

Course fee

:-Nil-

Number of students expected for admission: 45

S.K.P. GOVERNMENT COLLEGE P. GOVERNMENT 801.
P. GOVERNAL-518 801.
Dept of Chemistry, SKP Govt. College, Gu



Departmers 6 Guntakal, Anantapur (Dr.)

S.K.P. GOVERNMENT COLLEGE :: Guntakal

DEPARTMENT OF CHEMISTRY

CIRCULAR

Dt: 05/07/2018

INTRODUCTION OF CERTIFICATE COURSE IN WATER ANALYSIS

This is to inform to All the Final year Degree students of B.Sc. Chemistry, that the Department of Chemistry is offering a "CERTIFICATE COURSE IN WATER ANALYSIS". The duration of course is 6 weeks/45 days. There is NO Course Fee and is offered as value addition the Students of Chemistry. The course shall be run by the Department of Chemistry after the college hours. All the interested students are required to give their names to Incharge of the Department. The Course shall enhance the knowledge of Analytical Chemistry and shall be useful to their Career in Chemistry. Certificate will be awarded to All students who complete the course.

Details of the Programme are:

> Program duration

: 45 Days

> Timings of the program

: 3.00 to 4.00PM

Duration of the program

: 09/07/2018 to 23/8/2018

Course fee

-Nil-

Number of students expected for admission: 45

> Copy to Departmental Notice Board

Copy to College Library Notice Bo

Copy to College Office

> Departmental Copy

Department of chargestry

Dept. of Chemistry
S.K.P. Govt. College
Guntakal, Anantapur (Dt.)

Dept of Chemistry, SKP Govt. College, Guntakal

S.K.P. GOVERNMENT COLLEGE

Guntakal :: Anantapuram dist

DEPARTMENT OF CHEMISTRY

CERTIFICATE COURSE ON" WATER ANALYSIS" SYLLABUS

Theory: 30h

Course Credits:2

Unit- I

6h

Importance and unique properties of water

Types of water pollutants:

- Organic pollutants: Oxygen demanding wastes, disease causing agents.
- Inorganic pollutants: Inorganic salts, mineral acids, finely divided metals and trace elements, metal complexes

Unit II

8h

<u>Water quality standards</u>: Quality of ground water, water quality criteria given by CPCB for drinking water, test characteristics of drinking water (colour, odour, taste, pH, total dissolved salts, alkalinity, total hardness)

Significance of testing: Different tests (temperature, pH, total dissolved salts, salinity, hardness), Reasons for testing.

Different methods of expressing concentration: Weight percentage, volume percentage, molarity, normality, mole fraction, molality and ppm.

Unit III

6h

Theory on preparation of reagents and standard solutions for water analysis: Standard H₂SO₄, Standard KCI Solution, EDTA solution, Standard MgSO₄ solution, NaOH solution, Buffer Solution, Eriochrome Black-T indicator solution, Standard NaCl Solution, Standard AgNO₃ Solution, Potassium chromate indicator solution, Standard Na₂SO₄ solutions.



Dept of Chemistry, SKP Govt. College,

Practical: 15 h

- 1. Determination of physical parameters of water: Color, Odor, pH, Conductivity.
- 2. Estimation of Total Dissolved Salts (TDS)-
- 3. Determination of Alkalinity of water sample-
- 4. Estimation of carbonate and bicarbonate in water-
- 5. Determination of Total hardness of water by EDTA method -

Reference books for practical: -

- 1. APHA (American Public Health Association) Handbook, 1998
- 2. Soil, Plant and Water Analysis P. C. Jaiswal
- 3. Chemical and Biological Analysis of Water Dr. R. K. Trivedy and P. K. Goel.
- 4. Practical Biochemistry J. Jayraman
- 5. FSSAI manual for Water Analysis.



S.K.P. Government College :: Guntakal

Model Question Paper

Certificate Course on "Water Analysis"

Time: 2hr	S					Max marks: 50
		SEC	CTION - A			3X10= 30Marks
IAnswer an	y Three questl	ons. Each ques	tion carries Ten mari	ks.		
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Dept of Chemistry, SKP Govt. College, With the

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Dept. of Chemistry S.K.P. Govt. College Guntahal, Anantapur (Dt.)

CERTIFICATE COURSE IN "WATER ANALYSIS"

BRIEF REPORT

The water quality management in India is performed under the provision of Water (Prevention and Control of Pollution) Act, 1974. The basic objective of this Act is to maintain and restore the wholesomeness of national aquatic resources by prevention and control of pollution. • The act prescribes various functions for the Central Pollution Control Board (CPCB).

Poor water quality has its most direct impact on aquatic wildlife, particularly fish, bugs, and plants. Excess nutrients, sediment, road salt, and other contaminants can reduce the variety and hardiness of organisms living in the state's waters. It reflects the health of surface water bodies as a snapshot in time (weeks, months, and years). Therefore, best practices and efforts are needed to monitor and improve water quality. The need for clean pure drinking water and awareness on quality and conservation of water is increasing day by day. Water is a source of several water born diseases. It is imperative and necessary to have practical knowledge on water quality.

Hence, Department of Chemistry has decided to introduce certificate course in Water Analysis to enhance proficiency and practical knowledge in Water Chemistry, with the humble intention of imparting necessary knowledge on water analysis and quality parameters of water to the outgoing students. The Department of Chemistry has made humble beginning to impart and enrich students with basic concepts of Water Quality and parameters of Water Testing by introducing Certificate course in Water Analysis for the B.Sc. Final year outgoing students of 2018-19. The course started on 09/07/2018 and completed on 23/08/2018. The Certificate course was conducted for a period of 45 days with 30 hours of Theory and 15 hours of Practicals from 3.00Pm to 4.00PM off the college hours. After the successful completion of the course,

> Program duration

: 45 Days

> Timings of the program

: 3.00 to 4.00PM

Starting date of the program

: 09/07/2018 to 23/8/2018

> Course fee

:-Nil-

Dept of Chemistry, SKP Govt. College 64

There is NO Course Fee and is offered as value addition the Students of Chemistry.

The Course shall enhance the knowledge of Analytical Chemistry and shall be useful to their Career in Chemistry. Certificate will be awarded to All students who complete the course.

Further, A Field trip was organized as a part of course to practically acquaint the Students of Certificate course to "Guntakal Municipal water works" and Summer Storage Tanks at G.Kottala Village along with Water Treatment Plant. The students where taken to water treatment plant and visited Sedimentation tank, Filtration Tank, Chlorination tank and Bleaching process. The water quality parameters like pH, particulate matter, TDS were demonstrated to students. Raw water collection point from HIISS To SS tank-1 and SS tank-2, Pump house: From SS tanks to water treatment plant, Chlorination process, Alum addition process, Water quality test, distribution of water to towers were demonstrated on field trip day.

Examination of conducted on the last day of the course and Certificates were distributed to the students on the Valedictory Day function. Out of 45 students enrolled for the course, 40 students attended the course and completed successfully. On the valedictory function, Principal Dr.K.Gnaneswar appreciated the Chemistry Dept and students for successfully running the course. The Departmental Staff were present on the valedictory function. The Feedback is collected on the course from the students. Students actively participated in the course and completed the course successfully.

23/8/18

S.K.P. GOVERNMENT COLLEGE GUNTAKAL-515 801. T Title

Deptop of Chesistry
S.K.P. Govt. CollegGuntakal, Anantapur (DL)

Dept of Chemistry, SKP Govt. College,

Students in the Field Trip as a part of Certificate Course



Students at ICT Class in Certificate Course



Water Quality Methods practically demonstrated at Guntakal Municipal Water Works



S.K.P. GOVERNMENT COLLEGE:: Guntakal

DEPARTMENT OF CHEMISTRY

Certificate Course in Water Analysis

nis is to Certify that Mr/Ms	of
B.Sc., (MPC/BZC/Microbiology/Biochemistry), 2018-19: Semester –V has completed the	е
"Certificate Course in Water Analysis" conducted by	
Department of Chemistry, S.K.P. Government College and acquired grade.	,

The Principal

Incharge

Department of Chemistry

Skp. Govt Callege Guntakal.

Chemistry * 2018 - 19

List Of students ensolled in costificate

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Academise year - 2018-19

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S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL Proposal FOR THE INTRODUCTION OF CERTIFICATE COURSE IN "MUSHROOM CULTIVATION"

Date: 25.07.2018

From P. Sashikiran Lecturer in Botany Department of Botany S.K.P. Govt. College GUNTAKAL,

The Principal, S.K.P. Govt. College GUNTAKAL.

Sub :--- Proposal for introduction of Certificate course in Botany request regarding---

Respected Sir, I'd like to make a proposal to you regarding the introduction of a Certificate Course in Botany for our College's final year degree students. The Department of Botany has been sincerely aware of the requirements of departing students. . With all of these considerations in mind, the Department of Botany would like to launch the course.

The details or the program are

- Name of the proposed program
- Duration and timings of the program
- 3. Start date of the program
- 4. Course fee
- 5. No, of students expected for admission
- : Mushroom cultivation
- ; 45 days; 1:30 pm to 3:00pm
- : 6th August, 2018
- : Nil
- : 40

PRINCIPAL S.K.P. Govt. College GUNTAKAL, Ananthapuramu (Dt.)

Department of Botary RKP Govt, Fegree College GUNTAKAL-51% 803

Department of Botany

S.K.P. Government DEGREE COLLEGE, GUNTAKAL.

DEPARTMENT OF BOTANY

Circular

Date: 01-98-2918

All the B.Sc (BZC, BIO-CHEM, MICRO-BIO) final year degree students are hereby informed that the Department of BOTANY is going to start a certificate course in MUSHROOM CULTIVATION. The duration of the course is 45 days. Students need not pay any fee for the course. The classes will commence from 06-08-2018. Interested students are required to register their names in the Botany Department. After successful completion of the course certificate will be provided to the students.

PRINCIPAL S.R.P. Chrot. College GERMAL Ananthaparama (BL) Department of Botany

SK.P. Govt. Fegree Cohege
GUNTAKAL-51* 803

Copy to the Library Notice Board

Copy to the Notice Board

Copy for Circulation among the Students



REGISTRATION FORM

2018-19

III B.Sc. (BZC & MB)

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7	170151008	CHERUVU RAMESH	B.Sc.	BZC	Fi	nom	ostam	2
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Department of Botary

M.P. Govt, Fegree College

GUNTAKAL-51s 803

S.K.P. GOVERNMENT COLLEGE, GUNTAKAL SYLLABUS FOR CERTIFICATE COURSE IN MUSHROOM CULTIVATION

STE	Mushroom Cultivation Syllabus	3 0 8	1200
1	Commercial Mushroom Cultivation Present scenario and prospects for Mushroom Cultivation Description of edible types, natural growth aspects and climatic requirements	Lecture, PPT, Discussion Video	2 hrs
2	Selection of types of Mushroom and Sites Selection of important types of Mushroom Selection of appropriate Mushroom cultivation sites Design and construction of Mushroom farm	Lecture, PPT, Discussion Video	2 hrs
3	Composting in Mushroom cultivation Role of composting in Mushroom cultivation Appropriate materials to prepare different types of compost Methods of composting – preparation and pasteurization Determination of quality of compost Hazards & risks associated with composting and how to control injury to self	Lecture, PPT, Demonstr ation, Video	8 hrs

4	Mushroom cultivation - methods Selection of commercially important types of Mushroom Purpose and process of using spawn and selection of correct spawn Different types of Mushroom growing facilities and fixtures Package of practices of White button Mushroom and Oyster Mushroom	Lecture, PPT, Demonstr ation Video	8 hrs
5	Disease control and pest Management Inspection of Mushroom bags or beds for early detection of pests and diseases Using sterilized casing to control nematodes Spraying fungicide after casing to check dry bubble Spraying insecticide for control of mites Use of caustic chemicals top keep rodents away	Lecture, PPT, Exercise, Demonstr ation	6 hrs
6	Harvesting of Mushroom Identification of right stage of Mushroom Methods of harvesting Using approved cutting techniques for harvesting	Lecture, PPT, Exercise, Demonstr ation	2 hrs
7	Packaging storing and grading of Mushroom & post harvest procedures Sorting the Mushrooms on the size and quality Packaging Mushrooms with labels containing month and year of harvesting, quantity and type of Mushroom etc Use of spent Mushroom in vermin-composting and in organic farming Preparation of value added products of Mushroom	Lecture, PPT, Exercise, Demonstr ation	10 hrs

8	Field Visit & Interaction with Mushroom cultivators and other Support Agencies	Field Visit, Lecture, Interaction	6 hrs
Ass	essment & Evaluation Test		2 hrs
Fee	dback & Valedictory		2 hrs
1	Total		48 hrs

References

 Marimuthu, T. et al. (1991). Oster Mushroom. Department of Plant Pathology. Tamil Nadu Agricultural University, Coimbatore.

 Nita Bhal. (2000). Handbook on Mushrooms. 2nd ed. Vol. I and II. Oxford and IBH Publishing Co. Pvt. Ltd., New Delhi

 and IBH Publishing Co. Pvt. Ltd., New Delhi
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 Pathak, V. N. and Yadav, N. (1998). Mushroom Production and Processing Technology. Agrobios, Jodhpur.

 Tewari Pankaj Kapoor, S. C. (1988). Mushroom Cultivation. Mittal Publication, New Delhi.

 Tripathi, D.P. (2005) Mushroom Cultivation, Oxford & IBH Publishing Co. PVT,LTD, New Delhi.

 V.N. Pathak, Nagendra Yadav and Maneesha Gaur, Mushroom Production and Processing Technology/ Vedams Ebooks Pvt Ltd., New Pelhi (2000)

Department of Botary

St.P. Govi, Fegree College

BUNTAKAL-51* 803



LIST OF STUDENTS

2018-19

III B.Sc. (BZC & MB)

SI.No	Reg.No	Name of the Student	Group	Sec]
1	170151002	ANCHI SURESH	B.Sc.	BZC	Anche Surah
2	170151003	ANGADI PADMAVATHI	B.Sc.	BZC	Argadi padmovalli ppa
3	170151004	ARIKERA GADILINGAPPA	B.Sc.	BZC	Apprena bradilingation
4	170151005	BELUGUPPA JAYASIMHA REDDY	B.Sc.	BZC	A Taurianhe Leday
5	170151006	BODIPADU SUNEETHA	B.Sc.	BZC .	BODIPADU SUNEETHA
6	170151007	CHAKALI RAVI	B.Sc.	BZC	CHAKAH RAVI
7	170151008	CHERUVU RAMESH	B.Sc.	BZC	AHERINI DONESH.
8	170151011	HARIJANA SANTHOSHAMA	B.Sc.	BZC	Hooligana santhasharia
9	170151012	JADCHERLA SARITHA	B.Sc.	BZC .	JADCHERLA SARITHA
10	170151014	JOGIREDDY VANI	B.Sc.	BZC	J. Yani,
11	170151015	KAVALI PRIYANKA	B.Sc.	BZC	R. Poriyonka
12	170151016	KUMMARA RAJKUMAR	B.Sc.	BZC	4. Roskamos
13	170151017	M SUNITHA	B.Sc.	BZC	m. CINI that
14	170151018	MADHA HARIKRISHNA	B.Sc.	BZC	m. Pavani Konshine
15	170151019	MALA PAVANI	B.Sc.	BZC	m. Pavani
16	170151020	MUDE SREEKANTH NAIK	B.Sc.	BZC ·	MUDE SREEA NTH NAIK
17	170151021	PALLE SWETHA	B.Sc.	BZC	p. swetha
18	170151022	PILLIGUNDLA THIKKASWAMY	B.Sc.	BZC	P. Thickouswamy
19	170151023	RAKAF DURGA DEVI	B.Sc.	BZC	R. Dusigo Devi
20	170151024	RARAVI SATHISH KUMAR	B.Sc.	BZC	R sathish kumal.
21	170151025	ROSHAPPAGARI RAJU	B.Sc.	BZC -	ROSHAPPAGARI RAJU
22	170151028	VELPUMADUGU DIVYA	B.Sc.	BZC	D. S. WIN
23	170151029	VEPAMANU SANDHYA	B.Sc.	BZC	NEPAMANU SANDAYA
24	170571010	A.KEERTHI JYOSTHNA	B.Sc.	BZC -	A. Keeth Jyosthan
25	170151291	M CHINNA RAJA	B.Sc.	MB .	HCHINNA BAJA
26	170151292	RAYALA SOMASEKHAR	B.Sc.	MB	R. Comarechalis
27	170151293	SHAIK ISHRATH	B.Sc.	MB	shalk IshRath
28	170151294	CHAKALI RAMU	B.Sc.	MB	C. Ramu
29	170151295	GUDISI LAVANYA	B.Sc.	MB	GODISI LAVANYA
30	170151296	KALOLLA SANTHAKUMARI	B.Sc.	MB	F. Santtational.
31	170151297	KOTTAM KEERTHANA	B.Sc.	MB	L. Levelyaner
32	170151298	M.ANUSHA	B.Sc.	MB	m. Anusha
33	170151299	MEDDELA BUULA MANJEERA	B.Sc.	MB	M. Buulas majusa
34	170151300	MEKALA MADHAVI	B.Sc.	MB -	MEKALA MEDHAVI
35	170151301	NESE PRASANNA	B.Sc.	MB	N. Prasound
36	170151302	SOMA TULASI	B.Sc.	MB	Ford TULAS/
37	170151303	THIRANNAGARI SUKANYA	B.Sc.	MB	10 -
38	170151304	THURPU NAVEEN KUMAR	B.Sc.	MB .	THURPH NAVEEN KUMP
39	170151305	VANNEPOGOLA KAVITHA	B.Sc.	MB	V. Savitta
40	170151306	YERUKALA SUMALATHA	B.Sc.	19)B	Y. Cumalatha



Department of Botary

B.K.P. Govi, Fegree Cohege

GUNTAKAL-516 803

Model Paper CERTIFICATE COURSE IN MUSHROOM CULTIVATION Commercial Cultivation of Mushroom

Time: 3 hrs

Max.Marks: 100

Section A

Answer all questions

(4X15=60)

1. a. List out the material required for milky mushroom cultivation

or

b. Describe the different methods used for commercial mushroom cultivation

2. a. Write about the different methods used in compost preparation

OF

b. Give an account of the sterilization protocols in mushroom cultivation

3. a. Explain the spawn culture preparation

or

b. Detail the process of mother spawn production

4. a. What are the different strategies used in mushroom harvesting

Of

b. Illustrate the grading, packaging and storing of mushrooms

Section B

Answer any 5 questions

(5X8=40)

5. Bulk Chamber

6. Substrate selection

7. Design of farm

8. Spawn selection

9. Incubation

10. Pasteurization

11. Grading

12. Mushroom packaging

13. Storage strategies

Department of Botany

SKP Govt, Fegree College

GUNTAKAL-515 803



S.K.P. Government Degree College, Guntakal
Department of Botany
Final Report of Certification Course in Mushroom Cultivation

Dt: 22-10-2019

From
P. Sashikiran
Lecturer in Botany
Department of Botany
S.K.P. Govt. College
GUNTAKAL

To
The Principal,
S.K.P. Govt. College
GUNTAKAL₂

Department of Botany, under the guidance of the Principal Dr. K Gnaneswar, came up with idea of Mushroom Cultivation Course for the students of the College. The Department of Botany has made a humble beginning to impart and enrich the students with self employment ideas conducting a certificate course in Mushroom Cultivation for the duration of 45 days. As it was resolved earlier, the main thrust of the course was to inculcate self employment skills for the out-going students. The basic structure of the course is prepared keeping in view the needs of the final year students. The said Course was started on 05.08.2018 and completed on 22.10.2019.

The response from the students was very good. In its introductory session the area was filled with students, who enthusiastically wanted to be the part of it. Dr. K. Gnaneswar, the principal, addressed the students intimating them about the importance of self-employment in present society. He also appreciated the effort of Botany Department and congratulated Sri P Sashikiran, HOD, Botany Department, who was the guiding force behind the entire course. The number of students attended the Course was god. 36 Students regularly attended the Classes conducted from 1.30 P M to 3.00 PM.

The sessions were interactive, informative and interesting. The usage of videos, field visits and practicals helped the students to grasp the tips to learn and understand the Cultivation of Mushrooms. There were debates, group activities and presentations regarding

marketing of the product, which enhanced the confidence level of the students. The Course ran its entire course of 45 days and also took informal inputs from the students for making the course better next time.

After the successful completion of the said Certificate course, a valedictory function was held on 22nd October 2018. The Principal of the College, Sri Dr K. Gnaneswr, graced the occasion. The meeting was presided over by the HOD(Botany) Sri P Sashikiran, In his opening remarks, the Head of the Department explained the need and necessity of introducing the Certificate course. The Principal advised the students to make use of the in-puts given by the Department of Botany. Certificates were distributed to the all 36 students.

At the end of program Dr A.S. VIJAYAKUMAR, Lecturer in Botany proposed the

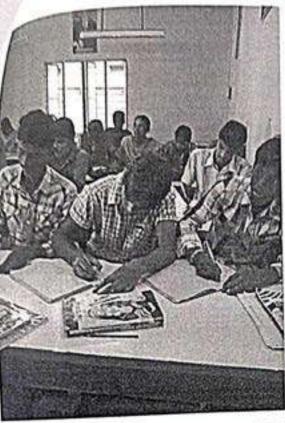
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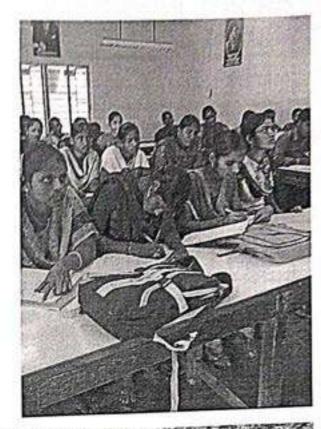
Department of Botary

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PRINCIPAL S.K.P. Govt. College GUNTAKAL, Ananthapuramu (Dt.)











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S K P COLLEGE GUNTAKAL LIST OF FINAL B.Sc. (BZC & MB) STUDENTS ENROLLED FOR MUSHROOM CULTIVATION CERTIFICATE COURSE ATTENDANCE SHEET FOR THE ACADEMIC YEAR 2018 10

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	ERTHANA	KALOLLA SANTHAKUMARI	VANA	MU	Н	MASEKHAR	VIV	VANHLSOA	VAHONVS	NAMIG NEW	ARI RAJU	BARAVI SATHISH KUMAR	GV DEAI	/AMA/	HA	MUDE SREEKANTH NAIK	M	RIKRISHNA		RAUKUMAR	'ANKA	VANI	SARITHA	HARUANA SANTHOSHAMA	AMESH	M	SUNEETHA	JAYASIMHA REDDY	ARIKERA GADILINGAPPA	IHTAVAMO	HS3	3uaph1s a
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K.P. Govt, Legree Coheye Department of Botarry

S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL

Department Of Computer science & Applications Minutes of the Department meeting for the conduct of Certificate Course in MS-OFFICE

Date: 28.07.2018

The Department of Computer science & Applications, a pioneer in meeting the needs of students, has decided to be a trailblazer for our College's graduating students. The job market, particularly in the financial area, has been booming, and fresh graduates with Msoffice knowledge are in high demand. The Department of Computer science & Applications has taken the initiative to conduct a Certificate Course in Msoffice, with the simple goal of providing necessary hands on knowledge on Msoffice to outgoing students.

On the 28 of July, 2018, the Department of Computer science & Applications had a meeting with its members on the College premises. The meeting was chaired by the Head of the Department, P.Dharmendra in Computer science & Applications. The Department unanimously resolved to organize the Course in MS-OFFICE for our College's outgoing final year Degree students under the chairmanship of the Head of Department and under the direction of the principal. It was resolved that the Certificate Course will be held for 45 days. It was also decided to focus more on students from rural backgrounds, and their medium of instruction is Telugu.

1. P Dharmendra, Head of the Department

2. DC. Sowjanya, Lecturer in computer science

Lecturer in Computer science . K. Natala

The Principal

SIL Lovt. College SUNTAKAL, Amenthapuramu (Dt.)

PRINCIPAL S.K.P. Govt. Degree College GUNTAGAS Anenthapuramu (DL)



S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE IN Msoffice

DATE: 28.07.2018

From P Dharmendra, Head of Department Computer science & Applications S.K.P. Govt, Degree College Guntakal.

To The Principal, S.K.P. Govt. Degree College Guntakal

Respected Sir,

I'd like to make a proposal to you regarding the introduction of a Msoffice Certificate Course for our College's final year NON Computer degree students. The Department of Computer science & Applications has been increasingly aware of the requirements of departing students. From the lowest to the greatest levels of employment, Knowledge in Msoffice has become the important factor for the NON Computer students. With all of these considerations in mind, the Department of Computer science & Applications would like to launch the course.

The details or the program are

Name of the proposed program : Msoffice

2. Duration and timings of the program : 45 days; 2:30 pm to 4:00pm

3. Start date of the program : 04 August, 2018

4. Course fee : Nil

No, ofstudents expected for admission : 40

Thanned Yours faithfully

Head of Department Computer science

Dept. of Computer Science

S.K.P. Govt. College, GUNTAMAL, Ananthaburamu Disk



S.K.P. Government DEGREE COLLEGE, GUNTAKAL.

DEPARTMENT OF COMPUTER SCIENCE & APPLICATIONS

Circular

Date: 28-07-2018

All the Non computer groups (Bcom, BA, BZC) degree students are hereby informed that the Department of Computer science & applications is going to start a certificate course in 'MSOffice'. The duration of the course is 45 days. Students need not pay any fee for the course. The classes will commence from 04-08-2018. Interested students are required to register their names in the computer science & applications Department. After successful completion of the course certificate will be provided to the students.

Coordinator

Dept. of Computer Science S.K.P. Govt. College, GUNTAKAL, Ananthapuramu Dist

Copy to the Library Notice Board

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Copy for Circulation among the Students

PRINCIPAL S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL)



S.K.P. GOVERNMENT DEGREE COLLEGE::GUNTAKAL DEPARTMENT OF COMPUTERSCIENCE

CERTIFICATE COURSE STUDENT LIST 2018-19

S.No	Name of the student	University Reg	
1	D.ALISHA	No. 180151131	Signature
2	M.AFREEN	180151132	DALISHA
3	O.RAMANJINEYULU	180151133	H-Afrear
4	T.DADAVALI	180151134	J. Yallard regal
5	A.SATEESH	180151135	I DADOLE
6	B.BAVANA	180151136	A Salcesh
7	K.SUKANYA	180151160	B. Berge
8	K.SUNIL KUMAR	180151161	SUFFICE
9	К.ТНІРРАММА	180151162	K. Suril Kumo
10	M.KARTHIK	180151163	K. Thikkeness
11	M.KUMAR		diano
12	M.NOOR BASHA	180151164 180151165	M. Veury
13	M.PRATHAP	180151165	M. Yumox
14	M.PRAVEEN KUMAR	180151167	M.NOOg Kagla
15	M.S.HAFEEZA	180151168	14 france jujence
16	M.VENKATESH	180151169	BANIN
17	P.AMARESH	180151170	M.Vienha text
18	P.DIVYA KUMARI	. 180151171	P. Din
19	V.GOPI KRISHNA	180151189	p. Diryakun
20	V.MOHAN	180151190	V. CAOFIKRISH
21	V.SREEKANTH	180151191	VINOren
22	A.CHAITANYA KUMAR	180151221	O at 15/11/11
23	B.ANIL KUMAR	180151222	admillabure
24	B.HARI	180151223	211 -00
25	B.HARI KRISHNA	180151224	8 HOU
26	BJAYA SREE	Professional Control	House a
27	B.K.RAMESH	The state of the s	3. Jour Smie
	B.LALITHA	2020 ST-2000 ST-	K. Romech
	G.KHADAR BASHA	F 20 1 1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	Lacina
	G.MADUSUDHAN	180151242	n Khadar hasha
	G.MAHESH >	100000000000000000000000000000000000000	Madhuman
23	G.MALLAPPA	10000000000000000000000000000000000000	Mah
2/	G.RAKESH	180151245	C. Maleppa
	G.VAMSHI		Rakest
	SAI GOPAL	180151246 C	Vamsi
	SUDHAKAR RAIDU		Leai gapar
	BHEEMESH	180151248	and beller, Karlos
7. 100	CHANDRA SEKHAR	180151249	- Cully
01 1 23	.DINESH	180151250	Chandra seld
-	HARI	180151251 V	1. Dinesh

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S.K.P. Govt Degree College
GUNTAKAL, Ananthepuratru (DL)

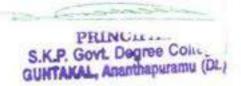


S.K.P. Government Degree College, Guntakal Department of Computer science & applications Final Report of Certification Course in Computer science & applications

Department of Computer science & applications, under the guidance of the Principal Dr. K Gnaneswar, came up with idea of Msoffice for the students of the College. The Department of Computer science & applications has made a humble beginning to impart and enrich the students with hands on Msoffice by conducting a certificate course in Msoffice for the duration of 45 days. As it was resolved earlier, the main thrust of the course was to inculcate knowledge in Msoffice for the out-going students. The basic structure of the course is prepared keeping in view the needs of the final year students. The said Course was started on 04.08.2018 and completed on 18.9.2018.

The response from the students was overwhelming. In its introductory session the Seminar Hall was jam-packed and students enthusiastically wanted to be the part of it. Dr. K. Gnaneswar, the principal, addressed the students intimating them about the importance of Technology in social and corporate realms. He also appreciated the effort of Computer science & applications Department and congratulated Sri P Dharmendra, HOD, Computer science & applications Department, who was the guiding force behind the entire course. The number of students attended the Course was good. 40 Students regularly attended the Classes conducted from 2.30 P M to 4.00 PM.

The sessions were interactive, informative and interesting. The usage of hands on, videos, hand-outs, seminars, quiz's, suggestive books and interesting worksheets helped the students to grasp the tips to learn and understand Msoffice. There were brain-storming sessions, debates, group activities and impromptu presentations which enhanced the confidence level of the students. The Course ran its entire course of 45 days and also took informal inputs from the students for making the course better next time.



After the successful completion of the said Certificate course, a valedictory function was held on 18 SEP 2018. The Principal of the College, Sri Dr K. Gnaneswar, graced the occasion. The meeting was presided over by the HOD (Computer science & applications),

Sri P Dharmendra. In his opening remarks, the Head of the Department explained the need and necessity of introducing the Certificate course. The Principal advised the students to make use of the in-puts given by the Department of Computer science & applications. Certificates were distributed to the all 40 students.

At the end of program DC Sowjanya, Lecturer in Computer science & applications, proposed the vote of thanks.

Phanendra

Dept. of Computer Science S.K.P. Govt. College, GUNTAKAL, Ananthapuramu

PRINCIPAL
S.K.P. Gowt. Degree College
GUNTARA, Anenthapuramu (DL)

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S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL Department Of Computer science

2018-19







S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL

DEPARTMENT OF COMPUTER SCIENCE

FEED BACK ON CERTIFICATE COURSE

GRAPHICAL ANALYSIS

	(PLEASE TICK (🗸) ON ANY ONE OF T	THE FOLLOWING)	
1. How do you rate	e the quality of teach	ing in the Add on co	urse	
a) Excellent	b) Good	c) Average	d) Poor	
2. How is the sylla	bus appropriate in co	overing the course		
a) Excellent	b) Good	c) Average	d) Poor	
3. Whether the cer	tificate course on Ra	tio∷, Tim	e & Work is useful to you	
a) Excellent	b) Good	c) Average	d) Poor	
4. How do you rate	e the overall certifica	te course		
a) Excellent	b) Good	c) Average	d) Poor	
5. Is the timing of	conduct of classes to	your satisfaction		
a) Excellent	b) Good	c) Average	d) Poor	
Comments & Sugg	gestions :			
			Signature of the Student	
		18	Signature of the Student (5. gapal)

S.K.P. Govt. Degree College GUNTAKAL, Ananthaperamu (Dt.)

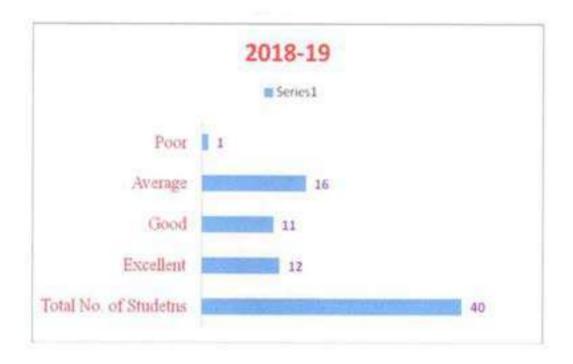


S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL DEPARTMENT OF COMPUTER SCIENCE

FEED BACK ON CERTIFICATE COURSE

GRAPHICAL ANALYSIS

Total No. of Studetns	Excellent	Good	Average	Poor
40	12	11	16	1



S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (L.,

CERTIFICATE COURSE IN

TAILORING

2018-2019

SKP GOVERNMENT DEGREE COLLEGE GUNTAKAL

CERTIFICATE COURSE IN TAILORING

RESOLUTION

The women Empowerment cell has initiated short-term course, , i.e Tailoring course with a span of 45 days for catering to the needs of the girls students by providing the basic skills in the present competitive needs.

The Tailoring course was a short -term certificate course started on 16.7.2018 with a span of 45 days, and a Nominal Amount of Rs200 was charged from students to meets the provisions required to start the course. The resource person was k. Mounika. .

Women empowerment cell promotes "sense of self worth" developing the students ability to determine their own choices and their right to influence social change for themselves.

NEED OF THE COURSE : Along with education every student should have skills to support themselves and to their families

Valuable sewing skills develop basic business practices .Student will able to start her own tailoring business from home.

OUTCOME: Tailoring skills provide self employment and can give a daily income and can enable to develop independently .

With tailoring skills student will be self reliant.

WEC members

Sowjanya

Jayamma

Rizwana

Jayalakshmi Byolake

-

S.K.P. Govt. Degree College GUNTAKAL, Ananthanuramu (Ex

WEC Incharge S.K.P Govt. College

GUNTAKAL

SKP GOVERNMENT DEGREE COLLEGE - GUNTAKAL

PERMISSION LETTER

Guntakal

10.7.2018

From

To

The Incharge

The Principal

WEC cell

SKP Government college

SKP Government college

Guntakal

Guntakal

Sir,

Sub: WEC - Request your permission to start certificate course in tailoring-

Request - Reg

Ref: WEC resolution dated 4.11.2021 with reference of women empowerment cell.

As per the resolution of the college department of WEC met on 9.7.2018 and resolved anonymously to conduct certificate course Tailoring for girl students of our college. Hence I request to put forth your proposal for kind consideration and necessary approval or permission to introduce certificate course in tailoring.

BRIEF DETAILS OF THE COURSE

TITLE OF THE COURSE:

CERTIFICATE COURSE IN

TAILORINGDURATION OF THE COURSE:

30 Days

NUMBER OF GIRL STUDENTS: 45

NEED OF THE COURSE :

Most of the college students hail from rural

background particularly biological background students and unable to tap the job market. Most of the students are from poor and agricultural background. Hence to enable them to expertise and empower in tailoring skills ,Women empowerment cell has

decided to introduce tailoring course certificate.

Thanking you sir

Yours faithfully WEC Incharge S.K.P Govt. College GUNTAKAL



SKP GOERNMENT DEGREE COLLEGE - GUNTAKAL CIRCULAR

Guntakal

12.7.2018

This is to inform all the girl students of this college that Women Empowerment Cell would like to start Tailoring course certificate. The duration of the course will be 45 days. Interested students are required to their names to Incharge of WEC. The students names will be displayed in college notice board.

Group	I Year	II Year	III Year
B.A (HEP)	Lynn	1 CA	Ratu
B.A (HPE)	150	700	243
B.A (HPT)	when	XIV	20.
B.Com (G)	,	01	(90)
B.Com (CA)	your	(Prime	000
BZC	11 -	Of a second	- Carle
MPC (TM)	8holm		Mand
MPC (EM)	3	I was a second of the second o	2
Micro Biology	- Kiz	a July	
Bio Chemistry	mari.	1 Pen	\
MPCS	0		
MECS	C. Sen R	1 Parani	Paran

Incharge

WEC Incharge S.K.P. Govt. College GUNTAKAL

Copy to college liberary

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Copy for circular among students

PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Ananthapuramu (Ot.)

S.K.P. GOV. Degree College

SKP GOVERNMENT DEGREE COLLEGE -GUNTAKAL

SYLLABUS FOR TAILORING COURSE

PARTI

1.SEWING MACHINE FUNDAMENTALS

History and generation of Sewing Machine, various types and sizes of sewing machine, important parts of sewing machine and their functions, Faulty working and remedies.

2.KNOWLEDGE OF TAILORING AND EMBROIDERY TOOLS

Equipment and accessories used for tailoring and embroider –Such as: Measuring tape, cutting scissors, Tailors square, Needles tracing wheel, Thimble and embroidery frames.

3.MATERIALS

Clothes and their characteristics, nature and uses-Such as: Cotton, Linen, Rayon, Synthetic, Silk, Woolen for various materials.

4.HAND STITCHES USED FOR TAILORING AND EMBROIDERY

Various kinds of hand stitches such as:Tacking,Running,Hemming,Backstitch,Buttonhole.Stemstitch.Herringbone stitch,Laizy daisy,Shadow Stitch,Chain stitch,Long and Short stitch and Satin stitch.

5.TECHNICAL TERMS



Technical terms used in Tailoring -Inlay

<u>Turning, Lapels, Bridle, Fly, Flycatch, Fork, Jetting, Mercerised, Sizing, Selvedge, Dungree, Alterations.</u>

Depth of Seye,Lace,Truebias,Plaid,Crown and Locking

6.OPENING AND FASTENINGS

Different types of opening and fastenings such as:-Facing,Binding,Hooks and eyes.Buttons and Buttonhole,press button and Edge finishes,

7.PLEATS AND GATHERINGS

Types of pleats and gatherings such as-Knife pleat, Inverted pleat, Box pleat & Decorative gatherings (honey combing and smoking)

8.MEASUREMENTS

Process of taking measurements for all kinds of garments and their method of application-Average measurements for different ages-Theory of Eight Heads

9. PREPARING AND FINISHING

Different kinds of transferring methods in fabrics(Carbon method, Pronouncing method and Direct method). Washing and Ironing of embroidery articles

10. KNITTING AND CROCHET

Basic knitting such as Casting on, Casting off, knit, Pearl, Decreasing and Increasing , knitted patterns, Basic stitches for Crochet work: Chain, Single, Double,



SKP GOVERNMENT DEGREE COLLEGE -GUNTAKAL 2018-2019

LIST OF THE STUDENTS ENROLLED FOR CERTIFICATE COURSE IN TAILORIN

S.NO	NAME OF THE STUDENT	COURSE	HALLTICKET NUMBER 99 nature
01	K RUPA	B.A.	180153019
02	R SHREYA	B.A.	K. Rupa 180153031
03	D LATHA	B.A	R. Shreya 180153166 D. Latha
04	G PREMA LATHA	B.A	180153139 G. Proma Lathe
05	G TASLIM BANU	B.A	180151001 G. Paglin bann
06	A USEN BEE	B.A	180151002 A. usen bee
. 07	C LAVANYA	B.SC	180151005
08	G PRAVALLIKA	B.SC	C. (Quanta 180151000
09	J LATHA	B.SC	Gr. Pravallike
10	J SYAMALA	B.Sc.	180151013
11	M ANJALI	B.Sc	J. Syamala 180151015 M. Aujali 180151016
12	M VAISHANAVI	B.Sc	180151016 M. Vai Shavay!
13	N SAI SIRISHA	B.Sc	180151020 N. Sai Signi Sha
14	P LAKSHMI	B.Sc	P. Lakshmi
15	C MOUNIKA	B.Sc	180151058 C. Maulka

S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL)

16	P DAKSHAYANI	B.Sc	P. Dalshayani
17	S MANGAMMA	B.Sc	180151067 S. Mangauma
18	D ALISHA	B.Sc	D. Alisha
19	B BHAVANA	B.Sc	180151136 B. Bhavana
20	B GOWRI PRIYA	B.Sc	180151138 B. Gawi priya
21	C DHANA LAKSHMI	B.Sc	C. Dhana lakshm
22	G AKHILA	B.Sc	180151152 Gr. Akfida
23	G SHOBA RANI	B.Sc	180151153 G. Shoba Rani
24	K SUKANYA	B.Sc	180151160 k. Sukanya
25	P KATHYAYINI	B.Sc	180151172 P. Kathyayini

Incharge

WEC Incharge S.K.P Govt. College GUNTAKAL

S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (2%)

SKP GOVERNMENT DEGREE COLLEGE -GUNTAKAL 2018-2019

Model question	paj	per
----------------	-----	-----

5x10=50

sew	ing.	
c	tracing	
Ċ	buttonhole	
C	double	
0	thimble:	
2.It	is used in assembling or constructing the	e parts of the garment.
^	L-square:	
C	thread:	
C	embroiderscissors	
0	embroidery machine	
•		
3.A	handy little spring loaded cutting tool that allows	for the snipping of threads.
C	chalk,pencil	
0	thread,clippers	
0	dressmakers,carbon	
^	fabric:	
4. /	A tool used to shape the depth of the neckhole and ar	mhole of the pattern.:
c	handneedle	
c	Embroidary machine	
Ŷ	Frenchcurve	The state of the s
	L-square:	PRINCIPAL

a solidline, ondelicate fabrics.	
C pincushion:	
buttonhole.scissors	
L-square:	
tracing wheel:	
6. How many types of tailoring are there?	
a.3	
b.2	
2.4	
d.1	
Ans (a)	
7. Which of the following are the types of hems?	
a.Rolled Hem	
b.Bound Hem	
:.Both a and b	
d.None of the above	
Ans(c)	
8. Which of the following are seams?	
a.Plain Seams	
).French	
C.Flat Fell	
D.All the above	
.None of the above	
Ans (d)	
. What type of stich is most commonly used for a hem?	
a.Cross Stich	
o.Bound Hem	
:.Rolled Hemd.French Hem	
Ans(a)	20
0. Which of this controls the tightens and looseness of the thread?	Och
.Tension Control b.Bobbin c.Presser Foot d.Thread Guides Ans (a	WEC Incharge Con College
	WE GOW WAL

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GUNTAKAL, Ananthapuramu (DL)

SKP GOVERNMENT DEGREE COLLEGE GUNTAKAL 2018-2019 ATTENDENCE

S.N O	NAME OF THE STUDENT	1	1 2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9	0	1	2	3	4	5	6	7	8	9	
01	K RUPA	×	X	×	y	XX)	×	Y	×	×	×	×	×	a	×	×	×	×	X	х	×	×	X	×	×	×	×	×	×	×
02	R SHREYA	×	9	7	,	×	×	×	×	×	×	×	×	×	×	X	×	×	χ	X	Ci	×	×	x	X	X	X	×	χ	x	×
03	D LATHA	×	×	o	×	X	×	×	×	×	×	×	×	×	×	У	×	×	×	×	×	×	×	x	x	9	×	×	×	×	×
	G PREMA LATHA	×	×	×	×	χ	×	9	×	×	×	×	×	×	×	x	×	X	×	×	×	×	×	×	*	×	×	×	×	y	×
	G TASLIM BANU	9	x	Y	G	×	x	×	×	X	×	×	×	×	×	X	q	×	×	×	x	X	×	X	5	×	×	×	×	×	9
06	A USEN BEE	×	×	×	>	×	×	×	×	×	×	X	x	×	×	y	×	×	2	×	×	×	x	×	×	×	×	×	×	x	x
07	C LAVANYA	X	×	×	9	×	×	×	×	×	×	X	×	×	×	×	o,	×		×	х				*	×	×	×	×	×	x
08	G PRAVALLIKA	×	Х	×	×	x	k	×	×	×	X	x	×	×	×	×	x	×	x	×	a	×	×	×			×		×	X	k
09	J LATHA	×	×	×	>	×	×	k	×	X	×	x	×	×	X	en,	×	×			×		X	×	X	×	×	9	×	x	×
10	J SYAMALA	X	×	9	×	X	x	×	X	×	×	X	×	x	x	X	X	×	×	×	×	×	×	×	×	×	x	×	×	X	c
11	M ANJALI	×	×	X	9.	x	k	×		+			a	-	-	-	100	×	X	9	×	X	X	×	4	×	X	X			×
12	M VAISHANAVI	ķ	X	X	×	k	9	X	X	×	×	×	×		x	×	-				×								×		1

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13	N SAI SIRISHA	X	×	×	λ	×	X	a	x	×	×	×	×	×	×	X	a	×	×	X	X	×	k	X	×	×	×	×	×	大	×
14	P LAKSHMI	×	χ	×	×	a	×	×	×	×	8	×	×	×	×	×	×	×	×	x	×	×		×	· *		x		1	×	>
15	C MOUNIKA	a	x	×	x	×	x	×	X	×	×	×	X	×	×	Y	×	x	×	×	x	×	k	×	k	×	×	×	×	大	G
16	P DAKSHAYANI	X	X	×	X	×	X	X	×	×	0	×	x	X	X	×	×	×	X	5	×	k	×	X	,	*	×	×	X	1	1
17	S MANGAMMA	×	X	×	X	×	×	X	x			X		×	G	×	×	X	x	×	x	X	χ	×					x		×
18	D ALISHA	X	×	×	x	×	x	×	×	ka	*	×	×	×	X	×	×				-			-	-		×				×
19	B BHAVANA	×	x	×	×	λ	9	×	×	×	×	x		×	×	×	×	×	×	×	2		×	×	v	×	×	×	9	X	×
20	B GOWRI PRIYA		×	-					×				X	×	x		×												×		×
21	C DHANA LAKSHMI	×	×	×	X	x;	×	×	×	×	×	9	×	×	X	×	×	×	×	×	*	×	*	X	X	×	x	×	×	×	×
22	G AKHILA	×	9	×	X	×	×	×	X .	X	X	X			\neg	\neg	\neg	\neg	\neg			_	\neg	7		-	×		-	*	*
23	G SHOBA RANI	N.		×		×	x	×	×	0	1	λ				T			T		T	×		1					X	X	×
24	K SUKANYA	×	X	×	x	X	x	×	k	×	a	×	×	x	x	×	X	×	x	×	×	9	+	+	-		-	-	X		×
25	P KATHYAYINI	Y	Y	۷,	×	×	X	×	×		9	¥	-	100	+	+	+	+	-	-		×,	+	+	x	×		×	×	×	×

S.K.P. Govt. Degree College GUNTAKAL, Anantheoursey (1917)



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SKP GOVERNMENT DEGREE COLLEGE - GUNTAKAL 2018-2019

FINAL REPORT ON CERTIFICATE COURSE IN TAILORING

WOMEN EMPOWERMENT CELL

The Women Empowerment cell has made a humble beginning to impart and enrich quality and financial life off students by introducing certificate course Tailoring. The Women Empowerment Cell members resolved to conduct the course for the benefit of girl students. Principal permission is obtained before starting the course all the students are informed that the course details by circular. Among the students enrolled for the course based on criteria of agricultural background and academic performance.

25 students are enrolled in the course.

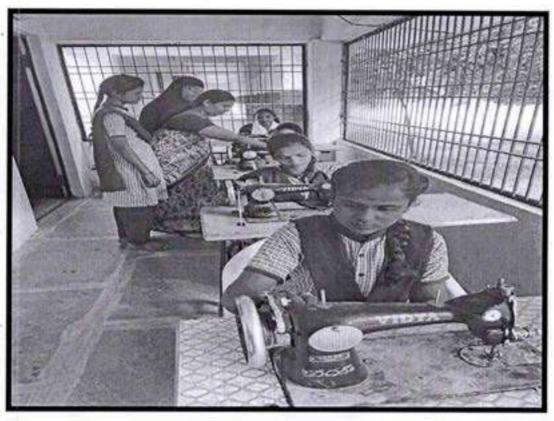
The course started on 16.7.2018 in women empowerment cell.25 students attended the course for 45 days .As per the resolution the course was continued every day one hour in college timings. After successful completion of the certificate course students were awarded with certificates in valedictory function. The valedictory function was graced by the principal and vice principal and head of the WEC .The principal appreciated the department of WEC for its sincere efforts. Finally the students were received their certificates and feedback was collected by them.

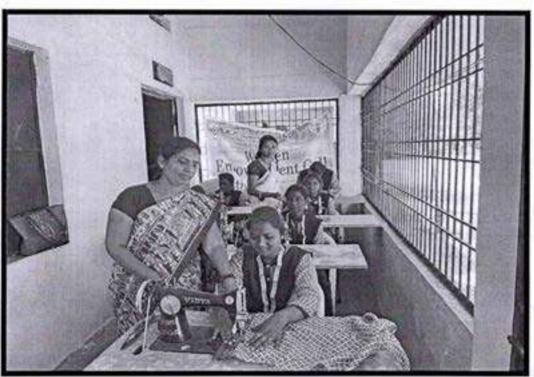
S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu Incharge
WEC Incharge
S.K.P Govt. College
GUNTAKAL

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SKP GOVERNMENT DEGREE COLLEGE GUNTAKAL 2018-2019

PHOTOGRAPHS OF THE ACTIVITY





S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL DEPARTMENT OF ENGLISH

Minutes of the Department meeting for the conduct of Certificate Course in Spoken English

Date: 20.07.2017

The Department of English, a pioneer in meeting the needs of students, has decided to be a trailblazer for our College's graduating students. The job market, particularly in the software area, has been booming, and fresh graduates with English proficiency are in high demand. It has been discovered that the percentage of students who are proficient in English is remarkably low. The Department of English has taken the initiative to conduct a Certificate Course in Spoken English, with the simple goal of providing necessary communication skills to outgoing students.

On the 20th of July, 2017, the Department of English had a meeting with its members on the College premises. The meeting was chaired by the Head of the Department, T N Masthanappa, and the lecturers in English Dr. K Hanumnatha Reddy, and K S Das are present. The Department unanimously resolved to organize the Certificate Course in Spoken English for our College's outgoing final year Degree students under the chairmanship of the Head of Department and under the direction of the principal. It was resolved that the Certificate Course will be held for 30 hrs. It was also decided to focus more on students from rural backgrounds, and their medium of instruction is Telugu.

1. Sri T N Masthanappa, Head of the Department

Sri K. Hanumantha Reddy, Lecturer in English

3. Sri K S Das, Lecturer in English

Hammald)

The Principal

GUNTLIGAL Anantapur (Dist.)

S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL Proposal for the introduction of certificate course in spoken english

Date: 22.07.2017

From T N Masthanappa, Lecturer in English, Head of Department S.K.P. Govt. Degree College GUNTAKAL To The Principal, S.K.P. Govt. Degree College GUNTAKAL

Respected Sir,

I'd like to make a proposal to you regarding the introduction of an English Certificate Course for our College's final year degree students. The Department of English has been increasingly aware of the requirements of departing students. From the lowest to the greatest levels of employment, English has become the common factor. With all of these considerations in mind, the Department of English would like to launch the course.

The details or the program are

1. Name of the proposed program

Duration and timings of the program

3. Start date of the program

4. Course fee

No, of students expected for admission

: Spoken English

: 30 hrs; 3:30 pm to 4:30pm

: 2nd August, 2017

: Nil

: 40

Yours faithfully

S.K.P. Government College
GL. L. L. L. Anantapur (Sist.)

Head of Department (English)

SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL DEPARTMENT OF ENGLISH **CERTIFICATE COURSE 2017-2018** SPOKEN ENGLISH SYLLABUS

Unit 1

Organs of speech Sounds syllables Weak forms & strong forms Accent intonation

Unit 2

Public speaking Self-introduction and of others greeting people Invitation; accepting – declining Making request Expressing gratitude Complimenting, Congratulating Expressing sympathy apologizing Asking for information Seeking permission Complaining and expressing regret-

Unit 3

Basic grammar Parts of speech Prepositions

Unit 4

Subject verb agreement Tenses types of sentences Transformation of sentences

REFERENCES:

- Bansal R.K and Harrison J.B. Spoken English for Indian
- 2. Katamba, F. An Introduction to Phonology, Longman, 1989
- 3. Bygate. M, Speaking. oxford: Oxford University Press.
- 4. K.S. Smitha Annie pothen English conversational Practice. Sterling Publication Pvt.Ltd
- 5. Geoffry Leech, Margaret Dueshar. English Grammar Today.
- W.S.Allen. Living English structure.
- Thomson and Martinet. A Practical Grammar. OUP, 1986.

PRINCIPAL S.K.P. Govt. Degree College GUNTAKAL Anantapur (Dist.)

SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL

(Affiliated to Sri Krishnadevaraya University)

Department of English

Certificate Course in Spoken English

Time: 10.00 AM to 11.00 AM

Max. Marks: 40M

Answer any Three of the following

 Unit 1: Long Answer Question in 100 words each
 2 out 1 1x10=10M

 Unit 2: Long Answer Question in 100 words each
 3 out 2 2x10=20M

 Unit 3: Grammar
 1x5=5M

 Unit4: Verb
 1x5=5M

PRINCIPAL

S.K.P. Govt Degree College

GUN:

Augusta, (1)

Name

SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL Department of English Certificate Course in Spoken English

Time: 10.00 AM to 11.00 AM

Max. Marks: 40M

Answer any three of the following

(3X10=30)

Unit I

- 1. What is Phonetics?
- Discuss briefly about different kinds of Tones used in Speech.

Unit II

- 3. Talk about a successful presentation you gave and why you think it did well.
- Imagine you are seeking some information about getting an air- ticket to Mumbai.
 Construct a conversation of 4-5 exchanges with the travel agent.
- What are the various kinds of Tones used in Spoken English/

Unit III and IV

(1X10=10)

- Write A/An/The or X in the blanks:
 - A) Have you had.....lunch?
 - B) She wants to become......M.L.A.
 - C) Engineering isuseful career.
 - D) I've received.....email from my friend.
 - E) This isHCL product.
- 7. Fill in the blanks with suitable verb forms
 - a) Vegetable(sell) at high prices
 - b) I switched off the lights after he(sleeps)
 - c) My aunt and her son(eat) and apple everyday
 - d) The Moon..... (derive) light from the sun.
 - e) We cannot go out as it (rain).

PRINCIPAL

S.K.P. Gavi. Begree College
GUNTAKAL
Anantapur (Dist.)

Mario

S.K.P. Government Degree College DEPARTMENT OF ENGLISH

Circular

Date: 25-07-2017

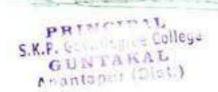
All the B.A. final year degree students are hereby informed that the Department of English is going to start a certificate course in 'Spoken English'. The duration of the course is 30 hrs. Students need not pay any fee for the course. The classes will commence from 02-08-2017. Interested students are required to register their names in the English Department. After successful completion of the course certificate will be provided to the students.

Coordinator

Copy to the Library Notice Board

Copy to the Notice Board

Copy for Circulation among the Students



S.K.P. Government Degree College, Guntakal

Department of English

Final Report of Certification Course in Spoken English

The idea for a Spoken English course for the College's students was developed by the Department of English under the direction of Principal Dr. K Gnaneswar. By offering a certificate programme in spoken English for a total of 30 hours, the Department of English has made a modest start toward educating and enriching the students with English ability. The primary goal of the course, as previously stated, was to develop spoken English skills in the departing students. The needs of the final year students are taken into consideration when creating the course's basic structure. The aforementioned course began on August 2, 2017, and it ended on October 14, 2017.

The response from the students was overwhelming. In its introductory session the Seminar Hall was jam-packed and students enthusiastically wanted to be the part of it. Dr. K. Gnaneswar, the principal, addressed the students intimating them about the importance of English in social and corporate realms. He also appreciated the effort of English Department and congratulated Sri T N Masthanappa, HOD, English Department, who was the guiding force behind the entire course. The number of students attended the Course was good. 41 Students regularly attended the Classes conducted from 3.30 P M to 4.30 PM.

The sessions were interactive, informative and interesting. The usage of videos, hand-outs, stories, comics, suggestive books and interesting worksheets helped the students to grasp the tips to learn and understand English language. There were brain-storming sessions, debates, group activities and impromptu presentations which enhanced the confidence level of the students. The Course ran its entire course of 30 hrs and also took informal inputs from the students for making the course better next time.

A farewell celebration was organised on October 14th, 2017, following the successful conclusion of the aforementioned Certificate course. Sri Dr K. Gnaneswr, the college's principal, attended the event. The meeting was led by Sri. T N Masthanappa, HOD (English). The



Department Head addressed the necessity of launching the Certificate course in his introductory remarks. The Principal recommended the pupils to use the suggestions made by the English Department. The 41 students were all given certificates. At the end of program Sri K. Hanumantha Reddy, Lecturer in English, proposed the vote of thanks.

S.K.P. G. CAL GUN L. (AL Anantapur (Dist.) Jans.

Registered Final B.A. Students for Spoken English Certificated Course 2017-18

No.	Register Number	Name of the Student
	16153032	AGASANURU CHINNA VEERAMMA
	16153034	BHODEPADU VEERAKALYANA KUMAI
	16153039	D EERANAGAMMA
	16153041	EDDULADODDI MAHESH
	16153046	GUDISE SUDARSHANA
	16153048	J RANGASWAMY
	16153053	K VIJAY RAGHAVA
	16153055	KONAKONDLA RAVI KUMAR
_	16153056	M HANUMAN NAIK
0	16153059	R RAJASHEKAR NAIK
1	16153062	VALMIKI SUMALATHA
12	16153063	VANCHETI SURESH
13	16153091	B CHIRANJEEVI
14	16153092	BATHALLA MAHESH
15	16153093	BATHALLA SHIVA
16	16153094	BURULA ALURU RAVI CHANDRA
17	16153095	DASARI CHARAN KUMAR
18	16153096	GUNDLAPALLI VINOD KUMAR
19	16153097	K RAJU
20	16153098	KONDAJOGULA RAMANJANEYULU
21	16153001	D FARIDABI
22	16153031	D SHABANA
23	16153033	B SURESH
24	16153042	ELLURU GURU PRASAD
25	16153043	G ANIL KUMAR
_	16153044	G DURGA PARASAD
26	16153045	GS ANJANEYULU
27	16153047	GUDURU MURALIKRISHNA
28	16153050	K PAMANNA
29	16153051	K SEKHAR
30	16153054	KAVALI RAVITHEJA
31	16153057	MEDAGATTI RANGAIAH
32	16153058	MEKALA BHASKAR
33	16153060	R SOMASEKHAR
34	16153064	VANCHETI VAMSHI
35	16153065	VANNEPOGULA RAMANJINEYULU
36		A NATESH YADAV
37		BURLA SAVITHRI
38		C CHINNA RANGA SWAMY
39		G S SRIKANTH
40	16153125 16153127	HARIJANA RAJU

S.K.P. 6 College
GUNILIKAL
Anantapur (Dist.)

Coordinator



S.K.P. GOVRENMENT DEGRE COLLEGE

Affiliated to Sri Krishnadevaraya University (SKU) Anantapuram GUNTAKAL, ANANTAPURAM-515803, A.P. Re-accredited by NAAC with 'B' Grade-CGPA- '2.76'

Department of English

Certificate Of Participation

studying	This is to certify that Mr./Miss./Mrs.	successfully completed Sports Campakal, held	A continuent of English, S.K.P. Government Degree College, Calling,	Jepan unem
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Coordinator

Principal

S.K.P. C. DECTO College Anantapur (Dist.) GUNTAKAL

SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL Registered Final B.A. Students for Spoken English Certificated Course 2017-18

No.	Register Number	Name of the Student	Signature of the Students
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	16153039	D EERANAGAMMA	- June
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	16153046	GUDISE SUDARSHANA	S. Syderthana
,	16153048	J RANGASWAMY	12. Way Rubitan
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S.K.P. G. C. Le College GUNTAKAL Anantanus (C) Coordinator

SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL Spoken English Certificate Course (2017-18) Participants Feedback Form

Date:

Instructions: Please indicate your level of agreement with the statements listed below.

structions: Please indicate your re-	Strongly Agree	Agree	Ne	utral	Disagree	Strongly Disagree
1. The objectives of the training	0	0		0	0	0
were clearly defined.	1025	•		0	0	0
 Participation and interaction were encouraged. 	0	0			0	0
3. The topics covered were relevant	0	0		0	0	
to me. 4. The content was organized and easy to	0	0		0	0	0
follow.	0	0		0	0	0
The materials distributed were helpful.				2023	0	0
This training experience will be useful in my work.	0	0		0		0
7. The trainer was knowledgeable about	0	0	į	0	0	0
the training topics.	0	o	,	0	0	0
8. The trainer was well prepared.	0	, ()	0	0	0
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 The time allotted for the training was sufficient. 			2	0		0
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 Please share other comments or expand on previous responses here:

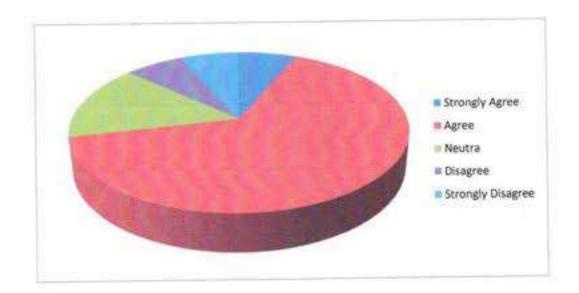
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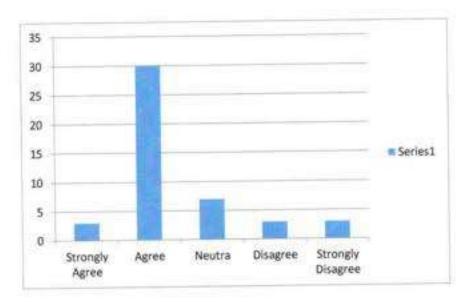
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SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL Spoken English Certificate Course (2017-18)

Participants Feedback Form

Total Students	42
Strongly Agree	3
Agree	30
Neutra	7
Disagree	3
Strongly Disagree	3







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Photos of Spoken English Certificate Course 2017-18







S.K.P. College College GU: AL Anantapar (Dist.) Jams ____

S K P GOVERNMENT DEGREE COLLEGE, GUNTAKAL

LIST OF FINAL B.A. STUDENTS ENROLLED FOR SPOKEN ENGLISH CERTIFICATE COURSE

ATTENDANCE SHEET FOR THE ACADEMIC YEAR 2017-18

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S K P GOVERNMENT DEGREE COLLEGE, GUNTAKAL

LIST OF FINAL B.A. STUDENTS ENROLLED FOR SPOKEN ENGLISH CERTIFICATE COURSE

ATTENDANCE SHEET FOR THE ACADEMIC YEAR 2017-18

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37	16153121	A NATESH YADAV	Q		1	1	1	1	1	2	1	0	1	. \	1	1	1	1	1	8	1	0	1
35	16153122	BURLA SAVITHRI	7	7	1	0	1	0	1	1	1	1		1	1	1	1	1	7	1	1	,)	V
20	16153123	C C RANGA SWAMY	0	~	1	1	1	1	1	1	1	,		10	5	1	1	1	2	8	1	1	1
40	16153125	G S SRIKANTH	0		0	1	1	1	03	1	1	1	8	1	1	6	1	1	1	1	1		
4.5	16153127	HARDANA RAJU	/	1	1	/		2	1	\	1	5											

S.K.P. GOVE DESPREE College GUNT TOAL Anantapar (COS)

And I

యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్ తెలుగు శాఖ

తెలుగు టైపింగ్ సర్టిఫికెట్ కోర్స్ నిర్వహించాలని తెలుగు శాఖ తీర్మానం.

30:24/07/2017

తెలుగు శాఖ ఆధ్వర్యం లో డిగ్రీ బివీ, బికాం, బియస్పి విద్యార్ధులకు సర్ధిఫికెట్ కోర్స్ నిర్వహించాలని తీర్మానిందాము. అందులో భాగంగా విద్యార్ధులకు ప్రింట్ మీడియా, ఏలక్ట్రానిక్ మీడియా, మరియు ప్రసారమాధ్యమాల్లో ఇంగ్లీషు నుండి తెలుగులో అనువదించడానికి ఉపయోగపడె విధంగా తెలుగు టైపింగ్ అనే సర్ధిఫికెట్ కోర్స్ ను నిర్వహించాలని తీర్మానించుకున్నాము.

24-07-2017 తేదిన తెలుగు శాఖ ఆధ్వర్యం లో సమాపేశం జరిగింది. ఈ సమాపేశానికి అధ్యక్షులు గా వి. కొండారెడ్డి మరియు అధ్యాపకులు యం. రామస్వామి మరియు టి. జయమ్మ పాల్గోన్నారు. దీనిని కళాశాల ప్రిన్ఫిపాల్ గారి ఆదేశాల మరకు 40 రోజుల కాలవ్యవధిలో సర్టిఫికెట్ కోర్స్ నిర్వహించాలని తీర్మానించుకున్నాము.

ವಿ. ಕೌಂದ್ ರೆಕ್ಷ (ಕಿಲುಗು ಕಾಶ್ಮಾತ್ರಕ್ತುಲು) ೨. ೧೯೯೪

యం. రామస్వామి (తెలుగు అధ్యాపకులు) 👚 గాయా

బి. జయమ్మ (తెలుగు అధ్యాపకులు) టె 2/05/కి (

PRINCIPAL S.K.P. Govt. Degree College GUNTAKAL, Ananthaputating part

యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్

తెలుగు శాఖ ఎస్ కె పి ప్రభుత్వ డిగ్రీ. కళాశాల గుంతకల్ కలాకాల ప్రిన్ఫిస్తాల్ ఎస్ కె పి ప్రభుత్వ డిగ్రీ కలాకాల గుంతికల్

విషయం: తెలుగు టైపింగ్ సర్టిఫికెట్ కోర్స్ ప్రారంభించడానికి అనుమతి కొరకు:

ఎస్ కె పి ప్రభుత్వ డిగ్రీ కళాశాల గుంతకల్ తెలుగు శాఖ ఆధ్వర్యంలో డిగ్రీ మూడవ సంవత్సరం విద్యార్థులకు తెలుగు టైపింగ్ సర్టిఫికెట్ కోర్స్ నిర్వహించాలని తెలుగు శాఖ తీర్మానించింది. నేటి సమాజంలో పత్రికల ప్రభావం ప్రింట్ మీడియో ఎలక్ట్రానికి మీడియా ప్రసార మాధ్యమాల ప్రభావం ఎక్కువగా ఉంది. విద్యార్థులు వాటిలో అవకాశాలు విందలా తెలుగు శాఖ తెలుగు టైపింగ్ సర్టిఫికెట్ కోర్స్ నిర్వహించడానికి అనుమతించగలరు.

కోర్పు వివరాలు

కోర్ప్ పరు: తెలుగు టైపింగ్

కోర్పు కాల వ్యవధి సమయం: 40 రోజులు సా. 5 నుండి 6.గంటల వరకు

ప్రారంభ తేదీ: 2 ఆగష్టు 2017

కోర్ప్ ఫీజు: ఏమీ లేదు

మొత్తం విద్యార్థుల సంఖ్య: 40

D. Mosok

Dept. Of Telugu S.K.P. GOVT COLLEGE GUNTAKAL - 515801

PRINCIPAL S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (CA)

యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్ తెలుగు శాఖ

సర్కులర్

25-07-2017

కళాశాలలో బివి చదువుతున్న విద్యార్థులు అందరికి తెలుగు శాఖ తెలియజేయునది ఏమనగా తెలుగు శాఖ తెలుగు టైపింగ్ అనే సర్టిఫికెట్ కోర్పులు నలటై రోజుల వ్యవధిలో ఎలాంటీ రుసుము లేకుండా నిర్వహిస్తుంది. కోర్స్ 02-08-2018 తెదీన ప్రారంభం అవుతుంది ఆసక్తిగల విద్యార్థులు పేరు నమోదు చేసుకోండి. కోర్స్ పూర్తి అయిన తర్వాత సర్టిఫికెట్ కూడా జారీ చేయబడును కావున విద్యార్థులందరూ ఈ అవకాశాన్ని సద్వినియోగం చేసుకోగలరు.

చిట్

PRINCIPAL Mone
S.K.P. Govt. Degree Company
GUNTAKAL, Ananthaputamu (200)

ລັບທະລ Dept. Of Telugu S.K.P. GOVT. COLLEGE GUNTAKAL - 515801

యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్ తెలుగు శాఖ తెలుగు టైపింగ్ సర్టిఫికెట్ కోర్స్ తుది నివేదిక

తెలుగు శాఖ ఆధ్వర్యంలో బిఏ, బీకాం, బీఎస్సీ విద్యార్థులకు తెలుగు టైపింగ్ సర్టిఫికెట్ కోర్సు 40 రోజుల కాలవ్యవధిలో నిర్వహిందాలని కళాశాల ప్రేన్సిపల్ జ్ఞానక్వర్ గారి ఆధ్వర్యంలో తీర్మానం జరిగింది. డిగ్రీ పైనలియర్ విద్యార్థులు కోర్స్ అయివోయిన తర్వాత వారికి ఉపయోగపడే విధంగా లాపా సైపుడ్యాలను సేర్పించడం ఈ కోర్సు యొక్క ప్రధాన ఉద్దేశం ఫ్రింట్ మీడియా, ఎలక్టానిక్ మీడియా, ప్రసార మాధ్యమాలను దృష్టిలో ఉందుకొని కొర్స్ రూపొందిచడం జరిగింది.

సర్టిఫికెట్ కోర్స్ ప్రారంభ సమావేశంలో విద్యార్థులు చాలా ఉత్సాహంగా పాల్గొన్నారు. ప్రేన్సిపల్ డా, కె. జ్ఞానేశ్సర్ గారు విద్యార్థులను ఉద్దేశిస్తూ నేటి సమాజం మీద మీడియా, పత్రిక రంగాలు అత్యంత ప్రభావాన్ని చూపిస్తున్నాయి ఈ రంగాల్లో ఉద్యోగ అవకాశాలు వొందేలా ఈ సర్టిఫికెట్ కోర్స్ మీకు చాలా ఉపయోగపడుతుంది కాబట్టి విద్యార్థులు ఈ అవకాశాన్ని ఉపయోగించుకుని ఆయా రంగాల్లో ముందుకెళ్గాలని విద్యార్థులకు సూచించారు.

విద్యార్థులు కోర్స్ సేర్ఫుకునే సమయంలో కంప్యూటర్ లో తెలుగును టైపింగ్ చేయడం, కి బోర్డు ను ఉపయోగించడం, ఇంగ్లీప్ నుండి తెలుగు అనువదించడం మొదలైన విషయాలన్నింటినీ ట్లాక్ బోర్డ్ ఉపయోగిస్తూ, ఐ సి బి క్లాసు ఉపయోగిస్తూ బోధించడం జరిగింది. తర్వాత విద్యార్థులను లాంగ్వేజ్ ల్యాట్ కి తీసుకెళ్లి పైతే విద్యార్థి పైన ప్రత్యేక శ్రిద్ధతో టైపింగ్ ప్రాక్టీస్ చేయించాము. రెండు వారాల తర్వాత విద్యార్థికి ఆంగ్ల వాక్యాలను ఇచ్చి తెలుగులో టైప్ చేయమని సూచిందాము. మొత్తం 40 రోజుల పాటు కోర్సు కొనసాగింది. కోర్స్ పూర్తయిన తర్వాత విద్యార్థులకు ముగింపు సమావశంలో ప్రిన్సిపల్ డా, కె. జ్ఞానేశ్వర్ గారి చేతుల మీదుగా సర్టిపికెట్లు జారీ చేసి కోర్సును విజయవంతంగా ముగించాము.

యస్. కె. పి. ప్రభుత్వ డిగ్రీ కళాశాల, గుంతకల్ తెలుగు శాఖ సర్టిఫికెట్ కోర్స్: ఆస్ లైస్ తెలుగు టైపింగ్

పార్య ప్రణాళిక:

తెలుగు టైపింగ్ - పరిచయం

తెలుగు టైపింగ్ - ఆవశ్యకత

తెలుగు కీ బోర్డు

తెలుగు టైపింగ్ - అనువర్తనాలు

වෙහර ඒඛ්ඨ (Leekhini)

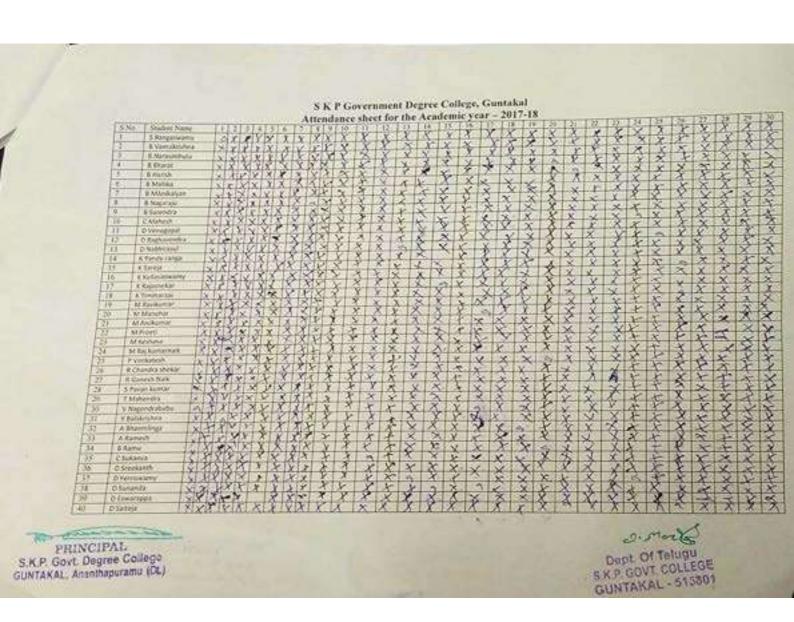
SKP Government Degree College, Guntakal

Registration form for Telugu Typing Certificate Program

55) 5000	Hall tiel	ent of Telugu -Academic Year 2	2017-18
క్రమ సంఖ్య	Hall ticket no.	విద్యార్థి పేరు	సంతకం
1	170153151	S Rangaswamy	s Raugaswamid
2	170153152	B Vamsikrishna	
3	170153153	B Narasimhulu	B. vansi Krishna
4	170153154	B Bharat	B. Bhosat
5	170153155	B Harish	e. Hazish
6	170153156	B Mallika	a. mallina
7	170153157	B MAnikalyan	B Manikaltan
8	170153158	B Nagaraju	e acour
9	170153159	B Surendra	B. Surendra
10	170153160	C Mahesh	1-Mailtesh
11	170153161	D Venugopal	D venudos
12	170153162	D Raghavendra	D Reshares
13	170153163	D Nabhirasul	KNadhlebagu
14	170153164	K.Pandu ranga	K Panda Traye
15	170153165	K Saroja	k sanaja
16	170153166	K Kullayaswamy	W. Kull a Swan
17	170153167	K Rajashekar	H. Quice she we
18	170153168	K Timmaraju	K TimmaxoJU
19	170153169	M Ravikumar	K. Ravi Huma
20	170153170	M Manohar	m manothas
21	170153171	M Anilkumar	m. And Island
22	170153172	M Preeti	M. Pretu
23	170153173	M Keshava	mise shows.
24	170153174	M Raj kumarnaik	M Ray kewingth
25	170153175	P Venkatesh	P. Venharcsh
26	170153176	R Chandra shekar	Richard seletes
27	170153177	R Ganesh Naik	
28	170153178	S Pavan kumar	D. Grunesh Na
29	170153179	T Mahendra	5 Paulin kumas
30	170153180	V Nagendrababu	T Muhandra Tmahandra
31	170153181	Y Balakrishna	y Rahkhing
32	170153182	A Bheemlinga	
3	170153183	A Ramesh	A phsemling
4	170153184	B Ramu	A. Karneth
5	170153185	C Sukanya	B Pamu
6	170153186	D Sreekanth	C. Sa Haneya
No.	AND		D. Syeeticintl
7	170153187	D Yerriswamy	P YEAR LUDIN
8	170153188	D Sunanda	D. nisos
9	170153189	D Eswarappa	D. Esture
)	170153191	D Saiteja	T) caiteta

PRINCIPAL S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (OL)

Dept. Of Telugu S.K.P. GOVT. COLLEGE GUNTAKAL - 51 9701







S.K.P. GOVRENMENT DEGREE COLLEGE

GUNTAKAL, ANANTAPURAM-515803, A.P.

Affiliated to Sri Krishnadevaraya University (SKU) Anantapuram

Re-accredited by NAAC with *B* Grade-CGPA- *2.76*

Department of Telugu

Certificate Of Participation

This is to certify	that Mr./Miss./Mrs.	studying
	successfully completed 'Tel	ugu Typing Certificate Course'
Organized by De	partment of Telugu, S.K.P. Government	Degree College, Guntakal, held
from	to	

Coordinator
Dept. Of Telugu
S.K.P. GOVI COLLEGE
GUNTAKAL - 515301



222. 22. 22. 2222222 22222 22222 22222 Certificate course photos









S.K.P.GOVERNMENTCOLLEGE::Guntakal **DEPARTMENT OF Economics**

PROPOSALFORTHEINTRODUCTION OFCERTIFICATECOURSEIN BASICS OF STOCK MARKET

Dt:15/07/2017

From

The In charge

Department of Economics

S.K.P. Government College

To

The Principal

S.K.P. Government College

Guntakal

Guntakal

Respected Sir,

I would like to put the a proposal before your goodness to introduce a Certificate course in Economics for B.A. first year and Second year students of our college. Due to increase in awareness of STOCK MARKET, it is imperative for the students of Economics and in general every student to have awareness on BASICS STOCK MARKET. I request you Sir, to permit us to start Certificate Course in Dept. of ECONOMICS.

Thanking You Sir.

Details of the Programmer :

Program duration

:45Days

Timings of the program

:3.00to4.00PM

Duration of the program

:01/08/2017to 16/09/2017

Course fee

-Nil-

Numberofstudentsexpectedforadmission:45

S.K.P. Govt, Degree College GUNTAKAL, Asia Machuramu (DL)

Incharge

S.K.P.GOVERNMENTCOLLEGE::Guntakal DEPARTMENTOFECONOMICS

MINUTESOFTHEDEPARTMENTMEETINGFORTHECONDUCTOFCERTIFICATECOURSEINBASICS STOCK MARKET BY DEPARTMENT OF Economics

Department of ECONOMICS, pioneer in catering to the needs of the students has decided to be a trend setter for the First year and Second year students of our college in introduction of Certificate Course.

There are various types of stock markets and there are ample opportunities in this sector for the people looking for building a career or earning extra income. Anyone who is interested in trading can easily learn about this and excel. The courses are designed in such a way that it becomes very easy for everyone to learn and grow. Both online and offline classrooms are conducted along with special live doubt sessions for better understanding of the subject. The major advantages of doing a course in Stock Market course is that they get to learn plenty of things about the subject to thrive in this field. Students are trained to set goals of a properly planned investment.

ThedepartmentofECONOMICShasconductedameetingwiththemembersofthedepartment intheDepartmentalStaffroomon15/7/2017.ThemeetingischairedbytheHeadofthe Department and on the instruction by The Principal. The department has unanimously resolved to conduct certificate course in BASICS OF STOCK MARKET for the First year and Second year degree students of our college.

Thecourseisdesignedtobeforadurationof45days.Furtheritisresolvedtoconcentrateonstud entswithruralbackgroundandtotalintakeofthestudentsshallbelessthan45.Circular,informing the students will be sent after the approval by the Principal and the classes of the Certificate Course shall be conducted off the time table of the college.

Date:15/07/2017

S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL) In charge

Department of Economics

Dept.ofEconomics, SKPGovt. College, Guntakal

SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL

CERTIFICATE COURSE

Academic year: 2017-18

S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL

Department Of Commerce Minutes of the Department meeting for the conduct of Certificate Course in Tally

Date: 01-10-2017

The Department of Commerce, a leader in catering to student needs, has made the decision to widen opportunities for individuals graduating from our College. There is a considerable need for new graduates with Tally skills due to the expanding job market, which has been particularly visible in the financial sector. With the straightforward objective of equipping graduating students with the requisite practical Tally abilities, the Department of Commerce has taken the initiative to provide a Certificate Course in Tally.

On 01/10 2017, the Department of Commerce held a meeting with its members on the College's property. The conference was led by the department head, P Janardhana Sastry, and attended by, K. Rajasekhar, M. Basavaraju, and S. Venkatesulu lecturers in commerce. The Department unanimously decided to organise the Certificate Course in Tally for degree-seeking students at our College, with the lecturers serving as the course instructors and the Department Head serving as chairman. As promised, the Certificate Course would span 45 days.

1. Sri P Janardhana Sastry, Head of the Department

2. Sri TM Madhavaiah, Lecturer in Commerce

3. Sri Dr G. Pavan Kumar, Lecturer in Commerce

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S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE IN TALLY

DATE: 03.10.2017

From

P Janardhana Sastry,

Lecturer in Commerce,

Department in charge

S.K.P. Govt. Degree College

Guntakal

To

The Principal,

S.K.P. Govt. Degree College

Guntakal.

Respected Sir,

I would want to suggest that our college hold a certificate programme in accounting software called "Tally" for third-year B.com students in their last year of coursework. The demands of departing students are now more regularly communicated to the Department of Commerce. From the lowest to the highest levels of employment, Tally knowledge has become crucial for commerce students. The Department of Commerce is excited to start the course taking into account all of these factors. The details or the program are

Name of the proposed program

: Tally

2. Duration and timings of the program

: 45 days; 04.00 pm to 05:00pm

3. Start date of the program

: 10Th December 2017

4. Course fee

: Nil

5. No, of students expected for admission

: 45

S.K.P. Govt.Degree College GUNTAKAL Anantapur (Dist.) Department of Commerce
Specific Commerce

S.K.P. Government DEGREE COLLEGE, GUNTAKAL.

Department of Commerce

Circular

Date: 04-10-2017

All the B.Com final year degree students are hereby informed that the Department of Commerce is going to start a certificate course in 'Tally'. The duration of the course is 45 days. Students need not pay any fee for the course. The classes will commence from 10-10-2017. Interested students are required to register their names in the commerce Department. After successful completion of the course certificate will be provided to the students.

Coordinator

K.P. GOVE DANKAL

Copy to the Library Notice Board Copy to the Notice Board

Copy for Circulation among the Students

S.K.P. GOVI. DEGREE COLLEGE GUNTAKAL-515 803

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TALLY CERTIFICATE COURSE (2017-18) SYLLABUS

Accounting – It is the most important feature of Tally ERP. the very first thing that comes to anyone's mind after listening about Tally is Accounting.

Billing – Billing is a significant part of any business. As and when you pass an accounting entry synchronously a bill is generated which you can use for raising or sending an invoice. Most people believe that Billing is a part of Accounting which is not true when it comes to business. Billing Option present in Tally eliminates the task of entering separate accounting.

Payroll – This feature can be used when you have a good number of employees. To maintain Payroll in Tally, functions such as employee groups, employee categories, pay heads, attendance, and course employees are used.

Banking – In this era of digitalization, no business can survive without Banking. With the help of Tally ERP, TDS GST both direct and indirect tax can be calculated automatically and its returns will be also be filed online.

Taxation – For any business to survive it shouldn't operate in isolation. The Business should work in cooperation with State as well as Central Government by paying appropriate Taxes. Calculation of Taxes based on the income, sale, and dispatch is quite hectic. Tally makes it easy for you to prepare any bill or invoice as it can give VAT, Income Tax, Excise, Customs, Service tax, etc.

Inventory - Maintenance of Stock is of utmost importance for any business. It's vital as it gives better control over business sales. Thus, the movement of stock is an integral part that can be kept in control.

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S.K.P. GOVI DEGREE COLLEGE
GUNTAKAL-515 203

Model Question Paper (2017-18)

Tally Certificate Course

Time: 1.30 hrs

Maximum Marks: 50

Each question carries 5 marks

(8*5=40)

- 1. Mention what features are available in Tally ERP 9 for Accounting?
- 2. Mention what are the types of ledger you can make in Tally ERP 9?
- 3. Mention what is the shortcut to repeat the narration on a voucher?
- 4. Explain what is Tally and where it can be used?
- Mention what are the options available in Account Books Menu in Tally ERP 9?
- 6. Explain what features you can use to convert data in encrypted form in Tally ERP9?
- 7. What does the statement of Inventory be used for?
- 8. Mention what are the types of Tally ERP 9 vouchers? Also give the shortcut for creating these vouchers?

Each question carries 1 mark

(10*1=10)

- Transfer of materials from one godown to another godown, use
 - a. Stock Journal
 - b. Purchase Journal
 - c. Manufacturing Journal
 - d. Both a and b
- 2. To remove a line at all reports screen, shortcut is
 - a. Alt + R
 - b. Alt + S
 - c. Alt + 1
 - d. Alt + T
- 3. Multiple godowns are activated from
 - a. F11 > F1
 - b. F11 > F2
 - c. F11 > F3
 - d. F11

Department of Commerce S.K.P. Govt. Degree College GUNTAKAL.

S.K.P. Govt.Degree College GUNTAKAL Anantapur (Dist.)

- 4. The shortcut used to activate calculator is
 - a. Ctrl + A
 - b. Ctrl + B
 - c. Ctrl + M
 - d. Ctrl + N
- 5. We can create multiple users in Tally activating
 - a. Tally Audit
 - b. Use Security Control
 - c. Both a and b
 - d. All of these
- 6. Single Entry mode is applicable for
 - a. Payment Voucher
 - b. Contra Voucher
 - c. Receipt Voucher
 - d. All of these
- 7. Tally package is developed by
 - a. Microsoft
 - b. Adobe Software
 - c. Apple Software
 - d. Tally Solutions
- 8. What is MRP?
 - a. Minimum Retail Price
 - b. Maximum Retail Price
 - c. Marginal Price
 - d. Market Price
- 9. Voucher Class for Interest calculation created based on
 - a. Debit and Credit Note
 - b. Journal Voucher
 - c. Receipt and payment Voucher
 - d. Both a and b
- 10. We can cancel a voucher using
 - a. Alt + X
 - b. Ctrl + Shift + X
 - c. Ctrl + X
 - d. Shift + X

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S.K.P. GOVT. DEGREE COLLEGE GUNTAKAL-515 803

SKP Government Degree College, Guntakal Students list registered for Tally certification course 2017-18

s.no	Roll numbers	Name of the students
1	16155001	UNEBADI PAVAN KUMAR
2	16155002	GAJULA SOMANATH
3	16155003	SAYA UDAY KUMAR
4	16155004	SHAIK SHAKEEL AHMED
5	16155006	JYOGI SANDEEP
6	16155007	KUMMARA PURUSHOTTAM
7	16155008	V VISHWANATH
8	16155010	SHAIK MOHAMMED AFREEDI
9	16155012	BEVANAPATI PAVITHRA
10	16155013	C N RAMANJINEYULU
11	16155014	C RAMA KRISHNA
12	16155015	CHENNURU MANOHAR
13	16155016	DEVARA SHIVA
14	16155018	G PRAHLADA
15	16155019	GADDE SASI KUMAR
16	16155020	HOTHURU KULLAYAPPA
17	16155021	JUTUR KALAVATHI
18	16155022	K VENKATA RAMANA REDDY
19	16155023	KRUUBA JAGADEESH
20	16155024	M KUSHAL KUMAR
21	16155025	M MALLAIAH
22	16155026	M PRAKASH
23	16155027	MANDATI PURUSHOTTAM
24	16155029	P DASTAGIRI
25	16155031	PSARALA
26	16155211	P NEELAKANTA
27	16155212	PINJARI MAHAMMAD RAFI
28	16155213	PULADASARI VISHNUPRIYA
29	16155214	PUSALA PRABHAVATHI
30	16155215	R SHIRISHA
31	16155216	RAJAMMAGARI JAYAKRISHNA
32	16155217	SATHULA VADDE HARIKRISHNA
33	16155218	SHAIK FIRDOSE
34	16155219	SUNKARA INDU
35	16155220	TAVISIKODA SUKUMAR
36	16155221	TELUGU ANJANEYULU
37	16155222	TIRUMALA MOUNESH
38	16155223	VADLIPALLI BHAVANI
39	16155224	VANCHETI VEERESH
40	16155225	
41	16155226	YEMMANNAGARI SURESH
42	16155227	YERUKALA RAVI
43	16155228	KMD ILLIYAZ
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Department of Commerce S.K.P. Govt. Degree College GUNTAKAL. S.K.P. Govt. Degree College GUNTAKAL Anantapur (Dist.) SKP Government Degree College, Guntakal Attendance sheet certificate programme -2017-18

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Name of the students	UNEBADI PAVAN KUMAR	GAJULA SOMANATH	SAYA UDAY KUMAR	SHAIK SHAKEEL AHMED	JYOGI SANDEEP	KUMMARA PURUSHOTTAM	V VISHWANATH	SHAIK MOHAMMED AFREEDI	BEVANAPATI PAVITHRA	C N RAMANJINEYULU	C RAMA KRISHNA	CHENNURU MANOHAR	DEVARA SHIVA	G PRAHLADA	GADDE SASI KUMAR	HOTHURU KULLAYAPPA	JUTUR KALAVATHI	K VENKATA RAMANA REDDY	KRUUBA JAGADEESH	M KUSHAL KUMAR	M MALLAIAH
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SKP Government Degree College, Guntakal

Attendance sheet certificate programme -2017-18

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	Name of the students	UNEBADI PAVAN KUMAR	GAJULA SOMANATH	SAYA UDAY KUMAR	SHAIK SHAKEEL. AHMED	JYOGI SANDEEP	KUMMARA PURUSHOTTAM	V VISHWANATH	SHAIK MOHAMMED AFREEDI	BEVANAPATI PAVITHRA	C N RAMANJINEYULU	C RAMA KRISHNA	CHENNURU MANOHAR	DEVARA SHIVA	G PRAHLADA	GADDE SASI KUMAR	HOTHURU KULLAYAPPA	JUTUR KALAVATHI	K VENKATA RAMANA REDDY	KRUUBA JAGADEESH	M KUSHAL KUMAR	M MALLAIAH
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S.K.P. Govt. Degree College GUNTAKAL Anantapur (Dist.)

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27	16155212	PINJARI MAHAMMAD RAFI	×	×	×	X	×	×	×	X	×	×	×	×	×	×	×	×	X	X	X	X	X	1	X
28	16155213	PULADASARI VISHNUPRIYA	×	×	X	X	X	X	K	X	×	×	X	X	X	<	X	X	义	×	×	×	×	×	1
50	16155214	PUSALA PRABHAVATHI	X		X	X	X	X	X	X	X	X	X	X	×	×	×	X	×	×	×	X	×	×	X
30	16155215	R SHIRISHA	*	×	×	X	×	4	7	*	x	×	1	×	×	X	54	X	×	X	X	X	X	1	1)
31	16155216	RAJAMMAGARI JAYAKRISHNA	X	X	8	×	X	X	X	1	1	×	1.6	X	X	X	X	X	X	×	X	X	X	X	1
32	16155217	SATHULA VADDE HARIKRISHNA	×	×	×	×	X	X	X	X	×	X	X	×	X	X	X	×	X	+	X	×	X	×	X
333	16155218	SHAIK FIRDOSE	*	Removale Color	×	6	X	X	×	×	7	X	×	×	X	×	×	X	X	X	X	X	1	0	1
34	16155219	SUNKARA INDU	X	X	X	X	×	X	×	×	×	Q	1	×	×	×	7	X	X	λ	X	X	X	X	X
33	16155220	TAVISIKODA SUKUMAR	X	٤	×	×	¥	X	-	×	1	×	X	X	-	X	×	×	X	×	X	X	X	X	X
36	16155221	TELUGU	×	×	×	X	×	X	X	×	X	X	*	X	X	×	X	X	X	X	X	X	X	X	+
37	16155222	TIRUMALA MOUNESH	X	-	X	×	X	×	×	×	*	×	×	×	×	5	1	>	+-	4	×	3)	>	X
38	16155223	VADLIPALLI BHAVANI	X	-	-	2000	0,000	X	-	- 22	100		-	×	X	1	X	-	X	X	X	X	X	100	X
39	16155224	VANCHETI VEERESH	X.	*	×	×	*	×	x	×	×	X	×	,	×	×	X	X	X	X	×	χ	X	X	17
40	16155225	YEMMANNAGARI SURESH	X	X	X	X	X	1	×	-	1.4	1	1		1.72	-	X	12	-	-	×	1	X	x	17
41	16155226	YERUKALA RAVI	×		X	X	×	X	X	×	X	×	X	6	×	-	×	X	1	×	X	+	X	X	1 8
42	16155227	KMD ILLIYAZ	×	6	X	X	×	X			1	-		1	100	-	X	×	X	X	X	-	-	x	X
43	16155228	M NIZAMUDDIN	X	X	X	X		X	χ	X		×	×	k	×	-	-		20	x	×	1	×	×	14
44	16155229	M ZAMEERA BANU	>	0	×	y	×	×	*	X	X	X	172		-	×	37	7	70	*	X	×	-	×	X
445	16155230	S SHAHEENA BEGUM	x	X	X	×	7	ź	×	×	×	7	-	7	-	,	×	7	3					t	

S.K.P. Govt. Degree College GUNTAKAL Anantapur (Dist.)

S.K.P. GOVT. Degree College

S.K.P Government Degree College Guntakal Department Of Commerce Final Report Tally Certificate Course (2017-18)

By offering a certificate course in Tally for 45 days, the Department of Commerce has made a modest beginning in its effort to instruct and enhance the students with practical understanding of the accounting software. For the benefit of the students, Tally was developed by the Department of Commerce with Dr. K. Gnaneswar's aid. The primary goal of the course, as previously decided, was to teach the graduating students Tally. The needs of the final year students were taken into consideration when developing the course's fundamental structure. The aforementioned course began on October 10, 2017, and it ended on February 2, 2018.

The feedback from the students was extremely favourable. For the opening session, the Seminar Hall was packed with students who were eager to participate. Dr. K. Gnaneswar, the principal, addressed the students and explained the importance of technology in both the social and corporate realms. He also appreciated the efforts of the business department and paid tribute to Sri P Janardhan Sastry, HOD, who was responsible for designing the course. There were many pupils enrolled in the course. There were 45 students who regularly attended the 09.00 A.M–10:00 AM courses. The lectures were interesting, instructive, and entertaining. Through interactive exercises, movies, handouts, seminars, quizzes, suggested readings, and films, the students were able to acquire and comprehend Tally. Brainstorming sessions, talks, group activities, and impromptu presentations helped the students feel more confident. The 45-day course was completed, and throughout that time, students were asked for unofficial input to help the course move forward.

A farewell celebration was organised on07/02/2018, following the successful conclusion of the aforementioned Certificate course. Sri Dr. K. Gnaneswar, the college's principal, attended the event. The HOD presided over the meeting (commerce), Janardhan Sastry, Sri P. The Department in charge explained the reason for and need of introducing the Certificate course in his introductory remarks. The Principal recommended that the students incorporate the input from the Department of Commerce. The 45 students were all given certificates. Sri G. Pavan Kumar, a lecturer in Commerce, proposed the vote of gratitude at the conclusion of the event.

Department of Commerce S.K.P. Govt. Degree College GUNTAKAL. S.K.P. Govt.Degree College GUNTARAL Anantapur (Dist.)



S.K.P. GOVT. DEGREE COLLEGE

GUNTAKAL, ANANTAPURAM-515803, A.P.

AFFILIATED TO SRI KRISHNADEVARAYA UNIVERSITY (SKU) ANANTHAPURA RE-ACCREDITED BY NAAC WITH 'B' GRADE-CGPA- '2, 76'



Department of Commerce

Dertificate Of Participation

This is to Certify that Mr./Miss./Mrs.

bearing Hall Ticket No. studying

Commerce, S.K.P. Government Degree College, Guntakal, held from 10/10/2017 to successfully completed 'Tally Certificate Course' Organized by Department of

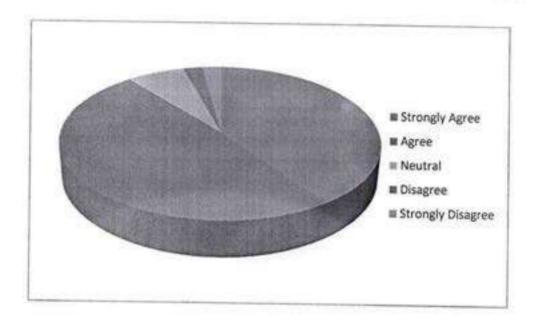
02/02/2018.





Feedback Analysis

Particulars	Respondents	percentage
Strongly Agree	18	40.00
Agree	22	48.89
Neutral	3	6.67
Disagree	1	2.22
Strongly Disagree	1	2.22
Total	45	100



Approximately Forty eight percent of students agreed certificate course is helpful to them followed by forty percent of the students strongly agree course is beneficial to them. Seven percent of the students are neutral; two percent of the students each disagree and strongly disagree about the certificate course programme.

Department of Commerce S.K.P. Govt. Degree College GUNTAKAL. S.K.P. Gernougee College GUNTAKAL Anantapur (Dist.)

SKP Government Degree College, Guntakal MS-office Certificate Course Feed Back (2017-18) Participants Feedback Form

Instructions: Please indicate your level of agreement with the statements listed below.

S.No	Particulars	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
1	Participation and interaction were encouraged.					
2	The topics covered were relevant to me.					A.
3	The objectives of the training were clearly defined					
4	The content was organized and easy to follow.					
5	The materials distributed were helpful.					
6	The trainer was knowledgeable about the training topics.					
7	The time allotted for the training wassufficient.					
8	The training objectives were met.					
9	The trainer was well prepared.					
10	The meeting room and facilities were adequate and comfortable.					

Department of Commerce S.K.P. Govt. Degree College GUNTAKAL. S.K.P. Govt. Dagree College GUNTAKAL Anantapur (Dist.)

SKP Government Degree College, Guntakal Certificate course -2017-18







Department of Commerce S.K.P. Govt. Degree College GUNTAKAL.



S.K.P. Govt.bagree College GUNTAKAL Anantapur (Dist.)

MINUTES OF DEPARTMENTAL MEETING FOR THE CONDUCT OF CERTIFICATE COURSE

2017-2018

The department of mathematics has been serving as a guide to in inculcate mathematical skills among the students. As another step in building the career of the final B.Sc students, The department as resolved to conduct a certificate course in mathematics.

The competitive world of job market has been looking for young graduates with good logical thinking and analytical skills. With the intention of imparting necessary mathematical skills to outgoing students, the department of mathematics as taken the initiative.

The department has conducted a meeting with the staff members of department in the college on 01/07/2017. The meeting was attended by the head of the dept Sri. Y Purushotham Reddy, faculty Sri. B Siva Prasad and Sri. J Thimmappa. By the direction of principal, the department unanimously resolve to conduct the certificate course in mathematics, for the outgoing final year degree students of our college for a duration of 40 days.

Sri. Y Purushotham Reddy (Incharge): Y. Purusholkan Reddyl.

Sri. B Siva Prasad, (Faculty) : B. Siva Prasad

Sri. J Thimmappa, (Faculty) : J. Thimmappa





PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE

Date: 03/07/2017

2017-2018

From, To,

Y Purushotham Reddy (Incharge) The principal

SKP Government degree college, SKP Government degree college,

Guntakal Guntakal

Respected Sir,

I would like to put forth a proposal to introduce a certificate course in mathematics for the final year degree students of our college. The dept of mathematics is very much cognizant of the growing the needs of the outgoing students. Since, mathematics has become the gateway for all types of employment and there is a great need for the improvement of logical thinking and reasoning skills of the students for getting employed. Keeping all these aspects in view, the department of mathematics would like to said course.

The details of the programme are:

1) Name of the proposed programme : Ratios & Proportion, Time & Distance, Time & Work

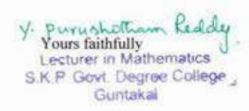
Duration and timing of the programme : 40 Days & 3PM - 4PM

3) Start date of the programme : 19/07/2017

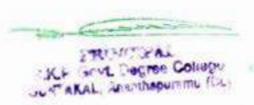
4) End date of the programme : 28/08/2017

5) Course fee : Nil

6) No.of students expected for admissions : 30







CIRCULAR

04/07/2017

This is to inform to all the final year degree students that the department of mathematics would like to start a certificate course in "Ratios and Proportion, Time & Distance, Time & Work". the duration of course in 40 days. Students need not pay fee for the course. The classes will commence on 21/07/2017, interested students are required to give their names to Sri. J.Thimmappa, lecturer in mathematics before on 17/07/2017.

y. purishetham Reddy

Dept of Mathematics

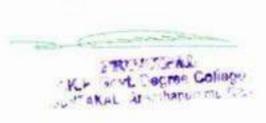
Co-ordinator

Copy to the library notice board

Copy to the notice board

Copy for circulation among the students





FINAL REPORT OF CERTIFICATE PROGRAMME

(2017 - 2018)

The department of mathematics has made a humble beginning to impart and enrich the students with mathematical students by conducting a certificate course entitled "Ratio & Proportion, Time & Distance, Time & Work" for duration of 40 days. The certificate course was started on 19/07/2017 and successfully completed on 28/08/2017. Since this course was the first of its kind in the college, not many students have enrolled in the course. 30 students regularly attended the classes conducted by 03:00PM to 04:00PM. A valedictory function was conducted on 01/09/2017. The meeting was preceded over by the principal, Dr. K Gnaneswar. In this opening remarks, the head of the department Sri. Y Purushotham Reddy, explained the need and necessity of introducing the certificate course, advised the students to make use of the inputs given by dept of mathematics. Certificates were distributed to the all 30 students. Lecturer in mathematics B.Siva Prasad propose the vote of thanks.

Principal
PREMICIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Ananthepuramu (DL)



SKP GOVERNMENT COLLEGE, GUNTAKAL SYLLABUS FOR CERTIFICATE COURSE IN ARITHMETIC AND LOGICAL REASONING

NUMBERS AND ITS PROPERTIES:

- 1. Number system
- 2. Divisibility rules
- 3. HCF and LCM of numbers
- 4. Ratio and proportion
- 5. Percentage

ARITHMETIC ABILITY:

- 1. Data Analysis
- 2. Time and distance
- 3. Time and work
- 4. Problems on ages and calendars
- 5. Clock
- 6. Directions

LOGICAL REASONING:

- 1. Analogy
- 2. Coding and Decoding
- 3. Mathematical operations
- 4. Blood Relations
- 5. Ranking
- 6. Logical arrangement of words
- 7. Statements and Conclusions
- 8. Odd Man Out
- 9. Missing Number
- 10. Verifications of truth Statements



PRINCIPAL S.K.P. Govt. Degree College (NTAKAL, Anunibapuramu (7%)



S.K.P. GOVERNMENT DEGREECOLLEGE:: GUNTAKAL

DEPARTMENT OF MATHEMATICS CERTIFICATE COURSE STUDENT LIST

2017-2018

S.No	Name of the student	University Reg. No.	Signature
1	B.NEELIMA	15151001	B. Neelima
2	M.SUPRIYA	15151003	M. Supriya.
3	M.SOMASEKHAR	15151004	M. ama She Par
4	P.MANJULA	15151006	p. Moniula.
5	C.KUMARI	15151010	C. Kumasi
6	G.DIVYA SRI	15151014	G- Divya sri
7	K.SREENIVASULU	15151016	k. Sreentvasulu.
8	M.RAJASEKHAR	15151019	M. Rata Sekhax
9	M.S.SHYAMALA	15151021	M.8. Shejumala
10	M.PRABHAVATHI	15151022	M. Parabavali.
11	A.DIWAKAR	15151061	A. D?wakax
12	C.THIPPANNA	15151067	C.Thippana.
13	G.PAMANNA	15151070	G. Pamana
14	K.VASAVI	15151072	K. Vasavi
15	M.LAKSHMI	15151074	M: lakshmi
16	N.LAKSHMANNA	15151077	N.LAKSHMANUA-
17	N.NAGARAJU	15151078	N.lakshmanna
18	P.VINAY BABU	15151079	P Vinay Babu.
19	B.KAVITHA	15151113	3. havitha
20	B.LINGA RAJU	15151118	Bikavilla
21	B.S.PRIYANKA	15151301	BS. PRIVANKA
22	D.SHARMILA	15151302	D. Sharmila
23	K.SAMEERAKOUSAR	15151304	K. Sameerakoway
24	K.LAKSHMI VASANTHA	15151305	k Jakuni vasanta
25	B.MAHALAKSHMI	15151308	B Mahalakshmi
26	C.KIRAN JYOTHI	15151309	a king Sydle
27	D.PAVANI	15151310	D. Pavani
28	P.SANTHOSH	15151312	P. son thosh.
29	S.SALEEM BASHA	15151314	3. Saleem Bash
30	S.INDRA	15151316	S. Indra

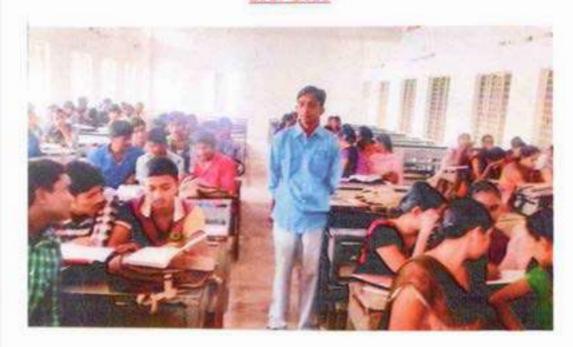




y. purushottan Reddy.
Incharge.
Lecturer in Mathematics
S.K.P Govt. Degree College
Guntakal

Photography of The Programme

2017-2018





PRINCIPAL
S.M.R. Govt. Degree Goßsge
GUNTAKAL, Astronopuramu (DL)

SKP GOVERNMENT DEGREE COLLEGE, GUNTAKAL

Name of the student NEELIMA SUPRIYA SUPRIYA SUPRIYA SUPRIYA SUPRIYA SURANJULA KUMARI DIVYA SRI SREENIVASULU RAJASEKHAR PRABHAVATHI DIWAKAR THIPPANNA PAMANNA VASAVI LAKSHMI LAKSHMI LAKSHMI LAKSHMI ANGARAJU SPRIYANKA SAMEERAKOUSAR CINGA RAJU SPRIYANKA SHARMILA SHAR			Datement		1	- [3	01-17			1			İ								Aug-	-13			3						
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M.PRABHAVATH 15151022		SSHYAMALA	15151021	1	1	1	1	1	1	1	1	1	1	-	1	Q	1	1	1	1	-	1	-	1	-	1	-	1	-	1	-	-
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SKP GOVERNMENT DEGREE COLLEGE

GUNTAKAL

DEPARTMENT OF MATHEMATHICS

FEED BACK ON CERTIFICATE COURSE

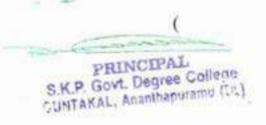
TOPICS: RATIO & PROPORTION, TIME & WORK 2017-2018

(PLEASE TICK (✓) ON ANY ONE OF THE FOLLOWING)

1. How do you rate	the quality of teach	ing in the certificate	course
a) Excellent	b) Good	c) Average	d) Poor
2. How is the sylla	bus appropriate in co	overing the course	
a) Excellent	b) Good	c) Average	d) Poor
3. Whether the cer	tificate course on Ra	tio & Proportion, Tir	ne & Work is useful to you
a) Excellent	b) Good	c) Average	d) Poor
4. How do you rate	e the overall certifica	te course	
a) Excellent	b) Good	c) Average	d) Poor
5. Is the timing of	conduct of classes to	your satisfaction	
a) Excellent	b) Good	c) Average	d) Poor
Comments & Sugs	gestions :		

Signature of the Student





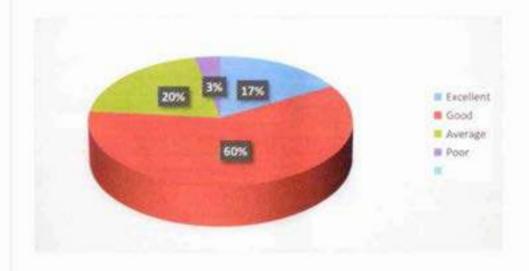
SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL

Certificate Course (2017-18)

Department of Mathematics

Participants Feedback Form

Total Students	30
Excellent	5
Good	18
Average	6
Poor	1









S.K.P GOVT DEGREE COLLEGE, GUNTAKAL DEPARTMENT OF PHYSICS

Minutes of Department meeting for conduct of Certificate Course in "Electrical Appliances"

The choice to teach students technical skills as an enrichment was taken by the Department of Physics, a pioneer in satisfying student demands. Both the labour market and business require skilled graduates. It has been found that the majority of students have high academic knowledge but just average practical skills. Therefore, the department started this activity to spread real-world knowledge and skills.

The Physics Department convened a meeting with its members in the staff room on June 22, 2017. The meeting was presided over by Sri C Sankar Reddy, the in-charge lecturer, and Sri D. Umar Shareef, a lecturer in physics, was also present. At the principal's request, the department unanimously decided to teach the Certificate course in Electrical Appliances for the outgoing students from the Physics Department. A further decision is made to run the course for 50 hours spread over 30 days. It has also been determined to hire technical experts from regional professional universities and to give more priority to training actual skills than to academic concepts.

1 Sri .CSankar Reddy .

Lecturer in Charge of the Department C. Sanker Relay

Sri Sri M Bheem Praksh,

Lecturer in Physics

M. Bheem Prapart

3. Sri .L Sreeram Reddy

Lecturer in Physics L. Steeran Re



S.K.P.GOVT DEGREE COLLEGE, GUNTAKAL PROPOSAL FOR INTRODUCTION OF CERTIFICATE COURSE IN ELECTRICAL APPLIANCES

From

To

C Sankar Reddy

The Principal

Lecturer in Physics

S.K.P Govt Degree College

S.K.P Govt. Degree College

GUNTAKAL

Sir.

For our college students who are in their last year of Physics, the department of Physics suggested to offer a certificate course in "Electrical Appliances." Our Physics department is particularly aware of the growing need from graduating students for earning skills in electrical appliance repair, which will help young graduates find employment in the field and encourage self-employment. Our department would like to begin the aforementioned course while keeping all of these factors in mind.

The details of the programme are as detailed below

Name of the proposed programme :

Electrical Appliances

2. Duration and timings of the programme

50 hours and 3PM - 4.30PM

3. Proposed date of commencement

03-07-2017

4. Course fee

Nil

5. Number of students expected to join

40

the course

Dt:23-06-2017

Yours faithfully

C. Sankarheddy

C Sankar Reddy

PRINCIPAL S.K.P. Govt Degree College GUNTAKAL, Ananthapuramu (DL)

S.K.P GOVT DEGREE COLLEGE,GUNTAKAL DEPARTMENT OF PHYSICS CIRCULAR

Date 24-06-2017

This is to inform all the Physics students of final year that Department of Physics proposes to start a certificate course in "Electrical Appliances". The duration of the course is 40days. Students need not pay any fee for the course. The course commences from 03-07-2017. Interested students can register their names to Sri M BheemaPrakash lecturer in Physics, and the course co-ordinator

M. Bheem Praycash co-ordinator

Principal

S.K.P. Govt Degree College GUNTAKAL, Ananthapuramu (Dt.)

Copy circulated to all III yr physics students
Copy to notice board
Copy to file

S.K.P Govt Degree College ,GUNTAKAL

Department of Phsysics

Certificate Course in Electrical Appliances

SYLLABUS

UNIT-I

Voltage, Current, Resistance, Capacitance, Inductance, Electrical conductors and Insulators, Ohm's law, Series and parallel combinations of resistors, Galvanometer, Ammeter, Voltmeter, Multimeter, Transformers, Electrical energy, Power, Kilowatt hour (kWh), consumption of electrical power UNIT-II

Direct current and alternating current, RMS and peak values, Power factor, Single phase and three phase connections, Basics of House wiring, Star and delta connection, Electric shock, First aid for electric shock, Overloading, Earthing and its necessity, Short circuiting, Fuses, MCB, ELCB, Insulation, Inverter, UPS

UNIT-III

Principles of working, parts and servicing of Electric fan, Electric Iron box, Water heater; Induction heater, Microwave oven; Refrigerator, Concept of illumination, Electric bulbs, CFL, LED lights, Energy efficiency in electrical appliances, IS codes & IE codes.

S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL)

S.K.P GOVT. DEGREE COLLEGE, GUNTAKAL DEPARTMENT OF PHYSICS STUDENTS LIST OF CERTIFICATE COURSE 2017-18

S.No	Name of the student	Hall Ticket No	Signature
1	A Diwakar	15151061	A. Diwakor
2	A Umesh	15151064	A. umesh
3	B Bhaskar	15151065	B. Bharker
4	C Lakshmi Narayana	15151066	Clarshmi Noraya
5	C Thippanna	15151067	C. Thippanna
6	D Mounika	15151068	w. mouni ka
7	G Pushpavathi	15151069	G. pushpavathi
8	G Pamanna	15151070	GI- Damanna
9	K Jayalakshmi	15151073	K Jaya abolini
10	M Lakshmi	15151074	14. lake mil
11	M Balavani	15151076	M-Babyani
12	N Lakshmanna	15151077	N. Cats aman
13	N Nagaraju	15151078	N. Magaraju
14	P Vinay Babu	15151079	poyeraypabu
15	B Chiranjeevi	15151113	Behindhieevi
16	B Kavitha	15151116	B. Kavitha
17	B Mamatha	15151117	B. maratha
18	B Lingaraju	15151118	B-CIMATAN
19	B Rajesh	15151121	B. Rajesh
20	E Bhaskar	15151123	G. Brougae
21	E Suresh	15151124	G. Suresh
22	G K Sowmya	15151126	G. K Sounga
23	G Siva Krishna	15151127	a. sing birth
24	K Rangaswamy	15151130	K. Romasenon
25	L Jayalakshmi	15151132	L. Zayalakehmi
6	M Anand Babu	15151133	m-Anand ibak
7	M Sudhakar	15151135	M. Supporten

S.K.P GOVT. DEGREE COLLEGE, GUNTAKAL

DEPARTMENT OF PHYSICS

CERTIFICATE COURSE IN ELECTRICAL APPLIANCES

ATTENDANCE SHEET FOR THE

P Vinay Babu

B Chiranjeevi **B** Kavitha

B Mamatha

8 Lingaraju B Rajesh

E Bhaskar

E Suresh

G K Sowmya

G Siva Krishna

K Rangaswamy L Jayalakshmi

M Anand Babu

M Sudhakar

14 15

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	DANCE SHEET FOR THE YEA	R 201	7.1																														-
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2	A Umesh	1	1	1	1	1	1	1	1	X.	1	1	1	1	1	1	/	-	1	a	1	-	4	1	1	1	a	1	1	a	1/	1	-
3	B Bhaskar	1	1	1,	1	1	-	1	1	1	4	1	1	1	1	1	1	-	1	1	1	-	-	1	15	a	1	a	1	1	/	(3	_
4	C Lakshmi Narayana	1	1	1	-	4	1	1	1	1	-	1	1	1	1	1	1	-	1	1	1	-	á	1	a	1	1	1	a	1	1	1	-
5	C Thippanna	1	1	1	1	H	1	1	1	14		9	1	1	d	1	1	1	1	1	1	0	7	1	1	1	17	1	1	a	1	1	
6	D Mounika	1	1	+	1	a	1	+	1	1	-	1	1	1	a	1	1.	1	4	1	1	1	a	1	1	1	1	1	1	1	1	1	
7	G Pushpavathi	a	1	1	+-	-	1	14	1	1	17	1	1,	1	1	1	1	1	1	1	1	7	7	1	1	1	1	1	a	1	1	1	
8	G Pamanna	1	+:	1	1	1	1	1	+	14	a	1	1	1	1	1	+-	1	1	1	1	1	5	1	1	a	1	1	a	1	/	1	
9	K Jayalakshmi	1	1	1	1	1	1	1	1	-	-	1	1	1	1	1	1	a	1	1	7	1	1	1	a	1	1	1	1	1	1	1	
10	M Lakshmi	1	a	17	1	+	1	1	1	-	-	1	1	1	1	-	1	1	1	1	1	1	á	1	1	1	1	2	1	1	1	1	_
11	M Balavani	1	10	1,	1	1	+	+	1	4	-	1	1	-	1	1	1	1	-	3		1	1	1	1	1	1	1	1	1		1	
12	N Lakshmanna	1	1	1	1	H.	1	+	1	9	-	1	1	1	1	1	1	1	1	1	1	1	1	a	1	1	1	1	1	1	2	0	
13	N Nagaraju	1	1	1,	1	1	1	1	9	5	1	1	1	1	1	^		1	1	1	1	4	1	1	a	1	1	1	1	1	1	1	

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- Commence of the land S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (Dr.)

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MODEL QUESTION PAPER-1

Time: 11/2 hrs (90 Minutes)

Max Marks 50

SECTION -A

4 X 5 =20 Marks

Answer any four questions. Each answer carries 5 marks (At least 1 question should be given from each Unit)

Define current and write its importance	
Write about Voltmeter	
What is phase connection?	
Explain about Insulators or Insulation.	
Write about energy efficiencies in Electrical Appliances	
Discuss the functions of Induction Heater and its uses	
	Define current and write its importance Write about Voltmeter Explain conversion process of Ammeter What is phase connection? Write star type connection in brief. Explain about Insulators or Insulation. Write about energy efficiencies in Electrical Appliances. Discuss the functions of Induction Heater and its uses

SECTION B

3x10M = 30 Marks

Answer any three questions. Each answer carries 10 marks (At least 1 question should be given from each Unit)

1	What is current? Write about electric current and its importance.
2	What is ohm's law? Explain its role in current electricity.
3	Explain about Direct current(DC) and Alternating current (AC) in detail.
4	What are SRAR, DELTA connections? Explain them in detail.
5	Discuss about the principles, working, parts of an Electric Fan

Govt Degree College

S.K.P GOVT. DEGREE COLLEGE, GUNTAKAL DEPARTMENT OF PHYSICS

FINAL REPORT ON CERTIFICATE COURSE IN ELECTRICAL APPLIANCES

The Department of Physics has made a humble beginning to impart and enrich with practical knowledge on servicing of electrical appliances by conducting a course for duration of 40days. The motto of the course is to impart hands on experience like serving a electric fan electric iron, heater and so on for outgoing students.. The course was started 0n 03-07-2017and completed on 13-08-2017. As it is the first of its kind in the college, the number of students enrolled was not encouraging. Only 28 students regularly attended the classes from 3PM to 4.30PM. After successful completion of the course a valedictory function was conducted on 13-08-2017 from 3PM to 4PM. Our principal Dr K. Gnaneswar graced the occasion. In his opening remarks, Principal insisted the students the need for certificate courses. Our lecturer in charge Sri C Sankar Reddy insisted to make use of opportunities and utmost utilization of resources, available to them. Certificates were distributed to the students. Lastly Sri L Sreerama Reddy, Lecturer in Physics proposed vote of thanks for the programme.

S.K.P GOVT.DEGREE COLLEGE, GUNTAKAL CETIFICATE OF COMPLETION

This is to certify that	Sri/Miss/Mrs	
Studying	su	ccessfully completed his//her
held from		Department of
Coordinator	Dept.Incharge	Principal PRINCIPAL S.K.P. Govt. Degree College GUNTAKAL, Ananthepuramu (DL)

S K P Government Degree College, Guntakal Department of Physics CERTIFICATE COURSE ON ELECTRICAL APPLIANCES 2017-18

FEEDBACK FORM

S.No		Excellent	Good	Average	Poor
1	Presentation by the mentor			9	10000
2	Confidence levels of the mentor				
3	Hands on experience by the students				
4	Maintainance of the lab equipment				
5	How is the course material supplied				
6	Average understanding levels of the student				
7	Yours confidence levels after completion of the course				
8	Overall Performance on the course				
9	Do you feel this course to be continued further		Yes	No.	
10	Suggestions for improvement		T Car	140	

Sig of the Student



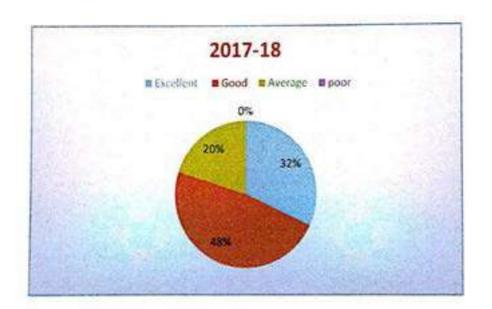
SKP GOVERNMENT DEGREE COLLEGE: GUNTAKAL

Certificate Course (2017-18)

Department of Physics

Participants Feedback Form

Total Students	27
Excellent	5
Good	15
Average	7
Poor	0





S.K.P.Government College

Guntakal:: Ananthapuram Dist



Department of Chemistry

CERTIFICATE COURSE IN CHEMISTRY

2017-18

DEPARTMENT OF CHEMISTRY

MINUTES OF THE DEPARTMENT MEETING FOR THE CONDUCT OF

"CERTIFICATE COURSE IN WATER ANALYSIS"

A superior quality of water is crucial to the economic, health, and social well-being of the people. Monitoring the quality of your water and testing it regularly is very important to maintain reliable and safe water sources and eliminate the potential health risks related to water contamination. The need for clean pure drinking water and awareness on quality and conservation of water is increasing day by day. Water is a source of several water born diseases. It is imperative and necessary to have practical knowledge on water quality. Hence, Department of Chemistry has decided to introduce certificate course in Water Analysis to enhance proficiency and practical knowledge in Water Chemistry, with the humble intention of imparting necessary knowledge on water analysis and quality parameters of water to the outgoing students. This initiative has been taken by department of chemistry.

Department of Chemistry, pioneer in catering to the needs of the students has decided to reintroduce Certificate Course in Water Quality. With the objective of starting a certificate Course in "WATER QUALITY", The department of chemistry has conducted a meeting with the members of the department in the Departmental Staffroom on 05/7/2017. The meeting is chaired by the Incharge of the Department and on the instruction by The Principal. The department has unanimously resolved to conduct certificate course in Water Analysis for the outgoing Final year degree students of our college.

The course is designed to be for a duration of 45 days. Further it is resolved to concentrate on students with rural background and total intake of the students shall be less than 45. Circular, informing the students will be sent after the approval by the Principal and the classes of the Certificate Course shall be conducted off the time table of the college.

Date: 05/07/2017

Dept. of Chemistry, SKP Govt. College, Gunt

S GOVI COME OF S

Department of Chemistry
S.K.P. Govt. College
Guntabal, Anantapur (Dt.)

DEPARTMENT OF CHEMISTRY

PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE IN WATER ANALYSIS

Dt: 06/07/2017

From

The Incharge

Department of Chemistry

S.K.P. Government College

Guntakal

The Principal

S.K.P. Government College

Guntakal

Respected Sir,

I would like to put forth a proposal before your goodness to introduce a Certificate course in Chemistry for B.Sc. final year students of our college for 2017-18. Due to increase in awareness of water born diseases, it is imperative for the students of Chemistry and in general every student to have awareness on parameters of Water Quality. I request you Sir, to permit us to start Certificate Course in Water Analysis by Dept. of Chemistry.

Thanking You Sir.

617117 Details of the Programme are :

Program duration

: 45 Days

Timings of the program

: 3.00 to 4.00PM

Duration of the program

: 10/07/2017 to 24/08/2017

Course fee

Number of students expected for admission: 45

P GOVERNMENT COLLEGE GUNTAKAL-515 POT

Dept. of Chemistry, SKP Govt. College, C

Department Guntakal, Anantapur (1)1.

DEPARTMENT OF CHEMISTRY

CIRCULAR

Dt: 07/07/2017

INTRODUCTION OF CERTIFICATE COURSE IN WATER ANALYSIS

This is to inform to All the Final year Degree students of B.Sc. Chemistry, that the Department of Chemistry would like to start a "CERTIFICATE COURSE IN WATER ANALYSIS". The duration of course is 6 weeks/45 days. There is NO Course Fee and is offered as value addition the Students of Chemistry. The course shall be run by the Department of Chemistry after the college hours. All the interested students are required to give their names to the Incharge of the Department. The Course shall enhance the knowledge of Analytical Chemistry and shall be useful to their Career in Chemistry.

Details of the Programme are:

> Program duration : 45 Days

➤ Timings of the program : 3.00 to 4.00PM

Duration of the of the program : 10/07/2017 to 24/08/2017

> Course fee :-Nil-

Number of students expected for admission : 45

Incharge

Department of Chemistry

Dept. of Chemistry S.K.P. Govt. College Guntakal, Anantapur (Di.,

Copy to Departmental Notice Board

> Copy to College Library Notice Board

Copy to College Office

Departmental Copy

Dept. of Chemistry, SKP Govt. College, Gunt

S.K.P. GOVERNMENT COLLEGE

Guntakal :: Anantapuram dist

DEPARTMENT OF CHEMISTRY

CERTIFICATE COURSE ON" WATER ANALYSIS"

SYLLABUS

Theory: 30h

Course Credits:2

Unit- I

6h

Importance and unique properties of water

Types of water pollutants:

- Organic pollutants: Oxygen demanding wastes, disease causing agents.
- Inorganic pollutants: Inorganic salts, mineral acids, finely divided metals and trace elements, metal complexes

Unit II

oh

Water quality standards: Quality of ground water, water quality criteria given by CPCB for drinking water, test characteristics of drinking water (colour, odour, taste, pH, total dissolved salts, alkalinity, total hardness)

Significance of testing: Different tests (temperature, pH, total dissolved salts, salinity, hardness), Reasons for testing.

Different methods of expressing concentration: Weight percentage, volume percentage, molarity, normality, mole fraction, molality and ppm.

Unit III

6h

Theory on preparation of reagents and standard solutions for water analysis: Standard H₂SO₄, Standard KCl Solution, EDTA solution, Standard MgSO₄ solution, NaOH solution, Buffer Solution, Eriochrome Black-T indicator solution, Standard NaCl Solution, Standard AgNO₃ Solution, Potassium chromate indicator solution, Standard Na₂SO₄ solutions.



Dept. of Chemistry, SKP Govt. College, Gu

Practical: 15 h

- 1. Determination of physical parameters of water: Color, Odor, pH, Conductivity.
- 2. Estimation of Total Dissolved Salts (TDS)-
- 3. Determination of Alkalinity of water sample-
- 4. Estimation of carbonate and bicarbonate in water-
- 5. Determination of Total hardness of water by EDTA method -

Reference books for practical: -

- 1. APHA (American Public Health Association) Handbook, 1998
- 2. Soil, Plant and Water Analysis P. C. Jaiswal
- 3. Chemical and Biological Analysis of Water Dr. R. K. Trivedy and P. K. Goel.
- 4. Practical Biochemistry J. Jayraman
- 5. FSSAI manual for Water Analysis.



S.K.P. Government College :: Guntakal

Model Question Paper

Certificate Course on "Water Analysis"

Time:	2hrs		(6)	54					Max m	arks: 50
			SECTION - A				3X10= 30Marks			
IAnswer	any Three	question	. Each	questi	on carries	Ten marks				á
1.										
2.										
3.										
4.										
5.										
	56				SECTIO	N-B			4X5=	20Marks
33	•						. 7			-
II Answe	r any Four	questions	. Each	questi	on carries	Five mark	:5			
1.,		36				5			1/51	
2.										
3.										
4.										
5.										
6.										
7.						*				



Incharge

Dept. of Chemistry

S.K.P. Govt. College

Guntakal, Anantapur (DL)

Dept. of Chemistry, SKP Govt. College, Gu

BRIEF REPORT ON THE CONDUCTION OF THE

CERTIFICATE COURSE IN "WATER ANALYSIS"

The Department of Chemistry has made humble beginning to impart and enrich students with basic concepts of Water Quality and parameters of Water Testing by introducing Certificate course in Water Analysis for the B.Sc. Final year outgoing students of 2017-18. The course started on 10/07/2017 and completed on 24/08/2017. This has been third consecutive year of running the Course. The Certificate course was conducted for a period of 45 days with 30 hours of Theory and 15 hours of Practicals from 3.00Pm to 4.00PM off the college hours. After the successful completion of the course,

> : 45 Days Program duration

: 3.00 to 4.00PM Timings of the program

: 10/07/2017 to 24/08/2017 Starting date of the program

:-Nil-Course fee

Number of students joined the programme : 45

A Field trip was organized as a part of course to practically acquaint the Students of Certificate course to "Guntakal Municipal water works" and Summer Storage Tanks at G.Kottala Village along with Water Treatment Plant. The students where taken to water treatment plant. It contains Sedimentation tank Filtration Tank and Chlorination tank and Bleaching. The water quality parameters like pH, particulate matter, TDS were demonstrated to students. Raw water collection point from HNSS To SS tank-1 and SS tank-2, Pump house from SS tanks to water treatment plant, Chlorination process, Alum additon process, Water quality test, 2% cholorination, Distribution of water to towers were demonstrated on field trip day.

Examination of conducted on the last day of the course and Certificates were distributed to the students on the Valedictory Day function. Out of 45 students enrolled for the course, 40 students attended the course and completed successfully. On the valedictory function, Principal Dr.K.Gnaneswar appreciated the Chemistry Dept and students for successfully running the course. The Departmental Staff were present on the occasion. The Feedback is collected on the course from the students. Students actively participated in the course and completed the course successfully.

GOVERNMENT COLLEGE GOVERNMENT 801.

Incharge, Dept. of Chemistry Dept. of Chemistry S.K.P. Gart. College Guntakal, Anantspur (DL)

Students starting to Field Trip as a part of Certificate Course



Water Quality Methods practically demonstrated at Guntakal Municipal Water Works



Dept. of Chemistry, SKP Govt. College, Guntakal

Students at ICT Class in Certificate Course



DEPARTMENT OF CHEMISTRY

Certificate Course in Water Analysis

This is to Certify that Mr/Ms	of
B.Sc., (MPC/BZC/Microbiology/Biochemistry), 2017-18 : Semester –V has completed the
"Certificate Course in W	ater Analysis" conducted by
Department of Chemistry, S.K.P. Governme	nt College and acquired grade.
Inchargo	The Principal

Department of Chemistry

S. K.P. Govt College.



Department of Chemistry



List of students enrolled in certificate courte

In chemistry: 2017-18.						
CN			H-T- NO -	signature 4 stud.		
t,	S. Shabana	BZC TM	16151003	s. Slaher		
2.	A. Ehazgava	B3C 7FA	16151006	A. Bhargah		
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9	K. Jayalakshmi	BZC TH	16151013	r. Jaya		
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19	S. Saleka Banu	BZC-TM	16151029	8- Saleher		
20	B. Ramantineyow	B3C . 7m	16151030	B. Ramartireyer		
21	P. Lakshmi Bai	BZC - TM	16151031	P. Jakshruibai		
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	SK.P. Govt. College (DL)			-

REGISTER OF ATTENDANCE & FEES

FOR THE MONTH OF 2011-18 20

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S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL Proposal FOR THE INTRODUCTION OF CERTIFICATE COURSE IN "MUSHROOM CULTIVATION"

Date: 28.07.2017

From
P. Sashikiran
Lecturer in Botany
Department of Botany
S.K.P. Govt. College
GUNTAKAL

To
The Principal,
S.K.P. Govt. College
GUNTAKAL,

Sub :--- Proposal for introduction of Certificate course in Botany request regarding-Respected Sir,

I'd like to make a proposal to you regarding the introduction of a Certificate Course in Botany for our College's final year degree students. The Department of Botany has been sincerely aware of the requirements of departing students. With all of these considerations in mind, the Department of Botany would like to launch the course.

The details or the program are

1. Name of the proposed program

2. Duration and timings of the program

3. Start date of the program

4. Course fee

5. No, of students expected for admission

: Mushroom cultivation

: 45 days; 1:30 pm to 3:00pm

: 1st August, 2017

: Nil

: 40

Department of Botary
GUNTAKAL-51" 903

Department of Botany

S.K.P. Govt. College
GUNTAKAL, Ananthapuramu (Gt.)
PRINCIPAL
PRINCIPAL

N.K.P. Govt. Degree College INTAKAL, Ananthapuramu (DL)

S.K.P. Government DEGREE COLLEGE, GUNTAKAL.

DEPARTMENT OF BOTANY

Circular

Date: 31-07-2017

Department of Botacy

MKP. Govt. Fegree College

GUNTAKAL-51" 803

All the B.Sc(BZC,BIO-CHEM,MICRO-BIO) final year degree students are hereby informed that the Department of BOTANY is going to start a certificate course in MUSHROOM CULTIVATION. The duration of the course is 45 days. Students need not pay any fee for the course. The classes will commence from 01-08-2017. Interested students are required to register their names in the Botany Department. After successful completion of the course certificate will be provided to the students.

PRINCIPAL S.K.P. Govt. College GUNTAKAL, Ananthapuramu (Cr.)

Copy to the Library Notice Board

Copy to the Notice Board

Copy for Circulation among the Students

REGISTRATION FORM

2017-18

III B.Sc. (BZC & MB)

-		Name of the Student	Group	Sec	Signature
SI.No	Reg.No	The state of the s	B.Sc.	BZC	C- Uma
1		C. UMA	B.Sc.	BZC	C. MONALO.
2	20202	CHUKKA MANASA	B.5c.	BZC	S. Chabana
3	16151003	SHAIK SHABANA	B.Sc.	BZC	U. M. Araying
4		VADDE MALELA ARAVIND	B.Sc.	BZC	Gulecha Sha bas
5	16151005	GUDURU RAJASHEKHAR	B.Sc.	BZC	B. SAUTE
6	16151006	ADAPADA BHARGAVA	B.Sc.	BZC	8. Shurtun
7	16151007	BYAGARU SHRUTHI	B.Sc.	BZC	R. Vanaja
8	16151008	BURUJULA VANAJA	B.Sc.	BZC	Verinand,
9	16151009	B. YERRISWAMY	B.Sc.	BZC	B. W. Swijumi
10	16151010	CHANDA BHUVANESWARI	B.Sc.	BZC	D Hussain pegra
11	16151011	D. HUSSAIN PEERA	B.Sc.	BZC	H . ERANNA
12	16151012	HARUANA ERAMMA	_	BZC	11. 11Bus +12.00
13	16151013	HARUANA VANITHA	B.Sc.	BZC	I D ANIGNMING
14	16151014	IDINDLA RAMANJANAMMA	B.Sc.	BZC	16. Satta alcomi
15	16151015	K. JAYALAKSHMI	B.Sc.	BZC	0 01
	16151016	KOSIGI NAGARAJU	B.Sc.	BZC	M. Rhanutela
16	16151017	MIDIMALAM BHANUTEJA	B.Sc.	-	M. Pevendra
17	16151018	M. DEVENDRA	B.Sc.	BZC	Miles Leana -
18	16151019	M. KALPANA	B.Sc.	BZC	Natha Dourse.
19	16151020	MIDIMALAM LATHA	B.Sc.	BZC	N saveyn kaptal
20	16151021	NAGAPPA GARI NAGARAJU	B.Sc.	BZC	D. Ralakeritha
21	16151022	NAMALA SURESH BABU	B.Sc.	BZC	10000K# 1310-1
22	A STATE OF THE PARTY OF THE PAR	P. BALAKRISHNA	B.Sc.	BZC	- 1010 m d 1200 1 =
23	16151023	PERAVALI BHEEMESH	B.Sc.	BZC	D. Salarwatti
24	16151024	P. SARASWATHI	B.Sc.	BZC	
25	16151025	PRODDUTURU ASHOK	B.Sc.	BZC	SAMOE: SAR IN THA MUSELY
26	16151026	SANDE SHANTHAMURTHY	B.Sc.	BZC	W C dlasge
27	16151027	THE A CHIPLIADAMI	B.Sc.	BZC	V. Sudiahan
28	16151028	DAGGALLA COLOR	B.Sc.	MB	
29	16151271	ALL STREET	B.Sc.	MB	
30	16151272	1	B.Sc.	MB	8. 46 80 M MP
31	16151273		B.Sc.	MB	BUDGANTO MANKE
32	16151274	S. NOORULLA	B.Sc.	MB	Brost in
33	16151275		B.Sc.	MB	
34	16151276	BOYA MOHAN	B.Sc.	MB	Degansman Isage meles
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Department of Botany B K.P. Govt, Fegree Coheye GUNTAKAL-511 803

LIST OF STUDENTS

2017-18

III B.Sc. (BZC & MB)

LNo	Reg.No	Name of the Student	Group	Sec.	a 1100a
1	16151001	C. UMA	B.5c.	BZC	c uma
2	16151002	CHUKKA MANASA	B.Sc.	BZC	CHUKKO Manosa
3	16151003	SHAIK SHABANA	B.Sc.	BZC	shalk shakana
_	16151004	VADDE MALELA ARAVIND	B.Sc.	BZC	v-massesa Asvird
4	16151005	GUDURU RAJASHEKHAR	B.Sc.	BZC	G. Rafosekhoon
5	16151006	ADAPADA BHARGAVA	B.Sc.	BZC	
6	16151007	BYAGARU SHRUTHI	B.Sc.	BZC	A Bhoogava
7	16151008	BURUJULA VANAJA	B.Sc.	BZC	B. shruthi
8	16151009	B. YERRISWAMY	B.Sc.	BZC	B. vanaja
9	16151010	CHANDA BHUVANESWARI	B.Sc.	BZC	B. yesoviswamy
10	16151011	D. HUSSAIN PEERA	B.Sc.	BZC	Sharporus agu
11	16151012	HARIJANA ERAMMA	B.Sc.	BZC	C. Bhu vaneswaeu
12	16151012	HARUANA VANITHA	B.Sc.	BZC	H vauetha warm
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14	16151014	K. JAYALAKSHMI	B.Sc.	BZC	The state of the s
15	16151015	KOSIGI NAGARAJU	B.Sc.	BZC	k · Kosigi nagarajo
16	16151016	MIDIMALAM BHANUTEJA	B.Sc.	BZC	m. Bhanu Teju
17	16151017	M. DEVENDRA	B.Sc.	BZC	M. Devendra.
18	16151018	M. KALPANA	B.Sc.	BZC	m. Kalpana
19	16151019	MIDIMALAM LATHA	B.Sc.	BZC	m. Latha
20	16151020	NAGAPPA GARI NAGARAJU	B.Sc.	BZC	Nagapa gale Gabe
21	16151021	NAMALA SURESH BABU	B.Sc.	BZC	Namala Suresh babu P. Balakrishna
22	16151022	P. BALAKRISHNA	B.Sc.	BZC	p. Balakrishna
23	16151023	PERAVALI BHEEMESH	B.Sc.	BZC	Devault Proces
24	16151024		B.Sc.	BZC	P. Bleenich.
25	16151025	P. SARASWATHI PRODDUTURU ASHOK	B.Sc.	BZC	D Achot
26	16151026	PRODUCTORO ASHOR	B.Sc.	BZC	& CHANTHEIMURIAT
27	16151027	SANDE SHANTHAMURTHY	B.Sc.	BZC	V. Cudhaller
28	16151028	VANNELA SUDHARANI	B.Sc.	MB	m. Abboy
29	16151271	MOHAMMAD ALI ABBAS	B.Sc.	MB	P. HAMABOOB BASHA
30	16151272	P. MAHABOOB BASHA	B.Sc.	MB	C A-PCONAN
31	16151273	S. APSAANA	B.Sc.	MB	or shoulle
32	16151274	S. NOORULLA	B.Sc.	MB	AGIABANURU HANUHA
33	16151275	AGASANURU HANUMAKKA	B.Sc.	MB	
34	16151276	BOYA MOHAN	B.Sc.	MB	10 Frances
35	16151277	D. PRASANNA PRATHYUSHA		MB	H. LAKSHMI NARYANA
36	16151278	H. LAKSHMI NARAYANA	B.Sc.	MB	M. Calquater Bai
37	16151279	MUDAVATH KALAVATHI BAI	B.Sc.	MB	0-1214
38	16151280	PINJARI RAJIYA	B.Sc.	MB	E freder more
39	16151281	RAMAVATH ANAND KUMAR NAIK	B.Sc.	MB	Jos. Blacatte
40	16151282	SIRISALA BHARATHI	B.Sc.	Par	P. Draw

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SKP Govt, Legree College

GUNTAKAL-511 803

S.K.P. GOVERNMENT COLLEGE, GUNTAKAL SYLLABUS FOR CERTIFICATE COURSE IN MUSHROOM CULTIVATION

	Mushroom Cultivation Syllabus		
1	Commercial Mushroom Cultivation Present scenario and prospects for Mushroom Cultivation Description of edible types, natural growth aspects and climatic requirements	Lecture, PPT, Discussion Video	2 hrs
2	Selection of types of Mushroom and Sites Selection of important types of Mushroom Selection of appropriate Mushroom cultivation sites Design and construction of Mushroom farm	Lecture, PPT, Discussion Video	2 hrs
3	Composting in Mushroom cultivation Role of composting in Mushroom cultivation Appropriate materials to prepare different types of compost Methods of composting – preparation and pasteurization Determination of quality of compost Hazards & risks associated with composting and how to control injury to self	Lecture, PPT, Demonstr ation,Video	8 hrs

4	Mushroom cultivation - methods Selection of commercially important types of Mushroom Purpose and process of using spawn and selection of correct spawn Different types of Mushroom growing facilities and fixtures Package of practices of White button Mushroom and Oyster Mushroom	Lecture, PPT, Demonstr ation Video	8 hrs
5	Disease control and pest Management Inspection of Mushroom bags or beds for early detection of pests and diseases Using sterilized casing to control nematodes Spraying fungicide after casing to check dry bubble Spraying insecticide for control of mites Use of caustic chemicals top keep rodents away	Lecture, PPT, Exercise, Demonstr ation	6 hrs
6	Harvesting of Mushroom Identification of right stage of Mushroom Methods of harvesting Using approved cutting techniques for harvesting	Lecture, PPT, Exercise, Demonstr ation	2 hrs
7	Packaging storing and grading of Mushroom & post harvest procedures Sorting the Mushrooms on the size and quality Packaging Mushrooms with labels containing month and year of harvesting, quantity and type of Mushroom etc Use of spent Mushroom in vermin-composting and in organic farming Preparation of value added products of Mushroom	Lecture, PPT, Exercise, Demonstr ation	1 1163



8	Field Visit & Interaction with Mushroom cultivators and other Support Agencies	Field Visit, Lecture, Interaction	6 hrs
Assi	essment & Evaluation Test		2 hrs
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ree	dback & Valedictory Total		48 hrs

References

1. Marimuthu, T. et al. (1991). Oster Mushroom. Department of Plant Pathology. Tamil Nadu Agricultural University, Coimbatore.

Nita Bhal. (2000). Handbook on Mushrooms. 2nd ed. Vol. I and II. Oxford and IBH Publishing Co. Pvt. Ltd., New Delhi

3. Pandey R.K, S. K Ghosh, 1996. A Hand Book on Mushroom Cultivation.

4. Pathak, V. N. and Yadav, N. (1998). Mushroom Production and Processing Technology. Agrobios, Jodhpur.

5. Tewari Pankaj Kapoor, S. C. (1988). Mushroom Cultivation.

Mittal Publication, New Delhi.

Tripathi, D.P. (2005) Mushroom Cultivation, Oxford & IBH Publishing Co. PVT.LTD, New Delhi.

 V.N. Pathak, Nagendra Yadav and Maneesha Gaur, Mushroom Production and Processing Technology/ Vedams Ebooks Pvt Ltd., New Delhi (2000)

> SKP. Govt. Degree Con-GUNTAKAL, Ananthapuramu (DL)

er-incharge Department of Botan & KP Govs I ogree Coneys GUNTAKAL-51"- 803

Model Paper CERTIFICATE COURSE IN MUSHROOM CULTIVATION Commercial Cultivation of Mushroom

Time: 3 hrs

Max.Marks: 100

Section A

Answer all questions

(4X15=60)

1. a. List out the material required for milky mushroom cultivation

- Describe the different methods used for commercial mushroom cultivation
- 2. a. Write about the different methods used in compost preparation

- b. Give an account of the sterilization protocols in mushroom cultivation
- 3. a. Explain the spawn culture preparation

- b. Detail the process of mother spawn production
- a. What are the different strategies used in mushroom harvesting

Illustrate the grading, packaging and storing of mushrooms

Section B

Answer any 5 questions

(5X8=40)

- 5. Bulk Chamber
- 6. Substrate selection
- 7. Design of farm
- 8. Spawn selection
- 9. Incubation
- 10. Pasteurization
- 11. Grading
- Mushroom packaging
- 13. Storage strategies

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PRINCIPAL S.K.P. Govt. Degree Colic: GUNTAKAL, Ananthapuramu (DL)

S.K.P. Government Degree College, Guntakal Department of Botany

Final Report of Certification Course in Mushroom Cultivation

Dt: 18-10-2017

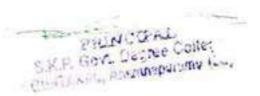
From
P. Sashikiran
Lecturer in Botany
Department of Botany
S.K.P. Govt. College
GUNTAKAL

To The Principal, S.K.P. Govt. College GUNTAKAL

Department of Botany, under the guidance of the Principal Dr. K Gnaneswar, came up with idea of Mushroom Cultivation Course for the students of the College. The Department of Botany has made a humble beginning to impart and enrich the students with self employment ideas conducting a certificate course in Mushroom Cultivation for the duration of 45 days. As it was resolved earlier, the main thrust of the course was to inculcate self employment skills for the out-going students. The basic structure of the course is prepared keeping in view the needs of the final year students. The said Course was started on 01.08.2017 and completed on 18.10.2017.

The response from the students was very good. In its introductory session the area was filled with students, who enthusiastically wanted to be the part of it. Dr. K. Gnaneswar, the principal, addressed the students intimating them about the importance of self-employment in present society. He also appreciated the effort of Botany Department and congratulated Sri P Sashikiran, HOD, Botany Department, who was the guiding force behind the entire course. The number of students attended the Course was god. 36 Students regularly attended the Classes conducted from 1.30 P M to 3.00 PM.

The sessions were interactive, informative and interesting. The usage of videos, suggestive books and interesting practicals helped the students to grasp the tips to learn and understand the Cultivation of Mushrooms. There were brain-storming sessions, debates, group



activities and presentations regarding marketing of the product, which enhanced the confidence level of the students. The Course ran its entire course of 45 days and also took informal inputs from the students for making the course better next time.

After the successful completion of the said Certificate course, a valedictory function was held on 18th October 2017. The Principal of the College, Sri Dr K. Gnaneswr , graced the occasion. The meeting was presided over by the HOD(Botany) Sri P Sashikiran, In his opening remarks, the Head of the Department explained the need and necessity of introducing the Certificate course. The Principal advised the students to make use of the in-puts given by the Department of Botany. Certificates were distributed to the all 36 students.

At the end of program Dr A.S. VIJAYAKUMAR, Lecturer in Botany proposed the

vote of thanks.

PRINCIPAL

S.K.P. Govt. College GUNTAKAL, Ananthapuramu (Dt.)

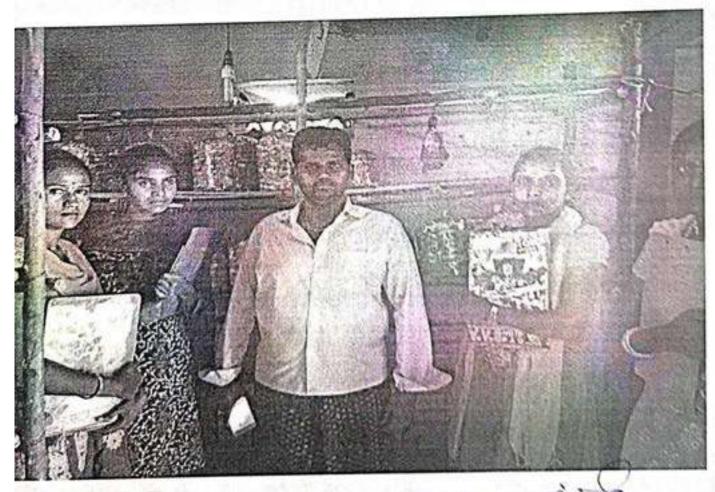
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Department of Rotary S.K.P. Govt, I agree Cohaye GUNTAKAL-515 803

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S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL

Department Of Computer science & Applications Minutes of the Department meeting for the conduct of Certificate Course in MS-OFFICE

Date: 29.07.2017

The Department of Computer science & Applications, a pioneer in meeting the needs of students, has decided to be a trailblazer for our College's graduating students. The job market, particularly in the financial area, has been booming, and fresh graduates with Msoffice knowledge are in high demand. The Department of Computer science & Applications has taken the initiative to conduct a Certificate Course in Msoffice, with the simple goal of providing necessary hands on knowledge on Msoffice to outgoing students.

On the 29st of July, 2017, the Department of Computer science & Applications had a meeting with its members on the College premises. The meeting was chaired by the Head of the Department, P.Dharmendra in Computer science & Applications. The Department unanimously resolved to organize the Course in MS-OFFICE for our College's outgoing final year Degree students under the chairmanship of the Head of Department and under the direction of the principal. It was resolved that the Certificate Course will be held for 45 days. It was also decided to focus more on students from rural backgrounds, and their medium of instruction is Telugu.

2. DC. Sowjanya, Lecturer in computer science

1. P Dharmendra, Head of the Department : Dharmendlea
2. DC. Sowjanya, Lecturer in computer science \$\footnote{\text{X}}. \text{Natabla} \text{in Computer science} \text{! K. Natabla}

The Principal

PRINCIPAL S.K.P. Govt. College GUNTAKAL, Ananthapuramu (Dt.)

PRINCIPAL P. Govt. Degree College GUNTAKAL, Ananthapuramu (DL)

S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL PROPOSAL FOR THE INTRODUCTION OF CERTIFICATE COURSE IN Msoffice

DATE: 29.07.2017

From P Dharmendra, Head of Department Computer science & Applications S.K.P. Govt. Degree College Guntakal.

To The Principal, S.K.P. Govt. Degree College Guntakal

Respected Sir,

I'd like to make a proposal to you regarding the introduction of a Msoffice Certificate Course for our College's final year NON Computer degree students. The Department of Computer science & Applications has been increasingly aware of the requirements of departing students. From the lowest to the greatest levels of employment, Knowledge in Msoffice has become the important factor for the NON Computer students. With all of these considerations in mind, the Department of Computer science & Applications would like to launch the course.

The details or the program are

Name of the proposed program

2. Duration and timings of the program

3. Start date of the program

4. Course fee

5. No, ofstudents expected for admission

: Msoffice

: 45 days; 2:30 pm to 4:00pm

: 05 August, 2017

: Nil

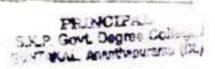
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Head of Denottang Computer science

Dept. of Computer Science S.K.P. Govt, College,

Snanthaguramu Dist.

Yours faithfully



S.K.P. Government DEGREE COLLEGE, GUNTAKAL.

DEPARTMENT OF COMPUTER SCIENCE & APPLICATIONS

Circular

Date: 29-07-2017

All the Non computer groups (Bcom, BA, BZC) degree students are hereby informed that the Department of Computer science & applications is going to start a certificate course in 'MSOffice'. The duration of the course is 45 days. Students need not pay any fee for the course. The classes will commence from 05-08-2017. Interested students are required to register their names in the computer science &applications Department. After successful completion of the course certificate will be provided to the students.

Coordinator

Dept. of Comput-S.K.P. Govt. College GUNTAKAL, Ananthepuremu Dist.

Copy to the Library Notice Board Copy to the Notice Board Copy for Circulation among the Students

> PRINCIPAL S.K.P. Govt Degree College GUNTAKAL, Ananthapuramu (DL)



S.K.P. GOVERNMENT DEGREE COLLEGE::GUNTAKAL DEPARTMENT OF COMPUTERSCIENCE

CERTIFICATE COURSE STUDENT LIST 2017-18

S.N	Name of the studen	t Universi		Signature
- 1	M.SURYA PRAKASH	1701511		Surpa Mb
2	M.NANI	1701511	0 4	News
3	M.PARASARAMUDU	17015116	Vi	Paragaram
4	N.UMADEVI	17015116		madeu'
5	N.SUMANTH	17015116	114	Suman
6	N.VALMIKI	17015116	- 13	
7	O.SUVARNA	17015116	1.5	SUVERTURE
8	R.SHARUKH BABU	17015116	-	hazukh bat
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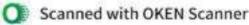
S.K.P. Government Degree College, Guntakal Department of Computer science & applications Final Report of Certification Course in Computer science & applications

Department of Computer science & applications, under the guidance of the Principal Dr. K Gnaneswar, came up with idea of Msoffice for the students of the College. The Department of Computer science & applications has made a humble beginning to impart and enrich the students with hands on Msoffice by conducting a certificate course in Msoffice for the duration of 45 days. As it was resolved earlier, the main thrust of the course was to inculcate knowledge in Msoffice for the out-going students. The basic structure of the course is prepared keeping in view the needs of the final year students. The said Course was started on 05.08.2017 and completed on 20.09.2017.

The response from the students was overwhelming. In its introductory session the Seminar Hall was jam-packed and students enthusiastically wanted to be the part of it. Dr. K. Gnaneswar, the principal, addressed the students intimating them about the importance of Technology in social and corporate realms. He also appreciated the effort of Computer science & applications Department and congratulated Sri P Dharmendra, HOD, Computer science & applications Department, who was the guiding force behind the entire course. The number of students attended the Course was good. 40 Students regularly attended the Classes conducted from 2.30 P M to 4.00 PM.

The sessions were interactive, informative and interesting. The usage of hands on, videos, hand-outs, seminars, quiz's, suggestive books and interesting worksheets helped the students to grasp the tips to learn and understand Msoffice. There were brain-storming sessions, debates, group activities and impromptu presentations which enhanced the confidence level of the students. The Course ran its entire course of 45 days and also took informal inputs from the students for making the course better next time.





After the successful completion of the said Certificate course, a valedictory function was held on 20 SEP 2017. The Principal of the College, Sri Dr K. Gnaneswar, graced the occasion. The meeting was presided over by the HOD (Computer science & applications),

Sri P Dharmendra. In his opening remarks, the Head of the Department explained the need and necessity of introducing the Certificate course. The Principal advised the students to make use of the in-puts given by the Department of Computer science & applications. Certificates were distributed to the all 40 students.

At the end of program DC Sowjanya, Lecturer in Computer science & applications, proposed the vote of thanks.

> Dept. of Computer Science S.K.P. Govt. College, GUNTAKAL, Ananthapurame:

S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL Department Of Computer science

2017-18







S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL

DEPARTMENT OF COMPUTER SCIENCE

FEED BACK ON CERTIFICATE COURSE

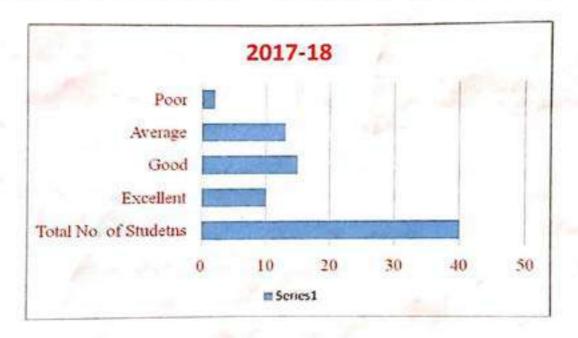
	GR	APHICAL ANALY	SIS	
	(PLEASE TICK (✓) ON ANY ONE OF T	THE FOLLOWING)	
1. How do you rate	e the quality of teach	ing in the Add on co	urse	
a) Excellent	b) Good	c) Average	d) Poor	
2. How is the sylla	bus appropriate in co	overing the course		
a) Excellent	b) Good	c) Average	d) Poor	
3. Whether the cer	tificate course on Ra	tio∷, Time	e & Work is useful to you	
a) Excellent	b) Good	c) Average	d) Poor	
4. How do you rate	the overall certifica	te course		
a) Excellent	b) Good	c) Average	d) Poor	
5. Is the timing of	conduct of classes to	your satisfaction		
a) Excellent	b) Good	c) Average	d) Poor	
Comments & Sugg	estions :			
			Signature of the Student	
			(B-sunil)
		£ 8.		
		RINCIPAL vt. Degree College		
	GUNTAKAL	, Ananthapuramu (DL)		



S.K.P. GOVERNMENT DEGREE COLLEGE, GUNTAKAL DEPARTMENT OF COMPUTER SCIENCE

FEED BACK ON CERTIFICATE COURSE GRAPHICAL ANALYSIS

Total No. of Studetns	Excellent	Good	Average	Poor
40	10	15	13	2



S.K.P. Govt. Degree College GUNTAKAL, Ananthepuramu (DL)

CERTIFICATE COURSE IN PAINTING 2017-2018

SKP GOVERNMENT DEGREE COLLEGE GUNTAKAL 2017-2018 CERTIFICATE COURSE FOR OF PAINTING

RESOLUTION

The women Empowerment cell has initiated short-term course, , i.e CERTIFICATE IN PAITING COURSE with a span of 45 days for catering to the needs of the girls students by providing the basic skills in the present competitive needs. The Painting course was a short —term certificate course started on 14.9.2017 with a span of 45 days, and a nominal amount of Rs200 was charged from students to meets the provisions required to start the course. The resource person was Alekhya.

Women empowerment cell promotes "sense of self worth" developing the students ability to determine their own choices and their right to influence social change for themselves.

NEED OF THE COURSE: Along with education every student should have skills to support themselves and to their families

As Painting boosts self esteem and inspires to reach new levels of skills, it produces relaxing open environment where one can feel safe to explore their own creativity. Painting enhances free motor skills, and eye coordination, lateral thinking complex analysis and critical thinking skills.

OUTCOMES: Painting skills provide self employment and can give a daily income and can enable to develop independently.

It helps to improve fine and gross motor skills. Art education increases creativity and open mindness . Creativity increases learning to make decisions. Painting teaches student to be more aware themselves and others . Creating art teaches focus and preservence. It helps to express emotions in a positive way. With Painting skills student will be self reliant and boosting their self esteem and self worth.

PRINCIPAL
S.K.P. Govt. Degree College
GUNTAKAL, Ananthenuramu (14)

WEC Incharge S.K.P Govt. College GUNTAKAL

SKP GOVERNMENT DEGREE COLLEGE GUNTAKAL 2017-2018

PERMISSION LETTER

From

To

The Incharge

Principal

WEC cell

SKP Government Degree college

SKP Government college

Guntakal

Guntakal

Sir,

Sub: WEC.Request your permission to start certificate course Painting skills-Request-Reg -

Ref: WEC resolution dated 5-9-2017 with reference of women empowerment cell.

As per the resolution of the college department of WEC met on 5.9.2017 and resolved anonymously to conduct certificate course in Painting for girl students of our college. Hence I request to put forth your proposal for kind consideration and necessary approval or permission to introduce certificate course in painting.

BRIEF DETAILS OF THE COURSE

TITLE OF THE COURSE:

CERTIFICATE COURSE IN PAINTING SKILLS

DURATION OF THE COURSE: 45 Days

NUMBER OF GIRL STUDENTS: 35

NEED OF THE COURSE: Most of the college students hail from rural background particularly biological background students and unable to tap the job market. Most of the students are from poor and agricultural background . Hence to enable them to expertise and empower inPainting skills ,Women empowerment cell has decided to introduce Painting course certificate

Incharge

WEC Incharge LKAL, Ananthanurama . S.K.P Govt. College GUNTAKAL

SKP GOVERNMENT DEGREE COLLEGE GUNTAKAL 2017-2018

CIRCULAR

Date 7.9.2017

This is to inform all the girl students of this college that Women Empowerment Cell would like to start Painting course certificate .The duration of the course will be 45 days .Interested students are required to their names to Incharge of WEC .The students names will be displayed in college notice board.

Group	I Year	II Year	III Year
B.A (HEP)	28	1 Mari	100
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Bio Chemistry	P.8 - K	M Tol	V 0
MPCS	payani	3	Pavana
MECS	- Inner		

Incharge

S.K.P Govt. College

Copy to college library

Copy to college Notice Board

Copy for circular among students

Principal PRINCIPAL
S.K.P. Govt. Degree College
CUNTAKAL, Ananthapuramu (Du

S.K.P. Govt. Degree College GUNTAKAL, Ananthapuramu (Dt.)

45

SYLLABUS

Fabric Painting

Fabric painting is the application of specialized paints to fabric. It is possible to paint any fabric, but tghtly woven natural fabric like cotton is easier to paint. Splattering and sponging are a few techniques that can done on fabric.

Basic

Movement of Pencil

Freehand Drawing (Basic)

Shades & Shading

Methods & Materials

Fabric Painting

Nature Work

Creative Designs

Figurative Work

Medium

Fabric Colours

Pearl Colours

3D & Spray Colours (Optional)

Art Work

Freehand Drawing

Pencil Shading

Nature Work

Figurative Work

Creative Designs

S.K.P. Govt. Degree Colland

SKP GOVERNMENT DEGREE COLLEGE -GUNTAKAL 2017-2018

LIST OF THE STUDENTS ENROLLED FOR CERTIFICATE COURSE IN BEAUTICIAN

S.NO	NAME OF THE STUDENT	COURSE	HALL TICKE
10	BOYA UMADEVI	B.A.	170153042 B. umadevi
02	KASAPURAM BHAGYA LAKSHMI	B.A.	170153053 K. Błagyalaks
03	RAPTADU UMADEVI	B.A.	170153069 R. umaDevi
04	BOYA KOLIMI MALLIKA	B.A.	170153156
05	KAVALIL SAROJA	B.A.	170153167 mollik
96	MOLAKA PREETHI	B.A.	170153174
07	ANGADI PADMAVATHI	B.Sc.	170151003
08	BODIPADU SUNEETHA	B.Sc.	A.Padmavathi 170151006
09	HARIJANA SANTHOSHAMA	B.Sc.	B. Sune etha
10	JADCHERLA SARITHA	B.Sc.	170151012
11	JOGIREDDY VANI	B.Sc	J. San Ha
12	KAVALI PRIYANKA	B.Sc.	J. Vani 170151015
13	M SUNITHA	B.Sc.	170151010
14	MALA PAVANI	B.Sc.	170151019
15	PALLE SWETHA	B.Sc	170151021
16	RAKA DURGA DEVI	B.Sc	P. Swe Hra 170151023
17	VELPUMADUGU DIVYA	B.Sc	170151028 V. Div a

S.K.P. GovL Degree College GUNTAKAL, Ananthaburami

18	VEPAMANU SANDHYA	B.Sc	170151029
	Tan America Children	0.56	
19	BANDI JAHI BANU	B.Sc	170151051 ya
20	KANAKAM KUSUMA	B.Sc	3. Jathi banu
	KUMARI		K. Kusuma Kun
21	ANANDAPPA GARI ANUSHA	B.Sc	170151054
22	CHAKALI ADI LAKSHMI	B.Sc	A . Gasi A.usha
:8.5/02	TROUGH ASSOCIATION AND THE TOTAL OF THE TOTA	100000000	C. Lakshmi
23	DASARI BHULAKSHMI	B.Sc	Comment of the
24	HATHIBELAAL PATIL SOWMYA	B.Sc	0. Bhulakshmi 170151065
25	KUNTILAKSHMANNAGARI	B.Sc	H. patil Sounge
	TABITHA		K. lakshmna t

Incharge

S.K.P Govf. College GUNTAKAL

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SKP GOVERNMENT DEGREE COLLEGE GUNTAKAL 2017-2018

ATTENDENCE

S.N O	NAME OF THE STUDENT		1	2	3	4	5	6	7	8	9		0	1	2 .	3	1	5	6	7	8	9	0	2	2	3	4	5	6	7	- 1	9
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02	KASAPURAM BHAGYA LAKSHMI	×		ı x	×	,	c	x	×	a	×	×	X	×	×	×	,	¢ >	۸.	×	q	×	×	2)	×)	,	()	c	K)	<>	< 1	()
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05	KAVALIL SAROJA	×		* ;	××	×		2	x	×	×	_	×	q	×	×	x	×	X	×	×	×	*	×	>	0 4	,		e .	× ·	4 3	nx
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09	HARIJANA SANTHOSHA MA	×	×	×	×	y	,	< >	()	×	×	×	×	×	c	×	×	×	×	a	*	×	×	q	×	×	×	×	×	9	×	2
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2	CHAKALI ADI LAKSHMI	×	×	×	×	k	×	9	1	5	x	1	1		-	+	+	+	1	1	1	*	*	×	×	λ	*	x	9	x
3	DASARI BHULAKSHMI	×	×	×	×	×	X	×	×	×	×	*	A	*	x	×.	X	c ₁		+	+	+	1	*	+	+	*	A	1	*
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S.K.P. Govt. Degree College, GUNTAKAL, Ananthan

SKP GOVERNMENT DEGREE COLLEGE GUNTAKAL 2017-2018

FINAL REPORT ON CERTIFICATE COURSE IN PAINTING SKILLS WOMEN EMPOWERMENT CELL

The Women Empowerment cell has made a humble beginning to impart and enrich quality and financial life off students by introducing certificate course in PAINTING Skills. The Women Empowerment Cell members resolved to conduct the course for the benefit of girl students. Principal permission is obtained before starting the course all the students are informed that the course details by circular. Among the students enrolled for the course based on criteria of agricultural background and academic performance. 35 students are enrolled in the course.

The course started on 14.9.2017 in women empowerment cell.25 students attended the course for 45 days .As per the resolution the course was continued every day one hour in college timings. After successful completion of the certificate course students were awarded with certificates in valedictory function. The valedictory function was graced by the principal and vice principal and head of the WEC . The principal appreciated the department of WEC for its sincere efforts. Finally the students were received their certificates and feedback was collected by them. The importance of this course is to train students for better life skills.

S.K.P. Govt. Degree College

Incharge
WEC Incharge
SK.P Govt. College
GUNTAKAL

SKP GOVERNMENT DEGREE COLLEGE GUNTAKAL 2017-2018 PHOTOGRAPHS OF THE ACTIVITY



Painting by students



WEC Incharge S K.P. Gov. College GUNTAKAL